KPU Board of Governors - Regular Meeting

Date: June 29, 2022
Time: 4:00 pm – 5:10 pm
Room: Surrey Campus
Cedar Boardroom 2110

Board of Governors – Regular Meeting Agenda
June 29, 2022
4:00 pm – 5:10 pm
Surrey Campus
Cedar Boardroom 2110

Attending: Ivy Chen (Chair), Rhiannon Bennett (Vice Chair), Kim (Kwuntiltunaat) Baird, Michael Chang, Alan Davis, Bob Davis, Kelly Fredrick, Amos Kambere, Muhammad Afzal Malik, Michael McAdam, Purru Sandhu, Takashi Sato, Waheed Taiwo, Jack Wong

Excused: Mohammed Mahabub

Presenters and Administrative Resources: Steve Cardwell, Laurie Clancy, Chervahun Emilien, Randall Heidt, Ranminder Kaur, Diane Purvey, Peter Smailes, Keri van Gerven

> *M = Motion to Approve*
> *D = Discussion*
> *I = Information*
> *E = Education*

4:00 pm Regular Board Meeting
Closed Board Meeting to follow
In camera Debriefing Session to follow

Agenda Item	Resource	Action	Time	Page
1. Call to Order & Introductory Remarks	Ivy Chen		4:00	

We respectfully acknowledge that we live, work and study at KPU on the traditional and ancestral lands of the Coast Salish peoples, including those of the Kwantlen First Nation, who graciously bestowed their name on this university.

Agenda Item	Resource	Action	Time	Page
2. Approval of Agenda	Ivy Chen	M	4:01-4:02	3

MOTION: THAT the Board of Governors approve the regular meeting agenda for June 29, 2022.

Agenda Item	Resource	Action	Time	Page
3. Oath of Office – Michael Chang	Ivy Chen		4:02-4:03	6
4. Conflict of Interest	Ivy Chen		4:03-4:04	
5. Consent Agenda	Ivy Chen	M	4:04-4:05	9
5.1. Minutes of the May 25, 2022 Regular Board of Governors Meeting				10

6. Annual Report to the Board on the Sexual Violence & Misconduct Policy	Jennifer Jordan	I	4:05-4:15	19
7. Audit Committee Report 7.1. Committee Chair Report	Jack Wong	I	4:15-4:16	
8. Finance Committee Report 8.1. Committee Chair Report	Jack Wong	I	4:16-4:17	
8.2. Management Discussion and Analysis and Analytics supporting the approved Financial Statements for the year ended March 31, 2022	Chervahun Emilien	I	4:17-4:19	27
8.3. FY 2023-24 University Budget: • Budget Principles and Priorities • Budget Development Timeline	Chervahun Emilien	M	4:19-4:29	29

8.4. Additional Procurement greater than $200,000	Chervahun Emilien	M	4:29-4:36	35

9. Governance Committee Report 9.1. Committee Chair Report	Rhiannon Bennett	I	4:36-4:37	
9.2. Accountability Plan & Report 2021/22	Lori McElroy	M	4:37-4:47	37

9.3. Board Appointments: appointed and elected members	Keri van Gerven	I	4:47-4:50	39
10. Human Resources Committee Report				
10.1. Committee Chair Report	Ivy Chen	I	4:50-4:51	
11. President's Report				
11.1. Report to the Board	Alan Davis	I	4:51-4:56	
12. Pro Tem Provost's Report				
12.1. Report to the Board	Diane Purvey	I	4:56-5:01	
13. Senate Report – meeting held on May 30, 2022	Alan Davis	I	5:01-5:02	41
14. Next Meeting Agenda Contribution	Ivy Chen	D	5:02-5:03	
15. For the Good of the Order	All	D	5:03-5:05	
16. Feedback on the Meeting	All	D	5:05-5:06	
17. Closing Remarks	Ivy Chen		5:06-5:08	
18. Appendix: [Report to the Board of Governors](#)	Alan Davis	I	5:08-5:09	
19. Next Meeting: Regular Board Meeting Wednesday, September 28, 2022 **Venue TBC** 4:00 – 7:00 pm	Ivy Chen	I	5:09-5:10	
20. Adjournment	Ivy Chen		5:10	

BOARD OF GOVERNORS
OATH OF OFFICE

I, _____ sincerely promise and swear (or affirm)

that I will truly, faithfully and impartially, to the best of my ability execute the duties and

responsibilities of the Board of Kwantlen Polytechnic University. I have read and agree to abide by

the Code of Conduct for Board Members (including the Conflict of Interest provisions) of Kwantlen

Polytechnic University as outlined in the Board Manual.

Board Member	Chair / Board of Governors

Date

BOARD OF GOVERNORS - REGULAR MEETING
Agenda Item: #5
Meeting Date: June 29, 2022
Presenter(s): Ivy Chen

Agenda Item	Consent Agenda
Action Requested	**Motion**

Recommended Resolution	**THAT the Board of Governors approve the following item on the Consent Agenda:** **4.1. Minutes of the May 25, 2022 Regular Board of Governors Meeting.**

Attachments	1. Minutes of the May 25, 2022 Regular Board of Governors Meeting.

Submitted by	Ranminder Kaur, Confidential Assistant to the Board of Governors
Date submitted	June 17, 2022

![KPU Kwantlen Polytechnic University logo]

> Where thought meets action

BOARD OF GOVERNORS - REGULAR MEETING

Regular Meeting Minutes
May 25, 2022
Via Microsoft Teams

Present:

Board	**University G7 members**
Michael McAdam / Chair	Steve Cardwell / VP, Students
Ivy Chen / Vice Chair	Laurie Clancy / VP, Human Resources
Rhiannon Bennett	Randall Heidt / VP, External Affairs
Alan Davis / President & Vice Chancellor	Reza Khakbaznejad / Pro Tem VP, Administration
Bob Davis	Diane Purvey / Pro Tem Provost & VP, Academic
Kelly Fredrick	
Amos Kambere	**Presenters and Administrative Resources**
Mohammed Mahabub	Gillian Dearle / President, Kwantlen Faculty Association
Muhammad Afzal Malik	Jennifer Duprey / General Counsel
Purru Sandhu	Ranminder Kaur / Confidential Assistant to the Board of Governors
Takashi Sato	
Waheed Taiwo	Keri van Gerven / University Secretary & Executive Assistant to the President & Vice Chancellor

Regrets: Kim (Kwuntiltunaat) Baird / Chancellor
Jack Wong

Chervahun Emilien / Chief Financial Officer

1.	**Call to Order and Introductory Remarks**	The Chair called the meeting to order at 4:01pm.
		The Chair acknowledged KPU's commitment to reconciliation and recognition that that we live, work and study at KPU on the traditional and ancestral lands of the Coast Salish peoples, including those of the Kwantlen First Nation, who graciously bestowed their name on this university.
2.	**Approval of Agenda**	**Motion #27-21/22**
		MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the regular meeting agenda for May 25, 2022.
3.	**Conflict of Interest**	No other conflict of Interest was declared.
4.	**Approval of Consent Agenda**	**Motion #28-21/22**
		MOVED, SECONDED AND CARRIED the Board of Governors approve the following items on the Consent Agenda:
		4.1. **Minutes of the March 30, 2022 Regular Board of Governors Meeting.**

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4.2. Housekeeping changes to Policy HR20: Search Advisory, Appointment and Re-Appointment of Senior Academic Administrator Positions Policy and Procedures.

