



Present Board

Lisa Skakun / Chair
Douglas Beaton
Tanya Corbet
Alan Davis / President & Vice
Chancellor
Allison Gonzalez
Marc Kampschuur
Jamie Kokoska
Michael McAdam
Hanne Madsen / Vice Chair
Suzanne Pearce
Kim Rose
Praveen Vohora
Eric Wirsching

University Vice Presidents

Salvador Ferreras / Provost & VP Academic
Jon Harding / VP, Finance & Administration

University Community Members

Marlyn Graziano / Executive Director, External &
Government Affairs
Vivian Lee / Director, Budgeting, Planning & Payroll
Maggie MacKenzie / Confidential Assistant, Board of
Governors
Lori McElroy / Executive Director, Institutional Analysis &
Planning
Joe Sass / Director, Business Performance & Advisory
Services
Stefanie Singer / Manager, Budgeting & Planning
Keri van Gerven / University Secretary & Confidential
Assistant to the President & Vice Chancellor

Regrets

Sandra Case
George Melville / Chancellor

Guests:

Alex McGowan / VP External (President), KSA Executive
Tanvir Singh / VP Student Services, KSA Executive
Rawan Ramini / VP Finance & Operations, KSA Executive
Natasha Lopes / VP Student Life, KSA Executive

1. Call to Order

The Chair called the meeting to order at 4:02 pm and welcomed guests.

2. Approval of Agenda

Motion #12-16/17

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the agenda with the withdrawal of Agenda Item 6.2 - Bylaw 4, Fees.

3. Kwantlen Student Association (KSA)

Alex McGowan / VP External (President) introduced the other members of the KSA Executive and provided an overview of his role, the KSA and its Student Council. Tanvir Singh, Rawan Ramini and Natasha Lopes also presented overviews of their roles and responsibilities and the programs and services offered by the KSA.

Discussion followed and it was noted that the KSA has built strong relationships with administration and faculty and has established partnerships with the university. The KSA employs five managers and 50 staff. It was also noted that Student Board members Allison Gonzalez and Eric Wirsching previously served on the KSA Executive and that Dr. Jane Fee serves as the primary liaison with the KSA.

4. Consent Agenda

Motion #13-16/17

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the following item on the Consent Agenda:

4.1 Minutes of September 21, 2016

AND

THAT the Board of Governors receive the following for information:

4.2 Academic Schedules 2017/18 and 2018/19

4.3 Second Quarter AVED Forecast - Quarter ending September 30, 2016

4.4 Second Quarter Financial Report of Operating Fund Only – Quarter ending September 30, 2016

4.5 HSBC Global Asset Management Investment Compliance Report and Portfolio Review

4.6 RBC Wealth Management, Dominion Securities Investment Adherence Report and Portfolio Review

4.7 Signing Authority Spending Limits

5. Audit Committee Report

5.1 Committee Chair Report

Praveen Vohora advised that the item discussed at the November 8, 2016 meeting is included on the Agenda.

5.2 Integration of Risk Management & Internal Audit

Joe Sass provided the background for integration of risk management within the Business Performance and Advisory Services department and highlighted the diagram that demonstrates how risk management and internal audit will be integrated.

6. Finance Committee Report

6.1 Committee Chair Report

Praveen Vohora advised that the committee received presentations from HSBC Global Asset Management and RBC Wealth Management on KPU's Investment Portfolios which were included in the Agenda package as part of the Consent Agenda.

6.2 Bylaw 4, Fees

Item 6.2 Bylaw 4, *Fees* was withdrawn from the Agenda.

7. President's Report

Alan Davis advised that the President's Report is included in the Report to the Board.

7.1 Submission to the Select Standing Committee on Finance and Government Services

Alan Davis noted that, as mentioned in his report, he was a member of a joint post-secondary presentation to the Select Standing Committee on Finance & Government Services in early October. Dr. Davis also noted that KPU's submission to the committee was included in the Board Agenda Package for information.

Dr. Davis advised that a presentation by the consultant assisting in the development of KPU's Brand Strategy is scheduled for next week and noted that plans are also underway for a presentation to the Board.

8. Provost's Report

Salvador Ferreras noted that the Provost Report is included in the Report to the Board and stated KPU has developed a template for how dual credit programing between high schools and KPU are established and promoted.

