

Minutes
BOARD REGULAR MEETING
Wednesday 27 September 1995 / Surrey Board Room / 6:30 pm

Present	BOARD	UNIVERSITY COLLEGE
	Janet Shauntz (Chair)	Bob Lisson (Vice President Administration)
	Harry Bains (Vice Chair)	Jacqie Thachuk (Vice President Education)
	Dana Gallagher	Derek Francis (Vice President Educational Services)
	Lorraine Brisson	Kelly Bentley (Board Secretary)
	Gurbir Gill	
	Wendy Wulff	
	Aaron Jasper	
	Jim Gillis	
	Lois Peterson	
	Tim Glatley	
	Richard McIlveen	
	<i>Ex Officio Members</i>	
	Skip Triplett (Chair Education Council)	
	Gerry Kilcup (President)	
Regrets	T.N. Foo	John Bowman (Vice President Human Resource Development)
Guests	Maureen Shaw	President, Kwantlen University College Faculty Association
	Judy Deeley	Chair / BCGEU
	Liz McKinlay	Director, Human Resources
	Anne MacLachlan	Internal Communications Officer
Call to Order	The Chair called the meeting to order at 6:30 pm; introduced and welcomed Richard McIlveen, newly appointed Board Member and welcomed the guests for the evening.	
Oath of Office	Harry Bains / Vice Chair administered the Oath of Office to Janet Shauntz; Janet Shauntz then administered the Oath of Office to Lorraine Brisson, Richard McIlveen and Gurbir Gill.	
Confirmation of Agenda	Moved by Lois Peterson; Seconded by Dana Gallagher: THAT the Agenda be adopted with the following addition: Item No. 8e Issues Update / Maureen Shaw, President KCFA.	
		MOTION CARRIED
Approval of Minutes	Moved by Harry Bains; Seconded by Gurbir Gill: THAT the Minutes of the Regular Meeting held 23 August 1995 be approved.	
		MOTION CARRIED
Business Arising	<ul style="list-style-type: none"> Community Liaison Committee Report <p>Wendy Wulff advised the Board that the official name of the Committee will be the “Community Contact Committee”. The Committee, at their meeting on 26 September discussed “outreach” functions both externally and internally.</p>	

Moved by Rick McIlveen; Seconded by Dana Gallagher:

THAT the Kwantlen University College Board make a formal invitation to all Provincial MLA's whose constituency's encompass some, or all, of Kwantlen's service area to attend a joint meeting with the Board at a mutually convenient time near the end of October or the beginning of November of this year.

MOTION CARRIED

Moved by Jim Gillis; Seconded by Gurbir Gill:

THAT a formal invitation be issued to each School Board in the region served by Kwantlen University College, at least once a year, to attend a joint meeting with the first invitation extended to the Delta School Board.

MOTION CARRIED

The intended purpose of these meetings will be to meet the various Members of the Legislature and the Trustees of the School Boards to share our vision of Kwantlen's future and to hear their suggestions of what services Kwantlen should be providing now and in the future

The next meeting of the Community Contact Committee is scheduled for Wednesday 11 October commencing at 5:30 pm in the Surrey Board Room. At that meeting, a plan of action will be drafted for presentation to the October Board Meeting.

- **Linda Reid, MLA / Visit to Richmond Campus**

The President advised that, as directed by the Board at the August Meeting, an invitation was extended to Linda Reid, MLA for Richmond East to visit Richmond Campus on Monday 02 October. The purpose of the invitation is to share the many "good" things that are happening at Kwantlen, to share our plans for the future and to discuss issues raised in the Discussion Paper on Post Secondary Education.

- **Barry Leach Memorial**

The Vice President Educational Support advised the Board that an ad hoc committee of Kwantlen employees who knew Dr. Leach has been working with his family to determine a plan to remember his many contributions to the University College and the community.

The Committee has recommended the establishment of an endowed scholarship fund for students enrolled in Environmental Protection Technology, History or International Relations and the placement on the Surrey Campus of a remembrance plaque for Dr. Leach.

Moved by Wendy Wulff; Seconded by Lois Peterson:

THAT the Board approve the dedication of a plaque at the Surrey Campus to celebrate the life of Dr. Barry Leach, late long-time faculty member at the University College and recipient of the University College's first honorary degree.

MOTION CARRIED

A reception will be held on Wednesday 25 October from 4:00 pm to 6:00 pm, prior to the October Board Meeting. A Mountain Ash will be planted with the plaque placed at the base.

Correspondence

- **1996 / 1997 Budget Development**

The President referred to letters received from the Ministry Skills Training & Labour regarding budget development for 1996/1997 and the College's reply; these are presented for information only.

Monitoring Reports

- **Enrolment Report / Fall Semester 1995**

The Vice President Educational Support advised the Board that registration for the Fall Semester began on 17 July; late registration was finished on 12 September. Detailed registration information, campus by campus and program by program, will be presented to the Board in October. At this point, course registrations in the open access program areas are approximately 1,050 / approximately 200 FTE / (5%) ahead of last year. Langley and Richmond campuses have shown the largest increases.