4.3. Housekeeping changes to Policy HR22: Presidential Search Advisory, Appointment and Re-appointment Procedures.

5. Audit Committee Report

5.1. Committee Chair Report

Committee Chair, Mr. Mahabub, advised that the Audit Committee met on May 17, 2022 and received an update on Business Performance & Advisory Services (BPAS) Engagement Activities.

5.2. Draft Financial Statements for Year ended March 31, 2022

Committee Chair, Mr. Mahabub, presented the draft Financial Statements for Year ending March 31, 2022 and highlighted the Statement of Financial Position, Statement of Operations and Notes to the Financial Statements.

The Board Chair noted that the external auditors, KPMG, reported that they were pleased with the smooth transition within Financial Services during the year with staff changes. Members noted that no concerns were raised by the external auditors, KPMG.

Motion #29-21/22
MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the draft Financial Statements for Year Ended March 31, 2022 as recommended by the Board Audit Committee.

6. Finance Committee Report

6.1. Committee Chair Report

Committee Chair, Mr. Mahabub, advised that the Finance Committee met on May 17, 2022 and agenda items discussed at the meeting are on the agenda.

6.2. Draft Board Response to Senate FY 2022-23 Budget Letter

Dr. Davis presented the Draft Board Response to Senate FY 2022-23 Budget Recommendations noting that the budget is developed in consultation with the Senate Standing Committee on University Budget (SSCUB) and the Senate Standing Committee on Academic Planning & Priorities (SSCAPP). In turn,

the committees jointly present their recommendations to Senate.

Dr. Davis mentioned that the draft letter should be revised to include the Senate Standing Committee on Academic Planning & Priorities (SSCAPP). Members noted that the draft letter is to thank Senate, SSCUB and SSCAPP for their recommendation of the FY 2022-23 budget to the Board.

Motion #30-21/22
MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the Draft Board Response to Senate regarding the FY 2022/23 Budget recommendations as recommended by the Board Finance Committee with minor amendments to include 'the Senate Standing Committee on Academic Planning & Priorities (SSCAPP)' as an addressee along with Senate and SSCUB, and to replace the word 'product' with 'an institution'.

6.3. Renewal of License Agreement with the City of Delta

Mr. Lang presented the report and commented that the license is extended for 1 year instead of multi-year (typically for 24 months) following discussions with the executives. This is to give the Property Trust flexibility with that particular site so the Trust can have a conversation with the City of Delta to explore a plan for the full 24 acres of land.

Mr. Lang noted that the new License Agreement will supersede and replace the Original License Agreement, with a term of 1 year commencing on June 1, 2022 and terminating on the May 31, 2023. Mr. Lang commented that the License Agreement can be terminated by either party upon thirty days' written notice.

Mr. Lang mentioned that the License Agreement renewal was approved by the City of Delta Council at its meeting on April 25, 2022.

Motion #31-21/22
MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the renewal of the term for the existing License Agreement between the City of Delta and KPU for the City's use of Paterson Park from June 1st, 2022 to May 31st, 2023 as recommended by the Board Finance Committee.

6.4. Extension of Farm School Agreement Between KPU and Tsawwassen First Nation (TFN)

Mr. Lang presented the report and commented that in June 2021, KPU began meeting and engaging with TFN staff to discuss the extension of the License Agreement.

Mr. Lang noted that the discussions were positive with both parties acknowledging the benefits and opportunities created by the TFN Farm School. Mr. Lang commented that due to resourcing issues, TFN was unable to provide KPU with an extension prior to February 28, 2022 when the license agreement expired. Members noted that verbal and written commitments to extend the term were received from staff and the Chief Administrative Officer (TFN) prior to the expiration date of the agreement.

Mr. Lang commented that KPU received the Amending Agreement from TFN on May 4, 2022 to extend the term of the License Agreement for an additional 2 years until February 29, 2024 which included a clause that automatically extends the term for an additional 2 years (until February 28, 2026).

Motion #32-21/22
MOVED, SECONDED AND CARRIED THAT the Board of Governors approve an extension of the Farm School Agreement between KPU and Tsawwassen First Nation (TFN) to February 28th, 2024 as recommended by the Board Finance Committee.

7. Governance Committee Report

7.1. Committee Chair Report

Committee Chair, Mr. McAdam, advised that the Governance Committee scheduled for May 11, 2022 and commented that the agenda items discussed at the meeting are on the agenda.

7.2. GV2 Protocol for the Development of University Policies: Policy and Procedure

Ms. van Gerven presented the report and commented that GV2 Protocol for the Development of University Policies: Policy and Procedure has been through several rounds of consultation internally at different Faculty Councils, President's Diversity and Equity Committee and numerous other internal groups. Members noted that the policy is coming through the governance process for approval.

Ms. van Gerven noted that the revised policy and procedure contain comprehensive large-scale changes to the structure of KPU's policy process and many minor changes are recommended.

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Ms. van Gerven noted that the policy was presented at Senate on April 25, 2022 and was approved for recommendation to the Board of Governors.

Motion #33-21/22
MOVED, SECONDED AND CARRIED THAT the Board of Governors approve Policy and Procedure GV2 Protocol for the Development of University Policies effective September 1, 2022 as recommended by the Board Governance Committee.

7.3. Board Governance Manual amendment to Section 9: Individual Board Member Position Description and Code of Conduct

Ms. van Gerven presented the report and commented that there was a gap in the Board Governance Manual relating to document retention and storage. Ms. van Gerven noted that the two additional paragraphs have been added to section 9 of the Board Governance Manual relating to storage and retention of files and are presented here for approval.

Ms. van Gerven mentioned that the additions note that all records related to work carried out as a board member needs to be in the possession of KPU.

