



Regular Meeting Agenda

Board of Governors

Date: March 27, 2019

Time: 4:00 pm – 5:10 pm

Location: Surrey Campus,
Cedar Boardroom 2110

Attending: Doug Beaton, Samuel Baroi, Akash Bhullar, Sandra Case, Farhad Dastur, Alan Davis, Amos Kambere, Marc Kampschuur, Mohammed Mahabub, Hanne Madsen, Kim Rose, Amandeep Singh, Shelly Hill, Michael McAdam

Excused: George Melville

*M = Motion to Approve
D = Discussion
I = Information
E = Education*

Presenters and Administrative Resources: Laurie Clancy, Salvador Ferreras, Marlyn Graziano, Jon Harding, Ranminder Kaur, Joe Sass, Keri van Gerven

4:00 pm Regular Board Meeting
Closed Board Meeting to follow
In camera Debriefing Session to follow

<i>Agenda Item</i>	<i>Resource</i>	<i>Action</i>	<i>Time</i>	<i>Page</i>
1. Call to Order & Introductory Remarks	Sandra Case		4:00	
2. Approval of Agenda	Sandra Case	M	4:00-4:01	
3. Consent Agenda	Sandra Case	M	4:01-4:03	3
3.1. Minutes of the January 30, 2019 Regular Board of Governors Meeting				4
3.2. KSA Annual Fee Change Letter - 2019-2020 Academic Year				7
4. Finance Committee Report				
4.1. Committee Chair Report	Doug Beaton	I	4:03-4:05	
4.2. Senate Endorsement of the Draft 2019/20 University Budget	Alan Davis	I	4:05-4:10	9
4.3. Draft 2019/20 University Budget and Revisions to Bylaw No. 4, Fees	Alan Davis	M	4:10-4:40	11
4.4. Financial Forecast 2018/19	Joe Sass	I	4:40-4:42	
5. Audit Committee Report				
5.1. Committee Chair Report	Doug Beaton	I	4:42-4:44	
6. Governance Committee Report				
6.1. Committee Chair Report	Hanne Madsen	I	4:44-4:46	
7. Human Resources Committee Report				
7.1. Committee Chair Report	Sandra Case	I	4:46-4:48	



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8. President's Report				
8.1. Report to the Board	Alan Davis	I	4:48-4:51	
9. Provost's Report				
9.1. Report to the Board	Salvador Ferreras	I	4:51-4:54	
10. Vice President, Finance & Administration's Report				
10.1. Report to the Board	Jon Harding	I	4:54-4:57	
11. Senate Report: February 25, 2019	Alan Davis	I	4:57-5:00	43
12. Next Meeting Agenda Contribution	Sandra Case	D	5:00-5:02	
13. For the Good of the Order	All	D	5:02-5:05	
14. Feedback on the Meeting	All	D	5:05-5:08	
15. Appendix:				
15.1. Report to the Board of Governors	Alan Davis	I	5:08-5:09	
16. Next Meeting	Sandra Case	I	5:09-5:10	
Regular Board Meeting Wednesday, May 22, 2019 Surrey Campus, Cedar Boardroom 2110 4:00 – 7:00 pm				
17. Adjournment	Sandra Case		5:10	



Board of Governors
Agenda Item:
Meeting Date:
Presenter(s):

Regular Meeting
3
March 27, 2019
Sandra Case

Agenda Item: **Consent Agenda**

Action Requested:	<input checked="" type="checkbox"/> Motion to Approve <input type="checkbox"/> Discussion <input type="checkbox"/> Information <input type="checkbox"/> Education
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Recommended Resolution:	THAT the Board of Governors approve the following item on the Consent Agenda: 3.1 Minutes of the January 30, 2019 Regular Board of Governors Meeting AND THAT the Board of Governors receive the following item on the Consent Agenda: 3.2 KSA Annual Fee Change Letter – 2019/2020 Academic Year.
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Attachments: 1. Minutes of the January 30, 2019 Regular Board of Governors Meeting
 2. KSA Annual Fee Change Letter – 2019/2020 Academic Year.

Submitted by: Keri van Gerven

Date submitted: March 19, 2019

Present: Board

Douglas Beaton
Samuel Baroi
Akash Bhullar
Sandra Case / Chair
Farhad Dastur
Alan Davis / President & Vice
Chancellor
Amos Kambere
Michael McAdam
Hanne Madsen
Marc Kampschuur
Mohammed Mahabub
Kim Rose

University Vice Presidents

Salvador Ferreras / Provost & VP Academic
Marlyn Graziano / VP, External Affairs
Jon Harding / VP, Finance & Administration

Presenters and University Resources

Joe Sass / Executive Director, Financial Services
Laurie Clancy / Interim AVP, Human Resources
Stephanie Howes / Dean, School of Business
Keri van Gerven / University Secretary & Confidential
Assistant to the President & Vice Chancellor
Caroline Lillico / Confidential Assistant to the University
Secretary
Jaret Lang / Project Manager, Campus Master Plan
Adam Jaffer / Manager, Organizational Risk
Jennifer Duprey / General Counsel

Regrets: Shelly Hill, George Melville /
Chancellor, Amandeep Singh

1. Call to Order

The Chair called the meeting to order at 4:01 pm. Congratulations were extended to Board Member, Kim Rose on her wedding, and welcome to Jennifer Duprey, General Counsel and Jaret Lang, Project Manager, Campus Master Plan.

2. Approval of Agenda

Motion #12-18/19

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the Agenda for January 30, 2019

3. Consent Agenda

Motion #13-18/19

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the following item on the Consent Agenda:

3.1 Minutes of the November 21, 2018 Regular Board of Governors Meeting

AND

receive the following items on the Consent Agenda for information:

3.2. Program Concept: Bachelor of General Studies

4. Finance Committee Report

4.1 Committee Chair Report

Committee Chair, Doug Beaton advised that the Finance Committee met last week and received Real Estate/property updates and updates on the Investment Policy.

**5. Governance
Committee Report**

5.1 *Committee Chair Report*

Committee Chair Hanne Madsen advised that items considered by the committee are on the Agenda.

5.2 *Establishment of New Post Baccalaureate Department, Operations and Technical Management*

Stephanie Howes, Dean, School of Business provided a high-level summary of the reason and purpose for the establishment of the new Department, Operations and Technical Management.

Motion #14-18/19

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the establishment of a new department: Operations & Technical Management effective May 1, 2019, as recommended by the Board Governance Committee.

5.3 *Establishment of New Department Applied Communications and Public Relations*

Stephanie Howes, Dean, School of Business provided a high-level summary of the reason and purpose for the creation of the new Department, Communications and Public Relations.

Motion #15-18/19

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the creation of a new academic department called Applied Communications and Public Relations effective April 1, 2019, as recommended by the Board Governance Committee.

**6. Human Resources
Committee Report**

6.1 *Committee Chair Report*

Committee Chair, Sandra Case, advised that the items considered by the committee are what Human Resources is working with.

7. President's Report

7.1 *Report to the Board*

Dr. Alan Davis stated that the President's Report was included in the Report to the Board of Governors. Laurie Clancy was introduced as the new interim AVP, Human Resources, noting this was her first board meeting. Expression of gratitude was offered for Ms. Clancy's support.

8. Provost's Report

8.1 *Report to the Board*

Dr. Sal Ferreras advised that the Provost and VP, Academic Report was included in the Report to the Board of Governors. Further to the report Dr. Ferreras elaborated on the four projects that were awarded funding by the KPU Foundation and an update on the KPU Civic Plaza campus which is now open. The 2023 Academic Plan, which was approved last June, requires a

bi-annual report, which is ready now, and the link was provided to Keri van Gerven. The information will be updated again in June.

**9. Vice President,
Finance &
Administration's
Report**

9.1 Report to the Board

Jon Harding advised that the Vice President, Finance and Administration Report was included in the Report to the Board of Governors.

Mr. Harding indicated that access control, a security system, is in place at KPU Civic Plaza, and will be rolling out to all other campuses soon. A search is underway to fill a new position, Cyber-Security Director.

Mr Harding also expressed gratitude to the Financial Services team who worked over the Christmas break.

**10. Senate Report:
November 26, 2018
and December 17,
2018**

Dr. Alan Davis advised that the Senate Reports for November 26, 2018 and December 17, 2018 were prepared by David Burns, Senate Vice-Chair and was included in the meeting package.

Further, the Senate had a meeting this past Monday and noted discussions are coming forward around the fiscal budget.

**11. Next Meeting Agenda
Contribution**

Board members were asked to send contributions for the next meeting agenda to Keri van Gerven at least two weeks in advance of the meeting

**12. For the Good of the
Order**

No contributions offered.

**13. Feedback on the
Meeting**

There was no additional feedback on the meeting.

14. Appendix:

14.1 Report to the Board of Governors

The January 2019 Report to the Board of Governors was received and hard copies of the report were distributed to the Board.

15. Next Meeting

Wednesday, March 27, 2019 at the Surrey Campus, Boardroom 2110 at 4:00 pm.

16. Adjournment

The meeting adjourned at 4:20 pm.

Board Chair



20 March 2019

Dr. Jane Fee
KPU Vice-Provost, Students

Re: KSA Annual Fee Change Letter - 2019-2020 Academic Year

Dear Dr. Fee,

Pursuant to Section 21(1) of the *University Act* of British Columbia, please consider this letter as formal notice of the changes to fees of the Kwantlen Student Association for the **2019-2020 academic year** for consideration at the **27 March 2019** KPU Board of Governors Meeting.

Additionally, pursuant to the November 2015 referendum tying fees to the Canadian Consumer Price Index (CPI) all KSA fees will be increasing by 2.1% for the 2019-2020 academic year.

1. Operating Fund:

- a. Beginning **1 September 2019** - For semester-based students, \$9.56 per student plus \$ 3.19 per credit to a maximum of \$52.02 per semester;
- b. For fixed-term and continuous intake students, \$3.08 per week.

2. Advocacy Service:

- a. Beginning **1 September 2019** - For semester-based students, \$0.27 per credit;
- b. For fixed-term and continuous intake students, \$0.23 per week.

3. Bursary Fund:

- a. Beginning **1 September 2019** - For semester-based students, \$1.06 per student;
- b. For fixed-term and continuous intake students, \$0.11 per week.

4. Clubs and Events Fund:

- a. Beginning **1 September 2019** - For semester-based students, \$0.68 per credit;
- b. For fixed-term and continuous intake students, \$0.60 per week.

5. Intramurals (ActiveKSA) Fund:

- a. Beginning **1 September 2019** - For semester-based students, \$0.33 per credit;
- b. For fixed-term and continuous intake students, \$0.29 per week.

6. Lobby Fund:

- a. Beginning **1 September 2019** - For semester-based students, \$0.38 per credit;
- b. For fixed-term and continuous intake students, \$0.34 per week.

7. Peer Support Program:

- a. Beginning **1 September 2019** - For semester-based students, \$0.27 per credit;
- b. For fixed-term and continuous intake students, \$0.23 per week.

8. Reboot Computer Service:

- a. Beginning **1 September 2019** - For semester-based students, \$0.35 per credit;
- b. For fixed-term and continuous intake students, \$0.31 per week



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Reception: 604.599.2126
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Website: www.kusa.ca

9. Social Justice Fund:

- a. Beginning **1 September 2019** - For semester-based students, \$0.26 per credit;
- b. For fixed-term and continuous intake students, \$0.18 per week.

10. START Volunteer Program Fund:

- a. Beginning **1 September 2019** - For semester-based students, \$0.42 per credit;
- b. For fixed-term and continuous intake students, \$0.37 per week.

11. SUB Capital Fee:

- a. Beginning **1 September 2019** - For semester-based students, \$3.08 per credit;
- b. For fixed-term and continuous intake students, \$2.76 per week.

12. Public Interest Research Fund:

- a. Beginning **1 September 2019** - For semester-based students, \$0.00 per credit;
- b. For fixed-term and continuous intake students, \$0.00 per week.

13. MultiPass & Upass BC Fees:

- a. Beginning **1 May 2020** - \$42.50 per month U-Pass BC Fee for all eligible students.
- b. \$10.00 per month MultiPass Fee for all eligible students.
- c. These fees were previously combined on the KPU calendar, however, they are separate fees.

14. Canadian Federation of Students Fees:

- a. Beginning **1 September 2019** - For all KSA members \$4.67 per student per semester;

15. All other fees remain at current collection rates.

In accordance with existing practices, when remitting fees to the KSA we would ask that KPU please continue to provide detailed breakdowns of each individual fee and provide us with separate cheques for each fee category for auditing and accounting purposes.

Thank you for your continued cooperation and support of KPU students.

Respectfully submitted,

Murdoch de Mooy
Vice-President, University Affairs

Benjamin Newsom
Executive Director

cc: Sandra Case, KPU Board of Governors Chair
Keri Van Gerven, KPU University Secretary
Rolando Navarro, KSA Financial Controller

TO:	Board of Governors
Cc:	Keri van Gerven, University Secretary
FROM:	Senate
DATE:	February 26, 2019
SUBJECT:	Endorsement of draft 2019 / 20 University Budget

The proposed budget for the fiscal year 2019/2020 [f19/20] is the product of an improved and more rigorous budget approval process. It is also the beginning of an institutional commitment to integrated planning, an approach the Senate Standing Committee on Academic Planning and Priorities (SSCAPP) and the Senate Standing Committee on University Budget (SSCUB) wholly endorses. The Committees thank all those members of the KPU community who contributed to the development both of this year's budget and in the University's broader efforts to become financially sustainable.

The budget process was divided into two phases. The *preliminary* phase, comprised of the budget presentations to the university executive and SSCAPP and SSCUB, as well as the identification of priorities and feedback from the two committees. The *preliminary* phase featured substantial detail, and provided the opportunity for SSCAPP and SSCUB to both endorse the executive budget priorities and author distinct Senate budget priorities (as per the List of Budget Priorities, November 16th, 2018, approved by Senate on November 26, 2019).

