



Present

Board

Arvinder Bubber / Chair
Kathleen Casprowitz /
Vice Chair
Rebecca Darnell
Tom Radesh
David Takahashi
Lisa Coan
Tung Chan
Kim Richter
Robert Evans
Ken Hahn

Ex-Officio

Takashi Sato / Chair,
Education Council
Skip Triplett / President

University College Vice Presidents

Rob Fleming / Acting Vice President,
Learning & Provost
David Ross / Vice President, Financial
Resources & Market Development
Derek Francis / Vice President, Learner Support
Gordon Lee / Vice President, Strategic Services

University College Community Members

Roy Daykin / Associate Vice President, Finance
Liz McKinlay / Associate Vice President, Human
Resources
Jody Gordon / Registrar
Peter Chevrier / Director, Marketing &
Communications
Megan Johnston / Manager, Communications
Sandi Klassen / Executive Administrator
Gordon Farrell / Director, Business Development
Mary Griffin / Vice President Grievance, KFA

Regrets

George Melville
Mary Kemmis

Presentation

Gordon Farrell, Director of Business Development, updated the Board on his activity since he accepted this position. Mr. Farrell developed a communication strategy to convey to employees his role at Kwantlen and solicit their input into developing business models that will work best for Kwantlen. Once implemented, these business models may help the academic community see the value of taking on business opportunities. Evaluation and modification of the innovations will constantly take place. To date Mr. Farrell has engaged in significant research and discussion. He is reviewing expressions of interest and drafting model contracts.

Call to Order

The Chair called the meeting to order at 6:30 pm and welcomed the guests.

Oath of Office

The Board Chair administered the Oath of Office to Lisa Coan, a newly elected Board Member and to Takashi Sato, newly elected Education Council Chair.

Commitment to Participate

Board Members indicated they were prepared to participate fully in the Board meeting.

**Confirmation of
Agenda**

**Moved by Kathleen Casprowitz; seconded by Ken Hahn:
THAT the agenda be approved with the following change:
Item 9a. “Board Retreat Agenda” is moved to
Item 10f.**

MOTION CARRIED

Consent Agenda

**Moved by Rebecca Darnell; seconded by David Takahashi:
THAT the Consent Agenda be approved.**

MOTION CARRIED

Items approved under the Consent Agenda:

- a. **Statement of Financial Information to 31 March 2005**
- b. **Regular Meeting Minutes dated 17 August 2005**

**Assurance of
Successful President
Performance**

Receipt of Monitoring Reports – Compliance Vote

**Moved by Kathleen Casprowitz; seconded by Rebecca Darnell:
THAT the President is in compliance with Policy 3.7, *Ends Focus of
Contracts*.**

MOTION CARRIED

**Moved by Rebecca Darnell; seconded by Robert Evans:
THAT the President is in compliance with Policy 4.2, *Community
Ends*.**

MOTION CARRIED

Upcoming Monitoring Reports

The Board will monitor the President’s interpretation of Policies 3.8, *Emergency Succession*, and Policy 3.10, *External Alliances*, in the month of September.

The President will submit a monitoring report on Policies 4.1, *Student Ends*, in the month of October.

New Operational Concerns

Lobbying for Education Funds

Skip Triplett reported that Kwantlen, along with the other university colleges, has asked to make a formal brief to the Federal Standing Committee on Finance in Vancouver.

Education Council

Takashi Sato, Education Council Chair, gave brief explanations regarding each of the following prior to the motion.

**Moved by Rebecca Darnell; seconded by Tung Chan:
THAT the Board of Governors approves the program concept for the
Bachelor of Fine Arts, Visual Arts.**

MOTION CARRIED

**Moved by Kim Richter; seconded by Ken Hahn:
THAT the Board of Governors approves the program concept for a
Bachelor of Business Administration in Human Resources
Management.**

MOTION CARRIED

Policy Development Board Committee Process

The Board discussed participation on Board committees and the possible need for policy to define non-appointed committee member participation at committee meetings. Various suggestions were examined. Bylaw No. 3 states that the Board follows Robert's Rules of Order. Robert's Rules state:

“When a committee is to make substantive recommendations or decisions on an important matter, it should give members of the society an opportunity to appear before it and present their views on the subject at a time scheduled by the committee. Such a meeting is usually called a *hearing*. During actual deliberations of the committee, only committee members have the right to be present.” (p. 483, *Robert's Rules of Order Newly Revised 10th Edition*)

Board committees only make recommendations on issues which the Board has asked them to examine. All decisions are made at the Board table as a whole. The end result is to have a committee meeting that can bring forward sensible, good recommendations to the Board, which can be discussed again at the Board table.