Ms. van Gerven noted that board and committee packages are sent as a link to the SharePoint site and when a board member's term is ceased, access to the SharePoint site is terminated therefore, the links become inactive. However, if board members have any other folder with KPU correspondence, they must delete those folders or send those records to the board office once their term ends with KPU.

Motion #34-21/22
MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the proposed amendments to the Board Governance Manual Section 9: Individual Board Member Position Description and Code of Conduct as recommended by the Board Governance Committee.

8. Human Resources Committee Report

8.1. Committee Chair Report

Committee Chair, Ms. Chen, advised that the Human Resources Committee met on May 12, 2022 and approved five-month extension to the Associate Dean, Faculty of Arts position. Members noted that the Committee also ratified Associate Vice President, Academic position.

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9. President's Report	9.1. Report to the Board

Dr. Davis advised members that the summer semester is ongoing and the stable enrollment date has passed. Dr. Davis noted that the office of Planning and Accountability has provided management with a dashboard and analysis of enrollment patterns. Members noted that it is the busiest summer for KPU with 10,300 students on campus which represents a 7% increase from last year (FTE is 11% higher than last year).

Dr. Davis commented that the waitlist for on-line course are higher. Dr. Davis commended the Deans and their team for all the hard work that is necessary to get organized around meeting the student demand.

Dr. Davis commended Dr. Cardwell and his team for continuing to host KPU the Indigenous Dialogue Series.

Dr. Davis highlighted a number of events and activities including KPU Day, KPU Retiree association AGM, meeting with Local School Superintendents at KPU Civic Plaza and a Polytechnic Canada meeting.

Dr. Davis noted that the talent review process for all administration is conducted between March – May depending on when an individual has joined KPU. Each year managers meet with individuals to discuss achievements for the year and set goals for following year. Dr. Davis commented that he has completed all his direct reports talent review meetings.

Dr. Davis noted that a virtual meeting was arranged by the Ministry to talk about to post-secondary institutions on topic 'Future Ready: Skills for the Jobs of Tomorrow'. Two main area of their focus was health and digital and technical jobs. Dr. Davis commented that the Minister stayed for the duration of the meeting listening to management from prost-secondary institutions.

Dr. Davis noted that he along with his colleagues attended College and Institute Canada meeting (CICan) and KPU gave a presentation on 'how KPU coped during the pandemic and what KPU is doing post-pandemic'.

10. Pro Tem Provost's Report	10.1. Report to the Board

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Dr. Purvey advised members about KPU's partnership with the Centre for Entertainment Arts (CEA) that was approved by the Board, which allows KPU to offer a number of Digital Arts programs. Dr. Purvey noted that KPU launched this on May 9, 2022 and there are currently 235 full-time students based at KPU Richmond. Members noted that Faculty of Arts hired 32 faculty and 19 staff to support these programs.

Dr. Purvey commented that the Provost office is working with individuals new to leadership positions such as the new Deans or Associate Deans. Members noted that an internal mentor has been assigned to them and the Provost office is also working with HR to provide them with external coaches. Members noted that the new Deans and Associate Deans have also been given an opportunity to take on a variety of workshops and courses.

Dr. Purvey noted that professional development opportunities will also be provided to 16 Chairs from different Faculties over the coming months to help with the succession planning at KPU.

Dr. Purvey commented that one of the Dean has finished their Masters and 4 Deans are currently in Doctoral program.

11. Senate Reports	Dr. Davis advised that the Senate Reports for meeting held on April 25, 2022 was prepared by Dr. Amy Jeon, Senate Vice-Chair and was included in the meeting package.
	Dr. Davis noted that Dr. Jeon was re-elected as Senate Vice-Chair.
	Dr. Davis commented that after every other meeting of Senate, KPU is hosting Senate Engage sessions starting at 6:00pm. Members noted that there is a keynote speaker at these sessions.
12. Letters from Minister of Advanced Education, Skills and Training (AEST)	Letters from the Ministry were received.
13. Next Meeting Agenda Contribution	Board members were asked to send contributions for the next meeting agenda to Ms. van Gerven at least two weeks in advance of the meeting.
14. For the Good of the Order	Ms. van Gerven advised that Convocation is scheduled for June 21-24, 2022. Board members were asked to sign up for convocation is May 27, 2022.
	There were no additional items identified.

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15.	**Feedback on the Meeting**	There was no feedback on the meeting.
16.	**Closing Remarks**	The Chair thanked everyone, including Board Members for attending and contributing to the discussions.
17.	**Election of the Chair and Vice Chair**	Ms. van Gerven reminded members that the Board Chair, and Vice Chair must be an Appointed Member of the Board and that the Chair, and Vice Chair may be re-elected up to a maximum of three consecutive years.
		Ms. van Gerven conducted an election process through acclamation. Ms. Chen as Board Chair, and Ms. Bennett as Board Vice Chair were confirmed as of June 1, 2022 for a year until July 31, 2022 in accordance with Section 24 of the Board Manual.
18.	**Next Meeting**	The next meeting has been scheduled for Wednesday, June 29, 2022. Members noted that the meeting will be held in-person at KPU Surrey, Cedar Boardroom 2110.
19.	**Adjournment**	The meeting adjourned at 4:45 pm.

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Board Chair

BOARD OF GOVERNORS - REGULAR MEETING
Agenda Item: *#6*
Meeting Date: *June 29, 2022*
Presenter(s): *Jennifer Jordan*

Agenda Item	Annual Report to the Board on the Sexual Violence & Misconduct Policy

Action Requested	Information

Recommended Resolution	-

Committee Report	For Secretariat Use Only
Context & Background	On May 19, 2016, the Government of British Columbia passed the Sexual Violence and Misconduct Policy Act in an effort to make campuses safer and more responsive to the needs of victims/survivors of sexualized violence and sexual misconduct. The Act requires every BC post-secondary university, college and institute to develop, implement and make publicly available on the institution's website, a sexual misconduct policy. SR14, KPU's Sexual Violence and Misconduct Policy was approved by the Board of Governors on April 22, 2017. Section 6(2) of the Sexual Violence and Misconduct Policy Act instructs:

Each year, the president of a post-secondary institution must report to the governing body on the implementation of the post-secondary institution's sexual misconduct policy.

The following report has been drafted by the Director, Student Rights and Responsibilities in consultation with KPU's SVM Advisory Group to inform the President and Board of Governors of policy-related activities that have taken place over the past year. |
| **Key Messages** | 1. The major activities undertaken from May 2021 to May 2022 fall into the following three categories: Strengthening process and practice, policy alignment and review, and education and awareness training. |
| **Resource Requirements** | BC's Sexual Violence and Misconduct Policy Act instructs that each year the president of a post-secondary institution must report to the governing body on the implementation of the post-secondary institution's sexual violence misconduct policy. |

Implications/Risks   The filing of this report is in compliance with the Sexual Violence and Misconduct Policy Act.

