

BOARD OF GOVERNORS - REGULAR MEETING

Minutes of Regular Meeting
Wednesday, January 29, 2025
4:09 p.m. – 4:40 p.m.
Cedar 2110 Surrey

Present: Board

Rhiannon Bennett, Vice-Chair
Ivy Chen, Chair
Alan Davis, President & Vice-Chancellor
Mehtoj Ghuman
Gabby Gill
Muhammad Afzal Malik
Kim McGill
Lyndsay Passmore
Stephanie Smith
Amanda Smith-Weston

University G8 members

Laurie Clancy, Vice-President, Human Resources
Randall Heidt, Vice-President, External Relations
Zena Mitchell, Vice-President, Students
Diane Purvey, Provost & Vice-President, Academic
Asma Sayed, Vice-President, Equity & Inclusive Communities
Peter Smailes, Vice-President, Administration

Presenters and Administrative Resources

Sonia Banwait, Executive Assistant, Board of Governors
David Burns, Associate Vice-President, Academic
Josephine Chan, Special Assistant to Provost
Lily Chong, University Secretary & Executive Assistant to the President & Vice Chancellor
Steve Lewarne, Executive Director, Office of Advancement and Alumni Affairs
Lori McElroy, Associate Vice-President, Planning and Accountability
Nadine Siriban, Interim Divisional Business Manager, Continuing Education
Winnie Wong, Divisional Business Manager, Continuing Education

Regrets: Kim (Kwuntiltunaat) Baird, Chancellor
Erin Barnes
Amrit Chahal
Chervahun Emilien
Joe Vosburgh

**1. Call to Order and
Introductory Remarks**

The Vice-Chair called the meeting to order at 4:09pm.

The President acknowledged KPU's commitment to reconciliation and recognition that we live, work and study in a region that overlaps with the unceded traditional and ancestral

First Nations territories of the Musqueam, Katzie, Semiahmoo, Tsawwassen, Qayqayt, and Kwikwetlem, and with the lands of the Kwantlen First Nation, which gifted its name to this university.

2. Approval of Agenda

MOTION #15-24/25

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the regular meeting agenda for January 29, 2025.

3. Conflict of Interest

No other conflict of Interest was declared.

4. Approval of Consent Agenda

MOTION #16-24/25

MOVED, SECONDED AND CARRIED the motion THAT Board of Governors approve the following item on the Consent Agenda as circulated:

4.1. Minutes of the November 27, 2024 Regular Board of Governors Meeting.

AND THAT the Board of Governors receive the following item for information:

4.2. KSA Fee Change Letter 2025-26 Academic Year

5. Governance Committee Report

5.1. Committee Chair Report

Amanda Smith-Weston, Committee Chair, informed the committee met on January 15, 2025 and noted the items discussed at the meeting are on the agenda.

5.2. Policy and Procedure – ER2 Naming of University Assets

Josephine Chan, Special Assistant to Provost, and Steve Lewarne, Executive Director, Office of Advancement and Alumni Affairs, informed that the after consultation and posting on the KPU Blog for feedback, the Policy team has merged *AC12 Naming, Academic Unit and ER8 Naming Opportunities* into a single set of Policy and Procedure: *ER2 Naming of University Assets*. Both policies were due for updates and by merging them together, the existing gaps were addressed and realigned. Clerical changes were also made to the draft to provide clarification and remove repeated language.

MOTION #17-24/25

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the draft Policy and Procedure ER2 Naming of University Assets, effective January 30, 2025, and as recommended by the Board Governance Committee.

5.3. Policy and Procedure – AD4 Continuing Education and Contract Services (for Elimination)

Nadine Siriban, Interim Divisional Business Manager, Continuing Education, shared Policy and Procedure AD4 *Continuing Education and Contract Services* is coming forward for approval to be eliminated as the policy was originally developed to manage the day-to-day operation of the Continuing Professional Studies (CPS), however, over the years, the policy has become obsolete due to the fact that CPS now updates its policies and processes on the CPS website or in their business plan, as well as updated internal processes and language in the collective agreement .

Siriban noted that all consultations were conducted and procedures were followed in accordance with *GV2 Protocol for the Development of University Policies*, including posting the rationale on the KPU Policy Blog, where no additional comments were received.

MOTION #18-24/25

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the elimination of Policy AD4 Continuing Education and Contract Services, effective January 29, 2025, and as recommended by the Board Governance Committee.

6. Human Resources Committee Report

6.1. Committee Chair Report

Amanda Smith-Weston, Committee Vice-Chair, informed the committee met on January 16, 2025 and there are no items to report.

7. Audit Committee Report

7.1. Committee Chair Report

Ivy Chen, Committee Chair, informed that the committee met on January 14, 2025 and there is nothing to report.

8. Finance Committee Report

8.1. Committee Chair Report

Ivy Chen, Committee Chair, informed that the committee met on January 14, 2025 and there is nothing to report.

8.2. Pay Transparency Act Report

Laurie Clancy, Vice-President, Human Resources, noted that as per the Pay Transparency Act, effective May 2023, BC employers are required to submit a report that describes differences in pay among genders, trends in relation to those differences and the number of reports of non-compliance with the Act. This purpose of the report is to address systemic discrimination and close the gender pay gap. The report was submitted to the BC government in November 2024. Clancy noted that Human Resources is actively working with the Office of Equity, Diversity and Inclusion to address any discrepancies within the submitted report.

9. President's Report

9.1. Report to the Board

The President, Alan Davis, provided a brief report noting that it's been pleasant to see students being very active amongst KPU campuses this semester, with a lot of teaching and scholarships taking place.

10. Provost's Report

10.1. Report to the Board

The Provost, Diane Purvey, provided a brief report highlighting the notable work and achievements of faculties around KPU. The Provost noted that the Faculty of Arts recently held a gallery exhibit at the Semiahmoo Arts Center, while the Faculty of Science won the 2024 Education Award.

Additionally, the Provost shared that a number of initiatives are underway including meetings with Capilano College regarding the Childhood Education Program, meeting with SFU to discuss the Teacher Education program and meeting with NVIT to discuss partnerships. The VP, Academic, is also meeting with school districts to further talks about creating teaching programs.

11. Senate Reports

Senate report from December 16, 2024 was included in the meeting package.

President Davis noted that Senate will be giving advice to the Board regarding the FY2026 budget, which will come forward at the next meeting.

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| 12. Next Meeting Agenda Contribution | Board members were asked to send contributions for the next meeting agenda to the Board Office at least two weeks in advance of the meeting. |
| 13. For the Good of the Order | <p>The Vice-Chair wished everyone a Happy Chinese Lunar New Year.</p> <p>There were no additional items identified.</p> |
| 14. Feedback on the Meeting | There was no other feedback on the meeting. |
| 15. Closing Remarks | The Chair thanked everyone for attending and contributing to the discussions. The Chair also thanked the guests who attended the meeting. |
| 16. Appendix | <p>16.1. Letter of Acknowledgment – Institutional Accountability Plan and Report (IAPR)</p> <p>President Davis noted the Letter of Acknowledgement for the Institutional Accountability Plan and Report was circulated in the agenda package. He thanked the Office of Planning and Accountability for their hard work on preparing a well-written report.</p> |
| 17. Next Meeting | The next meeting has been scheduled for Wednesday, March 26 via MS Teams. |
| 18. Adjournment | The meeting adjourned at 4:40pm. |

Board Chair