Preliminary information from other post secondary institutions in the province shows that most have maintained approximately the same enrolment level as last year.

- **Institution Based Training**

The Vice President Education advised the Board that Institution Based Training is a system by which the Ministry is helping Colleges to better serve needs of income assistance recipients. The purpose is to examine barriers which may be a hindrance. Kwantlen submitted a proposal to develop a larger plan; the proposal and funding of \$40,000 was approved. The time line for completion of the plan is the end of December; at that time a three year proposal will be submitted to the Ministry. Consultation meetings will be scheduled with internal and external groups concerned with income assistance training.

- **Education Council Report**

The Chair of the Education Council advised that the Council has endorsed key Governance Principles for administering the affairs of the Council.

The Council endorsed the intent of the Board Governance Policy "*The People*" and created a sub-committee to redraft the policy in order to clear some of the technical difficulties while maintaining the "spirit" of the policy. The Policy will be returned to the Board of Governors for final approval.

The Council endorsed the "Strategic Directions" as work in progress and requested the tightening of definitions such as diversity and cultural competency.

The Council has created a sub-committee on International Education to assist the implementation of the Board Policy.

The Council approved the latest draft of the Degree Approval Process with the exception of credit criteria. The process will be forwarded to the Ministry with letters of intent.

The Council Chair advised that all Education Council Chairs throughout the Province will meet on 14 October. The next meeting of Kwantlen's Education Council is set for 16 October / Room D126 Surrey Campus; an invitation was extended to all Board Members.

- **President's Report**

The President reviewed the "Fall Report" advising that the report was distributed to all employees as well as to various outside agencies.

- **Issues Update**

The President of the Faculty Association advised that the Faculty Association is working with other groups throughout the province to lobby the federal politicians as well as the provincial politicians against the proposed federal government cut backs for post-secondary education. The Association President, as a member of a Provincial Steering Committee, advised that a system-wide plan is in the process of being drafted.

The Association President advised the Board that the Kwantlen Faculty Association is a member of CIEA and are involved in a coordinated bargaining strategy with several other college faculty locals. The Kwantlen Faculty Association will be holding a strike vote on Thursday 28 September as part of that strategy being carried on at the provincial level.

Board Chair's Report The Board Chair advised that she will be attending the AECBC Council of Governors and Joint Council meetings scheduled for 03 and 04 October.

Policy Issues • **Recommendation regarding Policy Development Process**

Moved by Rick McIlveen; Seconded by Dana Gallagher:

THAT in order to facilitate the completion of the following existing draft governance policies, where the Board's intent or "spirit" has been outlined, the policy outline will be referred to a sub-committee which will include the Board Member originally involved in the drafting of the policy "spirit" and an appropriate area of the College for "word smithing" and return to the Board for consideration and/or approval.

Policy Name	Sub-Committee
1.2 The People	T.N. Foo and the Education Council
1.3 Outcome	Wendy Wulff
1.4 The Cost	Vice President Administration
1.6 Cultural Competency	T.N. Foo and the Multiculturalism Committee
1.7 Fund Raising	Board Members will define the "intent" of the policy. Skip Triplett advised the necessity to review the existing Fund Raising Policies.
1.8 Internal Validation & Approval of Degree Programs	T.N. Foo and the Education Council
3.3 Role of Board Chair	Board Chair, Vice Chair & College President
3.6 Annual Board Planning Cycle	To be discussed at upcoming Board Retreat
3.8 Community Liaison	Board "Community Contact Committee"
MOTION CARRIED	

Other Issues • **University College of the Fraser Valley**
Board Members and Senior Administration accepted the invitation received from the Board of Governors of the University College of the Fraser Valley to attend a dinner meeting and tour of the Fraser Valley Abbotsford Campus on Wednesday 08 November. The Board Secretary will contact Board Members to confirm attendance and arrange a "car pool" from the Surrey Campus. Members are requested to meet at the Surrey Campus at 5:00 pm.

• **1995/1996 ACCC Membership**
It was suggested that, considering the impending Federal Transfer Payment Cutbacks, the President, at the upcoming CCEO Meetings, discuss with other College Presidents, the possibility of a joint membership through AECBC and report to the Board of Governors at the October Meeting.

• **Treaties First Nations & Public Education Symposium**
The Board Chair suggested that the College's Native Education Student Advisor attend this Symposium on Thursday 12 October at Simon Fraser University. The one day Symposium is for post secondary and community educators involved in planning and delivering public education around the treaty-making process. The Vice President Educational Services will discuss with Darlene Willier, Native Advisor. The Board Secretary will follow-up with Board Members regarding attendance.

- Judy Deeley, Chair/BCGEU asked how and what type of vehicle can be used to save dollars considering the pending cutbacks. The Board Chair stated that the question would be put on “notice” for the next Board Meeting.

Next Meeting Wednesday 25 October 1995 / 7:00 pm / Surrey Campus Board Room

Adjournment The meeting adjourned at 8:45 pm.

CHAIR

VICE PRESIDENT
ADMINISTRATION