Consultations   Required under BC's Sexual Violence and Misconduct Policy Act. This report has been drafted by the Director, Student Rights and Responsibilities in consultation with the KPU's SVM Advisory Group.

Attachments   1. SVM Report

Submitted by   Jennifer Jordan, Director, Student Rights and Responsibilities

Date submitted   June 7, 2022

Annual Report
to the Board of Governors

On KPU's Sexual Violence and Misconduct Policy

May 2022

BACKGROUND

The Director, Student Rights and Responsibilities, in consultation with KPU's Sexual Violence and Misconduct (SVM) Advisory Group, is proud to present the following report to inform the President and Board of Governors of policy-related activities that have taken place over the past year.

On May 19, 2016, the Government of British Columbia passed the *Sexual Violence and Misconduct Policy Act* and KPU's Sexual Violence and Misconduct Policy (SR14) was approved by the Board of Governors on April 22, 2017. KPU's Policy [SR14](#) and its related [Procedures](#) address how members of the University community will respond to a Disclosure and/or Complaint and/or Report, and provides guidance on where to report an incident of Sexual Violence and Misconduct.

In reporting on KPU's approach to this work it is important to provide some background on the Provincial landscape in which this work is embedded. The scope of possible incidents Post-Secondary Institutions (PSIs) are tasked with addressing is broad and includes sexual assault, exploitation, harassment, violence and misconduct; stalking; and, voyeurism. Despite the scope being the same for all PSIs, there are dramatic differences between each institution. There is institutional variation in geography, size, and composition. The legislation gave PSIs the autonomy to develop policy and procedures that reflected their own institutional realities. Some PSIs wrote their policies limited to addressing Sexual Misconduct/Sexual Violence experienced by students whereas others address incidents experienced by both students and employees. PSIs were not resourced with additional funding to support the implementation and ongoing support of this policy. Each institution determined how to do this work within their own context; therefore, resources and initiatives dedicated towards this are not equal across the Province. Some PSIs have one staff person or only a small team supporting this policy as just a part of their overall portfolio whereas other institutions established stand-alone offices whose sole portfolio is dedicated to providing support and delivering sexualized violence prevention.

Situating KPU within the Provincial context, the scope of our policy is the whole of the University Community: employees and students. Also, it is very important to note the Student Rights and Responsibilities Office (SRRO) has a broader mandate than just implementing and administering Policy SR14 and providing support to the university community on sexual violence and misconduct. The SRRO's mandate also includes administering policy ST7 (Student Non-Academic Misconduct) and handling reports of students displaying behaviours of concern which includes risk and threat assessment with the Director chairing KPU's Behaviour Intervention Team (BIT) and co-chairing the Threat Assessment Team (TAT).

The SRRO is staffed with a Director and two Student Rights and Responsibilities Liaisons (SRRLs). All are in permanent full-time roles and provide service to all five KPU campuses. The SRRO is *not* a sexual assault centre; rather, it provides [support and education](#) to students impacted by sexual violence and misconduct, promotes education and awareness of Policy SR14 within the University Community, conducts investigations, when appropriate offers and facilitates accommodations, and applies restorative practices to assist with informal or alternative resolution.

The SRRO works in collaboration with other units across KPU to provide [education and awareness](#) programming and serves as a conduit to [internal supports and external resources](#) with expertise in sexual and domestic violence, health, and community support. The Office employs a victim-centered/trauma-informed approach as per the guiding principles of the Policy. As the scope of KPU's

policy includes employees, the SRRO works with Human Resource Services regarding any reports or incidents involving both employees and students. Reports involving employees only are managed by the Senior Labour Relations Manager and Labour Relations Advisors.

In October 2021, the SRRO moved under Student Affairs with the Director reporting to the Associate VP, Student Affairs. As the SRRO works closely with the other departments that comprise Student Affairs it was felt that this move creates further opportunities for synergies in service and supports for students.

May 2021 – May 2022 GENERAL OVERVIEW

KPU participated in the Sexual Violence and Misconduct survey that was conducted in early 2022. This was coordinated via the Office of Planning & Accountability (OPA).

The major activities undertaken by the SRRO from May 2021 to May 2022 fall into the following three categories:
1) Strengthening process and practice
2) Policy alignment and review
3) Education and awareness training

1. STRENGTHENING PROCESS AND PRACTICE

A.
In 2021-2022 the KPU's SVM Advisory Group met approximately twice per semester. KPU has an established SVM Advisory Group whose membership *typically* consists of:
•   Director, Student Rights and Responsibilities (Chair)
•   Senior Manager, Labour Relations
•   Director, Risk and Security
•   AVP, Student Affairs
•   Vice President, Students

This past year, membership changed in that the Manager, Safety and Security retired and the Director, Risk and Security joined the group and the AVP, Student Affairs also joined the group. The group reviewed and updated its terms of reference.

The purpose of this group is to review any information, incidents or practices that may impact the ongoing development of KPU SR14 Policy and Procedures. In so doing, the Advisory Group will consider sexual violence and misconduct in the context of federal, provincial and local government legislation, (existing and pending) alongside prudent and promising practices in the sector related to sexual violence and misconduct.

B.
The SRRO Director is an inaugural and ongoing member of the provincial Advisory Committee (formerly Working Group and now called the SV Advisory Group) coordinated by the Ministry of Advanced Education and Skills Training (AEST). This group met approximately once per month in the time period of this report.

This provincial SV Advisory Group is the main connection point between AEST, BC post-secondary institutions (PSIs), students/student associations, subject matter experts, and associations representing community organizations specific to sexualized violence.

The main purposes of the group are to:
- Provide ongoing and annual recommendations and feedback to AEST on its strategic direction, programs, and initiatives, relating to efforts at preventing and responding to sexualized violence in the post-secondary education system.
- Provide guidance to affiliated SV Working Groups.
- Consult with various stakeholder groups, including students, post-secondary institutions, and community organizations on matters related to sexualized violence in the post-secondary education system.

The Director has been part of this group since 2018 and the SRRO team has been involved in a number of the initiatives undertaken.

C.
The Director is also a current member of the Data and Reporting Working Group that stems from the SV Advisory Group. This group also meets monthly and is a cross-section of AEST and PSI representatives working on the following goals:
- Establishing a common understanding across the public PSI system for reporting on SV.
- Developing a common set of shared principles for the collecting and reporting of data elements. Provide recommendations for PSIs to consider in their implementation of annual data collection and reporting cycle.

