

Minutes
Board Regular Meeting
Wednesday 24 November 1999 / Newton Campus Room 3-201

	Board	University College
Present	Navnit Shah (Vice Chair) Nancy Clegg Tim Glatley Christopher Golden Carolyn Granholm Jennifer Harvey Dave Hayer Conni Kilfoil Bill Piket Jacqueline Rice Juliana Yung June Laitar <i>Ex Officio Members</i> Jim Gunson (Chair Education Council) Skip Triplett (President)	Linda Coyle (Vice President Ventures & Finance) Derek Francis (Vice President Educational Services) Judith McGillivray (Vice President Education) Liz McKinlay (Executive Director Human Resources) David Ross (Executive Director Marketing & Development) Kelly Bentley (Executive Assistant) Guests: Roy Daykin, Director of Finance Doug Fletcher (President Faculty Association) Wendy Parry (Acting Chair / BCGEU) Mark Stephens (President Student Association) Tally Wade / Program Coordinator PSC Michele Sealey / Program Supervisor PSC Bob Gordon / PSC Advisory Board Jeff Sarsons / PSC Advisory Board Heidi Costain / PSCM Graduate Kari Hammond / Current PSCM Student & Class Rep
Regrets	Richard McIlveen (Chair) Janet Shauntz	

Presentation Public Safety Communications Certificate Program (PSC)

The Vice Chair introduced the guests from the Public Safety Communications Advisory Board and requested the Vice President Ventures & Finance to introduce Tally Wade, Coordinator and Michele Sealey, Supervisor of the Public Safety Communications Program.

In 1990, Kwantlen introduced the first one-year Public Safety Communications Program in Canada. This full time Kwantlen program provides the academic and practical skills graduates need to enter this dynamic and demanding career. Students learn a combination of practical and theoretical concepts, and practice them in Kwantlen's communications lab which is equipped with a variety of telecommunications apparatus and incident-processing software.

Public Safety Communications is an intensive eight-month Certificate program which includes courses such as Call Processing; Radio Communications; Emergency Preparedness; Human Behavior I & II; Legal and Regulatory Influences for Communicators; Police, Fire and Emergency Medical Communications and two weeks of practicum.

Following the presentation, the Vice Chair extended the Board's appreciation to Tally Wade & Michele Sealey for a very information and interesting overview of the Public Safety Communications Program.

Call to Order	The Chair called the meeting to order at 6:30 pm and welcomed Roy Daykin, Kwantlen's new Director of Finance.
Confirmation of Agenda	The Agenda was accepted with the Chair noting the addition of the written Foundation Report and the ACCT Reports.
Approval of Minutes	Moved by Tim Glatley; Seconded by Christopher Golden: THAT the Minutes of the Regular Meeting held on 27 October 1999 be approved. MOTION CARRIED
Business Arising	Student Health & Dental Plan Christopher Golden declared a conflict and will refrain from taking part in any discussion and/or vote. Mark Stephens, President of the Student Association, reviewed the proposal and requested approval to implement the Dental Plan in September 2000. Moved by Nancy Clegg; Seconded by Dave Hayer: THAT the Student Dental Plan be developed for implementation effective 01 September 2000. MOTION CARRIED
Correspondence	Submitted for information only
Committee Reports	Community Contacts Committee (Rick McIlveen) Moved by Dave Hayer; Seconded by Bill Piket: THAT the 10 November 1999 Committee Report be accepted; and THAT the schedule of meetings with Past Board of Governors, MPs and MLAs be arranged as set out in the Report. MOTION CARRIED - Next Meeting of the Community Contacts Committee is scheduled for Wednesday 05 January 2000 commencing at 6:00 pm. Foundation Committee of the Board (Janet Shauntz) - The Vice Chair reviewed the notes of the Foundation Committee Meeting held on 09 November 1999 advising that the Committee agreed that the Foundation will be a separate entity with the purpose of supporting Kwantlen University College, its students and programs. - Under Provincial regulations, the Foundation Board Members cannot be associated with Kwantlen in any other capacity. The University College President and the Board of Governor representatives can sit on the Kwantlen University College Foundation Board as ex-officio or non-voting members. - The Foundation Constitution and Bylaws are in the process of being drafted for review by the Board and legal counsel. Applications are underway for Revenue Canada Charity status and to the Province for Society status.

