



Kwantlen University College

MINUTES

Board Regular Meeting

Wednesday 23 May 2001 / Surrey Board Room

	Board	University College
Present	Jacqueline Rice /Chair Dave Hayer Tom Radesh Suzanne Cleaver Navnit Shah Carolyn Granholm Mark Stephens Kathy Wutke Conni Kilfoil Rick McIlveen June Laitar Juliana Yung Bill Piket <i>Ex Officio Members</i> Robin Russell / Chair / Education Council Skip Triplett /President	Linda Coyle /Vice President, Ventures & Finance David Ross /Associate Vice President, Advancement & External Affairs Derek Francis /Vice President, Educational Services Judith McGillivray / Vice President, Education Liz McKinlay / Associate Vice President, Human Resources Roy Daykin /Director Finance Sandi Klassen /Executive Assistant Guests: Murray McDonald /Horticulture Technician Lornell Ridley / Director of Development Paul Browning / Kwantlen Student Association Arthur Coren / Chair / Bachelor of Business Administration Degree / KFA Representative Donna Haider / Library Clerk Monica Wylie / Audiovisual Assistant Laara Atley / Coordinator Continuing Education
Regrets	Kim Richter	
Call to Order	The Chair called the meeting to order at 6:03 pm. The Chair welcomed the guests to the Board Meeting.	
Confirmation of Agenda	The agenda was confirmed with the following additions: 2b. Dave Hayer 11d. Report on Restructuring of AECBC - Navnit Shah 11e. Motion for Navnit Shah's candidacy for AECBC Executive Committee Moved by Tom Radesh, seconded by Navnit Shah: THAT the agenda be accepted as amended.	MOTION CARRIED
Dave Hayer	Dave Hayer thanked the Board of Governors for the privilege of working together with them. Mr. Hayer learned a lot from sitting on the Board and will find this experience useful as he goes to Victoria as a newly elected MLA. Mr. Hayer offered his resignation effective immediately.	

Approval of Minutes **Moved by Rick McIlveen; Seconded by Conni Kilfoil:**
THAT the minutes of the Regular Meeting 25 April 2001 be approved with
the revision to Dr. Jean Watters' name.
MOTION CARRIED

Business Arising **Longhouse on Cloverdale Campus (June Laitar)**
and/or New Business
Moved by Mark Stephens; Seconded by Tom Radesh:
THAT the Board of Governors strike a committee to investigate the
feasibility of building a longhouse at the Cloverdale campus and bring
recommendations to the September Board Meeting
MOTION CARRIED

The following individuals volunteered for the committee:
Mark Stephens, Tom Radesh, Bill Piket, Conni Kilfoil, Carolyn Granholm, Derek Francis, Judith McGillivray.

Date of Meeting
The first meeting of the Longhouse Committee will be held on Monday, 18 June 2001 following the Community Contacts Committee meeting.

2001/2002 Capital Plan (Linda Coyle)

Moved by Rick McIlveen; Seconded by Bill Piket:
THAT the Board of Governors approve the 2001/2002 Capital Plan as
outlined. Administration will present the rationale for the deferred funds
and detail on the expenditures approved.
MOTION CARRIED

Correspondence Received for information

President's **Promotion and Publicity Report (David Ross)**
Monitoring Report A report outlining the Communications Activities for June to December 2001 was presented to the Board for information as required by Policy 2.2, Monitoring Executive Limitations.

Kwantlen Foundation Report (Lornell Ridley)
Lornell Ridley presented a report on the progress of the newly formed Kwantlen University College Foundation, including their founding date as a registered society (14 July 2000), their purpose and funding focus. There are 18 board members serving on seven committees. They are presently determining their funding focus with input from Kwantlen's senior administration.

A fundraising kick-off is planned for Tuesday 25 September at the Northview Golf & Country Club to which the Board of Governors will be invited.

College-wide Budget Forum
In an effort to make the budget process more transparent, the president is seeking input from various constituents. The college-wide budget forum scheduled for Thursday 07 June 2001 at 4:00 pm on the Surrey campus will allow any employee of Kwantlen University College to obtain clarification of the proposed budget and give advice to the president. After this forum the budget will be finalized and submitted to the Board for approval at its June meeting.

Board Budget Meeting

The meeting scheduled for Monday 25 June at 6:00 pm in the Surrey Board Room will allow interested board members to obtain clarification on the proposed budget prior to the Board meeting.

Excluded Employee Compensation (Liz McKinlay)

Moved by Navnit Shah; Seconded by Juliana Yung:

THAT Kwantlen's excluded employees and president receive a salary increase of 2% effective 01 April 2001, 2% effective 01 April 2002 and 2% effective 01 April 2003.