A shared set of principles should: provide transparency and accountability to students and the campus community; support efforts for the evaluation and assessment of SV policies and initiatives; enable comparability across institutions; and consider privacy/confidentiality as set out in FOIPA and SV policies.

D.
The Director and Student Rights and Responsibilities Liaisons have established connections with community agencies such as MOSAIC and Surrey Women's Centre. Finally, the work of the SRRO is informed by specialized training, involvement in various Communities of Practice, learnings from the national Courage to Act project, viewing webinars and undertaking readings.

E.
KPU has developed Guidelines in Relation to Reporting Incidences of Sexualized Violence and these guidelines inform how HR and/or SRRO track investigations that have been conducted that involve an element of policy SR14 and has a KPU connection.

2. POLICY ALIGNMENT AND REVIEW

An important development within this last year is that Human Resources has proposed revisions to Policy and Procedure HR1 *Conflict of Interest*. They have solicited feedback from the University community and the draft Policy and Procedure will be posted on the KPU Policy Blog for a 6-week public commenting period. One of the proposed changes is:

- *Addition of Consensual or Romantic Guidelines: To protect members of the University community from the risk of allegations of sexual harassment, lack of consent, and conflict of interest, the University has set out expectations concerning romantic relationships between individuals where power differentials exist.*

KPU's Policy SR14 lays out the principles and general procedures for how sexual violence and misconduct is dealt with at KPU. The Policy aligns with already existing policies relating to investigations of student and employee conduct (ST7, HR21 and HR1), as well as the collective agreements with the BCGEU and KFA. Additional related policies and legislation are identified in the Policy.

As per the *Act*, KPU's Sexual Violence and Misconduct Policy must be reviewed at least once every three years or as directed by the Minister of Advanced Education. We are now within the second three-year review period cycle. Sexual Violence and Misconduct is a complex issue and the SRRO's review process is continuous with feedback received being noted. It is expected there will be some proposed revisions when SR14 and its related procedures go through this next round of the policy revision process planned for 2023.

3. EDUCATION AND AWARENESS TRAINING

The SRRO manages a webpage specific to Sexual Violence and Misconduct which is available at www.kpu.ca/sexual-misconduct. The short video on "how to receive a disclosure" is on the SVM webpage and has been translated into basic Chinese and Punjabi. Links to the SRRO webpage, which links to the Sexual Violence and Misconduct webpage, are available on KPU's Safe app, the 24/7 my SSP app and International's iCent app. The SRRO can deliver on-demand workshops on topics that include: 1) How to receive a disclosure; 2) Bystander awareness; and 3) Consent and healthy relationships or a condensed version touching on all three topics. It is the mission of the SRRO to promote a community of care and respect; as such, we make our office visible by forming relationships with other departments and participating at various events and initiatives as appropriate; such as, THRIVE month and at various Orientation events.

SRRO's activities this past year include:
1. Working with the Student Health Promotion department in providing content for the newly launched sexual health and wellness webpage at https://www.kpu.ca/sexual-health.

2. Participating on the panel for the KSA-sponsored event "Movies for Mental Health Online (Sexual Violence Focus) - https://artwithimpact.org/event/kwantlen-polytechnic-university-presents-movies-for-mental-health-online-sexual-violence-focus/

3. Applying for an *Articulate Rise* license to be able to offer asynchronous training on Safer Campuses for Everyone *Sexual Violence Prevention and Response Training for B.C. Post-Secondary Institutions*, a 75-minute online, self-paced, non-facilitated e-learning program. KPU is able to adapt the course content using *Articulate Rise* and subsequently deliver the course through Moodle. We are planning to have this available to the KPU community within the next year.

4. The SRRO Director serving on the planning committee for, and emceeing day 3 of, the June 2021 3-day online forum, "Moving Forward Together-Honouring Consent –

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Addressing Sexualized Violence within B.C. Post-Secondary Communities". This Forum was held online. It was hosted by BCcampus and planned by representatives from AEST, Post-Secondaries, Student Groups and BCcampus. It was attended by representatives from those same groups. The content of the 3-days included presentations / workshops on the following:

- A recap of the work done since an initial forum held in June 2019.
- A presentation on AEST's Gender Equity Office's priorities.
- Decolonizing Practice and Approaches to Sexual Violence Prevention.
- Student Voices – A Panel Discussion.
- The Influence of Language: How the Words We Use Shape Our Understanding of Sexualized Violence/Harm, The Actions We Take to Address It, and Those Impacted by It.
- Creative Partnerships Conversation.
- Technology-Facilitated Sexual Violence.
- COVID-19 Challenges and Opportunities and Lessons Learned: Providing Supports and Resources during the Pandemic
- New Sexual Violence Training and Facilitation Guides.
- Moving Forward (Next Steps).
- Closing Remarks by Minister Anne Kang.

5. The Director partnering with KPU Instructor Alana Abramson to launch the Restorative Justice Post-Secondary Collective (RJ-PSEC) and a sub-group that meets approximately three times per year continues to explore restorative practices as a response to sexualized violence. A Wordpress site has been developed that serves as a national repository of relevant information and literature specific to RJ and sexualized violence. Additionally, this was a focus throughout the Director's Master of Arts culminating in a professional practice paper on this topic available at: https://kora.kpu.ca/islandora/object/kora:684

Where thought meets action

BOARD OF GOVERNORS - REGULAR MEETING

Agenda Item: *#8.2*
Meeting Date: *June 29, 2022*
Presenter(s): *Chervahun Emilien*

Agenda Item	**Management Discussion and Analysis and Analytics supporting the approved Financial Statements for the year ended March 31, 2022**

Action Requested	**Information**

Recommended Resolution	**N/A**

Committee Report	At its meeting on June 14, 2022, the Board Finance Committee received Management Discussion and Analysis and Analytics supporting the approved Financial Statements for the year ended March 31, 2022 report and is presented to the Board for information.
Context & Background	The Management Discussion and Analysis, supporting the audited financial statements for the year ended March 31, 2022 is being presented to the Finance Committee. The Finance Committee has a responsibility to review all public reporting by KPU to ensure that it represents a complete, accurate, and balanced picture of KPU's performance and financial situation (section 14).

