



Present

Board

Arvinder Bubber / Chair
Kathleen Casprowitz /
Vice Chair
Kim Richter
Tom Radesh
David Takahashi
Mary Kemmis
Steve Lee
Tung Chan
Ken Hahn
Robert Evans
Rebecca Darnell

Ex-Officio

Skip Triplett / President
Dana Goedbloed / Chair,
Education Council

University College Vice Presidents

Judith McGillivray / Vice President,
Learning & Provost
Jody Gordon / Acting Vice President, Learner
Support
David Ross / Vice President, Financial
Resources & Market Development

University College Community Members

Liz McKinlay / Associate Vice President,
Human Resources
Roy Daykin / Director, Finance
Sandi Klassen / Executive Administrator
Peter Chevrier / Director, Marketing &
Communications
Arlene Whiffin / Public Information Officer
Maureen Shaw / VP Negotiations, KFA
Laura Anderson / Director of External Affairs / KSA

Regrets

George Melville

Presentation

Skip Triplett presented an overview of Kwantlen in much the same way he did while on a recent visit to China, which concluded a five year project with the Dalian Institute of Light Industry. Mr. Triplett included a history of the Kwantlen name and then spoke of Kwantlen's role in today's communities.

Call to Order

The Chair called the meeting to order at 6:20 pm and welcomed the guests and new Board Member, Robert Evans.

Oath of Office

The Board Chair administered the Oath of Office to Robert Evans, a newly elected Board Member.

Commitment to Participate

Most Board Members indicated they were prepared to participate fully in the Board meeting.

Confirmation of Agenda

The agenda was approved by consensus with the following addition:
9a. Question re research monies from the Federal Government

Consent Agenda

Moved by Rebecca Darnell; seconded by Ken Hahn:
THAT the Consent Agenda be approved.

MOTION CARRIED

Items approved under the Consent Agenda:

- a. **Statement of Financial Information / Year ended March 31, 2004**
- b. **Regular Meeting Minutes dated 27 October 2004**
- c. **Incamera Meeting Minutes dated 27 October 2004**

Education Council

Moved by Tung Chan; seconded by Tom Radesh:

THAT the Board of Governors approves the Program Concept for a *Computer Aided Design and Drafting Technology Diploma*.

MOTION CARRIED

Policy Development

Policy 3.10, *External Alliances*

Research and interpretation were presented on the approval of external alliances by the Board and Education Council in order to discover if all external alliances must be approved by both governance bodies.

Moved by Rebecca Darnell; seconded by Tom Radesh:

THAT the following language be added to Policy 3.10, *External Alliances*:

The President shall not:

Fail to ensure the determination of the equivalency of courses, programs and curriculum from other institutions, universities or other bodies, as well as across the parts of Kwantlen, is reviewed and approved by both the Education Council and the Board of Governors.

MOTION CARRIED

Sustainability of Kwantlen / Discussion re Policy Development

A summary of the various presentations on the sustainability of Kwantlen was received by the Board. The Board discussed the information from a policy perspective. Discussion on this topic will continue at the Board retreat November 26-27, as part of the Ends policy re-development.

**Community
Ownership /
Linkage**

Question re Research Monies from Federal Government

This money was not a new fund, but extra money for existing funds. The grants made were to proposals received previously. Kwantlen is new to the field of research proposals. Therefore, Kwantlen has not submitted many proposals yet. This allocation of research dollars shows that funding is available in significant amounts. Kwantlen is positioning itself to be able to obtain future grants by setting up research institutes and preparing proposals in anticipation of a call for these proposals.

In order to obtain more money for research at Kwantlen, a campaign lobbying the Members of Parliament might be in order.

**Assurance of
Successful President
Performance**

Receipt of Monitoring Reports – Compliance Vote

Moved by Kathleen Casprowitz; seconded by Tung Chan:
THAT the President is in compliance with Policy 4.1, *Student Ends*.
MOTION CARRIED

Upcoming Monitoring Reports

The Board will monitor the President's interpretation of Policy 4.0, *Global Ends Statement* and Policy 3.5, *Financial Condition & Activities*, in November.

The Board will monitor the President's interpretation of Policy 3.11, *Communication and Support to the Board* by direct inspection in the month of November.

The President will submit a monitoring report on Policy 3.0, *Global Executive Limitation*, in the month of January, 2005.

New Operational Concerns

Nothing to report.

**Board Self-
Assessment**

Notice of Election of Officers

Notice of Election for the positions of Chair and Vice Chair was given to Board Members. The elections will take place at the 19 January 2005 Regular Board Meeting. Any Board Members wishing to let their name stand for nomination should contact Sandi Klassen.

Motion re Absent Board Member

Tung Chan excused himself.

Moved by Ken Hahn; seconded by David Takahashi:
THAT Tung Chan is excused for his absences at the August, September and October 2004 Regular Board Meetings.
MOTION CARRIED

Policy 2.2, *Accountability of the President*– Compliance Vote

Moved by Kathleen Casprowitz; seconded by Tom Radesh:
THAT the Board is in compliance with Policy 2.2, *Accountability of the President*.
MOTION CARRIED

Policy 2.5, *President Compensation & Benefits* – Compliance Vote

**Moved by Ken Hahn; seconded by Rebecca Darnell:
THAT the Board is in compliance with Policy 2.5, *President Compensation & Benefits*.**

MOTION CARRIED

Next Meeting Agenda Contribution	The next Board meeting is 19 January 2005. Pass any agenda items on to Sandi Klassen.
For the Good of the Order	<ul style="list-style-type: none">• All Board Members are encouraged to attend the retreat.• Congratulations to Steve Lee on his re-election to the Board.• Robert Evans was welcomed to the Board.
Meeting Evaluation	Board Members completed the meeting evaluation and submitted it to the Executive Administrator.
Adjournment	The meeting adjourned at 7:38 pm.

Board Chair

Vice President, Financial Resources