



**Present**

**Board**

Arvinder Bubber / Chair  
Tana Plewes  
George Melville  
David Takahashi  
Rob Edger  
Ken Hahn  
Tom Radesh  
Susan Robinson  
Tung Chan  
Kim Richter  
Steve Lee

*Ex-Officio:*

Skip Triplett / President

**University College Vice Presidents**

David Ross / Vice President, Financial  
Resources & Market Development  
Derek Francis / Vice President, Learner Support  
Judith McGillivray / Vice President,  
Learning & Provost

**University College Community Members**

Gordon Lee / Associate Vice President,  
Strategic Services  
Liz McKinlay / Associate Vice President,  
Human Resources  
Roy Daykin / Director, Finance  
Sandi Klassen / Executive Administrator  
Laura Anderson / Director of External  
Affairs, Kwantlen Student Assn.  
Nancy Clegg / President, Kwantlen Faculty Assn.  
Various faculty, staff and students

**Regrets**

Kathleen Casprowitz /  
Vice Chair  
Dana Goedbloed / Chair,  
Education Council

**Presentations**

***Business Simulation Competition*** / Dave Evans, Computer Business  
Systems Instructor

Judith McGillivray introduced Dave Evans, who has been involved with the BC Business Simulation Competition for 10 years. Mr. Evans noted that Kwantlen has hosted the competition for 13 of 17 years. The competition is provincial at this time, but is expanding to international inclusion in 2005. Kwantlen's team of four business students won the gold medal for the top team. Individual members of the team also took medals in all individual award categories.

***Varsity Sports*** / Cori Andrichuk, Director of Athletics

Derek Francis introduced Cori Andrichuk. Ms. Andrichuk informed the Board of the progress made by the men's and women's sports teams since their inception four years ago. There are teams in basketball, soccer, baseball and golf. The Varsity Sports Program also reaches out to the community, providing summer camps for skill improvement and increasing its fan base to about 250-300 spectators per game. There is also a sports recreation program open to all employees and students, which is being utilized more. The sports teams hold various fundraising events to raise money for sports scholarships. An athletics endowment fund has been established for one male and one female scholarship annually.

**Call to Order**                      The Chair called the meeting to order at 6:24 pm and welcomed the guests.

**Commitment to Participate**                      All but one Board Member indicated they were prepared to participate fully in the Board meeting.

**Confirmation of Agenda**                      **Moved by Ken Hahn; seconded by Susan Robinson:**  
**THAT the agenda be confirmed.**

**MOTION CARRIED**

**Consent Agenda**                      **Moved by Susan Robinson; seconded by Tana Plewes:**  
**THAT the Consent Agenda be approved with the following changes:**  
   **Item 5.a.i. removed to 8.e**  
   **Item 5.b.ii. removed to 8.d**

**MOTION CARRIED**

**Items approved under the Consent Agenda:**

- a. Education Council Articulation Agreement**
- b. Regular Meeting Minutes dated 18 February 2004**
- c. Letter to Education Council for Advice re Program Review (cancellation) / Electronics Engineering & Automation Engineering Technology**

**Community / Ownership Linkage**                      ***Proposed Curriculum re Sustainability of Kwantlen***  
Tana Plewes, on behalf of the Strategic Leadership Development Committee, presented a proposed curriculum on the Sustainability of Kwantlen to the Board.

**Policy Development**                      ***Amendment to Policy 1.5, Board Chair's Role***

**Moved by Steve Lee; seconded by Tom Radesh:**  
**THAT Policy 1.5, *Board Chair's Role*, be amended to allow the Board Chair to appoint Board committee chairs.**

**MOTION CARRIED**

**Moved by Rob Edger; seconded by Kim Richter:**  
**THAT the Board Chair appoint a task force to review Policy 1.5 with a view to the Board's role in lobbying the government.**

**MOTION CARRIED**

***Policy 4.2, Community Ends***

**Moved by Ken Hahn; seconded by Steve Lee:**  
**THAT the Board of Governors approve Policy 4.2, *Community Ends*.**

**MOTION CARRIED**

**Assurance of  
Successful President  
Performance**

**Board Retreat**

The Board Chair recommended that the Board hold a two-day retreat in November and have no retreat in the spring of 2004, as is set out in Policy 1.4, *Agenda Planning & Board Meeting Conduct*. Either Friday and Saturday, November 5-6 or November 26-27, were suggested. Sandi Klassen will solicit feedback about the dates from Board Members via e-mail.

**Receipt of Monitoring Reports – Compliance Vote**

**Moved by Susan Robinson; seconded by Tana Plewes:  
THAT the President is in compliance with Policy 3.5, *Financial Condition and Activities*.**

**MOTION CARRIED**

**Upcoming Monitoring Reports**

The Board will monitor the President's interpretation of Policy 3.1, *Treatment of Students / Customers*, in the month of March.

The President will submit a monitoring report on Policy 3.2, *Treatment of Employees* to the Board in April. He will also submit a monitoring report on Policy 3.4, *Financial Planning / Budgeting* to the Audit Committee in April.

**New Operational Worries**

***Comparative Class Size***

Information was received on class size.

***Advice from Education Council re Multi-year Education Plan***

Concerns expressed by Education council in their advice were addressed in the revisions to the Multi-Year Education Plan.

**Moved by Ken Hahn; seconded by Tana Plewes:  
To receive the advice from Education Council regarding the Multi-Year Education Plan.**

**MOTION CARRIED**

***Multi-Year Education Plan***

Some points were clarified.

**Moved by Ken Hahn; seconded by Tana Plewes:  
THAT the Multi-Year Education Plan be approved.**

**MOTION CARRIED**

**Board Self-  
Assessment**

**Policy 1.1, *Governing Style* – Compliance Vote**

**Moved by Susan Robinson; seconded by Tana Plewes:  
THAT the Board is in compliance with Policy 1.1, *Governing Style*.  
MOTION CARRIED**

Board Members monitoring the following policy by direct inspection:

Policy 1.2, *Board Job Description*

**Next Meeting  
Agenda  
Contribution**

Nothing to report.

**For the Good of the  
Order**

A session on the Board's responsibilities under the *College & Institute Act* will be planned. Many Board Members expressed concern that they understand their responsibilities under the *Act* and how these responsibilities are met under the Policy Model of Governance.

**Meeting Evaluation**

Board Members completed the meeting evaluation and submitted it to the Executive Administrator.

**Adjournment**

The meeting adjourned at 7:00 pm.

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**Board Chair**

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**Vice President, Financial Resources**