MOTION CARRIED

President's Update

Skip Triplett's activities for the Month of May were presented for information. The President has spoken at all municipal councils except Surrey and White Rock to update them on Kwantlen's challenges and request a letter of support to the Ministry for greater funding.

Committee Reports**Community Contacts** (Jacquie Rice / Interim Chair)
Election of Committee Chair

Moved by Tom Radesh; Seconded by Bill Piket:

THAT Navnit Shah be appointed as chair of the Community Contacts Committee.

MOTION CARRIED

Date of Next Meeting

The next meeting of the Community Contacts Committee will be Monday, 18 June 2001 at 5:00 pm in the Surrey Board Room. The Longhouse Committee meeting will follow it.

Policy Governance Committee (Conni Kilfoil)

The next meeting of the Policy Governance Committee will be 06 June 2001 at 5:00 pm.

Board of Governors / Education Council Joint Meeting
Election of Committee Chair

Moved by Rick McIlveen; Seconded by June Laitar:

THAT Carolyn Granholm be appointed as chair of the Board / Education Council Joint Committee.

MOTION CARRIED

Appointment of Committee Members

Jacquie Rice volunteered to sit on this committee. Other Board Members willing to be on this committee should let Sandi Klassen know of their intention.

Date of Next Meeting

The date for the next meeting will be set at a future Board meeting.

**Post-Secondary
Employers'
Association**

The next meeting of PSEA is 13 June 2001.

Monitoring Reports Education Council (Robin Russell / Chair)

Moved by Rick McIlveen; Seconded by Navnit Shah:
THAT Kwantlen University College guarantees a minimum of sixty (60) credits to be awarded on transfer to holders of Associate Degrees awarded by a BC College or University College. Students must still meet all specific degree requirements. As Kwantlen University College offers primarily applied degrees, most students will be required to complete bridging courses that will raise the number of credits needed to earn their degrees beyond the traditional 120 credits.

MOTION CARRIED

Moved by Rick McIlveen; Seconded by Tom Radesh:
THAT the Policy Governance Committee investigate, in concert with Education Council and Administration, policies with respect to entrance requirements and transfer of students to Kwantlen.

MOTION CARRIED

Education Council advised the Board that they are still gathering information regarding the success rate in math for students in the diploma program. This will come to the Board at their June meeting.

Robin Russell noted the election of Council Executive. The Board offered their congratulations to Ms. Russell on her re-election as Chair of Education Council.

**Constituency
Reports**

Student Association / Paul Browning

The KSA is very concerned with the price of textbooks. They wish to discuss this with the Bookstore and appropriate administration.

BCGEU / Maureen Berry / Chair

Maureen Berry and Jacqueline will discuss what items are appropriate to bring to the Board's attention.

Kwantlen Faculty Association / Arthur Coren for Doug Fletcher / President

The KFA have a continuing concern that, in their opinion, the number of new FTEs outpaces by far the number of new sections being offered.

Arthur Coren is the Undergraduate Chair for the Bachelor of Business Administration Degree. They recently held a reception and donor recognition event where they recognized the first graduating class of 19 students. Mr. Coren thanked Navnit Shah for representing the Board of Governors and Skip Triplett and David Ross for representing senior administration at this event.

AECBC Report**AECBC Annual Conference 14-16 June 2001**

Ten Board Members will attend the conference along with three from administration.

AECBC Update / Post-Secondary Matters Newsletter

These items were received for information.

Board of Governors Representative to AECBC

Carolyn Granholm resigned as Kwantlen's Board of Governors Representative to the AECBC.

Moved by Rick McIlveen; Seconded by Carolyn Granholm:

THAT Navnit Shah be appointed Kwantlen's Board of Governors Representative to the AECBC.

Re-structuring AECBC (Navnit Shah)

Navnit Shah presented a proposal to re-structure AECBC in order to better represent their members. The proposal will be submitted to the membership at the Annual General Meeting 16 June 2001.

This issue was referred by consensus to the Policy Governance Committee meeting being held 06 June 2001. Board Members were put on notice that a Board Meeting might follow shortly after this meeting and prior to the AECBC Conference.

Board Chair's Report**Date in August for Campus Tours**

A date will be set once new Board Members are appointed.

ACCC Dues**Moved by Rick McIlveen; Seconded by Conni Kilfoil:**

THAT the Annual Dues (01 April 2001 to 31 March 2002) in the amount of \$13,387 be paid to ACCC.

MOTION CARRIED

Adjournment

The meeting adjourned at 7:53 pm.

CHAIR

VICE PRESIDENT
VENTURES & FINANCE

