



Minutes
BOARD REGULAR MEETING
Wednesday 23 November 1994 / Surrey Board Room / 5:30 pm

Present	BOARD	COLLEGE
	B. Kirk (Chair) G. Gill A. Dhaliwal Lois Peterson Wendy Wulff H. Bains J. Shauntz T.N. Foo	G. Kilcup (President) R. Bruce (Acting Vice President Education Applied Arts & Career Preparation) R. Lisson (Vice President Administration) J. Thachuk (Vice President Education Academic & Applied Studies) D. Francis (Vice President Educational Services) J. Bowman (Vice President Human Resource Development) K. Bentley (Board Secretary)
Regrets	C.H. Humble	
Guests	Roger Elmes / Dean Social Sciences & Related Studies Brian Carr / Dean Science, Mathematics & Technology John Carstairs / Dean Business & Career Specialties Judith McGillivray / Dean Health Sciences & Social Services Maureen Shaw / President KCFA	
Informal Meeting	Following informal discussions between the Educational Deans and the Board with an overview of each department represented, the Board Chair thanked the Deans for attending and invited them to remain for the formal meeting.	
Formal Meeting Call to Order & Confirmation of Agenda	The Chair called the formal Meeting to order at 7:00 pm; welcomed Collin Phillips / New President of the Kwantlen College Student Association and John Bowman as Vice President Human Resource Development. The Chair advised that a retirement letter, effective 01 January 1995, has been received and accepted from Christopher Humble. Moved by G. Gill; Seconded by A. Dhaliwal: THAT the Agenda be adopted. MOTION CARRIED	
Approval of Minutes	Moved by J. Shauntz; Seconded by H. Bains: THAT the Minutes of the Regular Meeting held 28 September 1994 be approved for distribution. MOTION CARRIED	

**DISCUSSION /
ACTION**

October AdHoc Meeting

★ **Revisions to Governance Policies / Executive Limitations**

- Page 3 of 16 Policy Type ENDS Title "The Good" (Outcome) eliminate last bullet
- Page 2 of 6 Policy Type EXECUTIVE LIMITATIONS Title "B. Financial Condition" No. 3 should read *"invest funds in financial instruments that will **NOT** compromise availability for their intended purposes"*

It was agreed that a Policy Governance Workshop would be held on Wednesday 11 January 1995 commencing at 5:30 pm in the Surrey Campus Board Room.

The Chair requested that, in preparation for the workshop, Board Members give consideration to the development of a policy that will deal with enrolment and related revenue issues.

Issues for Discussion following Board Retreat

★ **University College**

The Ministry's draft "New Degree Program Approval Process" will be shared with the Board Members. The Board agreed that programs the College has an educational base to build upon (such as Math, Science, Music, Horticulture, Nursing) are the programs that should be suggested, following community consultation, in the first round of the degree program approval process .

★ **Cultural Diversity & Inclusiveness Draft Policy**

The President advised that this draft policy has been brought forward from within the Institution as substantive input for the Boards discussion regarding the development of an "Ends" policy for the College. This issue will be referred to the AdHoc Workshop on Policy Governance scheduled for Wednesday 11 January 1995 commencing at 5:30 pm in the Surrey Campus Board Room.

**PRESIDENT'S
MONITORING
REPORTS**

★ **Enrolment Report**

The Vice President Educational Services reviewed the Enrolment Report dated 18 October 1994 and indicated that the College would be establishing an Enrolment Management Process in the near future.

The Vice President Administration gave an explanation of how enrolment relates to the development of revenue projections.

The Vice President Human Resource Development advised that the survey results regarding enrolment should be available by mid to late January 1995.

☆ **Financial Conditions**

The Vice President Administration reviewed the Financial Condition dated 16 November 1994. The Board agreed that a one-page financial condition report containing information relating to where the College is; where the College should be and how the College is doing is within the context of the Executive Limitations.

The Vice President Administration advised the Board that the College has met the Government's Matching Grant for Equipment and Technology.

☆ **Sites & Facilities**

The Vice President Administration reviewed the Sites/Facilities report dated 16 November 1994 advising that the College Security/Parking Committee is developing a proposal within the Skills NOW Initiative concerning Campus Safety and will advise the Board the results of the submission.

INFORMATION

AECBC Report

The Board Chair advised that "Bill 22" is expected to be proclaimed by Legislation the first week in January 1995. It is anticipated that the new Board and the Educational Council will be in place by the end of February 1995.

Discussions regarding the AECBC Presentation on the Axworthy proposals to the Parliamentary Standing Committee on Human Resource Development led to the Board decision that the Board and the Faculty Association would develop a joint submission. Discussions will continue in January.

**Meeting
Evaluation**

Board Members are requested to complete the attached Meeting Evaluation and forward to the Board Secretary.

Next Meeting

Wednesday 25 January 1995 / Informal Session at 5:30 pm followed by Formal Meeting commencing at 7:00 pm

Adjournment

There being no further business, the Meeting adjourned at 9:30 pm

CHAIR

VICE PRESIDENT
ADMINISTRATION