The *final draft* phase, comprised of a presentation of a brief overview of a proposed budget to SSCAPP and SSCUB by Finance on February 8th, 2019 and the sharing of a document, 2019/20 Budget Key Themes, which aligned the draft budget with the Executive Budget Priorities. While an earlier timeline for the budget is desirable, the committee appreciates the extraordinary work undertaken by Finance in this year's budget process.

1. The 2019/20 Budget Key Themes provided an overview of a number of priorities that aligned with Senate's List of Budget Priorities:
 - The Senate strongly supports the proposed funding for Strategic Enrolment Management.
 - The proposed budgetary increases for Teaching and Learning, Information Technology, and the Library align strongly with the academic priorities identified by the Senate.
 - The support for preventative intervention for at-risk students through additional resources for enhancing support for students with disabilities and student mental health and wellness strongly aligns with Senate's priorities.

2. Other details provided warrant further discussion:

- The Senate would like to review the strategic plan for open education.
- The Senate would like to review the existing information on the costs and structure of administration at KPU for the purpose of fostering greater understanding of resource allocation.
- Given the pivotal importance of Strategic Enrolment Management to the long-term sustainability of the University, the Senate would like to receive further information about this initiative.



Board of Governors Regular Meeting
Agenda Item: # 4.3
Meeting Date: March 27, 2019
Presenter(s): Alan Davis

Agenda Item: Draft 2019/20 University Budget and Revisions to Bylaw No.4, Fees

Action Requested:

- ☒ Motion to Approve
- ☐ Discussion
- ☐ Information
- ☐ Education

Recommended Resolution:	THAT the Board of Governors approve the 2019/20 University Budget and revisions to Bylaw No. 4, Fees as recommended by the Board Finance Committee.
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Board Committee Report: At its meeting held on March 12, 2019, the Board Finance Committee reviewed and approved the Draft 2019/20 University Budget and revisions to Bylaw No. 4, Fees for recommendation to the Board of Governors.

Context & Background: **2019/20 University Budget**
Through the 2019/20 budget development process, the University Executive focused on KPU's Vision 2023, the Academic Plan, and the Senate-endorsed Executive Budget Priorities. Government funding remains relatively flat, domestic tuition increases are limited to 2% per annum, and KPU is in the final year of a two-year phased International tuition increase. In order to present a balanced budget for fiscal 2019/2020 and in future years, it was determined that the organization must strive for efficiency, new revenue streams and strict controls on capital spending. Successfully implementing the 2019/20 University Budget will require an organization-wide commitment to financial prudence, and the diversification of revenue streams to offset increasing cost pressures.

Bylaw No. 4, Fees

Bylaw 4 is revised on an annual basis to reflect annual increases and changes to fees.

Key Messages:
[maximum of three]

2019/20 University Budget

1. KPU will present a balanced budget for fiscal 2019/2020 with a modest surplus of approximately \$400,000. KPU's ability to adhere to the proposed budget includes assumptions around the control of capital investments, increases to average number of students per class (within collective agreement confines), and increased revenue diversification through long-term asset leveraging, business development opportunities and investment policy revision.
2. A number of methodological improvements were made in the development of the draft 2019/20 University Budget, including:
 - Enhanced revenue forecasting based on metrics and the integration of financial and non-financial data.



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Presenter(s):	Alan Davis

- The use of algorithms to allocate funding in a fair and transparent manner.
 - The development of both Operating and Capital Budgets.
3. The KPU Executive and Senate Standing Committees identified a number of key priorities which provided guidance for the development of the 2019/20 budget.

Bylaw No. 4, Fees

1. Domestic tuition has been raised by 2%, the maximum allowed by the provincial government. Tuition rates for continuing International students have been removed since KPU is in the final year of a two-year phased International tuition increase; there is now one tuition rate for both new and continuing International students.
2. Confirmation deposits for International students have increased by \$1,000 in order to mitigate collectability issues. Additionally, Student/LTSD fees for permanent residents have been amended to 7% of tuition rather than a flat rate, for consistency with other Student/LTSD fees.
3. Additional language has been included to clarify what constitutes a 'new' course.

**Resource
Requirements:**

N/A

**Implications /
Risks:**

N/A

Consultations:

Financial Services developed the capital budget in consultation with the Executive Director, Facilities Services, the Chief Information Officer, and the Vice-Provost, Teaching and Learning, to ensure all critical infrastructure, maintenance, hardware and software requests received the required funding. Once a balanced draft budget was developed, Financial Services met with Faculty and Administrative divisional heads to review the draft budget and solicit feedback on items deemed critical to the operations of the functional area. The provided feedback was presented to the University Executive and incorporated into the final version of the attached, draft 2019/20 budget.

Attachments:

1. 2019/20 Budget Development Narrative and Summary
2. 2019/20 Draft Consolidated Budget Summary by Account Type
3. 2019/20 Draft Capital Budget Summary by Division
4. 2019/20 Draft Consolidated Multi-Year Budget
5. Appendix 1: Operating Expense Budget by Division and Account Type



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6. Bylaw No. 4, Fees – *revisions are shown in track changes.*
7. Bylaw No. 4, Fees – *clean copy*

Submitted by: *Joe Sass, Executive Director, Financial Services*
Jon Harding / Vice President, Finance & Administration

Date submitted: *March 19, 2019*

Kwantlen Polytechnic University

2019/20 Budget Planning Summary

2019/20 Budget Development Process

In order to align resource allocation with the themes in Vision 2023, the Academic Plan and the Senate-endorsed Executive Budget Priorities, Financial Services made a number of methodological improvements to the budget development process for Fiscal 2019/20. These improvements to the process are summarized below:

- Enhanced revenue forecasting tied to enrolment metrics and the integration of financial and non-financial data
- The use of algorithms to allocate funding in a fair and transparent manner
- The development and presentation of both Operating and Capital Budgets

Financial Services developed the capital budget in consultation with the Executive Director, Facilities Services, the Chief Information Officer, and the Vice-Provost, Teaching and Learning to ensure all critical infrastructure, maintenance, hardware and software requests received the required funding. Once a balanced draft budget was developed, Financial Services met with Faculty and Administrative divisional heads to review the draft budget and solicit feedback on items deemed critical to the operations of the functional area prior to finalization. This feedback was presented to the executive and incorporated into the final preparation of the proposed draft 2019/20 budget.

2019/20 Budget Priorities

In developing the 2019/20 budget, University executive focused on KPU's VISION 2023, the Academic Plan and prioritized the following areas:

- Enhancing the experience of our students by ensuring they have access to courses, experiential learning opportunities, as well as campus resources and facilities to support student learning, development and well-being.
- Enriching the experience of employees by providing access to professional development, internal advancement opportunities, and an inclusive workplace where all people are treated with dignity and respect.
- Creating an integrated planning culture to ensure KPU operations are aligned with our resources, thus allowing for institutional sustainability. A focus on Strategic Enrolment Management (SEM) planning while aligning recruitment, admission and retention processes with KPU's capacity to meet demand and support student success.
- Seeking out cost saving initiatives and efficiencies to safeguard the financial stability of the University at large.
- Investing in teaching and learning by ensuring students receive quality instruction and a meaningful learning experience, while also ensuring that educators have the support to provide these experiences.
- Increasing the amount, intensity and impact of research at KPU by increasing

support and funding.

- Building a welcoming and supportive place to increase enrolment and participation of indigenous students at KPU while enhancing services and support for indigenous learners and programming as outlined in and over the tenure of Academic Plan 2023

In addition, the Senate Standing Committee on University Budget (SSCUB) and Senate Standing Committee on Academic Planning and Priorities (SSCAPP) jointly developed the following non-prioritized list of budget priorities at its November 16, 2018 meeting for recommendation by Senate to the President for consideration in the development of the 2019/20 budget:

- Investment in Strategic Enrolment Management
- Increased IT infrastructure and functional support, including process automation
- Increased investment in the Teaching and Learning Commons
- Preventative intervention for at-risk students, through additional resources for student mental health and wellness, and enhancing support for students with disabilities.
- Investment in the Library, particularly with respect to its role as a physical gathering space for students.

The draft 2019/20 budget incorporates the priorities identified by both University Executive and SSCUB/SSCAPP, while recognizing constraints imposed by modest discretionary revenue increases.

2019/20 Draft Budget Alignment with Identified Priorities

The following table highlights budget allocations that have been made in consideration of priorities identified by both the University Executive, and SSCUB/SSCAPP:

Executive Priorities	SSCUB/SSCAPP Joint Priorities	Draft 2019/20 Budget Alignment
Enhancing the experience of our students by ensuring they have access to courses, experiential learning opportunities, as well as campus resources and facilities to support student learning, development and well-being.	<p>Increased IT infrastructure and functional support, including process automation</p> <p>Preventative intervention for at-risk students, through additional resources for student mental health and wellness, and enhancing support for students with disabilities.</p> <p>Investment in the Library, particularly with respect to its role as a physical gathering space for students</p>	<ul style="list-style-type: none">• \$300k increase to staffing budget within Student Services to address resourcing challenges from static prior year budgets and increased student demand• \$381k in capital to improve and refresh aging furniture in the Library and other common student spaces• \$1.315M in capital to refresh classroom and common area furniture across all campuses• Augmented support for the faculties with the highest student demand in order to better align service resources to students

Executive Priorities	SSCUB/SSCAPP Joint Priorities	Draft 2019/20 Budget Alignment
<p>Enriching the experience of employees by providing access to professional development, internal advancement opportunities, and an inclusive workplace where all people are treated with dignity and respect</p>		<ul style="list-style-type: none"> • Allocation of limited additional administrative roles were targeted toward the areas of highest need in relation to student/facility growth, or targeted revenue generation opportunities • Funding allocated for improved workspaces to those areas of highest need, with a focus on ergonomic requirements • \$570k in capital allocated to the replenishment and replacement of teaching assets aimed at ensuring faculty are supported with the appropriate tools to do their job • \$1.84M in capital to refresh employee workspaces, staff and student meeting rooms, and computer/AV equipment
<p>Creating an integrated planning culture to ensure KPU operations are aligned with our resources, thus allowing for institutional sustainability. A focus on strategic enrolment management (SEM) planning while aligning recruitment, admission and retention processes with KPU's capacity to meet demand and support student success.</p>	<p>Investment in Strategic Enrolment Management</p>	<ul style="list-style-type: none"> • \$1M allocated for the expedited implementation of a SEM process to drive enrolment and future allocation of resources • Additional position in IAP to provide support for institutional sustainability and SEM processes • Additional resources for Student Services to improve frontline services, aimed at promoting student retention and success, enhancing support for students with disabilities, and student mental health and wellness • Augmented administrative resourcing in Arts and Business will allow for better student services and experience

Executive Priorities	SSCUB/SSCAPP Joint Priorities	Draft 2019/20 Budget Alignment
<p>Seeking out cost saving initiatives and efficiencies to safeguard the financial stability of the University at large.</p>		<ul style="list-style-type: none"> • Modest reductions in course delivery aimed at low enrolment programming • Strategic funds have been eliminated, with the focus now on finding efficiencies in existing operations in advance of taking on new initiatives, and ensuring adequate resourcing for lifecycle costs
<p>Investing in teaching and learning by ensuring students receive quality instruction and a meaningful learning experience, while also ensuring that educators have the support to provide these experiences.</p>	<p>Increased investment in the Teaching and Learning Commons</p>	<ul style="list-style-type: none"> • Significant capital dollars allocated to the replenishment and replacement of teaching assets aimed at ensuring faculty are supported with the appropriate tools to do their job, which enables higher quality instruction and creates a more meaningful learning experience for students • Additional positions approved mid-2019 which have been funded in 2020
<p>Increasing the amount, intensity and impact of research at KPU by increasing support and funding.</p>		<ul style="list-style-type: none"> • Revenues from entrepreneurial activities have been earmarked to support the existing levels of research activity and future revenue streams will also be set aside to support growth in Research and Scholarship. Executive are working closely with Research and Scholarship to ensure new research opportunities are both operationally and financially viable.

Executive Priorities	SSCUB/SSCAPP Joint Priorities	Draft 2019/20 Budget Alignment
<p>Building a welcoming and supportive place to increase enrolment and participation of indigenous students at KPU while enhancing services and support for indigenous learners and programming as outlined in and over the tenure of Academic Plan 2023</p>		<ul style="list-style-type: none"> • The Coordinator, Indigenous Student Transitions will be included in the base budget for 2019/20. The role was funded through soft money in 2019. • By focusing on SEM, finding efficiencies across the organization, and bolstering the areas with highest student demand, more opportunities for diversification are created through better data, enhanced strategic decision making and improved process, which includes creating more opportunities, services and support for indigenous learners and programming.

