



Many international students have completed secondary school in BC or transfer to us from other post-secondary institutions. Local recruitment efforts are concentrated in Kwantlen's catchment area school districts.

International student "programs of interest" include

- Business Administration
- Computer Science
- Computer Information Systems
- Science
- English as a Second Language

Gordon Lee, Dean School of Business and Alice Wong, Coordinator International Education presented "linkage activities for 2000 and beyond" which included:

- "Field Test of Tool for Institutional Diagnostics" (completed September 1999). Kwantlen was partnered with Dalian Institute of Light Industry in China and Centennial College, Ontario
- "Women in Enterprise Management Project (completed March 2000). Kwantlen was partnered with Vancouver Community College and Wuxi University of Light Industry in China

New Projects include the "North American Mobility Project (started May 2000) and Kwantlen is partnered with Mt. Royal College, Alberta; West Virginia University, and Texas Christian University, USA; Universidad Autoaoma de Guadalajara and Universidad de Guanajuato, Mexico. This project involves the Interior Design department and will allow a number of students to study for one semester in one of the partner institutions.

Future plans include scholarships for both Kwantlen and international students.

Project / Linkages in development include:

- Enterprise Skills for Women (Dalian China)
- Commonwealth of Learning Inc. & Learnnet (India)
- Royal Bank Institute of Business & Technology (Trinidad)
- Sung Duk College (Korea)
- Universidad Arturoprat, Suede Victoria (Chile)
- New College in South City (India)
- Ningbo/Humber/Kwantlen Connection (China)
- CIDA projects (partnering with industries, non-profit organizations, universities and colleges

On behalf of the Board of Governors, the Board Chair expressed appreciation and thank you to the presenters for a very informative and interesting presentation.

**Confirmation  
of Agenda**

**Moved by Conni Kilfoil; Seconded by Juliana Yung:**

**THAT the agenda be adopted as presented.**

**MOTION CARRIED**

**Presentation**

**1999 / 2000 Audited Financial Statements**

Roy Daykin, Director Finance and Hemendra Shah, Audit Manager (Office of the Auditor General of British Columbia) distributed the Auditor's Report; commented on the Financial Statements and the audit advising that "the financial statements present fairly, in all material respects, the financial position of Kwantlen University College as at 31 March 2000 and the results of its operations and its cash flows for the year

then ended in accordance with generally accepted accounting principles".

After a question and answer period, the following motion was put forward:

**Moved by Conni Kilfoil; Seconded by Juliana Yung:**

**THAT the 1999 / 2000 Audited Financial Statements for the year ending 31 March 2000 be approved.**

**MOTION CARRIED**

#### **1999 / 2000 Audited Enrolment Report**

Derek Francis, Vice President Educational Services and Hemendra Shah, Audit Manager (Office of the Auditor General of British Columbia) reviewed the Audited Enrolment Report advising that "in accordance with Ministry directives, the University College has used the Audited Enrolment Report Manual to calculate the FTEs".

**Moved by Conni Kilfoil; Seconded by Janet Shauntz:**

**THAT the 1999 / 2000 Audited Enrolment Report for the year ending 31 March 2000 be approved.**

**MOTION CARRIED**

On behalf of the Auditor General's office, Hemendra Shah extended thanks to the management and staff of the University College for their cooperation and assistance during the audit.

#### **Approval of Minutes**

**Moved by Conni Kilfoil; Seconded by Carolyn Granholm:**

**THAT the Minutes of the Regular Meeting held on 24 May 2000 be approved.**

**MOTION CARRIED**

#### **Business Arising 2000 / 2001 Revenue & Expenditure Plan**

Roy Daykin, Director Finance and Greg Alstad, Manager Accounting Services presented the 2000 / 2001 Revenue & Expenditure Plan.

After discussion, the following motion was put forward:

**Moved by Conni Kilfoil; Seconded by Jennifer Harvey:**

**THAT the 2000 / 2001 Revenue & Expenditure Plan be approved.**

**MOTION CARRIED**

#### **2000 / 2001 Operating Capital Plan**

Roy Daykin, Director Finance and Greg Alstad, Manager Accounting Services presented the 2000 / 2001 Operating Capital Plan.