**Moved by Kim Richter; seconded by Tom Radesh:
THAT the discussion regarding Policy 1.6, *Board Committee Principles*, be referred to the Board Retreat November 25-26, 2005.**

MOTION DEFEATED

**Moved by Kim Richter; seconded by Tom Radesh:
THAT the Board of Governors amend Policy 1.6, *Board Committee Principles* to restrict committee meetings to appointed members of committees, making sure that a fair representation of all components of the Board are appointed to all committees, wherever possible.**

MOTION DEFEATED

During the discussion, the Chair called a recess, reconvening at 8:00 pm. It was determined that the Board already has adequate bylaws and policies to cover this subject and the Board will not pursue it further.

**Community
Ownership /
Linkage**

Report / Work Group #1 – Advocacy

Ken Hahn reported that he contacted Mohawk College regarding their presentation on advocacy at the ACCC Conference in conjunction with a college from Alberta. Sandi Klassen will contact Red Deer College to see if their Board Chair or President would be available to present their advocacy strategy at the Board Retreat in November.

Report / Work Group #2 - Board Values / Nothing to report.

Report / Strategic Leadership Development Committee

Kathleen Casprowitz reported on the committee's visit to the Red Deer College Board. She expanded on her written report, adding a further recommendation for the Board to review their conflict of interest policies. The committee will bring back formal recommendations on each recommendation, along with a rationale, for the Board to consider. The Board expressed their appreciation for the excellent report and the work done by the committee.

Board Re-appointments

The following Board Members were re-appointed by an Order of the Lieutenant Governor in Council dated July 29, 2005:

Mary Kemmis	August 1, 2005 to July 31, 2007
Rebecca Darnell	August 1, 2005 to July 31, 2007
Kathleen Casprowitz	August 1, 2005 to December 31, 2007
David Takahashi	August 1, 2005 to December 31, 2007
Arvinder S. Bubber	August 1, 2005 to July 31, 2008
Ken Hahn	August 1, 2005 to July 31, 2008

Community Leader Fora

A schedule of meetings and draft agenda for the Fora was provided to the Board, along with a guest list.

Board Retreat Agenda

**Moved by Rebecca Darnell; seconded by Kathleen Casprowitz:
To remove from the retreat agenda and defer to a future meeting
Item #1, Board education session on systemic discrimination and
Kwantlen's efforts to ensure it does not occur (Board motion May
25/05).**

MOTION CARRIED

**The Board agreed on the following agenda for the Board Retreat
November 25-26, 2005:**

- 1. Re-develop Ends policies**
- 2. Review wording of Policy 4.2, re "prosperous and safe" and "cultural tolerance."**
- 3. Advocacy (4 key messages)**
- 4. Name change status and strategy**

**Board Self-
Assessment**

Receipt of Monitoring Report – Compliance Vote

Moved by Kathleen Casprowitz; seconded by Tung Chan:
THAT the Board is in compliance with Policy 1.6, *Board Committee Principles*.

MOTION CARRIED

Moved by Rebecca Darnell; seconded by Robert Evans:
THAT the Board is in compliance with Policy 1.7, *Board Committee Structure and Outside Appointments*.

MOTION CARRIED

Moved by Tom Radesh; seconded by Lisa Coan:
THAT the Board is in compliance with Policy 1.8, *Board Relationship with Education Council and the Kwantlen Foundation*.

MOTION CARRIED

Board Members were encouraged to attend at least one Education Council meeting a year.

**Next Meeting
Agenda
Contribution**

Skip Triplett will develop a presentation to the Board on Kwantlen's role within the region regarding emergency preparedness for a future meeting.

**For the Good of the
Order**

The discussion at the meeting was enjoyable and more animated than usual. All Board Members want a cohesive Board that enjoys working with each other.
The MLA breakfast went well, with good questions from the MLAs. They are supportive of Kwantlen's desire to become a university in name. The Chair asked Board Members to direct their comments through the Chair and not to each other directly.

Meeting Evaluation

Board Members completed the meeting evaluation and submitted it to the Executive Administrator.

Adjournment

The meeting adjourned at 8:42 pm.

Board Chair

Vice President, Financial Resources