**Kwantlen Polytechnic University Budget
Summary - By Account Type**

FY19/20 Proposed Budget (As at Mar 5, 2019)

		(BARs at 100% commitment)		(Adjusted - Draft #1)						
		A	B	C	D	E = D - A	F = E/A	G = D - B	H = G/B	
Account Group	Account Type	FY17/18 Actuals	FY18/19 Base Budget	FY18/19 Base Budget + BARs	FY19/20 Budget Requests (Adjusted)	FY19/20 Proposed Budget	Variance FY19/20 Proposed Budget vs FY17/18 Actuals	% Change over FY17/18 Actuals	Variance FY19/20 Proposed Budget vs FY18/19 Adjusted Budget	% Change over FY18/19 Base Budget
Revenue	Operating Grants (Includes ESD)	66,883,602	68,561,300	68,561,300	70,021,600	70,356,700	3,473,098	5%	1,795,400	3%
	Other Grants	2,902,122	4,699,000	4,699,000	4,565,600	4,565,600	1,663,478	57%	(133,400)	-3%
	Amortization of Deferred Contributions	7,396,720	5,212,000	5,212,000	3,122,000	3,122,000	(4,274,720)	-58%	(2,090,000)	-40%
	Tuition Fees-Domestic	27,529,542	34,271,200	34,271,200	36,511,800	36,511,800	8,982,258	33%	2,240,600	7%
	Tuition Fees-International	56,937,881	62,339,900	62,339,900	70,162,686	78,262,219	21,324,337	37%	15,922,319	26%
	Tuition Fees-Other	728,766	103,000	103,000	155,400	155,400	(573,366)	-79%	52,400	51%
	Student Fees-Domestic	1,927,068	2,398,984	2,398,984	2,555,826	2,555,826	628,758	33%	156,842	7%
	Student Fees-International	3,733,281	3,901,016	3,901,016	4,911,388	5,478,355	1,745,074	47%	1,577,339	40%
	Application and Other Fees	2,271,238	2,018,100	2,018,100	1,016,800	1,016,800	(1,254,438)	-55%	(1,001,300)	-50%
	Tuition - Non-Credit	1,485,661	1,267,000	1,267,000	916,000	916,000	(569,661)	-38%	(351,000)	-28%
	Contract Services	380,250	462,000	462,000	911,500	911,500	531,250	140%	449,500	97%
	Shop Income	392,298	344,500	344,500	410,600	410,600	18,302	5%	66,100	19%
	Interest	1,278,509	575,000	575,000	590,000	590,000	(688,509)	-54%	15,000	3%
	Ancillary Goods/Services	6,856,366	6,585,000	6,585,000	5,739,000	5,739,000	(1,117,366)	-16%	(846,000)	-13%
	Amortization of Deferred Capital Contributions	6,229,603	8,626,000	8,626,000	9,077,900	9,077,900	2,848,297	46%	451,900	5%
	Other income	1,320,549	1,400,800	1,400,800	2,475,900	6,059,900	4,739,351	359%	4,659,100	333%
Revenue Total		188,253,456	202,764,800	202,764,800	213,144,000	225,729,600	37,476,144	20%	22,964,800	11%
Salaries	Salaries - Admin	14,580,908	18,492,300	19,924,900	20,828,300	20,561,100	5,980,192	41.0%	636,200	3.2%
	Salaries - GEU Staff	22,973,735	26,529,100	27,083,600	30,145,000	30,163,400	7,189,665	31.3%	3,079,800	11.4%
	Salaries - Faculty	61,780,335	66,888,300	67,102,200	69,350,200	69,359,500	7,579,165	12.3%	2,257,300	3.4%
	Salaries - Other	3,064,125	2,650,300	2,300,300	2,722,400	2,290,400	(773,725)	-25.3%	(9,900)	-0.4%
Benefits	Benefits	22,753,678	28,505,500	29,005,534	32,965,500	32,464,100	9,710,422	42.7%	3,458,566	11.9%
Salaries and Benefits Total		125,152,781	143,065,500	145,416,534	156,011,400	154,838,500	29,685,719	23.7%	9,421,966	6.5%
Non-salary Expenditures	Supplies	4,525,742	5,292,700	5,292,700	5,388,600	4,271,000	(254,742)	-6%	(1,021,700)	-19%
	Repairs and Maintenance	5,787,001	7,909,100	7,909,100	10,171,900	9,929,600	4,142,599	72%	2,020,500	26%
	Leases/Rentals	629,403	611,400	611,400	1,240,500	1,204,800	575,397	91%	593,400	97%
	Travel and PD	2,904,750	3,002,200	3,002,200	2,994,600	2,517,500	(387,250)	-13%	(484,700)	-16%
	Student Awards	1,303,078	1,428,900	1,428,900	1,401,400	1,401,400	98,322	8%	(27,500)	-2%
	Utilities	1,820,563	2,285,700	2,285,700	2,650,000	2,339,400	518,837	28%	53,700	2%
	Communications	857,817	1,373,600	1,373,600	917,000	1,140,100	282,283	33%	(233,500)	-17%
	Fees and Services	15,047,051	13,585,800	13,806,100	19,384,700	19,059,700	4,012,649	27%	5,253,600	38%
	Transfers to Third Parties	8,150	3,500	3,500	-	-	(8,150)	-100%	(3,500)	-100%
	Cost-of-Sales	3,806,718	3,537,500	3,537,500	3,261,100	3,261,100	(545,618)	-14%	(276,400)	-8%
	Revenue Sensitivity Provision	-	4,000,000	4,000,000	6,500,000	6,495,200	6,495,200	100%	2,495,200	62%
Non-salary Expenditures Total		36,690,273	43,030,400	43,250,700	53,909,800	51,619,800	14,929,527	41%	8,369,100	19%
Amortization		13,126,355	16,652,900	17,559,400	19,442,700	18,860,400	5,734,045	44%	1,301,000	7%
Net Income		13,284,047	16,000	(3,461,834)	(16,219,900)	410,900	(12,873,147)	-97%	3,872,734	-112%
Capital Budget		-	-	-	13,478,215	9,045,300	-	0%	-	0%

Kwantlen Polytechnic University
Capital Budget Summary By Division

FY19/20 Proposed Budget (As at March 5, 2019)

				(BARs at 100% commitment)		(Adjusted - Draft #1)							
				A	B	C	D	E = D - A	F = E/A	G = D - B	H = G/B		
Group	Division	Account Group	Account Type	FY17/18 Actuals	FY18/19 Base Budget	FY18/19 Base Budget + BARs	FY19/20 Budget Requests (Adjusted)	FY19/20 Proposed Budget	Variance FY19/20 Proposed Budget vs FY17/18 Actuals	% Change over FY17/18 Actuals	Variance FY19/20 Proposed Budget vs FY18/19 Adjusted Budget	% Change over FY18/19 Base Budget	
Academic	ACA	5 Capital Purchases	Capital	-	-	-	33,400	33,400	33,400	100%	33,400	100%	
	Arts	5 Capital Purchases	Capital	-	-	-	342,215	229,700	229,700	100%	229,700	100%	
	Business	5 Capital Purchases	Capital	-	-	-	250,000	89,000	89,000	100%	89,000	100%	
	Design	5 Capital Purchases	Capital	-	-	-	-	-	-	100%	-	100%	
	Health	5 Capital Purchases	Capital	-	-	-	-	-	-	100%	-	100%	
	Science	5 Capital Purchases	Capital	-	-	-	1,948,400	284,500	284,500	100%	284,500	100%	
	Trades	5 Capital Purchases	Capital	-	-	-	30,700	24,700	24,700	100%	24,700	100%	
Academic Total				-	-	-	2,604,715	661,300	661,300	100%	661,300	100%	
IT & Facilities	Facilities	5 Capital Purchases	Capital	-	-	-	3,622,400	3,134,100	3,134,100	100%	3,134,100	100%	
	IT	5 Capital Purchases	Capital	-	-	-	1,615,900	2,501,800	2,501,800	100%	2,501,800	100%	
IT & Facilities Total				-	-	-	5,238,300	5,635,900	5,635,900	100%	5,635,900	100%	
Revenue Gene	Advancement	5 Capital Purchases	Capital	-	-	-	12,400	-	-	100%	-	100%	
	Ancillary	5 Capital Purchases	Capital	-	-	-	317,600	985,800	985,800	100%	985,800	100%	
	Bus Dev	5 Capital Purchases	Capital	-	-	-	-	-	-	100%	-	100%	
	Campus planning	5 Capital Purchases	Capital	-	-	-	-	-	-	100%	-	100%	
	International	5 Capital Purchases	Capital	-	-	-	42,300	-	-	100%	-	100%	
Revenue Generating Total				-	-	-	372,300	985,800	985,800	100%	985,800	100%	
Service Areas	BPAS	5 Capital Purchases	Capital	-	-	-	25,700	-	-	100%	-	100%	
	Campus Security	5 Capital Purchases	Capital	-	-	-	2,149,800	976,900	976,900	100%	976,900	100%	
	Central	5 Capital Purchases	Capital	-	-	-	-	95,100	95,100	100%	95,100	100%	
	External Affairs	5 Capital Purchases	Capital	-	-	-	18,400	10,000	10,000	100%	10,000	100%	
	Financial Services	5 Capital Purchases	Capital	-	-	-	8,100	6,400	6,400	100%	6,400	100%	
	HR	5 Capital Purchases	Capital	-	-	-	53,400	39,400	39,400	100%	39,400	100%	
	IAP	5 Capital Purchases	Capital	-	-	-	108,800	108,800	108,800	100%	108,800	100%	
	Marketing	5 Capital Purchases	Capital	-	-	-	41,600	-	-	100%	-	100%	
	Office of President	5 Capital Purchases	Capital	-	-	-	6,000	6,000	6,000	100%	6,000	100%	
	Research	5 Capital Purchases	Capital	-	-	-	-	-	-	100%	-	100%	
	Risk Management	5 Capital Purchases	Capital	-	-	-	-	-	-	100%	-	100%	
	Teaching&Learning	5 Capital Purchases	Capital	-	-	-	93,900	2,700	2,700	100%	2,700	100%	
	VP Academic	5 Capital Purchases	Capital	-	-	-	32,000	20,000	20,000	100%	20,000	100%	
	VP Finance	5 Capital Purchases	Capital	-	-	-	60,000	40,000	40,000	100%	40,000	100%	
	Governance	5 Capital Purchases	Capital	-	-	-	-	-	-	100%	-	100%	
	Civic	5 Capital Purchases	Capital	-	-	-	-	7,900	7,900	100%	7,900	100%	
Service Areas Total				-	-	-	2,597,700	1,313,200	1,313,200	100%	1,313,200	100%	
Student support	Library	5 Capital Purchases	Capital	-	-	-	1,034,500	391,900	391,900	100%	391,900	100%	
	Student Services	5 Capital Purchases	Capital	-	-	-	1,630,700	57,200	57,200	100%	57,200	100%	
Student support Total				-	-	-	2,665,200	449,100	449,100	100%	449,100	100%	
Grand Total				-	-	-	13,478,215	9,045,300	9,045,300	100%	9,045,300	100%	

Kwantlen Polytechnic University
Consolidated Multi-year of Budget and Forecasts by Account Type

FY19/20 Proposed Budget (As at Mar 5, 2019)

Account Group	Account Type	FY19/20 Proposed Budget	FY20/21 Forecast	FY21/22 Forecast	FY22/23 Forecast	FY23/24 Forecast	Increase (Decrease) From Prior Year			
							FY20/21 Forecast vs FY19/20 Proposed Budget	FY21/22 Forecast vs FY20/21 Forecast	FY22/23 Forecast vs FY21/22 Forecast	FY23/24 Forecast vs FY22/23 Forecast
Revenue	Operating Grants (Includes ESD)	70,356,700	70,356,700	70,356,700	70,356,700	70,356,700	-	-	-	-
	Other Grants	4,565,600	4,412,091	4,412,091	4,412,091	4,412,091	(153,509)	-	-	-
	Amortization of Deferred Contributions	3,122,000	3,122,000	3,122,000	3,122,000	3,122,000	-	-	-	-
	Tuition Fees-Domestic	36,511,800	41,459,119	43,073,885	44,396,502	45,208,833	4,947,319	1,614,767	1,322,616	812,331
	Tuition Fees-International	78,262,219	82,986,949	86,625,484	92,620,598	96,629,591	4,724,731	3,638,534	5,995,115	4,008,993
	Tuition Fees-Other	155,400	158,508	161,678	164,912	168,210	3,108	3,170	3,234	3,298
	Student Fees-Domestic	2,555,826	2,902,138	3,015,172	3,107,755	3,164,618	346,312	113,034	92,583	56,863
	Student Fees-International	5,478,355	5,809,086	6,063,784	6,483,442	6,764,071	330,731	254,697	419,658	280,630
	Application and Other Fees	1,016,800	1,555,704	1,586,818	1,618,554	1,650,926	538,904	31,114	31,736	32,371
	Tuition-Non-Credit	916,000	1,444,320	1,473,206	1,502,671	1,532,724	528,320	28,886	29,464	30,053
	Contract Services	911,500	929,730	948,325	967,291	986,637	18,230	18,595	18,966	19,346
	Shop Income	410,600	418,812	427,188	435,732	444,447	8,212	8,376	8,544	8,715
	Interest	590,000	1,050,000	1,242,000	1,291,680	1,343,347	460,000	192,000	49,680	51,667
	Ancillary Goods/Services	5,739,000	6,028,158	5,972,687	5,913,272	5,867,874	289,158	(55,471)	(59,415)	(45,398)
	Amortization of Deferred Capital Contributions	9,077,900	9,077,900	9,077,900	9,077,900	9,077,900	-	-	-	-
	Other income	6,059,900	4,029,098	5,748,680	7,021,654	8,145,117	(2,030,802)	1,719,582	1,272,974	1,123,463
Revenue Total		225,729,600	235,740,313	243,307,598	252,492,754	258,875,085	10,010,713	7,567,285	9,185,155	6,382,332
Salaries	Salaries - Admin	20,561,100	21,194,265	22,170,930	22,783,408	23,355,473	633,165	976,665	612,478	572,065
	Salaries - GEU Staff	30,163,400	30,880,516	31,810,996	32,553,275	33,358,134	717,116	930,480	742,279	804,859
	Salaries - Faculty	69,359,500	73,301,969	74,998,266	76,437,889	77,896,390	3,942,469	1,696,297	1,439,623	1,458,502
	Salaries - Other	2,290,400	2,343,971	2,343,971	2,486,719	2,561,320	53,571	-	142,748	74,602
Benefits		-	-	-	-	-	-	-	-	-
Salaries and Benefits Total		32,464,100	34,380,424	35,184,430	35,973,703	36,755,233	1,916,324	804,006	789,273	781,530
		154,838,500	162,101,145	166,508,593	170,234,994	173,926,551	7,262,645	4,407,448	3,726,401	3,691,557
Non-salary Expenditures	Supplies	4,271,000	4,399,130	4,531,104	4,667,037	4,807,048	128,130	131,974	135,933	140,011
	Repairs and Maintenance	9,929,600	10,723,968	11,581,885	12,508,436	13,509,111	794,368	857,917	926,551	1,000,675
	Leases/Rentals	1,204,800	1,240,944	1,278,172	1,316,517	1,356,013	36,144	37,228	38,345	39,496
	Travel and PD	2,517,500	2,593,025	2,670,816	2,750,940	2,833,468	75,525	77,791	80,124	82,528
	Student Awards	1,401,400	1,443,442	1,486,745	1,531,348	1,577,288	42,042	43,303	44,602	45,940
	Utilities	2,339,400	2,526,552	2,728,676	2,946,970	3,182,728	187,152	202,124	218,294	235,758
	Communications	1,140,100	1,174,303	1,209,532	1,245,818	1,283,193	34,203	35,229	36,286	37,375
	Fees and Services	19,059,700	20,388,242	20,725,942	20,857,471	20,857,224	1,328,542	337,701	131,529	(247)
	Transfers to Third Parties	-	-	-	-	-	-	-	-	-
	Cost-of-Sales	3,261,100	3,291,254	3,348,515	3,403,554	3,467,556	30,154	57,261	55,039	64,002
	Revenue Sensitivity Provision	6,495,200	5,286,105	5,149,614	7,812,319	9,266,253	(1,209,095)	(136,491)	2,662,705	1,453,934
Non-salary Expenditures Total		51,619,800	53,066,965	54,711,003	59,040,411	62,139,882	1,447,165	1,644,038	4,329,409	3,099,471
Amortization		18,860,400	19,560,400	19,660,400	19,760,400	19,860,400	700,000	100,000	100,000	100,000
Net Income		410,900	1,011,804	2,427,603	3,456,949	2,948,252	600,904	1,415,799	1,029,346	(508,696)
Capital Budget		9,045,300	8,000,000	8,000,000	8,000,000	8,000,000	(1,045,300)	-	-	-

