

**Business
Arising**

- **Visit of the Minister/Advanced Education, Training & Technology**

The Board Assistant advised that a letter was sent to the Minister's Assistant proposing a Monday morning or Friday afternoon visit to coincide with a groundbreaking event for Surrey Phase II. A reply has not as yet been received.

- **Surrey Phase II Update**

The contract to begin construction of the new East Parking Lot has been awarded to Gemco Construction; the new lot will contain 120 parking spaces.

Construction of Building "G" is well underway; completion is scheduled for the middle of May 1999.

It was suggested that a "tree planting" event take place at the completion of construction.

Correspondence for information only

**Committee
Reports** *Community Contacts Committee*

- It was agreed, and confirmed with the Student Association President, that the Board of Governors would invite the Executive of the Student Association to a dinner meeting on Wednesday 29 April commencing at 6:00 pm in the Surrey Campus Board Room.
- It was agreed that the Board of Governors would invite the Education Council Members to a dinner meeting on Wednesday 13 May commencing at 6:00 pm in the Surrey Campus Board Room.
- It was further agreed that the Board of Governors would invite the Executive of the BCGEU, the Executive of the Faculty Association and the Excluded Group to similar style dinner meetings in the Fall of 1998.

Board Retreat

- It was agreed that the Board Retreat would be re-scheduled for Sunday 24th May commencing at 2:00 pm in the Richmond Conference Centre. Reading material entitled "Presidential Search: A Guide to the Process of Selection & Appointing College & University Presidents" and "Presidents Make a Difference" was distributed; Board Members were asked to be sure and review this material before the 24th of May.

**Post-
Secondary
Employers'
Association**

College and Institute Employers' Bargaining Committee Updates No. 3, 4, 5 & 6 were submitted for information only.

The Executive Director of Human Resources advised that local bargaining will commence on Monday 27th April; proposals will be exchanged at that time.

**Monitoring
Reports**

Education Council Report

- **Moved by Navnit Shah; Seconded by Janet Shauntz:**

THAT the following courses be approved:

- **HRTT 1100 Horticulture Work Experience**
- **HRTT 1101 Greenhouse Environments**
- **HRTT 1102 Horticulture Technician**

- **HRTT 1103 Basic Pest Management**
 - **HRTT 1104 Vegetable Crops – Fall Activities**
 - **HRTT 1204 Vegetable Crops – Winter Activities**
 - **HRTT 1304 Vegetable Crops – Spring Activities**
 - **HORT 1101 Pesticide License**
 - **HORT 1122 Introduction to Landscape Practices**
 - **HORT 1134 Turf Maintenance Operations**
 - **HORT 1145 Introduction to Plant Identification**
 - **HORT 1165 Introduction to Garden Centre & Nursery Industries**
 - **LING 1100 Introduction to General Linguistics: Language Structure**
 - **LING 1200 Introduction to General Linguistics: Language Use**
- MOTION CARRIED**

- **Moved by Navnit Shah; Seconded by Lois Peterson:**

THAT the Board approve the following Locally-Initiated Curriculum Project Proposals:

- i. **Development of Cooperative Learning Activities for College Courses: A Guide for Instructors** (*Geoff Dean, Development Services*)
- ii. **Japanese for Employment Purposes: A Curriculum Guide and Instructor’s Manual For Second Year Japanese** (*Sumiko Nishizawa, Modern Languages*)
- iii. **Expanded AutoLISP on the WWW** (*John Sprung, Industrial Drafting/CADD Upgrading*)

MOTION CARRIED

- It was agreed that the Draft “Ends” Policy entitled “Integration of Technology”, submitted to the Education Council by the Board of Governors for advice and/or comment be discussed at the Dinner Meeting scheduled for Wednesday 13 May.

The following recommendations were included in the Education Council Supplementary Report distributed by the Education Council Chair:

- **Moved by Janet Shauntz; Seconded by Navnit Shah:**

THAT the following courses be approved:

- **PSYC 2451 Introduction to Forensic Psychology**
- **CHEM 1101 Chemistry in the World Around Us**
- **NRSG 3110 Health 3: Prevention**
- **NRSG 3120 Professional Growth 3: Teaching and Learning**
- **NRSG 3125 Professional Growth 4: Empowerment**
- **NRSG 3140 Nursing Practice 4**
- **NRSG 3170 Bioethics**
- **EEAC 0099 Orientation : Personal Success Skills**
- **EEAC 0125 Experience Placement I**
- **EEAC 0225 Experience Placement II**
- **EEAC 0325 Experience Placement III**
- **ECED 1114 Foundations of Early Childhood Education**
- **ECED 1115 Principles of Early Childhood Learning Environments**
- **ECED 1116 Socializing the Child**
- **ECED 1140 Theories of Human Development and Learning**

MOTION CARRIED

- **Moved by Lois Peterson; Seconded by Navnit Shah:**

THAT the Draft “Ends” Policy entitled “Comprehensiveness” be approved.