During the last fiscal year, the Committee highlighted the need for analytics that explained the financial health of the University. Year end analytics were conducted and were compared to last year's results. Year over year comparatives are being presented. |
| **Key Messages** | 1. The Management Discussion and Analysis provides a narrative explanation, through the eyes of management, on KPU's financial condition.
2. The Management Discussion and Analysis has been reviewed by the external auditors, KPMG, as an accurate representation of the annual financial results.
3. The Financial Ratios are being presented to provide context to the financial information presented in the Management Discussion and Analysis and addresses the financial health of the Unversity. |
| **Resource Requirements** | N/A |

Implications/Risks	N/A
Consultations	KPMG
Attachments	1. **Management's Discussion and Analysis for the YE March 31, 2022** 2. **Financial Ratios**
Submitted by	Chervahun Emilien, Chief Financial Officer
Date submitted	June 15, 2022

BOARD OF GOVERNORS - REGULAR MEETING

Agenda Item: *#8.3*
Meeting Date: *June 29, 2022*
Presenter(s): *Chervahun Emilien*

Agenda Item	FY 2023-24 University Budget

Action Requested	Motion

Recommended Resolution	**THAT the Board of Governors approve FY 2023-24 University budget Principles and Priorities, and Budget Development Timeline as recommended by the Board Finance Committee.**

Committee Report	At its meeting held on June 14, 2022 the Board Finance Committee received FY 2022-23 University Budget report and is presented here for approval.
Context & Background	The FY 2023-24 budget development process is now in the planning stages. Production of the annual budget for the university is a detailed process that begins shortly into the new fiscal year.
Key Messages	1. The budget principles and priorities along with the budget development timeline are being presented to the Finance Committee. 2. A balanced budget is being put forward for the 2023-24 fiscal year. All budget principles and priorities will need to be achieved within the balanced budget framework. 3. The final draft budget is scheduled to be presented for approval at the February 1st, 2023 Board of Governors meeting, which is earlier than the FY 2021-22 timeline.
Consultations	University Executive Senate Standing Committees on Academic Planning and Priorities and on University Budget
Attachments	1. FY 2023-24 Budget Principles and Priorities 2. FY 2023-24 Draft Budget Development Timeline
Submitted by	Chervahun Emilien, Chief Financial Officer
Date submitted	June 15, 2022

Budget Principles and Priorities (DRAFT)

	Budget Principles	2024 Budget Priority
1	Ensure financial sustainability for the university.	The 2023 – 2024 fiscal budget will be balanced.
2	Budget models must be based on enrolment drivers	A set of assumptions will be used regarding enrolment expectations to create a foundational assumption for the development of the budget and to address growing waitlists.
3	International tuition and enrolment should be forecast in a moderately conservative but realistic manner and maintained at desired levels	KPU is reliant on international tuition as a revenue stream, and efforts to control and predict this stream are critical. KPU shall be conservative in budgeting international revenue, while allowing flexibility in the projection model to reflect ever changing situational facts surrounding international student enrollment in the current environment.
4	Support for continuity of teaching, learning, research and the student experience	The University Budget will continue to support existing levels of staffing, core teaching and learning, scholarly activities and the student experience.
5	Predictability for faculties	The University Budget will provide predictability for faculties by being built on a roll-forward budget basis. Incremental changes will be made to reflect budget changes for strategic priorities.
6	All new activities must be funded on a lifecycle basis	All activities must be funded over the lifecycle of the activity, initiative or project to ensure adequate funding over the life of the activity, initiative or project. Approved projects will have budget spanning fiscal years, where appropriate. KPU will continue to proceed with caution on any new projects and initiatives with a focus on cost recovery or strategic program development

7	Budget changes shall reflect the needs of the University and the priorities and the mandate established by the provincial Government	Budget changes across portfolios, including new budget or reallocations, will consider operational needs and institutional resources.
8	Capital expenditures should not increase self-funded annual amortization expense to more than 5%	Capital asset investments in support of key areas such as teaching and learning, IT, research and innovation support will continue to be high priority to the extent capital asset funds allocation is available after ensuring refreshes and strategic priorities have been addressed.
9	Ancillary services will be budgeted with the aim of balancing student experience and financial stability.	Ancillary services has historically been a modest profit centre for the institution; however, the revenues of ancillary services were negatively impacted due to the pandemic. A return to profitability in the Ancillary services portfolio is anticipated with "New KPU" and will have confirmation of this in the Fall semester.
10	KPU will maintain sufficient contingency budget to respond to unanticipated pressures.	KPU has historically maintained contingency budget to respond to unanticipated revenue downturns as well as inflationary pressures.

Fiscal 2023-24 University Budget Development Timeline

Date	Activity
Budget Development Timeline, University Budget Principles and Priorities	
Friday, April 29, 2022	Submission deadline SSCAPP/SSCUB
Thursday, May 9, 2022	Propose Budget Principles and Priorities to Gs
Friday, May 13, 2022	Present draft **Budget Principles and Priorities** to SSCAPP/SSCUB
Friday, May 20, 2022	Submission deadline SSCAPP/SSCUB
Thursday, May 26, 2022	Present **Budget Development Timeline and Process** to G's
Friday, June 3, 2022	Present **Budget Development Timeline and Process** to SSCAPP / SSCUB
Friday, June 3, 2022	Submission deadline Finance Committee
Wednesday, June 8, 2022	Present **Budget Development Timeline and Process** to PUE
Tuesday, June 14, 2022	Present **Budget Principles and Priorities, and Development Timeline** to Finance Committee
Friday, June 17, 2022	Submission deadline Senate
Friday, June 17, 2022	Submission deadline Board of Governors
Monday, June 27, 2022	Present **Budget Principles and Priorities** to Senate
Wednesday, June 29, 2022	Present **Budget Principles and Priorities, and Development Timeline** to Board
Budget Development Process – Tentative	
June 6 – 24, 2022	Communicate Budget Development Process & Timelines to Deans, DBMs & divisional leaders
June 27 – July 22, 2022	Budget team to circulate budget request templates and provide budget request training/information sessions
July 4 – August 12, 2022	Divisions prepare their budget requests (Salary, Non-Salary and Capital) and begin having preliminary conversations with respective VP's on budget requests.
Friday, August 12, 2022	Requests for non-salary expenses, Admin/BCGEU and Casual Service Contract Positions, Capital and IT Software are due to Procurement, HR, Facilities and IT, respectively, for review, costing and feasibility assessment
Friday, August 26, 2022	Finance to provide initial estimate to leadership of how much new budget is available for allocation (Operating and Capital)
Friday, September 9, 2022	Procurement and HR return reviewed non-salary expense and Admin/BCGEU and Casual Service Contract Position request templates, respectively, to divisions for inclusion in division's consolidated budget request
Friday, September 9, 2022	Facilities and IT return capital templates to divisions with feedback. Divisions will then submit the capital request templates (including Facilities and IT feedback and costing) to Procurement for review

