

MINUTES
BOARD REGULAR MEETING
Wednesday 27 May 1998 / Surrey Campus / 6:00 pm

	BOARD	UNIVERSITY COLLEGE
Present	Richard McIlveen (Chair) Navnit Shah (Vice Chair) Lois Peterson Tim Glatley June Laitar Janet Shauntz T.N. Foo David Marvuglia	Bob Lisson (Vice President Administration) Derek Francis (Vice President Educational Services) Skip Triplett (Vice President Education) Liz McKinlay (Executive Director Human Resources) Randy Bruce (Dean Information & Educational Technology) Kelly Bentley (Board Assistant) Eldon Sala (President Kwantlen Student Association) Judy Deeley (Chair BCGEU) Jack Finnbogason (President Faculty Association)
	<i>Ex Officio Members</i> Jim Gunson (Chair Education Council) Gerry Kilcup (President)	
Regrets	Dani Minor Harry Bains Carolyn Granholm	Nancy Clegg Juliana Yung Gurbir Gill
Visitors	Donna Haider, Library/Langley Campus; and Murray McDonald, Horticulture/Langley Campus.	
Call to Order	The Chair called the meeting to order at 6:00 pm.	
Presentation	<p>Jim Gillis, Director / Continuing Education presented a brief overview of the courses, programs and other information about Kwantlen's Continuing Education Department.</p> <p>Marilyn Lyons / Program Facilitator and Susan Kennedy / Core Instructor introduced the Information Technology and Computer Support Specialist Program (ITCSS) and the students (Nick Dekoning and Andrew Hiscock) presented "The Future of the Internet".</p> <p>Following questions and answers, the Board Chair thanked the instructors and Jim Gillis for an informative overview of Continuing Education and congratulated and thanked the students for a thought-provoking presentation.</p>	
Confirmation of Agenda	<p>The agenda was accepted with the following changes:</p> <ul style="list-style-type: none"> • the Education Council Report will be discussed following approval of Minutes; • the Post-Secondary Employers' Association Report will be discussed following the Education Council Report; and • the Board Chair will be forward a verbal "notice of motion" under the Board Chair's Report. 	
Approval of Minutes	<p>Moved by Navnit Shah; Seconded by Janet Shauntz:</p> <p>THAT the Minutes of the Incamera Meeting held 22 April 1998 be approved.</p> <p style="text-align: right;">MOTION CARRIED</p>	

Moved by Janet Shauntz; Seconded by June Laitar:

THAT the Minutes of the Regular Meeting held on 22 April 1998 be approved.

MOTION CARRIED

**Education
Council**

Moved by Navnit Shah; Seconded by T.N. Foo:

THAT the following Courses be approved:

- **INFO 3120 - Web Programming With Java**
- **INFO 3130 - Discrete Mathematics**
- **ENTR 3140 - Entrepreneurial Marketing**
- **ENTR 3120 - Managerial Accounting for Entrepreneurs**
- **JRNL 2342 - Macintosh Skills for Journalism**
- **EQUA 1190 - Facility Management - Introduction to Design and Operation**
- **HORT 1207 - Introduction to Pest Management**
- **HORT 1223 - Basic Landscape Operations**
- **HORT 2313 - Weeds and Weed Control**
- **HORT 2363 - Propagation of Woody and Herbaceous Ornamental Plants**
- **HORT 2455 - Plant ID: Protected cultivation**
- **HRTT 1201 - Soils and Growing Media**
- **HRTT 1203 - Greenhouse Pests**
- **HRTT 1206 - Mechanics and Troubleshooting**

MOTION CARRIED

During discussion, the Board requested that the Education Council Report include:

- the degree the course is related to;
- whether the course is new or a replacement; and
- the length of the course.

Moved by T.N. Foo; Seconded by Janet Shauntz:

THAT the Board approve that the Millwright Program be funded from the Internal Curriculum Development Fund for a total amount of \$7,000.

MOTION CARRIED

**Post Secondary
Employers'
Association**

On 23rd April, the Unions presented their comprehensive set of bargaining proposals to the employers' committee. On 30th April, the employers' committee tabled a response to all of the unions' proposals. Following a brief discussion, the two committees agreed to adjourn bargaining. It is expected that the parties will resume bargaining in mid to late June.