FY19/20 Proposed Budget (As at March 5, 2019)

FY19/20 Proposed Budget (As at March 5, 2019)				(BARs at 100% commitment)		(Adjusted - Draft #1)								
				A	B		C	D	E = D - A	F = E/A	G = D - B	H = G/B		
Group	Division	Account Group	Account Type	FY17/18 Actuals	FY18/19 Base Budget	FY18/19 Base Budget + BARs	FY19/20 Budget Requests (Adjusted)	FY19/20 Proposed Budget	Variance FY19/20 Proposed Budget vs FY17/18 Actuals	% Change over FY17/18 Actuals	Variance FY19/20 Proposed Budget vs FY18/19 Budget&BARs	% Change over FY18/19 Base Budget		
Academic	ACA	1 Salaries	Admin	328,064	333,600	333,600	333,600	333,600	5,536	2%	-	0%		
			Faculty	5,909,915	6,287,000	6,287,000	6,287,000	6,137,100	227,185	4%	(149,900)	-2%		
			GEU Staff	670,742	795,100	795,100	795,100	795,100	124,358	19%	-	0%		
			Other Labour	71,975	49,000	49,000	49,000	49,000	(22,975)	-32%	-	0%		
		1 Salaries Total			6,980,696	7,464,700	7,464,700	7,464,700	7,314,800	334,104	5%	(149,900)	-2%	
		2 Benefits	Benefits	1,734,700	1,878,800	1,878,800	1,879,400	1,979,800	245,100	14%	101,000	5%		
				1,734,700	1,878,800	1,878,800	1,879,400	1,979,800	245,100	14%	101,000	5%		
		2 Benefits Total			1,734,700	1,878,800	1,878,800	1,879,400	1,979,800	245,100	14%	101,000	5%	
		3 Operating Expenses		Other Non-Salary Expenditures	210,543	73,800	73,800	99,900	76,800	(133,743)	-64%	3,000	4%	
		3 Operating Expenses Total			210,543	73,800	73,800	99,900	76,800	(133,743)	-64%	3,000	4%	
		4 Internal Transfers		Internal Transfers	9,725	-	-	-	-	(9,725)	-100%	-	100%	
		4 Internal Transfers Total			9,725	-	-	-	-	(9,725)	-100%	-	100%	
	ACA Total			8,935,664	9,417,300	9,417,300	9,444,000	9,371,400	435,736	5%	(45,900)	0%		
	Arts	1 Salaries	Admin	466,028	447,200	560,800	552,500	565,000	98,972	21%	4,200	1%		
			Faculty	17,478,842	18,298,800	18,298,800	19,374,300	18,308,400	829,558	5%	9,600	0%		
			GEU Staff	1,048,530	1,130,200	1,130,200	1,205,900	1,205,900	157,370	15%	75,700	7%		
			Other Labour	142,952	141,100	141,100	134,900	135,100	(7,852)	-5%	(6,000)	-4%		
		1 Salaries Total			19,136,352	20,017,300	20,130,900	21,267,600	20,214,400	1,078,048	6%	83,500	0%	
		2 Benefits	Benefits	4,610,902	4,894,600	4,924,136	5,179,000	5,384,500	773,598	17%	460,364	9%		
				4,610,902	4,894,600	4,924,136	5,179,000	5,384,500	773,598	17%	460,364	9%		
		2 Benefits Total			4,610,902	4,894,600	4,924,136	5,179,000	5,384,500	773,598	17%	460,364	9%	
		3 Operating Expenses		Other Non-Salary Expenditures	557,047	269,700	280,000	432,000	372,500	(184,547)	-33%	92,500	33%	
		3 Operating Expenses Total			557,047	269,700	280,000	432,000	372,500	(184,547)	-33%	92,500	33%	
		4 Internal Transfers		Internal Transfers	(83,351)	-	-	-	-	83,351	-100%	-	100%	
		4 Internal Transfers Total			(83,351)	-	-	-	-	83,351	-100%	-	100%	
	Arts Total			24,220,950	25,181,600	25,335,036	26,878,600	25,971,400	1,750,450	7%	636,364	3%		
	Business	1 Salaries	Admin	456,256	441,200	546,500	624,100	554,800	98,544	22%	8,300	2%		
			Faculty	14,901,240	18,034,900	18,034,900	18,422,600	18,449,900	3,548,660	24%	415,000	2%		
			GEU Staff	566,289	607,100	711,700	1,104,400	1,104,400	538,111	95%	392,700	55%		
			Other Labour	78,428	-	-	-	-	(78,428)	-100%	-	100%		
		1 Salaries Total			16,002,213	19,083,200	19,293,100	20,151,100	20,109,100	4,106,887	26%	816,000	4%	
		2 Benefits	Benefits	3,782,155	4,724,200	4,781,912	5,005,300	5,405,800	1,623,645	43%	623,888	13%		
				3,782,155	4,724,200	4,781,912	5,005,300	5,405,800	1,623,645	43%	623,888	13%		
		2 Benefits Total			3,782,155	4,724,200	4,781,912	5,005,300	5,405,800	1,623,645	43%	623,888	13%	
		3 Operating Expenses		Other Non-Salary Expenditures	323,277	262,500	262,500	1,124,000	795,000	471,723	146%	532,500	203%	
		3 Operating Expenses Total			323,277	262,500	262,500	1,124,000	795,000	471,723	146%	532,500	203%	
		4 Internal Transfers		Internal Transfers	(27,141)	-	-	-	-	27,141	-100%	-	100%	
		4 Internal Transfers Total			(27,141)	-	-	-	-	27,141	-100%	-	100%	
	Business Total			20,080,504	24,069,900	24,337,512	26,280,400	26,309,900	6,229,396	31%	1,972,388	8%		
	Design	1 Salaries	Admin	319,549	333,600	333,600	333,600	346,100	26,551	8%	12,500	4%		
			Faculty	2,519,913	2,642,300	2,642,300	2,637,100	2,465,300	(54,613)	-2%	(177,000)	-7%		
			GEU Staff	632,221	615,900	615,900	631,100	621,100	(11,121)	-2%	5,200	1%		
			Other Labour	37,018	11,000	11,000	11,000	11,000	(26,018)	-70%	-	0%		
	1 Salaries Total			3,508,701	3,602,800	3,602,800	3,612,800	3,443,500	(65,201)	-2%	(159,300)	-4%		

FY19/20 Proposed Budget (As at March 5, 2019)

(BARs at 100% commitment) (Adjusted - Draft #1)

Group	Division	Account Group	Account Type	A	B		C	D	E = D - A	F = E/A	G = D - B	H = G/B
				FY17/18 Actuals	FY18/19 Base Budget	FY18/19 Base Budget + BARs	FY19/20 Budget Requests (Adjusted)	FY19/20 Proposed Budget	Variance FY19/20 Proposed Budget vs FY17/18 Actuals	% Change over FY17/18 Actuals	Variance FY19/20 Proposed Budget vs FY18/19 Budget&BARs	% Change over FY18/19 Base Budget
Academic	Design	2 Benefits	Benefits	858,492	905,600	905,600	911,800	927,300	68,808	8%	21,700	2%
		2 Benefits Total		858,492	905,600	905,600	911,800	927,300	68,808	8%	21,700	2%
		3 Operating Expenses	Other Non-Salary Expenditures	315,605	216,200	216,200	224,600	194,400	(121,205)	-38%	(21,800)	-10%
		3 Operating Expenses Total		315,605	216,200	216,200	224,600	194,400	(121,205)	-38%	(21,800)	-10%
		4 Internal Transfers	Internal Transfers	(26,312)	-	-	-	-	26,312	-100%	-	100%
		4 Internal Transfers Total		(26,312)	-	-	-	-	26,312	-100%	-	100%
		Design Total		4,656,486	4,724,600	4,724,600	4,749,200	4,565,200	(91,286)	-2%	(159,400)	-3%
	Health	1 Salaries	Admin	359,443	310,900	310,900	310,900	330,300	(29,143)	-8%	19,400	6%
			Faculty	5,752,028	5,982,300	5,982,300	5,982,300	5,832,000	79,972	1%	(150,300)	-3%
			GEU Staff	568,162	593,500	593,500	596,500	618,700	50,538	9%	25,200	4%
			Other Labour	89,284	7,500	7,500	15,500	7,500	(81,784)	-92%	-	0%
		1 Salaries Total		6,768,917	6,894,200	6,894,200	6,905,200	6,788,500	19,583	0%	(105,700)	-2%
		2 Benefits	Benefits	1,617,483	1,707,500	1,707,500	1,720,800	1,820,400	202,917	13%	112,900	7%
		2 Benefits Total		1,617,483	1,707,500	1,707,500	1,720,800	1,820,400	202,917	13%	112,900	7%
		3 Operating Expenses	Other Non-Salary Expenditures	267,457	102,500	102,500	174,800	161,700	(105,757)	-40%	59,200	58%
		3 Operating Expenses Total		267,457	102,500	102,500	174,800	161,700	(105,757)	-40%	59,200	58%
		4 Internal Transfers	Internal Transfers	(45,429)	-	-	-	-	45,429	-100%	-	100%
		4 Internal Transfers Total		(45,429)	-	-	-	-	45,429	-100%	-	100%
		Health Total		8,608,428	8,704,200	8,704,200	8,800,800	8,770,600	162,172	2%	66,400	1%
		Science	1 Salaries	Admin	561,180	560,800	560,800	560,800	573,300	12,120	2%	12,500
	Faculty			6,851,258	6,643,300	6,833,800	6,838,100	6,557,500	(293,758)	-4%	(276,300)	-4%
	GEU Staff			2,836,887	3,257,500	3,307,800	3,788,200	3,780,700	943,813	33%	472,900	14%
	Other Labour			916,128	98,800	98,800	99,300	98,800	(817,328)	-89%	-	0%
	1 Salaries Total		11,165,453	10,560,400	10,801,200	11,286,400	11,010,300	(155,153)	-1%	209,100	2%	
	2 Benefits		Benefits	2,721,514	2,676,500	2,742,522	2,906,100	2,981,800	260,286	10%	239,278	9%
	2 Benefits Total		2,721,514	2,676,500	2,742,522	2,906,100	2,981,800	260,286	10%	239,278	9%	
	3 Operating Expenses		Other Non-Salary Expenditures	1,034,476	845,700	895,700	1,157,600	973,400	(61,076)	-6%	77,700	9%
	3 Operating Expenses Total		1,034,476	845,700	895,700	1,157,600	973,400	(61,076)	-6%	77,700	9%	
	4 Internal Transfers		Internal Transfers	(11,529)	-	-	-	-	11,529	-100%	-	100%
	4 Internal Transfers Total		(11,529)	-	-	-	-	11,529	-100%	-	100%	
	Science Total		14,909,914	14,082,600	14,439,422	15,350,100	14,965,500	55,586	0%	526,078	4%	
	Trades		1 Salaries	Admin	220,050	287,200	287,200	287,200	331,700	111,650	51%	44,500
		Faculty		3,116,249	3,086,100	3,109,500	3,437,500	3,086,100	(30,149)	-1%	(23,400)	-1%
		GEU Staff		731,624	786,800	786,800	786,800	786,800	55,176	8%	-	0%
		Other Labour		116,029	3,500	3,500	3,500	3,500	(112,529)	-97%	-	0%
		1 Salaries Total		4,183,952	4,163,600	4,187,000	4,515,000	4,208,100	24,148	1%	21,100	1%
		2 Benefits	Benefits	995,672	1,056,600	1,062,918	1,156,700	1,140,100	144,428	15%	77,182	7%
		2 Benefits Total		995,672	1,056,600	1,062,918	1,156,700	1,140,100	144,428	15%	77,182	7%
		3 Operating Expenses	Other Non-Salary Expenditures	715,410	891,300	891,300	1,053,300	938,100	222,690	31%	46,800	5%
		3 Operating Expenses Total		715,410	891,300	891,300	1,053,300	938,100	222,690	31%	46,800	5%
4 Internal Transfers		5,500	-	-	-	-	(5,500)	-100%	-	100%		