Date	Activity
Tuesday, September 20, 2022	Finance to provide estimate to leadership of how much new budget is available for allocation (Operating and Capital)
Friday, September 23, 2022	Procurement returns capital templates to divisions for inclusion in division's consolidated budget request
Friday, September 30, 2022	All divisional consolidated budget request templates are completed and submitted to the respective VP
October 3 - 7, 2022	DBM's & Divisional Leaders will meet with their respective VP's to review budget requests for new items
Friday, October 7, 2022	Finance to circulate the Base Budgets to divisions for technical accuracy review
Friday, October 7, 2022	Finance to confirm to leadership of how much new budget is available for allocation (Operating and Capital)
October 11-21, 2022	VP's will consolidate all budget requests that are supported and provide a consolidated template for G7 review (cc to Budget Team)
Friday, November 4, 2022	Divisions to respond to Base Budget allocations and identify if there are any omissions
Tuesday, November 8, 2022	G's meet to review budget request priorities and provide feedback on what to include for draft budget
Friday, November 25, 2022	Budget team provides draft budget to CFO
Draft Budget Review, Consultation and Approval	
Wednesday, December 7, 2022	Present Draft budget to G's
Tuesday, December 13, 2022	Present Draft budget to PUE
Friday, December 16, 2022	Submission deadline to SSCAPP/SSCUB
TBD	Present Draft Budget to President's Council
TBD	Present Draft Budget to BCGEU LMRC
TBD	Present Draft Budget to KFA LMRC
Friday, January 6, 2023	Present Draft budget to SSCAPP/SSCUB
Friday, January 6, 2023	Submission deadline to Finance Committee
Thursday, January 12, 2023	Submission deadline to Senate
Tuesday, January 17, 2023	Present Draft budget to Board Finance Committee
Friday, January 20, 2023	Submission deadline Board
Monday, January 23, 2023	Present Draft Budget to Senate
Wednesday, February 1, 2023	Present Draft budget for Approval by Board of Governors

BOARD OF GOVERNORS - REGULAR MEETING
Agenda Item: *#8.4*
Meeting Date: *June 29, 2022*
Presenter(s): *Chervahun Emilien*

Agenda Item	Additional Procurement greater than $200,000

Action Requested	Motion

Recommended Resolution	**THAT the Board of Governors approve, subject to budgetary approval, one additional procurement opportunity greater than $200,000 as recommended by the Board Finance Committee.**

Committee Report

At its meeting on June 14, 2022, the Board Finance Committee approved, subject to budgetary approval, one additional procurement opportunity greater than $200,000 for recommendation to the Board of Governors.

Context & Background

Every fiscal year, KPU has contracts over $200,000 that are set to expire. Per KPU Procurement Policy AD3, requisitions over $200k require Board approval. For ease of administration, pre-approval is being requested for recurring procurements greater than $200,000 expected to expire in the next 24 months.

The Board recently approved additional contracts in January 2022 and projects in the 2023 budget, however since that time one newly urgent identified project has been brought to the attention of Procurement Services.

Part of this project was originally approved with the 2023 Budget. Since then, KPU has been made aware that services would be discontinued for its current content management system in November 2022 and would need replacement. As a result of this replacement, it would benefit KPU to undergo a website refresh to address both migration projects. As the additional $195,000 in spend would result in the total project being over $200,000, Board approval is required to move forward. The pre-approval will enable Procurement Services to commence work on the required due diligence and necessary procurement strategies to ensure projects continue moving ahead with minimal disruption.

Key Messages	1. The additional procurement opportunity identified is: • Cloud hosting migration with a projected 1-year spend of $100,000 to move the KPU.CA website to an externally hosted cloud solution. (previously approved). • Drupal migration with a projected 1-year spend of $100,000 to increase flexibility, security and upgrade the content management system to an industry standard platform. • Website refresh with a projected 1-year spend of $95,000 to coordinate with the migration projects. 2. Total budget for the entire project is $295,000. 3. Budgetary approval has been sought and provided. 4. Actual outcomes of the procurement are brought forward through regular Financial Services department report updates.
Resource Requirements	N/A
Implications/Risks	Minimal risk which is mitigated by Policy AD3 where the Chief Financial Officer is responsible for ensuring all procurement initiated with the approval of the Board are procured according to KPU policy.
Consultations	Board of Governors – established process previously approved.
Attachments	N/A
Submitted by	Chervahun Emilien, Chief Financial Officer, Finance Administration
Date submitted	June 15, 2022

BOARD OF GOVERNORS - REGULAR MEETING

Agenda Item: *#9.2*
Meeting Date: *June 29, 2022*
Presenter(s): *Dr. Lori McElroy*

Agenda Item	Accountability Plan & Report 2021/22

Action Requested	Motion

Recommended Resolution	**That the Board of Governors approve the 2021/22 Accountability Plan & Report for submission to the Ministry of Advanced Education and Skills Training as recommended by the Board Governance Committee.**

Committee Report	At its meeting on June 15, 2022, the Board Governance Committee approved the 2021/22 Accountability Plan & Report for submission to the Ministry of Advanced Education and Skills Training for recommendation to the Board of Governors.
Context & Background	The Accountability Plan & Report is an annual report that fulfils the requirements of the Ministry's Accountability Framework. The purpose of the Framework is two-fold:

- To ensure individual public post-secondary institutions are accountable to government, their boards and students, and the public for their performance related to ensuring students receive quality educational opportunities relevant to their needs and the needs of the labour market; and
- To ensure the Ministry is accountable to the public for the performance of the public post-secondary education system in BC, with the aim that it should benefit all residents of the province by ensuring the system's ongoing contribution to social and economic development.

The Ministry provides minimum reporting requirements, which KPU's report meets and exceeds. The report includes KPU's strategic direction and performance measure results along with contextual information to describe KPU's role in providing services to their students and communities. After a thorough review by the Ministry, all reports are posted on AEST's website. KPU will post it on the KPU website once we receive Ministry approval, sometime in the fall. The report cannot be shared publicly until Ministry approval is received.

Key Messages	1. The report requires approval by the KPU Board of Governors prior to submission to the Ministry. It must be submitted by July 15.
	2. The Strategic Priorities section details how we addressed both the Ministry priorities assigned to KPU, as well as KPU's own priorities to address our strategic goals.