Policy Governance Committee (Janet Shauntz)

- **Moved by Conni Kilfoil; Seconded by Jennifer Harvey:**

THAT the Committee Report dated 10th November be accepted; and

THAT the Draft Ends Policy entitled "Principles of Educational Alliances" be approved in-principle and forwarded to the Education Council for review and comment.

MOTION CARRIED

- Next Meeting of the Policy Governance Committee is scheduled for Wednesday 05 January 2000 immediately following the Community Contacts Committee.

**Post-Secondary
Employers'
Association**

Support Staff Common Table Bargaining Update #9

- Conni Kilfoil declared that there may be a perceived conflict given her position as legal counsel for CUPE and would therefore refrain from any discussion and/or voting concerning this issue.
- The Support Staff Bargaining Update dated 05 November 1999 was submitted for information only.

**Monitoring
Reports**

Education Council

Moved by Tim Glatley; Seconded by Conni Kilfoil:

THAT the following courses be approved:

NRSG 4210	Health Transitions
NRSG 4220	Professional Growth
NRSG 4240	Nursing Practice
CAHS 2100	The Reflective Practitioner
HSCW 1205	Wellness: Taking Care of Self
HSCW 1210	Group Dynamics
HSCW 1245	Community Living
CSWC 1230	Supporting Learning II
CSWC 1250	Working in Schools
CSWC 1275	Professional Practice II
CSWC 1285	Personal Care / Community Support Worker
LBED 4900	Community Involvement and Contribution
EQUA 12175	The Psychology of Equine Communication and Training
FASN 4210	Fashion Business Practice
FASN 2250	The Business of Fashion

MOTION CARRIED

President's Report

- **Public Bodies Report**

Moved by Dave Hayer; Seconded by Carolyn Granholm:

THAT the Public Bodies Report "Financial Information pursuant to the Financial Information Act as of 31 March 1999" be approved.

MOTION CARRIED

- **Financial Report**

The Director of Finance gave an overview of the status of the Operating Budget and advised the Board that a review to date indicates the budget is "on target" and the institution should end the fiscal year with a balanced budget.

- **2000/2001 Program Profile Request**

The Vice President Education gave an overview of the three options (100%; 102%; and Alternate) for the 2000/2001 funding request to the Ministry. The Board requested that approximate "dollar" values be attached to the options for discussion at the next meeting of the Board.

- **President's Update**

The President's Community Activities for the month of November was submitted as information only.

The Vice President Ventures & Finance advised that negotiations with the Ministry are ongoing with respect to the Cloverdale proposal submitted for the replacement of the Newton Campus.

Constituency Reports

Student Association

The President of the Student Association commented on the following:

- thanked the Board Members for the approval of the implementation of the Dental Plan;
- the memorial to the women killed in the Montreal Massacre being held on the Campuses on 6th December.

BCGEU

Wendy Parry, Acting Chair commented as follows:

- Provincial Bargaining to resume (CUPE & BCGEU are at the same table)
- Local bargaining to continue at the end of the month;
- BCGEU members are appreciative that its members are asked to sit on various committees through out the College.

Faculty Association

Doug Fletcher, President Kwantlen Faculty Association, commented on the following:

- the Interior Design Advisory Committee correspondence;
- distribution of a document entitled "We're Sorry"

AECBC Report

AECBC Board Education Workshop

The attendees reported that the session/seminars attended were informative; overall the workshop was a success.

**Board Chair's
Report**

Notice of Election

- Election of the Chair and Vice Chair of the Board will take place at the January 2000 Meeting

Women in Post Secondary Education

- Jacqueline Rice has volunteered to be the Board representative to the Association.

Multicultural Television for the Lower Mainland

- submitted for the information of those members interested in attending

Tour of Campuses

- Board Members will be touring all campuses on Saturday 27th November starting at the Surrey Campus at 9:30 am

Board Reception

- a reminder that the Board Reception is set for Wednesday 08 December starting at 5:00 pm in the Surrey Campus Conference Centre

Board Retreat

It was agreed that the Board Retreat would be held at the Dunsmuir Lodge from 5:00 pm Friday 11th February to 5:00 pm Saturday 12th February 2000.

ACCT Conference Atlanta

- Reports were received for information

Next Meeting

Wednesday 26th January 2000 commencing at 6:00 pm in the Surrey Campus Board Room

Adjournment

The meeting adjourned at 8:00 pm.

CHAIR

VICE PRESIDENT
VENTURES & FINANCE

Our Mission

We create quality, life-long learning opportunities for people to achieve personal, social and career success.