

Minutes
BOARD REGULAR MEETING
Wednesday 25 October 1995 / Room B 202 / 6:30 pm

Present	BOARD	UNIVERSITY COLLEGE
	Janet Shauntz (Chair)	Bob Lisson (Vice President Administration)
	Dana Gallagher	Jacqie Thachuk (Vice President Education)
	Lorraine Brisson	Derek Francis (Vice President Educational Services)
	Gurbir Gill	John Bowman (Vice President
	Wendy Wulff	Human Resource Development)
	Aaron Jasper	Kelly Bentley (Board Secretary)
	Jim Gillis	
	Lois Peterson	
	Tim Glatley	
	Richard McIlveen	
	T.N. Foo	
	Collin Phillip	
	<i>Ex Officio Members</i>	
	Skip Triplett (Chair Education Council)	
	Gerry Kilcup (President)	
Regrets	Harry Bains (Vice Chair)	
Guests	Maureen Shaw	President / Kwantlen University College Faculty Association
	Judy Deeley	Chair / BCGEU
	Liz McKinlay	Director / Human Resources
	Anne MacLachlan	Internal Communications Officer
	Gordon Lee	Marketing Instructor
	Les Hibbert`	Director / Financial Services
	Dan Habkirk	Surrey Campus Chair / Student Association
	Tyler Boehm	Ombudsman / Student Association
Call to Order	The Board Chair called the meeting to order at 6:30 pm; introduced and welcomed Collin Phillip, as the newly elected Student representative to the Board, congratulated Dana Gallagher on her re-election and welcomed the guests for the evening.	
Oath of Office	The Board Chair administered the Oath of Office to Collin Phillip.	
Thank you	The Board Chair extended thanks to the organizers and to all who attended the "Celebration of the Life of Dr. Barry Leach. Thanks also to Wendy Wulff for her participation in the unveiling of the plaque.	
	Jim Gillis advised the Faculty Association agreed, at their last Executive Meeting, to share the cost of the ceremony with the College.	
	It was recommended and agreed that the Board Chair, on behalf of the Board of Governors, forward thank you letters acknowledging the working committee and volunteers.	

**Confirmation
of Agenda**

Moved by Dana Gallagher; Seconded by Gurbir Gill:

THAT the Agenda be adopted with the following additions under “New Business”:

Item No. 8d Outreach to Quebec / Wendy Wulff
Item No. 8e Wall of Recognition / Jim Gillis
Item No. 8f Marketing Plan Forum / Skip Triplett

MOTION CARRIED

**Approval of
Minutes**

Moved by Richard McIlveen; Seconded by Jim Gillis:

THAT the Minutes of the Regular Meeting held 27 September 1995 be approved with the following corrections:

- **Page 3 Issues Update; first sentence should read as follows:**

“The President of the Faculty Association advised that the Faculty Association is working with other groups throughout the province to lobby the federal politicians as well as the provincial politicians against the proposed federal government cut backs for post-secondary education.”

- **Page 4; Top Paragraph; first sentence should read “The Association President.....”**

MOTION CARRIED

**Business
Arising**

- **Community Liaison Committee Report**

During discussion regarding the pending federal government cut-backs to post-secondary education, the members indicated the desire to discuss this issue with the MLAs within the College Region.

Moved by T.N. Foo; Seconded by Lorraine Brisson:

THAT the Board of Governors meet with the regional MLAs taking into consideration geographic locations.

MOTION DEFEATED

Moved by Lois Peterson; Seconded by Tim Glatley:

THAT the Board of Governors invite ALL MLAs in the College region to a breakfast meeting at the earliest possible date.

MOTION CARRIED

The Student Association President, the BCGEU Chair and the Faculty Association President will be invited to attend.

The Community Contacts Committee will develop an agenda package; the agenda will be forwarded to the MLAs in advance of the meeting

- **Board Retreat**

Due to a conflict of meetings with the Technical Universe Planning Council, the Board Retreat scheduled for Saturday 28 October has been postponed. It was agreed that the Retreat would be re-scheduled for January or February 1996.

The Board Members are requested to be prepared, at the November Board Meeting, to discuss what will be included on the agenda, a possible theme, the length of the Retreat and a convenient date for all members.

- **ACCC Membership**

The Board agreed that the College would continue its membership in the Association of Canadian Community Colleges for 1995/1996; a review will be carried out next year. The Board requested the President, when forwarding the membership fees, to request ACCC to identify the kinds of dollars generated for BC Colleges and to identify what on behalf of the Community Colleges, is being undertaken to lobby the Federal Government regarding funding for post-secondary education.

- **Strategic Directions Goals & Objectives**

The Vice President / Human Resource Development gave a verbal background report; following discussion, the following motion was put forward:

Moved by Jim Gillis; Seconded by Dana Gallagher:

THAT the Board approve the Strategic Directions 1995/1996 Goals and Objectives with the following amendment:

Page 1 A. Student Recruitment and Admissions; Goal statement to read “*Improve accessibility and increase actual enrolments to capacity.*”

MOTION CARRIED

The Strategic Directions will be drafted as an “Ends” Policy by the Vice President Human Resource Development and presented for consideration and/or final approval to the Board of Governors.

Correspondence Information Only / No action required

Monitoring Reports

- **Enrolment Report / Fall Semester 1995**

The Vice President Educational Support reviewed the final report for Fall 1995 as included in the agenda package. Overall enrolments have increased / headcount by 5.2% and FTE count by 2.8%. This increase reflects the work done in the area of enrolment management, including new student recruitment.