Kwantlen Polytechnic University
Appendix 1 - By Division and Account Type

FY19/20 Proposed Budget (As at March 5, 2019)

FY19/20 Proposed Budget (As at March 5, 2019)				(BARs at 100% commitment)		(Adjusted - Draft #1)						
				A	B		C	D	E = D - A	F = E/A	G = D - B	H = G/B
				FY17/18 Actuals	FY18/19 Base Budget	FY18/19 Base Budget + BARs	FY19/20 Budget Requests (Adjusted)	FY19/20 Proposed Budget	Variance FY19/20 Proposed Budget vs FY17/18 Actuals	% Change over FY17/18 Actuals	Variance FY19/20 Proposed Budget vs FY18/19 Budget&BARs	% Change over FY18/19 Base Budget
Group Academic	Division	Account Group	Account Type									
	Trades	4 Internal Transfers Total		5,500	-	-	-	-	(5,500)	-100%	-	100%
Trades Total				5,900,534	6,111,500	6,141,218	6,725,000	6,286,300	385,766	7%	145,082	2%
Academic Total				87,312,480	92,291,700	93,099,288	98,228,100	96,240,300	8,927,820	10%	3,141,012	3%
IT & Facilities	Facilities	1 Salaries	Admin	736,902	861,200	861,200	1,214,000	935,200	198,298	27%	74,000	9%
			Faculty	-	-	-	-	-	-	100%	-	100%
			GEU Staff	2,064,779	2,053,700	2,053,700	2,449,300	2,297,100	232,321	11%	243,400	12%
			Other Labour	159	-	-	-	-	(159)	-100%	-	100%
			1 Salaries Total	2,801,840	2,914,900	2,914,900	3,663,300	3,232,300	430,460	15%	317,400	11%
		2 Benefits	Benefits	677,448	759,500	759,500	920,400	860,800	183,352	27%	101,300	13%
		2 Benefits Total	677,448	759,500	759,500	920,400	860,800	183,352	27%	101,300	13%	
		3 Operating Expenses	Other Non-Salary Expenditures	8,313,065	7,194,400	7,194,400	8,643,100	8,099,100	(213,965)	-3%	904,700	13%
		3 Operating Expenses Total	8,313,065	7,194,400	7,194,400	8,643,100	8,099,100	(213,965)	-3%	904,700	13%	
		4 Internal Transfers	Internal Transfers	(960,867)	-	-	-	-	960,867	-100%	-	100%
		4 Internal Transfers Total	(960,867)	-	-	-	-	960,867	-100%	-	100%	
	Facilities Total			10,831,486	10,868,800	10,868,800	13,226,800	12,192,200	1,360,714	13%	1,323,400	12%
	IT	1 Salaries	Admin	523,562	806,400	906,600	863,200	818,000	294,438	56%	(88,600)	-10%
			Faculty	-	-	-	-	-	-	100%	-	100%
			GEU Staff	2,569,287	2,779,100	2,949,500	3,102,800	3,152,800	583,513	23%	203,300	7%
			Other Labour	88,775	37,900	37,900	37,900	37,900	(50,875)	-57%	-	0%
			1 Salaries Total	3,181,624	3,623,400	3,894,000	4,003,900	4,008,700	827,076	26%	114,700	3%
		2 Benefits	Benefits	842,659	976,500	1,051,968	1,082,400	1,117,800	275,141	33%	65,832	6%
		2 Benefits Total	842,659	976,500	1,051,968	1,082,400	1,117,800	275,141	33%	65,832	6%	
		3 Operating Expenses	Other Non-Salary Expenditures	4,079,422	5,526,400	5,526,400	5,247,600	5,585,500	1,506,078	37%	59,100	1%
		3 Operating Expenses Total	4,079,422	5,526,400	5,526,400	5,247,600	5,585,500	1,506,078	37%	59,100	1%	
		4 Internal Transfers	Internal Transfers	-	-	-	-	-	-	100%	-	100%
		4 Internal Transfers Total	-	-	-	-	-	-	100%	-	100%	
	IT Total			8,103,705	10,126,300	10,472,368	10,333,900	10,712,000	2,608,295	32%	239,632	2%
IT & Facilities Total				18,935,191	20,995,100	21,341,168	23,560,700	22,904,200	3,969,009	21%	1,563,032	7%
Revenue Generation	Advancement	1 Salaries	Admin	411,178	478,900	478,900	615,300	478,900	67,722	16%	-	0%
			Faculty	-	-	-	-	-	-	100%	-	100%
			GEU Staff	48,637	45,400	45,400	63,400	45,400	(3,237)	-7%	-	0%
			Other Labour	664	-	-	-	-	(664)	-100%	-	100%
			1 Salaries Total	460,479	524,300	524,300	678,700	524,300	63,821	14%	-	0%
		2 Benefits	Benefits	119,822	137,300	137,300	177,800	138,000	18,178	15%	700	1%
		2 Benefits Total	119,822	137,300	137,300	177,800	138,000	18,178	15%	700	1%	
		3 Operating Expenses	Other Non-Salary Expenditures	53,325	142,900	142,900	146,500	127,800	74,475	140%	(15,100)	-11%
		3 Operating Expenses Total	53,325	142,900	142,900	146,500	127,800	74,475	140%	(15,100)	-11%	
		4 Internal Transfers	Internal Transfers	59,500	-	-	-	-	(59,500)	-100%	-	100%
		4 Internal Transfers Total	59,500	-	-	-	-	(59,500)	-100%	-	100%	
	Advancement Total			693,126	804,500	804,500	1,003,000	790,100	96,974	14%	(14,400)	-2%
	Ancillary	1 Salaries	Admin	170,303	171,400	171,400	211,900	187,800	17,497	10%	16,400	10%

FY19/20 Proposed Budget (As at March 5, 2019)

				(BARs at 100% commitment)		(Adjusted - Draft #1)							
				A	B		C	D	E = D - A	F = E/A	G = D - B	H = G/B	
Group	Division	Account Group	Account Type	FY17/18 Actuals	FY18/19 Base Budget	FY18/19 Base Budget + BARs	FY19/20 Budget Requests (Adjusted)	FY19/20 Proposed Budget	Variance FY19/20 Proposed Budget vs FY17/18 Actuals	% Change over FY17/18 Actuals	Variance FY19/20 Proposed Budget vs FY18/19 Budget&BARs	% Change over FY18/19 Base Budget	
Revenue Generation	Ancillary	1 Salaries	Faculty	-	-	-	-	-	-	100%	-	100%	
			GEU Staff	1,011,377	1,159,500	1,159,500	1,270,600	1,163,400	152,023	15%	3,900	0%	
			Other Labour	-	-	-	-	-	-	100%	-	100%	
				1,181,680	1,330,900	1,330,900	1,482,500	1,351,200	169,520	14%	20,300	2%	
		2 Benefits	Benefits	285,365	342,000	342,000	363,600	366,000	80,635	28%	24,000	7%	
		2 Benefits Total		285,365	342,000	342,000	363,600	366,000	80,635	28%	24,000	7%	
		3 Operating Expenses	Other Non-Salary Expenditures	5,162,464	5,366,100	5,366,100	5,072,800	5,036,700	(125,764)	-2%	(329,400)	-6%	
		3 Operating Expenses Total		5,162,464	5,366,100	5,366,100	5,072,800	5,036,700	(125,764)	-2%	(329,400)	-6%	
		4 Internal Transfers	Internal Transfers	-	-	-	-	-	-	100%	-	100%	
		4 Internal Transfers Total		-	-	-	-	-	-	100%	-	100%	
	Ancillary Total			6,629,509	7,039,000	7,039,000	6,918,900	6,753,900	124,391	2%	(285,100)	-4%	
	Bus Dev	1 Salaries	Admin	391,927	726,400	830,000	824,600	436,500	44,573	11%	(393,500)	-47%	
			Faculty	136,729	-	-	-	-	(136,729)	-100%	-	100%	
			GEU Staff	305,541	535,900	535,900	649,200	576,600	271,059	89%	40,700	8%	
			Other Labour	112,434	276,200	276,200	650,700	276,200	163,766	146%	-	0%	
				946,631	1,538,500	1,642,100	2,124,500	1,289,300	342,669	36%	(352,800)	-21%	
		2 Benefits	Benefits	223,363	361,200	388,136	453,200	320,400	97,037	43%	(67,736)	-17%	
		2 Benefits Total		223,363	361,200	388,136	453,200	320,400	97,037	43%	(67,736)	-17%	
		3 Operating Expenses	Other Non-Salary Expenditures	2,973,641	662,300	662,300	1,125,000	661,300	(2,312,341)	-78%	(1,000)	0%	
		3 Operating Expenses Total		2,973,641	662,300	662,300	1,125,000	661,300	(2,312,341)	-78%	(1,000)	0%	
		4 Internal Transfers	Internal Transfers	(45,590)	-	-	-	-	45,590	-100%	-	100%	
		4 Internal Transfers Total		(45,590)	-	-	-	-	45,590	-100%	-	100%	
	Bus Dev Total			4,098,045	2,562,000	2,692,536	3,702,700	2,271,000	(1,827,045)	-45%	(421,536)	-16%	
	Campus planning	1 Salaries	Admin	-	-	-	-	500,000	500,000	100%	500,000	100%	
			Faculty	-	-	-	-	-	-	100%	-	100%	
			GEU Staff	-	-	-	-	-	-	100%	-	100%	
			Other Labour	-	-	-	-	-	-	100%	-	100%	
				-	-	-	-	-	-	100%	-	100%	
		1 Salaries Total		-	-	-	-	500,000	500,000	100%	500,000	100%	
		2 Benefits	Benefits	-	-	-	-	129,500	129,500	100%	129,500	100%	
		2 Benefits Total		-	-	-	-	129,500	129,500	100%	129,500	100%	
		3 Operating Expenses	Other Non-Salary Expenditures	-	-	-	-	150,000	150,000	100%	150,000	100%	
		3 Operating Expenses Total		-	-	-	-	150,000	150,000	100%	150,000	100%	
		4 Internal Transfers	Internal Transfers	-	-	-	-	-	-	100%	-	100%	
		4 Internal Transfers Total		-	-	-	-	-	-	100%	-	100%	
	Campus planning Total			-	-	-	-	779,500	779,500	100%	779,500	100%	
	International	1 Salaries	Admin	879,972	1,061,000	1,061,000	1,061,000	1,021,500	141,528	16%	(39,500)	-4%	
			Faculty	-	-	-	-	-	-	100%	-	100%	
			GEU Staff	1,513,340	2,221,600	2,221,600	2,221,600	2,136,800	623,460	41%	(84,800)	-4%	
			Other Labour	188,070	30,000	30,000	30,000	30,000	(158,070)	-84%	-	0%	
		1 Salaries Total		2,581,382	3,312,600	3,312,600	3,312,600	3,188,300	606,918	24%	(124,300)	-4%	
		2 Benefits	Benefits	651,948	899,700	899,700	903,500	887,800	235,852	36%	(11,900)	-1%	

FY19/20 Proposed Budget (As at March 5, 2019)

