



Kwantlen University College

Minutes Board Regular Meeting Wednesday 27 September 2000 / Richmond Board Room

	Board	University College
Present	Navnit Shah (Chair) Carolyn Granholm (Vice Chair) Christopher Golden Jennifer Harvey Conni Kilfoil June Laitar Tom Radesh Kim Richter <i>Ex Officio Members</i> Robin Russell (Chair Education Council) Skip Triplett (President)	Linda Coyle (Vice President Ventures & Finance) Derek Francis (Vice President Educational Services) Judith McGillivray (Vice President Education) Liz McKinlay (Associate Vice President Human Resources) Kelly Bentley (Executive Assistant) Sandi Klassen (Confidential Secretary) Guests: Mason Kealy (Director of External Affairs / Student Association) Wendy Parry (Acting Chair BCGEU) Nancy Clegg (representing Doug Fletcher, President / Faculty Association)

Regrets	Dave Hayer Rick McIlveen Bill Piket	Jacqueline Rice Kathy Wutke Juliana Yung
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Presentation "Physics at Kwantlen" Presentation

Mike Coombes, Bob Rathie and Takashi Sato, Physics Instructors at Kwantlen, provided an overview of the physics program.

Offerings include:

- a college preparation course
- first and second year courses that transfer to UBC, SFU, etc.
- first year Applied Science (Engineering) and
- Astronomy 1100 (a lab science credit for non-science students).

The program hosts:

- four labs, with over 50 computers in total
- the best-equipped first-year labs in all of BC
- six regular faculty members
- one part-time instructor
- four lab instructors and one technician.

Call to Order	The Chair called the meeting to order at 7:05 pm, welcoming new Board Members and introducing the guests.
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Oath of Office	The Board Chair administered the Oath of Office to new Board Members: Kim Richter, Faculty Rep, Tom Radesh, Support Staff Rep and Robin Russell, Education Council Chair.
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Confirmation of Agenda	Moved by Conni Kilfoil; Seconded by Christopher Golden: THAT the agenda be adopted as presented.
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MOTION CARRIED

Approval of Minutes	Moved by Conni Kilfoil; Seconded by Jennifer Harvey: THAT the Minutes of the Regular Meeting held on 23 August 2000 be approved. MOTION CARRIED
Business Arising and/or New Business	Nothing to report.
Correspondence	Nothing to report.
Committee Reports	Community Contacts (Rick McIlveen) - the proposed agenda for the joint meeting with the Douglas College Board of Governors was adopted. Policy Governance Committee (Jacqueline Rice) - Nothing to report. Board of Governors / Education Council Joint Meeting (Rick McIlveen) - the final document will be submitted to the October Board Meeting.
Post Secondary Employers Association	Nothing to report.
Monitoring Reports	Education Council Moved by Carolyn Granholm; Seconded by Conni Kilfoil: THAT the following courses be approved: - ABTY 1295 – Computerized Medical Billing - ABTY 1242 – Accounting I - ABTY 1243 – Accounting II - ABTY 1244 – ACCPAC Computerized Accounting - ABTY 1245 – Spreadsheets and Word-processing - ABTY 1246 – Accounting Software Applications - ABTY 1253 – Secretarial Bookkeeping - ABTY 1254 – Information Processing - ABTY 1255 – Executive Support - ABTY 1256 – Word Processing – Level 2 - ABTY 1257 – Introduction to Desktop Publishing - ABTY 1271 – Word Processing Level 2 –Legal Secretarial - ABTY 1273 – General Legal Office Procedures - ABTY 1274 – Legal Office Procedures – Conveyancing - ABTY 1275 – Legal Office Procedures – Wills & Estates - ABTY 1276 – Legal Office Procedures – Corporate Law - ABTY 1277 – Legal Office Procedures – Litigation and Family Law - ABTY 1291 – Medical Terminology I - ABTY 1292 – Medical Terminology II - ABTY 1294 – Clinical Procedures - CISY 1218 – Internet Application Development - CPSC 1250 – Introduction to Computer Design - ENLT 0101 – Basic Beginner Listening and Speaking - ENLT 0102 – Beginner Reading - ENLT 0103 – Basic Beginning Writing - ENLT 0201 – Beginner Listening and Speaking - ENLT 0202 – Beginner Reading - ENLT 0203 – Beginner Writing - ENLT 0301 – Upper Beginner Listening and Speaking - ENLT 0302 – Upper Beginner Reading

