



<b>Present</b>	<b>Board</b> Arvinder Bubber / Chair Kathleen Casprowitz / Vice Chair David Takahashi Rob Edger Ken Hahn Tom Radesh Susan Robinson Tung Chan Kim Richter Steve Lee Tana Plewes George Melville  <i>Ex-Officio:</i> Dana Goedbloed / Chair, Education Council Skip Triplett / President	<b>University College Vice Presidents</b> David Ross / Vice President, Financial Resources & Market Development Derek Francis / Vice President, Learner Support Judith McGillivray / Vice President, Learning & Provost  <b>University College Community Members</b> Gordon Lee / Associate Vice President, Strategic Services Liz McKinlay / Associate Vice President, Human Resources Roy Daykin / Director, Finance Sandi Klassen / Executive Administrator Maureen Shaw / Vice President/Grievances, Kwantlen Faculty Assn. Various faculty, staff, students and community members
<b>Call to Order</b>	The Chair called the meeting to order at 6:03 pm and welcomed the guests.	
<b>Commitment to Participate</b>	Board Members indicated they were prepared to participate fully in the Board meeting.	
<b>Confirmation of Agenda</b>	The agenda was approved by consensus with the following addition:  10c. Sustainability Discussion	
<b>Community / Ownership Linkage</b>	Jock Finlayson, Executive Vice President of Policy at the Business Council of BC, presented his views on the BC landscape for the next ten years regarding industry trends, jobs of the future, disappearing jobs, levels of education in jobs, all with reference to Kwantlen's region. Mr. Finlayson was invited to make a presentation by the Board's Strategic Leadership Development Committee in the Board's study of Kwantlen's sustainability.	
<b>Assurance of Successful President Performance</b>	<b>Receipt of Monitoring Reports – Compliance Vote</b>  <b>Moved by Kathleen Casprowitz; seconded by Susan Robinson:</b> <b>THAT the President is in compliance with Policy 3.2, <i>Treatment of Employees</i>.</b>	

**MOTION CARRIED**

**Moved by Kathleen Casprowitz; seconded by Susan Robinson:  
THAT the President is in compliance with Policy 3.5, *Financial  
Condition & Activities*.**

**MOTION CARRIED**

**Upcoming Monitoring Reports**

The Board will monitor the President's interpretation of Policy 3.9,  
*Programs and Services*, in the month of May.

The President will submit a monitoring report on Policy 3.3,  
*Compensation & Benefits*, and Policy 3.6, *Asset Protection*, in the month  
of June.

**President's Audit  
Remarks**

Skip Triplett spoke regarding the Audited Enrollment Report for 2003-  
2004. Mr. Triplett noted that Kwantlen produced 101.2% of its FTE  
requirement. With respect to the Audited Financial Statements, the audit  
was clean and unqualified. Mr. Triplett explained a new requirement for  
reporting revenue as a consolidated total.

The Chair thanked Skip Triplett, David Ross and Roy Daykin for a job  
well done.

**Consent Agenda**

**Moved by Tom Radesh; seconded by Tana Plewes:  
THAT the Consent Agenda be approved.**

**MOTION CARRIED**

**Items approved under the Consent Agenda:**

- a. Regular Meeting Minutes dated 21 April 2004**
- b. Incamera Meeting Minutes dated 21 April 2004**
- c. Education Council Motions**
- d. Audited FTE Report 2003-2004**
- e. Audited Financial Statements 2003-2004**

**Items received for Information:**

- a. Supplemental Audit Information**

**New Operational  
Concerns**

**College Pension Plan Rate Increase**

Effective September 1, 2004 the contribution rates for the College  
Pension Plan will increase from 5.5% to 7.95% for employers and  
employees. The impact on the University College budget for 2004/05 is  
estimated to be \$600,000 in increased pension contributions. For future  
years, there will be a further increase of \$400,000 to a total of \$1 million  
annually.

## **Electronics Engineering & Automation Engineering Technology Program**

### ***Education Council's Advice***

Dana Goedbloed presented Education Council's advice. After evaluating the program according to the Eight Principles for Program Retention, and after much discussion, the motion to recommend cancellation of the program was defeated in a tie vote. The Education Council noted some points in favour of retaining the program and some points in favour of canceling the program. They note that the only viable scenario for revenue and fixed program costs is for the program to attract its full complement of 65 FTEs. Ultimately, Education Council gave advice without recommendation, leaving the decision to the Board of Governors.