Dr. Ferreras advised that the BC Government has committed that apprentices be hired for public projects and that DGS Construction has demonstrated its support for trades training by hiring 30 apprentices for the construction of the Wilson School of Design.

Dr. Ferreras also advised that transition plans are being developed for receiving secondary students at post-secondary institutions, and more specifically for KPU, as a result of the redesigned curriculum for grades 10-12.

**9. Vice President,
Finance &
Administration**

Jon Harding advised that the Vice President, Finance & Administration's Report is included in the Report to the Board. Mr. Harding also announced that Jennifer Chung will join KPU as Controller in mid-December.

**10. University Secretary's
Report**

10.1 Update on the Board Budget as at November 15, 2016

Keri van Gerven highlighted the University Secretary's Report providing a snapshot of the year to date 2016/17 Board Budget. Ms. van Gerven also noted that this report will be a standard item on future Board Agendas.

**11. Reappointment of the
Chancellor**

Alan Davis confirmed that the Alumni Association unanimously approved the Search Advisory Committee's recommendation that George Melville be nominated for reappointment for a second term as Chancellor. In line with the *University Act*, Senate was consulted at its meeting held on November 22, 2016 with no comments received other than expressed pleasure that George Melville agreed to serve another term.

The Board Office is awaiting receipt of Senate's official response. Accordingly, Reappointment of the Chancellor will be added to the February 1, 2016 Board Meeting Agenda.

12. Election of Officers

University Secretary, Keri van Gerven conducted the Election of Officers.

Chair

The first call for nominations for Chair was given.

Hanne Madsen was nominated and accepted the nomination.

The second call for nominations was given.

No nominations were put forward.

The third call for nominations was given.

No nominations were put forward.

Nominations were closed.

Hanne Madsen was acclaimed Chair effective January 1, 2017.

Vice Chair

The first call for nominations for Vice Chair was given.

Tanya Corbet was nominated and accepted the nomination.

The second call for nominations was given.

No nominations were put forward.

The third call for nominations was given

No nominations were put forward.

Nominations were closed.

Tanya Corbet was acclaimed Vice Chair effective January 1, 2017.

Lisa Skakun stated that it has been an honor to serve as Chair and a member of the KPU Board and thanked Dr. Davis and his team for their support during her tenure.

Alan Davis acknowledged and thanked Lisa Skakun for the important role she has had in the planning process and for her contributions to the effective operation of the Board.

13. Senate Reports: September 26, 2016 and October 24, 2016

Alan Davis advised that the Senate Reports for September 26, 2016 and October 24, 2016 were included in the meeting package.

Dr. Davis highlighted a number of other activities including the reorganization of the Senate Office under the direction of the Associate Registrar, Senate & Curriculum. Additionally, in line with discussions at the 2016 Governance Retreat, Senate will commence a process to review and evaluate itself and its committees and their respective terms of reference over the next two years.

14. Issues and Concerns

No issues or concerns were identified.

15. Next Meeting Agenda Contribution

Board members were asked to send contributions for the next meeting agenda to Keri van Gerven.

16. For the Good of the Order

- John Aldag, Member of Parliament for Cloverdale and Langley, recently visited the Langley Campus and toured the Brewery & Brewery Operations program facilities.
- KPU Brewing and Brewery Operations Grad and Head Brewer for Big Ridge Brewing Co. in Surrey took first place at the BC Beer Awards. Several other award winners also have KPU grads on their teams.

17. Feedback on the Meeting

Great presentation by the members of the KSA Executive. It is good to have presentations by different areas of KPU and learn about what they do and what they believe makes KPU special.

18. Appendix:

The Report to the Board of Governors was received.

19. Next Meeting

Wednesday, February 1, 2017 at the Surrey Campus, Cedar Boardroom 2110 beginning at 4:00 pm.

Board members wishing to attend a meeting via videoconference or teleconference are asked to notify Keri van Gerven or Maggie MacKenzie well in advance of the meeting so that the set up can be completed and the technology tested prior to the start of the meeting.

20. Adjournment

The meeting adjourned at 4:52 pm.

E-Vote – October 8, 2016

Associate Vice President, Academic Search Advisory Committee

Motion #11-16/16

MOVED, SECONDED AND CARRIED THAT the Board of Governors appoint Eric Wirsching to the Associate Vice President, Academic Search Advisory Committee.

Board Chair