- ENLT 0303 – Upper Beginner Writing
- ENLT 0401 – Intermediate Listening and Speaking
- ENLT 0402 – Intermediate Reading
- ENLT 0403 – Intermediate Writing
- ENLT 0501 – Upper Intermediate Listening and Speaking
- ENLT 0502 – Upper Intermediate Reading
- ENLT 0503 – Upper Intermediate Writing
- ENLT 0601 – Advanced Listening and Speaking
- ENLT 0602 – Advanced Reading
- ENLT 0603 – Advanced Writing
- FINA 1147 – Issues in Contemporary Art
- MRKT 2321 – Retail Management I
- MRKT 2421 – Retail Management II
- PSCM 1100 – Call processing
- PSCM 1120 – Radio Communications
- PSCM 1140 – Human Behaviour
- PSCM 1150 – Legal and Regulatory Influences
- REST 2304 – Insurance and Risk Management
- REST 2401 – Introduction to Real Estate Appraisal
- REST 2402 – Land and Use Regulation
- REST 2403 – Real Estate Development
- REST 2404 – Real Estate Feasibility Studies

MOTION CARRIED

The Education Council Chair summarized the approach she intends to take during the 2000/2001 year in chairing Education Council:

- Increase communication between the members and their constituent groups
- Increase sub-committee presence in the University College
- Focus on both issues and processes

Education Council held elections for their executive. Linda Condell , a student councillor, was elected Vice Chair and Ihor Pona, an Applied Design instructor, was elected as Member-At-Large.

President's Report

- **Cloverdale**
The Vice President of Ventures and Finance reviewed progress on the development of the Cloverdale campus. A Memorandum of Understanding with the Ministry of Advanced Education, Training and Technology and the Ministry of Finance has been signed. Kwantlen will now undertake the development of a capital request for the construction of the campus, which is a complete replacement for the Newton campus.
- **Banking Consortium**
The Vice President of Ventures and Finance advised the Board that the Banking Consortium has been shelved.
- **Human Resources Report**
The Human Resources Report was received as presented.
- **College Print**
Skip Triplett clarified why retiring elected Board Members were given specially designed plaques to commemorate their Board service instead of the university college print provided to retiring appointed Board Members. The print is awarded to people retiring from the Kwantlen University College. When appointed Board Members retire from the Board, they also retire from Kwantlen. Elected Board Members, thus far, have not retired from Kwantlen when they have retired from the Board. Therefore, special plaques were designed to recognize their important and valuable service to the Board.

- **Senior Leadership Team Planning Retreat**

The Senior Leadership Team held a planning retreat on September 21 where the vision and issues expressed in the welcome back presentation and a number of issues from the Board's spring retreat were discussed.

- **President's Update**

The President's Community Activities for the month of September is submitted for information.

Constituency Reports

Student Association (Mason Kealy)

- the student "Welcome To" event went well
- the "Campus Pipeline" partnership with the Information & Educational Technology Department is bringing a new system of graphical e-mail for students.
- Medical/Dental Plan is now in place

BCGEU Chair (Wendy Parry)

- thank you to the KSA for the agendas distributed this evening
- Wendy Parry has chosen not to run for chair in the upcoming election
- Maureen Berry has accepted the nomination to run as chair
- there are openings for one executive member and two stewards

Faculty Association (Nancy Clegg for Doug Fletcher, President)

- the KFA executive is meeting with the Education Council faculty members and Board faculty members on October 2 to share their experiences.
- the KFA executive is meeting with Penny Priddy on October 13
- distributed the College Institute Educators' Association Policy Statement on Commercial and Privately Funded Activities in Public Post-Secondary Education Institutions
- the KFA AGM is scheduled for November 3

AECBC Report

AECBC Board Workshop

- scheduled for 3rd & 4th of November at the Delta Pacific Hotel in Richmond. Ten Kwantlen Board Members will attend.

AECBC Council of Governors

- developing policies dealing with the issues of access and funding
- discussed the use of Key Performance Indicators to compare institutions as opposed to system-wide measurements
- Kwantlen's resolutions referred to the Advocacy Committee at the AGM remain at committee level
- AECBC's main objective is to lobby and advocate for all publicly funded institutes and provide support to the smaller institutes

Board Chair's Report

- The election of student representatives for the Board of Governors takes place on October 25.
- Navnit is participating in a panel discussion at the AECBC Board Workshop

Next Meeting

Wednesday 25 October 2000 commencing at 6:00 pm in the Langley Campus Board Room.

Adjournment

The meeting adjourned at 8:05 pm.

CHAIR

VICE PRESIDENT
VENTURES and FINANCE & BURSAR