After discussion, the following motion was put forward:

**Moved by Juliana Yung; Seconded by Carolyn Granholm:**

**THAT the 2000 / 2001 Operating Capital Plan be approved.**

**MOTION CARRIED**

#### **Correspondence**

The correspondence was received as information with additional correspondence received from and circulated as follows:

- thank you note from Linda Coyle, Vice President Ventures & Finance
- thank you from Gerry Kilcup for receipt of the Emeritus Award and the Board nomination to AECBC as an honorary life member
- appreciation letter from Third Age Learning at Kwantlen (T.A.L.K.) for the support given by the University College

**Committee Reports**

**Community Contacts Committee (Rick McIlveen)**

- deferred to August Meeting

**Policy Governance Committee**

- selection of Committee Chair deferred to August Meeting

**Joint Board of Governors / Education Council Committee on Policy**

- Jacqueline Rice reviewed the meeting held the 20<sup>th</sup> of June advising that the Committee anticipates a final report will be ready for the September Meeting of the Board of Governors.

**Post-Secondary Employers' Association**

The PSEA Annual General Meeting was held on the 14<sup>th</sup> June in Castlegar. The existing Executive was re-elected with Linda Holmes, President Langara College as President of PSEA. Carolyn Granholm has accepted the position as Kwantlen's Representative to PSEA.

**Monitoring Reports**

**Education Council**

**Moved by Jacqueline Rice; Seconded by Juliana Yung:**

**THAT the following course outlines be approved**

- **Applied Business Technology (ABTY) 1115 – Bookkeeping Basics**
  - **Applied Business Technology (ABTY) 1125 – Office Dynamics**
  - **Applied Business Technology (ABTY) 1135 – Computer Competency**
  - **Applied Business Technology (ABTY) 1145 – Word Processing**
  - **Applied Business Technology (ABTY) 1155 – Business Communications**
  - **History (HIST) 3310 – The Fibre of Society: Textile Production in History**
  - **Equine (EQUA) 1155 – Non-Infectious Disease and Trauma**
  - **Equine (EQUA) 1270 – Applied Natural Horsemanship**
  - **Community & Health Studies (CAHS) 3200 – Becoming a Mentor**
  - **Real Estate (REST) 1202 – Real Property Law**
  - **Real Estate (REST) 1203 – Real Estate Finance in a Canadian Context**
- MOTION CARRIED**

**Moved by Conni Kilfoil; Seconded by June Laitar:**

**THAT the following three Continuing Education Letters of Intent be approved:**

- **Nursing Unit Coordinator Certificate**
- **Information Technology Computer Support Program**
- **Hospitality Operations Management Certificate**

**MOTION CARRIED**

Jim Gunson, Chair of the Education Council, reviewed the following items submitted as information only:

- Bachelor of Information Technology Admission Requirements
- Computer Information Systems Diploma Program Changes
- Proposal to Change the Structure of the Applied Business Technology Program

- Validation Team for the Bachelor of Applied Arts (Major in Psychology)
- Program Development Group for the Bachelor of Applied Arts (Major in Psychology)

Robin Russell, Instructor / English as a Second Language, was elected Chair of the Education Council and assume the office in September 2000.

### **President's Report**

- **Human Resources Report**

Liz McKinlay, Association Vice President Human Resources, reviewed the Grievances and Arbitration Report. Following questions, the report was accepted as presented.

Conni Kilfoil attended a presentation to the University College Deans by Susanne Dadson, who is a Councillor, regarding "accommodating students with disabilities"; and advised the Board members that she was extremely impressed and very heartwarming to know what Kwantlen does for its disabled students.

- **Cloverdale Campus**

Jim Gillis was pleased to announce that the Memorandum of Understanding between the Ministry of Finance, the Ministry of Advanced Education, Training & Technology and the University College has been signed. This Memorandum will begin the initial development stages of Kwantlen's Cloverdale Campus.

- **President's Update**

The President's Community Activities for the month of June is submitted for information.

The President highlighted the activities of the 5<sup>th</sup> International Partnership Conference entitled "Partnering in Education and Business".