MOTION CARRIED

- **Statement of Intent regarding 3000/4000 Level Courses**

The Board of Governors agreed with the Education Council’s recommendation that only 3000/4000 level courses that are required or recommended for Kwantlen credential or a Kwantlen partnership credential be approved. The Board of Governors confirms that this Statement of Intent agrees with Kwantlen’s mandate.

- **Moved by Navnit Shah; Seconded by Gurbir Gill:**

THAT the following changes to the requirements for the Bachelor of Applied Design degree in Interior Design be approved:

THAT students with bachelor’s or master’s degrees from recognized Canadian post-secondary institutions be exempt from the liberal education component of all design degree programs.

THAT, where applicable, Kwantlen University College transfer the upper level credits from recognized Canadian post-secondary institutions at equivalent levels, for all applied design degree programs.

THAT the following courses be renumbered:

- **IDSN 1150 Interior Design I to ISDN 2150**
- **IDSN 1250 Interior Design II to ISDN 2250**
- **IDSN 2350 Interior Design III to ISDN 3350**
- **IDSN 2450 Interior Design IV to ISDN 3450**
- **IDSN 1160 Theory of Design I to ISDN 2160**
- **IDSN 1260 Theory of Design II to ISDN 2260**
- **IDSN 2360 Theory of Design III to ISDN 3360**
- **IDSN 2460 Theory of Design IV to ISDN 3460**

MOTION CARRIED

President’s Report

- **1998/1999 Budget Letter**

The Vice President Administration reviewed the 1998/1999 Ministry Budget Allocation and supporting documents. The proposed 1998/1999 Expenditure Plan is under development for presentation to the Board of Governors at the May Meeting.

- **Excluded Compensation Plan**

As instructed during the Incamera Meeting, the Chair of the Board advised those attending the Regular Meeting that the Board of Governors, during the Incamera Meeting, approved an increase in the President’s Salary.

In 1997, the Post Secondary Employers’ Association issued Excluded Compensation Guidelines which required that a gender-neutral Job Evaluation Plan be put in place at each institution for excluded employees. These guidelines went to the Board Regular Meeting in April 1997 and were approved along with \$150,000 to implement the Excluded Compensation Guidelines in the 1997/1998 fiscal year.

As required by the PSEA Compensation Guidelines and working together with nine other BC Colleges, a gender-neutral plan was selected, a committee was formed and all incumbents and their supervisors completed the job evaluation questionnaires. The questionnaires were reviewed and evaluated using the PSEA plan.

On 31st March 1998, the Excluded Compensation Review Committee of the PSEA approved the excluded compensation plan submitted by Kwantlen.

This issue is submitted to the Board of Governors for information.

- **ACCC Membership Renewal**

Moved by Navnit Shah; Seconded by Janet Shauntz:

THAT Kwantlen University College's Membership in the Association of Canadian Community Colleges be renewed and THAT the Membership Fee for the fiscal year 01 April 1998 to 31 March 1999 in the amount of \$11,412.75 be paid.

MOTION CARRIED

The Vice President Education and the Vice President Educational Support are requested to develop a synopsis of the benefits of membership in ACCC for discussion at a fall Board Meeting.

- **Aboriginal Education Department / Surrey School District**

The President referred to a letter received from the Aboriginal Education Department of the Surrey School District advising that the Surrey School District Aboriginal Advisory Committee endorses the building of a First Nations Longhouse at Kwantlen College.

The President advised that discussions are in progress and a delegation will be visiting the First Nations Longhouse at UBC.

Constituency Reports

Student Association / No Report

BCGEU / No Report

Faculty Association

The President of the Faculty Association commented on the following issues:

- Membership of the Presidential Search Committee;
- 1998/1999 Ministry Budget Allocation;
- Greenhouse Vegetable Program / change in working conditions;
- Excluded Compensation Plan;
- the creation of a Linguistics Department; and
- the Faculty Association Annual General Meeting and Election of Officers will take place on Wednesday 06 May.

Board Chair's Report

AECBC

Janet Shauntz, Board Representative to AECBC reminded attendees to the Annual General Meeting and Conference in June to forward registration forms and travel requirements to the Board Assistant within the next week.