	3. The 2021/22 Draft Accountability Plan & Report is attached. The report is complete except for the following:
	    1) The data for measure #18 won't be available until early July, when the results of the 2022 Community Perception Survey are available.
	    2) Appendix A, Report on TRC and UNDRIP, has been mostly updated, but we are still collecting information to update some of the items.
	    3) The report will undergo full copy editing and formatting before submission to the Ministry in July.

Resource Requirements	N/A
Implications/Risks	Failing to submit the Accountability Plan & Report to AEST by July 15, 2022 could have a negative impact on our reputation with the Ministry.
Consultations	The content of this report is a collaborative effort across KPU. Deans provide content for the Faculty profiles. Marketing is creating the cover, and provided the alumni profiles, as well as all photos in the report. Senior leaders helped identify content and sources to address the strategic priorities, and a number of people, including faculty, administrators and staff, provided written submissions on the strategic priorities. The Office of Planning & Accountability edited the submissions, analyzed data, and created the rest of the content.
Attachments	1. **Draft 2021/22 Accountability Plan & Report**
Submitted by	Dr. Lori McElroy, Associate Vice President, Planning & Accountability
Date submitted	June 16, 2022

BOARD OF GOVERNORS - REGULAR MEETING

Agenda Item: *#9.3*
Meeting Date: *June 29, 2022*
Presenter(s): *Keri van Gerven*

Agenda Item	Board Appointments: appointed and elected members

Action Requested	Information

Appointments

The Ministry advised KPU of following appointment and re-appointments on June 6, 2022.

Member	Proposed Appointment	Proposed Term Expiry
Che Cheng (Michael) Chang	June 9, 2022	July 31, 2024
Muhammad Afzal Malik	July 31, 2022	July 31, 2023
Amos Mubunga Kambere	July 21, 2022	July 31, 2024
Rhiannon May Bennett	July 31, 2022	July 31, 2025

Che Cheng (Michael) Chang - Alumni (New appointment)
Michael Chang was Senior Associate at Grant Thornton Limited Liability Partnership (LLP). Previously, Mr. Chang is Financial Consultant at Macias Gini O'Connell LLP, Controller at Aman Group, Consultant at Liquuid Home Ownership, Assistant Controller at Venture Fusion Investment Group, and Branch Accountant at InsureBC. Active in his community, he was Director at Chartered Professional Accountants British Columbia's Surrey, Langley, North Delta Chapter.

Mr. Chang also was Director at Kwantlen Polytechnic University (KPU) Alumni Association, Director and Member of Finance Committee at SurreyCares Community Foundation, Member of Finance Committee at South Fraser Search and Rescue, Member of Leaders of Tomorrow at Greater Vancouver Board of Trade, and Member at KPU President's Ambassadorial Team. He is the recipient of the Committee Member of the Year Award from Greater Vancouver Board of Trade, and the Contribution to Campus Life and Giving Back Citizenship awards from KPU. Mr. Chang also was a SurreyCares Community Foundation's Serving with Distinction Award Nominee. He is Member of the Chartered Professional Accountants of British Columbia. Mr. Chang holds a Bachelor of Business Administration in Accounting from KPU.

Elected Members

Following candidates are elected as the student representative to the Board of Governors. Their term will start on September 1, 2022 until August 31, 2023.

- Ishant Goyal

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- Harman Preet Singh

Submitted by   Ranminder Kaur, Confidential Assistant to the Board of Governors

Date submitted   June 16, 2022

BOARD OF GOVERNORS - REGULAR MEETING

Agenda Item: #13
Meeting Date: June 29, 2022
Presenter(s): Dr. Alan Davis

Agenda Item	**Senate Meeting Report**

Action Requested	**Information**

Recommended Resolution	-

Key Messages   The Vice Chair of Senate provides meeting notes for the Board of Governors detailing the items approved by Senate at each of its meeting for information.

Attachments   1.   Notes from the Senate meeting held on May 30, 2022.

Submitted by   Ranminder Kaur, Confidential Assistant to the Board of Governors

Date submitted   June 20, 2022

Notes from the Senate meeting of May 30, 2022

The May Senate meeting opened with the Chair, Alan Davis, expressing our gratitude to the Indigenous peoples on whose lands we live and work at KPU. He welcomed Ivy Chen, incoming chair of the Board of Governors and Brett Favaro, new Dean of Faculty of Science and Horticulture. Dr. Davis provided a written President's report and presented the Board response to Senate FY 2022-23 budget letter. Diane Purvey provided a written Provost's report.

The Senate Standing Committee (SSC) highlights include:

- SSC on Curriculum – Senate approved a) consent agenda; b) definitions of course delivery models and principles for course planning and scheduling; c) proposed changes to the help bubble Information for CourseLeaf. The course delivery models and principles document will be shared with the University community for Fall scheduling use.

- Senate Executive Committee – Senate approved the 2022/23 Senate and Senate committee meeting format, which stated that Senate committee meetings stay mainly online with the exception of in-person last meeting of the year, and Senate will hold four in-person meetings and the rest online meetings. In addition, it was informed that the 2022 Senate Orientation Day will take place on August 25, 2022 at KPU Surrey conference centre. The governance retreat was cancelled this year.

- Senate Governance and Nominating Committee – Senate approved a) the nominations for Senate Standing Committees; b) revised faculty qualification requirements for Bachelor of Science in Nursing (BSN) and Indigenous Studies (INDG), per policy *AC13 Qualifications for Faculty Members*.

- Joint SSC on University Budget and on Academic Planning and Priorities – Senate approved a) the academic priorities provocations for use in future discussion of new and existing programming; b) to permanently adopt Duolingo as an approved English testing option at KPU, effective September 2023.

- SSC on Library – the chair provided a written update and indicated that the committee vice-chair election was held and Kathy Dunster, Faculty of Science and Horticulture representative, was acclaimed into the position. The new Indigenous collection area in the Surrey library features new land-based system and is more in tune with Indigenous ways of knowing. The chair encouraged Senators to check out the collection.

- SSC on Policy, SSC on Program Review, SSC on Research and Graduate Studies, and SSC on Teaching and Learning have submitted the written updates.

Zena Mitchell, Registrar, presented a list of May 30, 2022 graduates. Senate cheerfully approved the list of 1010 graduates.

The meeting was adjourned with the Chair announcing the Senate Engage session to start at 6 pm, presented by Dr. David Porter.

Amy H. Jeon, Vice-Chair, Senate

Notable Quotes from the meetings VC attended this month:

"Hot mass clause!"
"Sequels to the D7s…"
"Send memes about Star Wars."
"Corded phones? Hipster!"
"The brand coffee she drank, I want to know."
"We need to be sick of you, too."