



<b>Present</b>	<b>Board</b> Ken Hahn / Chair Tana Plewes / Vice Chair Kim Richter Arvinder Bubber Tom Radesh Kathleen Casprowitz June Laitar Tony Yurkovich David Takahashi Brook Walker Steve Lee  <i>Ex-Officio:</i> Skip Triplett / President Dana Goedbloed / Chair, Education Council	<b>University College</b> David Ross / Vice President, Financial Resources & Market Development Liz McKinlay / Associate Vice President, Human Resources Linda Coyle / Vice President, Ventures Gordon Lee / Dean, School of Business Roy Daykin / Director, Finance Sandi Klassen / Executive Assistant  <b>Guests:</b> Maureen Berry / BCGEU Nancy Clegg / President, KFA Lornell Ridley / Director of Development Cori Andrichuk / Director of Athletics
<b>Call to Order</b>	The Chair called the meeting to order at 6:00 pm and welcomed the guests.	
<b>Confirmation of Agenda</b>	<b>Moved by Kathleen Casprowitz; seconded by Kim Richter:</b> <b>THAT the agenda be confirmed with the following additions:</b>  <b>6b. Parking</b> <b>6c. Newton Campus</b>  <b>MOTION CARRIED</b>	
<b>Oath of Office</b>	The Chair administered the Oath of Office to Dana Goedbloed, Education Council Chair, and welcomed her to the Board.	
<b>Previous Meeting Evaluation</b>	The Chair expressed his appreciation for the time taken to give comments about the board meetings.	
<b>Consent Agenda</b>	<b>Moved by Kathleen Casprowitz; seconded by Tom Radesh:</b> <b>THAT the Consent Agenda be approved.</b>  <b>MOTION CARRIED</b>  <b>Items Approved under the Consent Agenda:</b>  1. Minutes of the Board Regular Meeting dated 19 June 2002	

### **Items Received for Information under the Consent Agenda:**

1. President's Activities
2. Correspondence

### **Business Arising / New Business**

#### **Athletics Program Three-Year Revenue Plan**

Derek Francis presented the Athletics Program Three-Year Revenue Plan as requested by the Finance Committee at their 04 April 2002 meeting. Cori Andrichuk answered various questions from the Board Members.

#### **Parking**

On-campus sales of parking permits have been discontinued in favour of cost saving measures. Parking permits are available by web, fax and e-mail, eliminating lengthy line-ups and staffing costs. Results will be reviewed.

#### **Newton Campus**

**Moved by Steve Lee; seconded by Kim Richter:**

**To affirm the Board of Governors' commitment to protect and enhance the Trades and Technology Programs at Kwantlen University College.**

**MOTION CARRIED**

### **President's Monitoring Report**

#### **President's Update**

Skip Triplett opened with a student success story.

#### *Strategic Plan*

Strategic planning sessions were held with the senior leadership, board chair and vice chair and with the deans, using an outside facilitator. The results of both sessions were remarkably similar. Gordon Lee is preparing a discussion paper to take to the wider university college community.

#### *Association of Universities and Colleges in Canada (AUCC)*

The visiting committee for AUCC was on campus Friday 16 August. They met with about 60 people from various constituent groups within Kwantlen. They will send a letter to Kwantlen for response and clarification, then present their report to the Board of AUCC in Spring 2003.

#### *Mexican Trade Mission*

Mr. Triplett reported on his Trade Mission to Mexico. He made many useful contacts, both for the Kwantlen Foundation and possible business opportunities with Kwantlen.

#### *Enrollment Update*

Derek Francis gave an enrollment report. As of this Board meeting, Kwantlen has filled 96.38% of capacity for open access programs

*Foundation Fundraiser*

Linda Coyle promoted the Kwantlen Foundation's first annual fundraiser, a Night at the Races at Fraser Downs. The date is Thursday, 24 October and the ticket price is \$75 per person. Tickets may be purchased through Ms. Coyle's office. All proceeds will support Kwantlen's students.

**Board Committees**      **Policy Governance Committee** / David Takahashi, Chair

**Next Meeting of Policy Governance Committee**

Wednesday 04 September 2002 / 3:00 – 5:00 pm / Surrey Campus Board Room

Committee members are Tom Radesh, June Laitar, and Judith McGillivray. A meeting package was distributed at the Board meeting.

**Post-Secondary  
Employers'  
Association**

Nothing to report.

**Monitoring  
Reports**

**Education Council** / Dana Goedbloed, Chair  
Nothing to report

**Items Removed  
from the Consent  
Agenda**

No items were removed from the consent agenda.

**Constituency  
Reports**

**Kwantlen Student Association** / Nothing to report

**BCGEU** / Maureen Berry, Chair

- Workforce reductions have proceeded satisfactorily. All members issued lay-off notices have been placed
- Ms. Berry will attend the new employee orientation to introduce new employees to the BCGEU
- Steward elections occur at the end of September
- A BCGEU newsletter will be published in the near future

**Kwantlen Faculty Association** / Nancy Clegg, President

- Some class size issues were satisfactorily resolved without recourse to Bill 28
- There are some challenges due to the withdrawal of the copy clerk support
- Interoffice mail is not being delivered to the KFA in a timely manner
- Ms. Clegg will represent the KFA at the new employee orientation
- The KFA are staffing a table at the four Kwantlen Student Association welcome back events
- The KFA is part of the GO Campaign (Giving Options)

**Board Chair's Report****Report on Meeting with Minister Bond / Tana Plewes**

The meeting with Minister Bond was an introductory meeting for Board Chairs and their delegates. It was an opportunity for new chairs to meet each other. The Minister introduced key staff members, presented the Ministry's strategic plan and Service Plan in detail. Ms. Bond focused on the accountability structure from the Premier to the Minister to the Boards.

The Presidents joined the group for lunch and an afternoon meeting. Patrick O'Callaghan presented a workshop on effective board governance. Elizabeth Watson, Board Resourcing and Development Officer, encouraged interaction and communication between her office and the institutions.

**Appointment of Finance Committee Chair & Members**

As requested at the last Board meeting, the Chair appointed Kathleen Casprowitz chair of the Finance Committee and Tony Yurkovich, Arvinder Bubber and Kim Richter as members of the committee.

**Appointment of Board Liaison to Kwantlen Foundation Board**

Tom Radesh was appointed as the Board of Governors liaison to the Kwantlen Foundation Board, replacing Arvinder Bubber.

**Expiry of Term**

The Chair informed the Board Members that Juliana Yung's term of office expired on 31 July 2002. Ms. Yung had fulfilled her maximum term of six years. A recognition evening will be planned for November.

The Board Resourcing Office is proceeding to replace Ms. Yung.

**One-Day Board Retreat**

Sandi Klassen will e-mail November dates to the Board for consideration. This will allow the newly elected students to participate. The agenda will include a policy governance workshop.

**Meeting Evaluation**

The Board Members filled out their evaluation forms and returned them to the Executive Assistant.

**Adjournment**

The meeting adjourned at 7:16 pm.

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**CHAIR**

Board Regular Meeting  
Minutes

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**VICE PRESIDENT Financial Resources**

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28 August 2002

*Our Mission:*

*We create quality, life-long learning opportunities for people to achieve personal, social and career success.*