**Business
Arising**

- **Surrey Phase II Update**

The Vice President Administration advised the Board that 95% of the formwork has been completed and the project is proceeding on schedule.

The construction of the new "E" Parking Lot has been completed and is now open.

- **Draft "Ends" Policy "Integration of Technology"**

Moved by Janet Shauntz; Seconded by Navnit Shah:

THAT the Draft Ends' Policy entitled "Integration of Technology" be approved.

MOTION CARRIED

Correspondence for information only

Committee Reports *Community Contacts Committee*

- Dinner Meetings with the Student Association and the Education Council were an enormous success and very informative. It was agreed, at both meetings, that the Board of Governors would schedule individual meetings with the Student Association and the Education Council in May of next year.
- On 19th May, the Honourable Andrew Petter, the Honourable Penny Priddy and the Honourable Sue Hammell joined the Board of Governors and the University College Community in the celebration of the construction of Surrey Phase II. The Minister and MLAs lowered a time capsule into the ground on the site of the expansion of Surrey Campus. The capsule contains medallions depicting the Fine Arts Student's views of the world today; the capsule is designated to be opened in 2098.

Fund Raising Committee

The Committee Chair advised that the next Committee Meeting will be scheduled for September; a date will be set at the June Meeting of the Board.

Board Retreat

- It was agreed that, at the 17th June Workshop, Liz McKinlay would assist in the development of a process for the presidential search.

President's Report

- **Human Resources Negotiations Update**

Local negotiations started on April 27th with an exchange of proposals and discussion of protocol. To date, one day of negotiations took place on 13th May 1998. Agreement was reached on several minor issues of clarification/cleanup of the collective agreement and on faculty representation in the Search for President and Vice President. Discussion also occurred on the removal of disciplinary material and the assignment of project work.

There has been some disagreement over which of the proposals from both sides are provincial and not local issues. We have written to the provincial table for resolution on the proposals in question. Additional dates set for local negotiations are May 25, 26, 27, June 10, 16, and 17, 1998.

The Board requested a Summary Report of Local Bargaining for inclusion in the June Meeting Agenda Package.

- **Expenditure Plan**

The Vice President Administration advised the Board that the 1998/1999 Expenditure Plan will be ready for presentation at the June Board Meeting.

The President advised the Board that the Vice President Educational Services is reviewing the operation of the Langley and Richmond Day Care with the objective of arriving at a more cost-effective model to serve the needs of Kwantlen's students.

Constituency Reports

Student Association

Eldon Sala, President of the Student Association, reported that

- the Association is continuing to find solutions regarding the Health & Dental Plan proposal.

BCGEU

Judy Deeley, Chair of the BCGEU, commented regarding:

- the new “Integration of Technology” policy;
- the implementation of the Joint Job Evaluation process;
- the participation of staff members in the development of the Presidential Search.

Faculty Association

Jack Finnbogason, President of the Faculty Association commented regarding:

- the tuition-free ABE announcement;
- all faculty centers are familiar with the Program Profile;
- Faculty involvement in the development of the Presidential Search
- Provincial and Local bargaining

Board Chair’s Report

AECBC

- The Annual General Meeting and Conference, hosted by the College of the Rockies, commences on Thursday 04 June. The Board Chair requested those members attending the Annual General Meeting to ensure that they are familiar with the resolutions that will be put forward.

Election of Board of Governors Representative to the Council of Governors

Janet Shauntz nominated Navnit Shah to the position of Board Representative to the Council of Governors. There being no further nominations, Navnit Shah was declared the Board Representative by acclamation.

Notice of Motion

The Board Chair advised that a motion will be put forward at the June meeting recommending that the Kwantlen University College Board of Governors write to the Association of Canadian Community Colleges in support of the concept that a student be chosen as keynote speaker at the 1999 Conference scheduled to be held in Quebec City.

Tuition-Free ABE

Board Members requested an update regarding the tuition-free ABE announcement for the June Meeting of the Board.

Next Meeting

Wednesday 24 June 1998 / 5:30 pm Dinner; 6:00 pm Meeting / Surrey Campus Board Room

Adjournment

The meeting adjourned 8:45 pm.

CHAIR

VICE PRESIDENT
ADMINISTRATION