				A	B		C	D	E = D - A	F = E/A	G = D - B	H = G/B
Group	Division	Account Group	Account Type	FY17/18 Actuals	FY18/19 Base Budget	FY18/19 Base Budget + BARs	FY19/20 Budget Requests (Adjusted)	FY19/20 Proposed Budget	Variance FY19/20 Proposed Budget vs FY17/18 Actuals	% Change over FY17/18 Actuals	Variance FY19/20 Proposed Budget vs FY18/19 Budget&BARs	% Change over FY18/19 Base Budget
Revenue Generating	International	2 Benefits Total		651,948	899,700	899,700	903,500	887,800	235,852	36%	(11,900)	-1%
		3 Operating Expenses	Other Non-Salary Expenditures	869,231	363,900	363,900	755,900	747,200	(122,031)	-14%	383,300	105%
		3 Operating Expenses Total		869,231	363,900	363,900	755,900	747,200	(122,031)	-14%	383,300	105%
		4 Internal Transfers	Internal Transfers	6,300	-	-	-	-	(6,300)	-100%	-	100%
		4 Internal Transfers Total		6,300	-	-	-	-	(6,300)	-100%	-	100%
		International Total		4,108,861	4,576,200	4,576,200	4,972,000	4,823,300	714,439	17%	247,100	5%
Revenue Generating Total				15,529,541	14,981,700	15,112,236	16,596,600	15,417,800	(111,741)	-1%	305,564	2%
Service Areas	BPAS	1 Salaries	Admin	280,255	564,800	564,800	693,200	426,000	145,745	52%	(138,800)	-25%
			Faculty	-	-	-	-	-	-	100%	-	100%
			GEU Staff	-	-	-	-	-	-	100%	-	100%
			Other Labour	-	-	-	-	-	-	100%	-	100%
		1 Salaries Total		280,255	564,800	564,800	693,200	426,000	145,745	52%	(138,800)	-25%
		2 Benefits	Benefits	72,866	146,900	146,900	179,800	110,600	37,734	52%	(36,300)	-25%
		2 Benefits Total		72,866	146,900	146,900	179,800	110,600	37,734	52%	(36,300)	-25%
		3 Operating Expenses	Other Non-Salary Expenditures	118,832	76,900	76,900	76,300	31,200	(87,632)	-74%	(45,700)	-59%
		3 Operating Expenses Total		118,832	76,900	76,900	76,300	31,200	(87,632)	-74%	(45,700)	-59%
		4 Internal Transfers	Internal Transfers	-	-	-	-	-	-	100%	-	100%
	4 Internal Transfers Total		-	-	-	-	-	-	100%	-	100%	
	BPAS Total		471,953	788,600	788,600	949,300	567,800	95,847	20%	(220,800)	-28%	
	Campus Security	1 Salaries	Admin	519,652	862,600	862,600	900,300	792,600	272,948	53%	(70,000)	-8%
			Faculty	-	-	-	-	-	-	100%	-	100%
			GEU Staff	-	40,100	40,100	110,100	110,100	110,100	100%	70,000	175%
			Other Labour	5,660	-	-	-	-	(5,660)	-100%	-	100%
		1 Salaries Total		525,312	902,700	902,700	1,010,400	902,700	377,388	72%	-	0%
		2 Benefits	Benefits	135,562	235,400	235,400	264,200	238,200	102,638	76%	2,800	1%
		2 Benefits Total		135,562	235,400	235,400	264,200	238,200	102,638	76%	2,800	1%
		3 Operating Expenses	Other Non-Salary Expenditures	1,178,795	1,952,900	1,952,900	2,043,100	2,012,900	834,105	71%	60,000	3%
		3 Operating Expenses Total		1,178,795	1,952,900	1,952,900	2,043,100	2,012,900	834,105	71%	60,000	3%
		4 Internal Transfers	Internal Transfers	-	-	-	-	-	-	100%	-	100%
	4 Internal Transfers Total		-	-	-	-	-	-	100%	-	100%	
	Campus Security Total		1,839,669	3,091,000	3,091,000	3,317,700	3,153,800	1,314,131	71%	62,800	2%	
	Central	1 Salaries	Admin	781,078	1,214,800	1,214,800	1,225,000	1,751,000	969,922	124%	536,200	44%
			Faculty	1,655,712	2,092,000	2,092,000	2,114,700	4,474,100	2,818,388	170%	2,382,100	114%
			GEU Staff	69,546	225,800	225,800	395,000	1,066,600	997,054	1434%	840,800	372%
			Other Labour	(111)	880,000	880,000	805,000	800,000	800,111	-720821%	(80,000)	-9%
		1 Salaries Total		2,506,225	4,412,600	4,412,600	4,539,700	8,091,700	5,585,475	223%	3,679,100	83%
		2 Benefits	Benefits	(1,554,167)	742,300	742,300	3,074,800	1,781,700	3,335,867	-215%	1,039,400	140%
		2 Benefits Total		(1,554,167)	742,300	742,300	3,074,800	1,781,700	3,335,867	-215%	1,039,400	140%
		3 Operating Expenses	Other Non-Salary Expenditures	2,600,539	12,062,800	12,062,800	16,206,000	15,392,500	12,791,961	492%	3,329,700	28%
		3 Operating Expenses Total		2,600,539	12,062,800	12,062,800	16,206,000	15,392,500	12,791,961	492%	3,329,700	28%
		4 Internal Transfers	Internal Transfers	989,197	(1,131,800)	(1,131,800)	-	-	(989,197)	-100%	1,131,800	-100%

FY19/20 Proposed Budget (As at March 5, 2019)

				(BARs at 100% commitment)		(Adjusted - Draft #1)						
				A	B		C	D	E = D - A	F = E/A	G = D - B	H = G/B
Group Service Areas	Division	Account Group	Account Type	FY17/18 Actuals	FY18/19 Base Budget	FY18/19 Base Budget + BARs	FY19/20 Budget Requests (Adjusted)	FY19/20 Proposed Budget	Variance FY19/20 Proposed Budget vs FY17/18 Actuals	% Change over FY17/18 Actuals	Variance FY19/20 Proposed Budget vs FY18/19 Budget & BARs	% Change over FY18/19 Base Budget
Service Areas	Central	4 Internal Transfers Total		989,197	(1,131,800)	(1,131,800)	-	-	(989,197)	-100%	1,131,800	-100%
	Central Total			4,541,794	16,085,900	16,085,900	23,820,500	25,265,900	20,724,106	456%	9,180,000	57%
	External Affairs	1 Salaries	Admin	354,963	409,300	409,300	428,800	359,800	4,837	1%	(49,500)	-12%
			Faculty	-	-	-	-	-	-	100%	-	100%
			GEU Staff	54,625	183,200	183,200	386,800	305,400	250,775	459%	122,200	67%
			Other Labour	4,488	12,700	12,700	26,700	6,700	2,212	49%	(6,000)	-47%
		1 Salaries Total		414,076	605,200	605,200	842,300	671,900	257,824	62%	66,700	11%
		2 Benefits	Benefits	108,563	158,500	158,500	225,400	182,100	73,537	68%	23,600	15%
		2 Benefits Total		108,563	158,500	158,500	225,400	182,100	73,537	68%	23,600	15%
		3 Operating Expenses	Other Non-Salary Expenditures	369,503	668,500	728,500	663,400	661,900	292,397	79%	(66,600)	-9%
		3 Operating Expenses Total		369,503	668,500	728,500	663,400	661,900	292,397	79%	(66,600)	-9%
		4 Internal Transfers	Internal Transfers	-	-	-	-	-	-	100%	-	100%
		4 Internal Transfers Total		-	-	-	-	-	-	100%	-	100%
	External Affairs Total			892,142	1,432,200	1,492,200	1,731,100	1,515,900	623,758	70%	23,700	2%
	Financial Services	1 Salaries	Admin	736,070	1,231,500	1,316,500	1,298,600	1,282,700	546,630	74%	(33,800)	-3%
			Faculty	-	-	-	-	-	-	100%	-	100%
			GEU Staff	1,030,144	1,368,900	1,368,900	1,552,700	1,556,500	526,356	51%	187,600	14%
			Other Labour	1,747	-	-	10,700	10,700	8,953	512%	10,700	100%
		1 Salaries Total		1,767,961	2,600,400	2,685,400	2,862,000	2,849,900	1,081,939	61%	164,500	6%
		2 Benefits	Benefits	470,067	695,400	717,500	761,700	778,900	308,833	66%	61,400	9%
		2 Benefits Total		470,067	695,400	717,500	761,700	778,900	308,833	66%	61,400	9%
		3 Operating Expenses	Other Non-Salary Expenditures	57,916	65,100	65,100	432,000	1,285,700	1,227,784	2120%	1,220,600	1875%
		3 Operating Expenses Total		57,916	65,100	65,100	432,000	1,285,700	1,227,784	2120%	1,220,600	1875%
		4 Internal Transfers	Internal Transfers	500	-	-	-	-	(500)	-100%	-	100%
		4 Internal Transfers Total		500	-	-	-	-	(500)	-100%	-	100%
	Financial Services Total			2,296,444	3,360,900	3,468,000	4,055,700	4,914,500	2,618,056	114%	1,446,500	42%
	HR	1 Salaries	Admin	1,547,183	1,805,400	2,113,000	2,150,500	2,085,500	538,317	35%	(27,500)	-1%
			Faculty	12,652	13,200	13,200	13,200	13,200	548	4%	-	0%
			GEU Staff	50,649	45,400	45,400	45,400	45,400	(5,249)	-10%	-	0%
			Other Labour	53,770	-	-	17,600	-	(53,770)	-100%	-	100%
		1 Salaries Total		1,664,254	1,864,000	2,171,600	2,226,700	2,144,100	479,846	29%	(27,500)	-1%
		2 Benefits	Benefits	415,641	484,000	563,976	575,400	558,100	142,459	34%	(5,876)	-1%
		2 Benefits Total		415,641	484,000	563,976	575,400	558,100	142,459	34%	(5,876)	-1%
		3 Operating Expenses	Other Non-Salary Expenditures	947,393	747,400	847,400	1,143,800	1,256,400	309,007	33%	409,000	48%
		3 Operating Expenses Total		947,393	747,400	847,400	1,143,800	1,256,400	309,007	33%	409,000	48%
		4 Internal Transfers	Internal Transfers	-	-	-	-	-	-	100%	-	100%
		4 Internal Transfers Total		-	-	-	-	-	-	100%	-	100%
	HR Total			3,027,288	3,095,400	3,582,976	3,945,900	3,958,600	931,312	31%	375,624	10%
	IAP	1 Salaries	Admin	357,621	365,800	389,200	389,200	389,200	31,579	9%	-	0%
			Faculty	-	-	-	-	-	-	100%	-	100%
			GEU Staff	298,932	351,500	408,300	378,300	380,300	81,368	27%	(28,000)	-7%

FY19/20 Proposed Budget (As at March 5, 2019)

				(BARs at 100% commitment)		(Adjusted - Draft #1)						
				A	B		C	D	E = D - A	F = E/A	G = D - B	H = G/B
Group Service Areas	Division IAP	Account Group	Account Type	FY17/18 Actuals	FY18/19 Base Budget	FY18/19 Base Budget + BARs	FY19/20 Budget Requests (Adjusted)	FY19/20 Proposed Budget	Variance FY19/20 Proposed Budget vs FY17/18 Actuals	% Change over FY17/18 Actuals	Variance FY19/20 Proposed Budget vs FY18/19 Budget&BARs	% Change over FY18/19 Base Budget
		1 Salaries	Other Labour									
Service Areas	IAP	1 Salaries		-	-	-	-	-	-	100%	-	100%
		1 Salaries Total		656,553	717,300	797,500	767,500	769,500	112,947	17%	(28,000)	-4%
		2 Benefits	Benefits	172,822	187,600	210,156	207,100	211,600	38,778	22%	1,444	1%
		2 Benefits Total		172,822	187,600	210,156	207,100	211,600	38,778	22%	1,444	1%
		3 Operating Expenses	Other Non-Salary Expenditures	50,075	34,100	34,100	121,800	120,800	70,725	141%	86,700	254%
		3 Operating Expenses Total		50,075	34,100	34,100	121,800	120,800	70,725	141%	86,700	254%
		4 Internal Transfers	Internal Transfers	-	-	-	-	-	-	100%	-	100%
		4 Internal Transfers Total		-	-	-	-	-	-	100%	-	100%
	IAP Total			879,450	939,000	1,041,756	1,096,400	1,101,900	222,450	25%	60,144	6%
	Marketing	1 Salaries	Admin	398,785	400,700	400,700	413,100	410,000	11,215	3%	9,300	2%
			Faculty	-	-	-	-	-	-	100%	-	100%
			GEU Staff	882,682	1,105,200	1,105,200	1,278,200	1,108,800	226,118	26%	3,600	0%
			Other Labour	56,821	35,200	35,200	43,300	35,200	(21,621)	-38%	-	0%
		1 Salaries Total		1,338,288	1,541,100	1,541,100	1,734,600	1,554,000	215,712	16%	12,900	1%
		2 Benefits	Benefits	352,117	414,400	414,400	469,500	430,500	78,383	22%	16,100	4%
		2 Benefits Total		352,117	414,400	414,400	469,500	430,500	78,383	22%	16,100	4%
		3 Operating Expenses	Other Non-Salary Expenditures	1,246,915	1,055,600	1,055,600	1,225,800	1,127,500	(119,415)	-10%	71,900	7%
		3 Operating Expenses Total		1,246,915	1,055,600	1,055,600	1,225,800	1,127,500	(119,415)	-10%	71,900	7%
		4 Internal Transfers	Internal Transfers	(10,000)	-	-	-	-	10,000	-100%	-	100%
		4 Internal Transfers Total		(10,000)	-	-	-	-	10,000	-100%	-	100%
	Marketing Total			2,927,320	3,011,100	3,011,100	3,429,900	3,112,000	184,680	6%	100,900	3%
	Office of President	1 Salaries	Admin	494,970	798,000	798,000	798,000	927,400	432,430	87%	129,400	16%
			Faculty	30,400	-	-	-	-	(30,400)	-100%	-	100%
			GEU Staff	17,910	3,000	3,000	3,000	3,000	(14,910)	-83%	-	0%
			Other Labour	8,720	75,000	75,000	75,000	84,000	75,280	863%	9,000	12%
		1 Salaries Total		552,000	876,000	876,000	876,000	1,014,400	462,400	84%	138,400	16%
		2 Benefits	Benefits	139,462	216,100	216,100	218,100	252,300	112,838	81%	36,200	17%
		2 Benefits Total		139,462	216,100	216,100	218,100	252,300	112,838	81%	36,200	17%
		3 Operating Expenses	Other Non-Salary Expenditures	949,482	964,100	964,100	1,072,500	986,000	36,518	4%	21,900	2%
		3 Operating Expenses Total		949,482	964,100	964,100	1,072,500	986,000	36,518	4%	21,900	2%
		4 Internal Transfers	Internal Transfers	1,450	-	-	-	-	(1,450)	-100%	-	100%
		4 Internal Transfers Total		1,450	-	-	-	-	(1,450)	-100%	-	100%
	Office of President Total			1,642,394	2,056,200	2,056,200	2,166,600	2,252,700	610,306	37%	196,500	10%
	Research	1 Salaries	Admin	74,815	231,800	231,800	231,800	290,800	215,985	289%	59,000	25%
			Faculty	187,846	117,400	117,400	117,400	117,400	(70,446)	-38%	-	0%
			GEU Staff	395,952	83,900	83,900	83,900	154,900	(241,052)	-61%	71,000	85%
			Other Labour	229,600	14,000	14,000	14,000	14,000	(215,600)	-94%	-	0%
		1 Salaries Total		888,213	447,100	447,100	447,100	577,100	(311,113)	-35%	130,000	29%
		2 Benefits	Benefits	131,882	114,300	114,300	114,300	154,400	22,518	17%	40,100	35%
		2 Benefits Total		131,882	114,300	114,300	114,300	154,400	22,518	17%	40,100	35%
				316,688	17,500	17,500	246,000	42,400	(274,288)	-87%	24,900	142%

FY19/20 Proposed Budget (As at March 5, 2019)