- **Education Council Report**

The Education Council Chair reported as follows:

- ⇒ Chris Mathieson, student representative to the Education Council, was elected Vice Chair;
- ⇒ Curriculum content for the new English 300 course was approved by the Council; the Chair is requesting approval of the Board of Governors;
- ⇒ Kwantlen University College Education Council Draft Bylaws will be reviewed by the Bylaws Committee next Monday;
- ⇒ The Board Policy “The People” is under revision in consultation with T.N. Foo;
- ⇒ Geoff Sneddon and Paul Lemky were elected and Chris Mathieson and Kevin Mackie were acclaimed as student representatives to the Education Council;
- ⇒ Internal Degree Program Approval Process was approved; criteria for selecting proposals to recommend to the Board of Governors will be the final element and is in the process of development

- ⇒ Skip Triplett advised that he was elected Chair of the Council of Education Council Chairs (CoEdCo) / the Provincial group. Katarina Rout of Malaspina University College was elected Vice Chair.

Moved by Wendy Wulff; Seconded by Jim Gillis:

THAT the Board approve the curriculum content for the new English 300 course.

MOTION CARRIED

It was agreed that congratulatory letters, under the Board's signature, would be forwarded to the newly elected and acclaimed student representatives to the Education Council.

- **Financial Report**

The Vice President Administration reviewed the Financial Report advising that the statements included in the agenda package indicate our financial position at 30 September 1995 compared to budget and to our position at 30 September 1994.

- **President's Report**

The President reported regarding the recent visit with Linda Reid / MLA Richmond East; and gave an update of the Technical University Planning Council that the Board Chair and himself are members.

Board Chair's Report

The Board Chair reported as follows:

- ⇒ review of the Joint Council Meeting held 04 October and the "advocacy" workshop conducted by Eli Sopow, Consultant;
- ⇒ the Delta Mayor's Fund Raising Dinner held on 20 October;
- ⇒ the Donor Recognition Breakfast held on 24 October; Dr. John Stubbs / President Simon Fraser University was the keynote speaker. Our congratulations to Lornell Ridley, Development Officer, and all those who helped to make the event such a success.
- ⇒ Notice of the AECBC Special General Meeting Wednesday 13 December to approve amendments to the Society's By-Laws. Additional information will be provided at the November Board Meeting.

Lorraine Brisson, Richard McIlveen and Tim Glatley reported on the recent Board Orientation and Development Workshop sponsored by AECBC commenting that the two day session was very beneficial.

Monday 16 October was the beginning of Safer Campus Week at all Kwantlen Campuses. The Hon. Penny Priddy, Women's Equality Minister, announced, on behalf of Skills, Training and Labour Minister Dan Miller, that the BC Government will invest an additional \$750,000 through Skills Now to help make BC post-secondary institutions safer.

The Board Chair advised that tonight's meeting was Aaron Jasper's last meeting. Aaron was one of the first representatives elected to the Board of Governors. On behalf of the Board, Janet Shauntz thanked Aaron for his contributions to the Board and wished him well in his future endeavors.

New Business • Employee Computer Purchase Plan

Moved by Wendy Wulff; Seconded by Richard McIlveen:

THAT the Board approve the Employee Computer Purchase Plan as an interest free loan to a maximum of \$2,400 repayable through payroll deduction in 12 equal instalments.

MOTION CARRIED

• Richmond Coordinating Committee on Ethnic Relations

The Vice President Educational Support advised that the City of Richmond has restructured their Ethnic Relations Committee and a representative from the University College is no longer required.

• “Charting a New Course” A Strategic Plan for the Future of BC College, Institute and Agency System

Copies of the context document were distributed College-wide. The document describes the present system, outlines factors driving the need for change and sets out the vision of the Ministry of Skills, Training and Labour for meeting future education and training needs. The Provincial Steering Committee is comprised of representatives from faculty, staff unions, college boards, institutional presidents and government.

The Board is requested to forward responses to the document to the President’s Office before 14 November. The Chair will compile the responses to be forwarded to AECBC with a copy available at the November Board Meeting.

• Outreach to Quebec

Moved by Wendy Wulff; Seconded by Richard McIlveen:

THAT the Board sent, via FAX, a message to the Board Members of the Cegep Colleges expressing its strong desire that Quebec stays in Canada and that the Board feels that the French language and culture should be and could be preserved within Canada.

MOTION CARRIED

• Wall of Recognition

Moved by Jim Gillis; Seconded by Dana Gallagher:

THAT the Board create a committee consisting of Board Members, Administrators, Staff Members, Faculty Members and Students to honour/recognize past employees and Board Members at all campuses.

MOTION CARRIED

The Committee will examine the ways and means the College can create places of recognition. Jim Gillis volunteered to Chair this committee.

- **Kwantlen University College Communications Team**

Skip Triplett extended an invitation to Board Members to attend an external and internal consultation meeting regarding the development of the College's Marketing Plan. This meeting is scheduled for 02 December. Further information will be provided.

**Faculty
Association**

The President of the Faculty Association reported regarding the current negotiations.

BCGEU

The Chair of the BCGEU commented that the staff is keenly interested in having input into the budgeting process due to the anticipated shortfall in financial resources.

Next Meeting

Wednesday 22 November 1995 / 6:30 pm / Surrey Campus Board Room

Adjournment

The meeting adjourned at 9:40 pm.

CHAIR

VICE PRESIDENT
ADMINISTRATION

Our Mission:

We create quality, life-long learning opportunities for people to achieve personal, social and career success.