### **Constituency Reports**

**Student Association** / Nothing to Report

**BCGEU**

- Maureen Berry extended thanks and appreciation for the support and encouragement she has received since taking the position of Acting Chair of the BCGEU.

**Faculty Association** / Nothing to Report

### **AECBC Report**

**Conference & Annual General Meeting / Nelson BC**

- Each Board Member who attended the Conference gave an overview of the sessions attended.
- Three resolutions were presented by Kwantlen at the Annual General Meeting for consideration. The resolution regarding the "General Agreement on Trade in Services (GATTs)" was moved, seconded and carried. The resolutions entitled "The Use of Apprentices in Capital Construction Projects" and the "Use of Public Monies to Fund Private Education Providers" were forwarded to the AECBC Advocacy Committee for further consideration.
- Navnit Shah was elected to the position of Treasurer, AECBC Executive Committee.
- The AECBC Board Member Orientation Workshop is scheduled for the 3<sup>rd</sup> & 4<sup>th</sup>

of November; members wishing to attend are requested to advise the Executive Assistant.

- A letter of thank you and appreciation will be forwarded to Selkirk College on behalf of the Board of Governors and Administration. The Conference was very successful and enjoyed by all who attended.

#### **Board Chair's Report**

- **Special Presentation to Janet Shauntz**

After seven years as a member of the Kwantlen University College Board, Janet Shauntz retired. Janet has held the position of Vice Chair, Chair of the Board, Chair of the Policy Governance Committee, and the Fund Raising / Foundation Committee as well as chaired the AECBC Communications Committee.

Navnit Shah extended the Institutions heartfelt appreciation and thank you and presented Janet with the College Print.

- **Informal Presentation by the Honourable Penny Priddy**

This presentation has been tentatively re-scheduled for Friday 07 July 2000.

- **Review of ACCC Conference / Whitehorse, Yukon**

Each Board Member who attended the Conference gave an overview of the sessions attended.

- **AECBC Council of Governors Representative**

Carolyn Granholm was appointed to the position of Kwantlen Board representative to the AECBC Council of Governors.

- The determination of a date to discuss and develop an agenda for the Board Retreat has been deferred to the August Meeting.

- **Foundation Update**

Jim Gillis announced that the incorporation papers for the Kwantlen University College Foundation was signed by the founding members on Wednesday 21<sup>st</sup> June. The Foundation Constitution, following review and/or revision by legal, will be forwarded to the appropriate Government Ministry for approval and signature.

Founding members of the Kwantlen Foundation are:

- Jim Ainsley, Canwest Publishers, Abbotsford
- Robert Genn, Local Artist / Business man, Surrey
- Pam Glass, retired Judge and Surrey School Trustee
- David Johl, Manager Business Development / HSBC, Surrey
- Beth Johnson, Past Mayor of the Municipality of Delta
- Chi-Lap Lin, Sales & Market Manager, Royal Bank, Richmond
- Ken McKenzie, Executive Officer, Fraser Valley Real Estate Board
- Steve Paul, Business man, Langley
- John Peterson, Barrister, Surrey
- Peter Podovnikoff, CEO Delta Credit Union
- Rajinder Rai, President / The East West Collection Inc.
- Virginia Sato, President / Pacific Salmon Industries Inc.
- John Zaplatynsky, Business Man

Appreciation and thank you was extended to Navnit Shah, David Hayer and Juliana Yung for their assistance in recruiting the founding members.

- **Association of Community College Trustees (ACCT) Nashville, Tennessee from the 18<sup>th</sup> to 21<sup>st</sup> October 2000**

Board members expressing interest in attending this Conference are:

- Navnit Shah
- Juliana Yung
- Conni Kilfoil
- June Laitar
- Carolyn Granholm

The two newly elected Board Members (Kim Richter and Tom Radesh) will be advised of the Conference and asked to express their interest in attending.

**Next Meeting**      **Wednesday 23 August 2000 commencing at 6:00 pm in the Surrey Campus Board Room; Dinner served at 5:30 pm.**

**Adjournment**      The meeting adjourned at 9:20 pm.

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CHAIR

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VICE PRESIDENT  
VENTURES & FINANCE

**Our Mission**

**We create quality, life-long learning opportunities for people to achieve personal, social and career success.**