FY19/20 Proposed Budget (As at March 5, 2019)				(BARs at 100% commitment)		(Adjusted - Draft #1)						
				A	B		C	D	E = D - A	F = E/A	G = D - B	H = G/B
Group Service Areas	Division	Account Group	Account Type	FY17/18 Actuals	FY18/19 Base Budget	FY18/19 Base Budget + BARs	FY19/20 Budget Requests (Adjusted)	FY19/20 Proposed Budget	Variance FY19/20 Proposed Budget vs FY17/18 Actuals	% Change over FY17/18 Actuals	Variance FY19/20 Proposed Budget vs FY18/19 Budget&BARs	% Change over FY18/19 Base Budget
Service Areas	Research	3 Operating Expenses Total		316,688	17,500	17,500	246,000	42,400	(274,288)	-87%	24,900	142%
		4 Internal Transfers	Internal Transfers	487,641	81,800	81,800	-	-	(487,641)	-100%	(81,800)	-100%
		4 Internal Transfers Total		487,641	81,800	81,800	-	-	(487,641)	-100%	(81,800)	-100%
		Research Total			1,824,424	660,700	660,700	807,400	773,900	(1,050,524)	-58%	113,200
	Risk Management	1 Salaries	Admin	147,349	169,200	169,200	169,200	169,200	21,851	15%	-	0%
			Faculty	-	-	-	-	-	-	100%	-	100%
			GEU Staff	-	-	-	-	-	-	100%	-	100%
			Other Labour	-	-	-	-	-	-	100%	-	100%
		1 Salaries Total		147,349	169,200	169,200	169,200	169,200	21,851	15%	-	0%
		2 Benefits	Benefits	38,311	44,000	44,000	44,000	44,000	5,689	15%	-	0%
		2 Benefits Total		38,311	44,000	44,000	44,000	44,000	5,689	15%	-	0%
		3 Operating Expenses	Other Non-Salary Expenditures	82,120	188,600	188,600	407,900	407,000	324,880	396%	218,400	116%
		3 Operating Expenses Total		82,120	188,600	188,600	407,900	407,000	324,880	396%	218,400	116%
		4 Internal Transfers	Internal Transfers	-	-	-	-	-	-	100%	-	100%
		4 Internal Transfers Total		-	-	-	-	-	-	100%	-	100%
	Risk Management Total			267,780	401,800	401,800	621,100	620,200	352,420	132%	218,400	54%
	Teaching&Learning	1 Salaries	Admin	324,861	485,200	485,200	423,600	423,600	98,739	30%	(61,600)	-13%
			Faculty	58,829	119,800	119,800	300,500	300,500	241,671	411%	180,700	151%
			GEU Staff	95,428	143,200	220,900	220,900	217,800	122,372	128%	(3,100)	-1%
			Other Labour	12,001	7,000	7,000	41,800	39,300	27,299	227%	32,300	461%
		1 Salaries Total		491,119	755,200	832,900	986,800	981,200	490,081	100%	148,300	18%
		2 Benefits	Benefits	122,741	196,700	219,233	249,900	261,600	138,859	113%	42,367	19%
		2 Benefits Total		122,741	196,700	219,233	249,900	261,600	138,859	113%	42,367	19%
		3 Operating Expenses	Other Non-Salary Expenditures	100,255	40,800	40,800	243,500	205,600	105,345	105%	164,800	404%
		3 Operating Expenses Total		100,255	40,800	40,800	243,500	205,600	105,345	105%	164,800	404%
		4 Internal Transfers	Internal Transfers	(348,782)	50,000	50,000	-	-	348,782	-100%	(50,000)	-100%
		4 Internal Transfers Total		(348,782)	50,000	50,000	-	-	348,782	-100%	(50,000)	-100%
	Teaching&Learning Total			365,333	1,042,700	1,142,933	1,480,200	1,448,400	1,083,067	296%	305,467	27%
	VP Academic	1 Salaries	Admin	657,319	646,900	890,800	890,800	770,100	112,781	17%	(120,700)	-14%
			Faculty	75,412	207,000	207,000	207,000	207,000	131,588	174%	-	0%
			GEU Staff	7,250	81,200	127,900	127,900	127,900	120,650	1664%	-	0%
			Other Labour	70,125	374,300	374,300	374,400	374,400	304,275	434%	100	0%
		1 Salaries Total		810,106	1,309,400	1,600,000	1,600,100	1,479,400	669,294	83%	(120,600)	-8%
		2 Benefits	Benefits	190,298	247,200	324,157	324,900	317,400	127,102	67%	(6,757)	-2%
		2 Benefits Total		190,298	247,200	324,157	324,900	317,400	127,102	67%	(6,757)	-2%
		3 Operating Expenses	Other Non-Salary Expenditures	598,315	321,900	321,900	794,100	536,700	(61,615)	-10%	214,800	67%
		3 Operating Expenses Total		598,315	321,900	321,900	794,100	536,700	(61,615)	-10%	214,800	67%
		4 Internal Transfers	Internal Transfers	-	-	-	-	-	-	100%	-	100%
		4 Internal Transfers Total		-	-	-	-	-	-	100%	-	100%
	VP Academic Total			1,598,719	1,878,500	2,246,057	2,719,100	2,333,500	734,781	46%	87,443	4%
	VP Finance	1 Salaries	Admin	226,389	300,500	300,500	411,500	305,500	79,111	35%	5,000	2%

Kwantlen Polytechnic University
Appendix 1 - By Division and Account Type

FY19/20 Proposed Budget (As at March 5, 2019)

FY19/20 Proposed Budget (As at March 5, 2019)				(BARs at 100% commitment)		(Adjusted - Draft #1)								
				A	B		C	D	E = D - A	F = E/A	G = D - B	H = G/B		
Group Service Areas	Division VP Finance	Account Group 1 Salaries	Account Type Faculty GEU Staff Other Labour	FY17/18 Actuals	FY18/19 Base Budget	FY18/19 Base Budget + BARs	FY19/20 Budget Requests (Adjusted)	FY19/20 Proposed Budget	Variance FY19/20 Proposed Budget vs FY17/18 Actuals	% Change over FY17/18 Actuals	Variance FY19/20 Proposed Budget vs FY18/19 Budget&BARs	% Change over FY18/19 Base Budget		
				-	-	-	-	-	-	-	100%	-	100%	
				-	-	-	-	-	-	-	100%	-	100%	
		1 Salaries Total			226,389	300,500	300,500	411,500	305,500	79,111	35%	5,000	2%	
		2 Benefits		Benefits	58,861	78,100	78,100	113,100	79,500	20,639	35%	1,400	2%	
		2 Benefits Total			58,861	78,100	78,100	113,100	79,500	20,639	35%	1,400	2%	
		3 Operating Expenses		Other Non-Salary Expenditures	15,812	1,024,000	1,024,000	33,300	227,100	211,288	1336%	(796,900)	-78%	
		3 Operating Expenses Total			15,812	1,024,000	1,024,000	33,300	227,100	211,288	1336%	(796,900)	-78%	
		4 Internal Transfers		Internal Transfers	-	-	-	-	-	-	100%	-	100%	
		4 Internal Transfers Total			-	-	-	-	-	-	100%	-	100%	
		VP Finance Total			301,062	1,402,600	1,402,600	557,900	612,100	311,038	103%	(790,500)	-56%	
		Governance	1 Salaries	Admin	57,556	57,600	57,600	57,600	57,600	44	0%	-	0%	
				Faculty	101,527	117,000	117,000	117,000	163,800	62,273	61%	46,800	40%	
				GEU Staff	51,558	80,300	80,300	80,300	80,300	28,742	56%	-	0%	
				Other Labour	2,332	-	-	5,000	5,000	2,668	114%	5,000	100%	
			1 Salaries Total			212,973	254,900	254,900	259,900	306,700	93,727	44%	51,800	20%
			2 Benefits		Benefits	54,970	66,700	66,700	67,300	82,900	27,930	51%	16,200	24%
			2 Benefits Total			54,970	66,700	66,700	67,300	82,900	27,930	51%	16,200	24%
			3 Operating Expenses		Other Non-Salary Expenditures	62,896	90,100	90,100	101,100	99,900	37,004	59%	9,800	11%
			3 Operating Expenses Total			62,896	90,100	90,100	101,100	99,900	37,004	59%	9,800	11%
			4 Internal Transfers		Internal Transfers	-	-	-	-	-	-	100%	-	100%
			4 Internal Transfers Total			-	-	-	-	-	-	100%	-	100%
		Governance Total			330,839	411,700	411,700	428,300	489,500	158,661	48%	77,800	19%	
		Civic	1 Salaries	Admin	-	-	-	-	126,500	126,500	100%	126,500	100%	
				Faculty	-	-	-	-	-	-	100%	-	100%	
				GEU Staff	-	-	-	-	193,200	193,200	100%	193,200	100%	
				Other Labour	-	-	-	-	-	-	100%	-	100%	
			1 Salaries Total			-	-	-	-	319,700	319,700	100%	319,700	100%
			2 Benefits		Benefits	-	-	-	-	88,900	88,900	100%	88,900	100%
			2 Benefits Total			-	-	-	-	88,900	88,900	100%	88,900	100%
			3 Operating Expenses		Other Non-Salary Expenditures	-	-	-	-	54,300	54,300	100%	54,300	100%
			3 Operating Expenses Total			-	-	-	-	54,300	54,300	100%	54,300	100%
			4 Internal Transfers		Internal Transfers	-	-	-	-	-	-	100%	-	100%
			4 Internal Transfers Total			-	-	-	-	-	-	100%	-	100%
		Civic Total			-	-	-	-	462,900	462,900	100%	462,900	100%	
Service Areas Total			23,206,611	39,658,300	40,883,522	51,127,100	52,583,600	29,376,989	127%	11,700,078	29%			
Student support	Library	1 Salaries	Admin	300,701	301,600	301,600	301,600	301,600	899	0%	-	0%		
			Faculty	1,619,059	1,766,900	1,766,900	1,907,500	1,766,900	147,841	9%	-	0%		
			GEU Staff	1,971,680	2,162,700	2,162,700	2,259,700	2,218,400	246,720	13%	55,700	3%		
			Other Labour	134,009	117,300	117,300	142,300	142,300	8,291	6%	25,000	21%		
		1 Salaries Total			4,025,449	4,348,500	4,348,500	4,611,100	4,429,200	403,751	10%	80,700	2%	

FY19/20 Proposed Budget (As at March 5, 2019)

				(BARs at 100% commitment)		(Adjusted - Draft #1)						
				A	B		C	D	E = D - A	F = E/A	G = D - B	H = G/B
Group	Division	Account Group	Account Type	FY17/18 Actuals	FY18/19 Base Budget	FY18/19 Base Budget + BARs	FY19/20 Budget Requests (Adjusted)	FY19/20 Proposed Budget	Variance FY19/20 Proposed Budget vs FY17/18 Actuals	% Change over FY17/18 Actuals	Variance FY19/20 Proposed Budget vs FY18/19 Budget & BARs	% Change over FY18/19 Base Budget
Student support	Library	2 Benefits	Benefits	989,350	1,086,000	1,086,000	1,135,800	1,174,400	185,050	19%	88,400	8%
		2 Benefits Total		989,350	1,086,000	1,086,000	1,135,800	1,174,400	185,050	19%	88,400	8%
		3 Operating Expenses	Other Non-Salary Expenditures	1,335,138	1,353,000	1,353,000	1,464,800	1,429,100	93,962	7%	76,100	6%
		3 Operating Expenses Total		1,335,138	1,353,000	1,353,000	1,464,800	1,429,100	93,962	7%	76,100	6%
		4 Internal Transfers	Internal Transfers	20,448	-	-	-	-	(20,448)	-100%	-	100%
		4 Internal Transfers Total		20,448	-	-	-	-	(20,448)	-100%	-	100%
	Library Total			6,370,385	6,787,500	6,787,500	7,211,700	7,032,700	662,315	10%	245,200	4%
	Student Services	1 Salaries	Admin	1,754,381	2,176,800	2,176,800	2,252,800	2,279,300	524,919	30%	102,500	5%
			Faculty	1,372,713	1,480,300	1,480,300	1,594,000	1,480,300	107,587	8%	-	0%
			GEU Staff	3,479,967	4,073,400	4,121,400	4,557,900	4,310,000	830,033	24%	188,600	5%
			Other Labour	385,600	129,800	129,800	134,800	129,800	(255,800)	-66%	-	0%
		1 Salaries Total		6,992,661	7,860,300	7,908,300	8,539,500	8,199,400	1,206,739	17%	291,100	4%
		2 Benefits	Benefits	1,732,809	2,071,900	2,085,820	2,280,200	2,257,000	524,191	30%	171,180	8%
		2 Benefits Total		1,732,809	2,071,900	2,085,820	2,280,200	2,257,000	524,191	30%	171,180	8%
		3 Operating Expenses	Other Non-Salary Expenditures	1,784,636	449,400	449,400	2,377,300	1,823,300	38,664	2%	1,373,900	306%
		3 Operating Expenses Total		1,784,636	449,400	449,400	2,377,300	1,823,300	38,664	2%	1,373,900	306%
		4 Internal Transfers	Internal Transfers	(21,260)	1,000,000	1,000,000	-	-	21,260	-100%	(1,000,000)	-100%
		4 Internal Transfers Total		(21,260)	1,000,000	1,000,000	-	-	21,260	-100%	(1,000,000)	-100%
	Student Services Total			10,488,846	11,381,600	11,443,520	13,197,000	12,279,700	1,790,854	17%	836,180	7%
	Student support Total			16,859,231	18,169,100	18,231,020	20,408,700	19,312,400	2,453,169	15%	1,081,380	6%
	Grand Total			161,843,054	186,095,900	188,667,234	209,921,200	206,458,300	44,615,246	28%	17,791,066	9%

Bylaw History
Bylaw No. 4
Approving Jurisdiction: Board of Governors
Original Effective Date: November 16, 1982
Revised Date: March 28, 2018 February 15, 2019

Bylaw No. 4

Fees

- Pursuant to the *University Act*, program or course fees and charges to be paid to the University by students shall be determined and/or revised by the Board of Governors.
- The tuition fee structure for domestic students effective September 1, 2018 2019 includes base tuition (Category 1) as well as differential tuition (Categories 2-9). Rates effective September 1, 2019 shall be:

a. Credit Based Programs:

Category	\$ / credit	
1	\$141.78 <u>144.62</u>	Existing courses ¹ as at September 1, 2011 will remain in Category 1.
2	\$171.31 <u>174.74</u>	<ul style="list-style-type: none"> Courses in the Education Assistant Program. New courses developed for degrees/-programs in Faculties, such as Business and Arts.
3	\$191.35 <u>195.18</u>	<ul style="list-style-type: none"> Courses in Bachelor of Design, Product Design. New courses developed for degrees/programs that incorporate smaller classes, labs, and/or studios, e.g. Design, Science, Horticulture and Health.
4	\$218.99 <u>223.37</u>	<ul style="list-style-type: none"> Courses in the Health Unit Coordinator program. New online courses developed for degrees/-programs and other specialized programs.
5	\$270.61 <u>276.02</u>	<ul style="list-style-type: none"> Courses in Brewing and Brewery Operations and Health. Courses in Mechatronics and Advanced Manufacturing Technology Diploma.