### ***Internal and Community Advice***

Darryl Hutcheon, an Electronics Engineering Technology Instructor, presented advice in favour of retention of the program. Mr. Hutcheon recommended retaining the program and moving the program to the Surrey campus. Several community members also spoke to the impact on their businesses of canceling the program.

### ***Administration's Advice***

Judith McGillivray, Vice President of Learning, presented Administration's advice regarding cancellation of the program. The quality of the program is not in question. The issue is recruitment and retention of students and the best use of Kwantlen's resources.

### ***Motion re Program Cancellation***

**Moved by Kathleen Casprowitz; seconded by Ken Hahn:**

**THAT the Board of Governors approve cancellation of the Electronics Engineering & Automation Engineering Technology Program.**

**MOTION CARRIED**

## **Policy Development**

### ***Task Force on Review of Policy 1.5***

**Moved by George Melville; seconded by Tung Chan:**

**THAT Policy 1.2, *Board Job Description*, be amended by adding the following point:**

**"Advocate on Kwantlen University College's behalf with various political and community leaders when required."**

**MOTION CARRIED**

**Moved by George Melville; seconded by Tung Chan:**  
**THAT Policy 1.7, *Board Committee Structure and Outside Appointments*, be reviewed with a view to amending the scope of the Strategic Leadership Development Committee to incorporate some of the following ideas for use in Community Linkages:**

- Have 1-2 issues for a year
- Anytime a Board Member is in the presence of a civic leader, mention the issues
- Have at least an annual meeting with MLAs and civic politicians.

**MOTION CARRIED**

**MLA Breakfast, June 14, 2004**

Skip Triplett mentioned several issues he would like to discuss with the MLAs. Mr. Triplett will e-mail Board Members with details about these issues and put together speaking notes for the Board Members who wish to take part in presenting the issues. Mr. Triplett will also provide the MLAs with information prior to the breakfast to give them time to prepare responses.

***Education Council Reports in the Consent Agenda***

A report submitted in response to a Board request at the 21 April 2004 Board Meeting noted that Education Council reports were put on the Consent Agenda on the advice of the Board's consultant on Policy Governance, which the Board decided to follow.

**Moved by Rob Edger; seconded by Kathleen Casprowitz:**  
**THAT the Education Council Chair can place items either on the Consent Agenda or as a separate agenda item in consultation with the Board Chair, amending Policy 1.4 with this clause.**

**MOTION CARRIED**

***Convocation Award Presenters***

The following Board Members volunteered to present awards at the evening Convocation Ceremony:

Governor General's Academic Medal: Steve Lee  
Lieutenant Governor's Medal Susan Robinson

***Audit Committee Recommendations***

This issue was dealt with earlier in the President's Audit Remarks.

***ACCC Nomination***

**Moved by Susan Robinson; seconded by Rob Edger:**  
**THAT the Board of Governors supports Steve Lee's nomination to the ACCC Board of Directors.**

**MOTION CARRIED**

**Board Self-  
Assessment**

**Policy 1.3, *Board Members' Code of Conduct* – Compliance Vote**

**Moved by Susan Robinson; seconded by Ken Hahn:  
THAT the Board is in compliance with Policy 1.3, *Board Members' Code of Conduct*.**

**MOTION CARRIED**

The Board monitored the following policy:

Policy 1.4, *Agenda Planning*.

**Sustainability Discussion**

Comments made regarding the presentation by Jock Finlayson were:

- Canada will be more dependent on immigrants
- There is an apparent disconnect regarding the information that says jobs will require university education, yet the top jobs of the future are low skill jobs. Entry-level jobs will demand more dollars and will require some technical ability. There will be more demand on Kwantlen to provide that. Employers want to hire somebody with some training.
- Managerial skills will be important for the future. It is good to have leadership programs
- Having true managerial types of programs to develop managerial skills down the road would be appropriate.
- Population statistics for 18-24 year olds levels off after 2020. What does this mean for Kwantlen?

**Next Meeting  
Agenda  
Contribution**

Rob Edger would like to present a student petition to the Board at its next meeting.

**For the Good of the  
Order**

Board Members commended the Chair on the handling of the community discussion, doing so respectfully, with tremendous patience and lots of dignity for all.

There was lots of professionalism around the table.

The Chair thanked all Board Members for their role in the discussions.

**Meeting Evaluation**

Board Members completed the meeting evaluation and submitted it to the Executive Administrator.

**Adjournment**

The meeting adjourned at 9:58 pm.

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**Board Chair**

Board Regular Meeting  
Minutes

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**Vice President, Financial Resources**

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26 May 2004

*Our Mission:*

*We create an exceptional learning environment committed to preparing learners for leadership, service and success.*