¹ With the exception of the Health Unit Coordinator and Education Assistant Programs.

6	\$567.73 <u>579.09</u>	▪ Post-Baccalaureate in Technical Apparel Design.
7	\$229.50 <u>234.09</u>	▪ Post-Baccalaureate Diploma in Accounting.
8	\$312.12 <u>318.36</u>	▪ Diploma in Traditional Chinese Medicine – Acupuncture.
9	\$357.00 <u>364.14</u>	<ul style="list-style-type: none"> ▪ Post-Baccalaureate Diploma in Operations and Supply Chain Management. ▪ Post-Baccalaureate Diploma in Technical Management and Services. ▪ Graduate Diploma in Business Administration-Green Business. ▪ Graduate Diploma in Business Administration-Global Business.

b. Fixed Term Programs and Full-time* Continuous Intake Offerings:

Category	\$ / week	
1	\$123.52 <u>125.99</u>	▪ Existing courses as at September 1, 2011.
2	\$253.32 <u>258.38</u>	▪ New courses developed for degrees/programs in Trades and Technology field of study, e.g. Arborist program.

**Fees for part-time are pro-rated.*

A New Course includes a new course that has been passed and approved through Senate. It does not include an existing course that has been added to a new program.

An Online Course includes courses that are only offered online.

Courses eligible as “new” for the purposes of differential fee assessment under this Bylaw (including courses designated as online) are courses assigned newly designated subject codes accompanying Ministry-approved programs not previously offered by KPU. New courses approved by Senate that bear a pre-existing subject code are not considered “new” for the purposes of differential fee assessment (unless they are being newly classified at a different academic level).

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|---|--|
| c. Adult Upgrading | No charge/-credit |
| d. English Language Studies | No charge/-credit |
| e. Adult Special Education | \$30.88 <u>31.50</u> /-week program fee |
| f. Career Choices and Life Success | \$104.04 <u>106.12</u> / credit |

6.3 Other fees and charges for domestic students effective September 1, ~~2018~~2019 are as follows:

a. Student fees for libraries, technologies and student life.	7% of tuition
b. Application fee	\$40.00
c. Transcript fee	\$10.00 per transcript
d. Appeals	\$15.00
e. Confirmation deposit	Domestic applicants are required to remit a non-refundable \$250.00 confirmation deposit to signify acceptance of an offer of admission to open intakes and a \$500.00 confirmation deposit to signify acceptance of an offer of admission to a limited intake program. If the student registers this fee will be applied towards the full tuition fees assessment. Students registered in a tuition free course do not pay the confirmation deposit, but will be assessed other fees and charges listed above.
f. Graduation fee	No charge

7.4 Other programs:

- a. The appropriate Vice President will determine fees and charges for the following:
 - i. Prior Learning Assessment is assessed by credit per the specified tuition category for the course.
 - ii. Continuing and Professional Studies.

8.5 Service charges:

- a. All discretionary fees will be determined by the appropriate Vice President (e.g. duplicate tuition receipt charge, NSF cheque / stop payment charge, calendar charge, rush documents, graduation late fee, document evaluation fee, external invigilation charge, supplementation exam fee, library card replacement fee, cheque replacement fee, etc.)

9.6 Co-operative Education Work Term

<u>Canadian Citizens or Permanent Residents</u>	<u>Tuition</u>	<u>Student Fees (LTSD)</u>
Full-time work terms	\$638.04 <u>\$650.77</u> per work term	\$44.63 <u>\$45.55</u> per work term
Part-time work terms	\$319.04 <u>\$325.39</u> per work term	\$22.29 <u>\$22.78</u> per work term

<u>International</u>	<u>Tuition</u>	<u>Student Fees (LTSD)</u>
<u>Full-time work terms</u>	\$672.41 per work term for current / continuing students	7% of tuition
<u>Full-time work terms</u>	\$719.32 per work term for newly admitted or re-admitted students	7% of tuition
<u>Part-time work terms</u>	\$336.20 per work term for current/continuing students	7% of tuition
<u>Part-time work terms</u>	\$359.66 per work term for newly admitted or re-admitted students	7% of tuition

7. For Information Only

International student fees are as follows effective September 1, ~~2018~~2019:

a. International student tuition fees	<u>\$658.03 / credit</u>
i. International student tuition fees for current / continuing students	\$615.12 / credit
ii. International student tuition fees for newly admitted or re-admitted students	\$658.03 / credit

Other fees and charges for International students are as follows:

b. Student fees for libraries, technologies and student life	7% of tuition
c. Application fee	\$120.00
d. Transcript fee	\$10.00 per transcript
e. Appeals	\$15.00
f. Confirmation deposit	International applicants are required to remit a non-refundable \$12,000.00 confirmation deposit to signify acceptance of an offer of admission to open intakes and a \$12,500.00 confirmation deposit to signify acceptance of an offer of admission to a limited intake program. If the student registers, this fee will be applied towards the full tuition fees assessment.
g. Graduation fee	No charge

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Bylaw History
Bylaw No. 4
Approving Jurisdiction: Board of Governors
Original Effective Date: November 16, 1982
Revised Date: February 15, 2019

Bylaw No. 4

Fees

- Pursuant to the *University Act*, program or course fees and charges to be paid to the University by students shall be determined and/or revised by the Board of Governors.
- The tuition fee structure for domestic students includes base tuition (Category 1) as well as differential tuition (Categories 2-9). Rates effective September 1, 2019 shall be:

a. Credit Based Programs:

<u>Category</u>	<u>\$ / credit</u>	
1	\$144.62	<ul style="list-style-type: none"> Existing courses¹ as at September 1, 2011 will remain in Category 1.
2	\$174.74	<ul style="list-style-type: none"> Courses in the Education Assistant Program. New courses developed for degrees/programs in Faculties such as Business and Arts.
3	\$195.18	<ul style="list-style-type: none"> Courses in Bachelor of Design, Product Design. New courses developed for degrees/programs that incorporate smaller classes, labs, and/or studios, e.g. Design, Science, Horticulture and Health.
4	\$223.37	<ul style="list-style-type: none"> Courses in the Health Unit Coordinator program. New online courses developed for degrees/programs and other specialized programs.
5	\$276.02	<ul style="list-style-type: none"> Courses in Brewing and Brewery Operations and Health. Courses in Mechatronics and Advanced Manufacturing Technology Diploma.

¹ With the exception of the Health Unit Coordinator and Education Assistant Programs.

d. Appeals	\$15.00
e. Confirmation deposit	<p>Domestic applicants are required to remit a non-refundable \$250.00 confirmation deposit to signify acceptance of an offer of admission to open intakes and a \$500.00 confirmation deposit to signify acceptance of an offer of admission to a limited intake program.</p> <p>If the student registers this fee will be applied towards the full tuition fees assessment.</p> <p>Students registered in a tuition free course do not pay the confirmation deposit, but will be assessed other fees and charges listed above.</p>
f. Graduation fee	No charge

4. Other programs:

- a. The appropriate Vice President will determine fees and charges for the following:
 - i. Prior Learning Assessment is assessed by credit per the specified tuition category for the course.
 - ii. Continuing and Professional Studies.

5. Service charges:

- a. All discretionary fees will be determined by the appropriate Vice President (e.g. duplicate tuition receipt charge, NSF cheque / stop payment charge, calendar charge, rush documents, graduation late fee, document evaluation fee, external invigilation charge, supplementation exam fee, library card replacement fee, cheque replacement fee, etc.)

6. Co-operative Education Work Term

<u>Canadian Citizens or Permanent Residents</u>	<u>Tuition</u>	<u>Student Fees (LTSD)</u>
Full-time work terms	\$650.77 per work term	\$45.55 per work term
Part-time work terms	\$325.39 per work term	\$22.78 per work term

<u>International</u>	<u>Tuition</u>	<u>Student Fees (LTSD)</u>
Full-time work terms	\$719.32 per work term	7% of tuition
Part-time work terms	\$359.66 per work term	7% of tuition

7. For Information Only

International student fees are as follows effective September 1, 2019:

a. International student tuition fees	\$658.03 / credit
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Other fees and charges for International students are as follows:

b. Student fees for libraries, technologies and student life	7% of tuition
c. Application fee	\$120.00
d. Transcript fee	\$10.00 per transcript
e. Appeals	\$15.00
f. Confirmation deposit	<p>International applicants are required to remit a non-refundable \$2,000.00 confirmation deposit to signify acceptance of an offer of admission to open intakes and a \$2,500.00 confirmation deposit to signify acceptance of an offer of admission to a limited intake program.</p> <p>If the student registers, this fee will be applied towards the full tuition fees assessment.</p>
g. Graduation fee	No charge



Board of Governors
Agenda Item:
Meeting Date:
Presenter(s):

Regular Meeting
11
March 27, 2019
Alan Davis

Agenda Item: Senate Report: February 25, 2019

Action Requested:	<input type="checkbox"/>	Motion to Approve
	<input type="checkbox"/>	Discussion
	<input checked="" type="checkbox"/>	Information
	<input type="checkbox"/>	Education

Recommended Resolution:	N/A
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Board Committee Report:	N/A
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Key Messages: *[maximum of three]* **The Vice Chair of Senate provides meeting notes for the Board of Governors detailing the items approved by Senate at each of its meetings for information.**

Attachments 1. Notes from the Senate Meeting held February 25, 2019

Submitted by: Dr. Alan Davis, President & Vice Chancellor

Date submitted: March 19, 2019

Notes from the Senate meeting of February 25, 2019

The February meeting of Senate included minor changes to the Product and Graphic Design programs, the usual approval of graduates, and the approval of a revised Program Review policy (AC3).

The Senate also discussed a working definition of quality teaching and learning environments, developed by the SSC Teaching and Learning, that will now go back to that group for further discussion, debate and consultation.

Two items of broad significance to the University community were also discussed: the ongoing process regarding the future of the Faculty of Academic and Career Advancement, and the Senate's response to the proposed 2019/2020 Budget.

The Future of the Faculty of Academic and Career Advancement [ACA]

The policy on the discontinuance of a Faculty is coded "GV9" (kpu.ca/policies), and so the conversation around ACA's future is often referred to as the "GV9 Process."

The GV9 process requires that a preliminary proposal to discontinue a Faculty be made to Senate's Standing Committee on Academic Planning and Priorities. That group then decides whether a task force to conduct a more fulsome analysis is warranted. Earlier this month the Standing Committee decided that such a task force is warranted, and requested of the Provost that Senate select a number of persons for that task force. It was also requested that the proposed task force report to the April meeting of Senate, after which the Senate will make its final recommendation to the Board of Governors.

The Senate, last night, was notified of the decision made by SSC Academic Planning and Priorities to proceed with the GV9 Task Force. At the same time, the Senate Governance and Nominations Committee brought forward the names of those persons nominated to sit on the Task Force. These names were approved.

For the next two months this Task Force will meet to discuss the future of ACA. The group will provide advice, through the Task Force Chair, to the Provost. A final report will be submitted by the Provost to the Senate, which will then decide whether a recommendation to the Board is merited.

It is important to note that no decision will be made until the Senate considers the Provost's final report.

The Draft Budget

The Joint Committee that considers the University Budget (comprised of SSC Academic Planning and Priorities and SSC University Budget) is tasked, every year, with writing a letter that answers the question "to what extent does the draft budget align with the academic priorities of the University?" This letter was approved at Senate, and will now be forwarded to the Board of Governors. You can find the letter in the Senate package (kpu.ca/senate) and can find the most up to date budgetary information at <http://www.kpu.ca/senate/committees/budget>.

3 points on this discussion merit attention. First, nearly all of the priorities the Senate identified in its fall 2018 memorandum were addressed. This is a sign of significant progress. Second, the Senate wishes

(though its letter) to thank the KPU Finance team for the work done on the budget this year. While there was disagreement about many aspects of the budget, as there should be in any democratic body, there was also widespread appreciation for the work done by people like Mr. Harding, Mr. Sass, and Ms. Ip.

The third element I want to highlight is the detail provided to the Senate. The overall budget approval process is approximately two months behind schedule - in large part due to the unique challenges this year's budget must address. For this reason, we don't have a fully detailed picture (though the strategic picture needed for the budget letter was provided). It was thusly requested that more information be provided and discussed at the March meeting of Senate. I will include an update to the Notes from Senate next month.

Thank you to everyone who has, through the GV9 process and the Draft Budget, put in so much time and effort to discuss, debate and decide on the many issues the Senate has been faced with this year. There are surely more to come, and the Senate will no doubt ask for more of your energy and good will.

David P. Burns, Vice-Chair, University Senate