

BOARD OF GOVERNORS - REGULAR MEETING

Minutes of Regular Meeting

Wednesday, June 25, 2025

4:04 p.m. – 4:58 p.m.

MS Teams

Present: Board

Kim (Kwuntlunaat) Baird, Chancellor
Erin Barnes
Rhiannon Bennett, Vice-Chair
Ivy Chen, Chair
Alan Davis, President & Vice-Chancellor
Gabby Gill
Muhammad Afzal Malik
Kim McGill
Lyndsay Passmore
Stephanie Smith
Joe Vosburgh

University G7 members

Laurie Clancy, Vice-President, Human Resources
Randall Heidt, Vice-President, External Relations
Zena Mitchell, Vice-President, Students
Diane Purvey, Provost & Vice-President, Academic
Asma Sayed, Vice-President, Equity & Inclusive Communities
Peter Smailes, Vice-President, Finance and Administration

Presenters and Administrative Resources

Sonia Banwait, Executive Assistant, Board of Governors
Lily Chong, University Secretary & Executive Assistant to the President & Vice Chancellor
Jennifer Jordan, Director, Student Rights and Responsibilities
Carole Laplante, Interim Director, Financial Services
Lori McElroy, Associate Vice-President, Planning and Accountability

Regrets: Mehtoj Ghuman
Amanda Smith-Weston

**1. Call to Order and
Introductory Remarks**

The Chair called the meeting to order at 4:04pm.

The President acknowledged KPU's commitment to reconciliation and recognition that we live, work and study in a region that overlaps with the unceded traditional and ancestral First Nations territories of the Musqueam, Katzie, Semiahmoo, Tsawwassen, Qayqayt, and Kwikwetlem, and with the lands of the Kwantlen First Nation, which gifted its name to this university.

2. **Approval of Agenda** **MOTION #34-24/25**
MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the regular meeting agenda for June 25, 2025.
3. **Conflict of Interest** No other conflict of Interest was declared.
4. **Approval of Consent Agenda** **MOTION #35-24/25**
MOVED, SECONDED AND CARRIED the motion THAT Board of Governors approve the following item on the Consent Agenda as circulated:
4.1. Minutes of the May 28, 2025 Regular Board of Governors Meeting.
5. **Annual Report to the Board on SR14 Sexual Violence and Misconduct Policy** Jennifer Jordan, Director, Student Rights and Responsibilities, presented the annual report to the Board on Policy SR14 – Sexual Violence and Misconduct Policy.

Jordan highlighted the major activities undertaken from June 1, 2024 to May 31, 2025 to support the efforts of making campuses safer and more responsive to needs to students. The major activities included prevention, response, policy review and data and reporting.
6. **Governance Committee Report** **6.1. Committee Chair Report**

Ivy Chen, Committee Vice-Chair, informed the committee met on June 18, 2025 and noted the items are on the agenda.

6.2. Accountability Plan & Report 2024/25 – Draft

Meredith Haaf, Director, Planning & Accountability, presented the working draft of the Accountability Plan & Report for 2024/25 noting the Ministry will review the draft during the summer and the final version will come to the Board for approval in the Fall.

6.3. Accountability Plan & Report 2024/25 – Targets

Meredith Haaf presented the new targets required to assess the metrics of the outlined goals in the Accountability Plan & Report. The twelve targets were shared with the Board.

Lori McElroy, Associate-Vice-President, Planning & Accountability, noted that the 50/30 Challenge Survey shared

at the last meeting is one of the metrics looking to be added and reminded the Board to complete the survey.

MOTION #36-24/25

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the proposed targets for the specified performance measures in the Accountability Plan & Report, as recommended by the Board Governance Committee.

6.4. Board Appointments: Appointed and Elected Members

Lily Chong, University Secretary, informed the Board that Ministry is yet to advise KPU of re-appointments and new appointments. Updates will be shared with the Board once received. The elected student representatives for the 2025/26 year were shared.

7. Human Resources Committee Report

7.1. Committee Chair Report

Rhiannon Bennett, Committee Chair, informed the committee met on June 19, 2025 and there is nothing to report.

8. Audit Committee Report

8.1. Committee Chair Report

Ivy Chen, Committee Chair, informed that the committee met on June 17, 2025 and items are on the agenda.

8.2. Re-Appointment of External Auditor

Peter Smailes, Vice-President, Finance and Administration, shared that KPU is looking to reappoint current external auditor, KPMG LLP, for the final year of their contract, for the 2025/26 academic year.

MOTION #37-24/25

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the reappointment of KPMG LLP as External Auditor for the 2025/26 reporting year, as recommended by the Board Audit Committee.

8.3. Management Discussion & Analysis

Carole Laplante, Interim Director, Financial Services, presented the Management Discussion and Analysis (MD&A) report and shared that the MD&A is a resource for management to

describe how the financial statements were prepared, as well as how the University performed and what it expects for the future.

Members received a high-level overview of the report circulated in the agenda package, noting KPU's financial position, cash flows, gains and losses and overall financial picture, highlighting that KPU remains in great financial health. Additionally, KPU met all financial ratios but one, which was the own sourced FTE – non-government generated funding, which is due to ongoing decreased international enrollment.

MOTION #38-24/25

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the draft Management Discussion and Analysis for the year ended March 31, 2025, as recommended by the Board Audit Committee.

9. Finance Committee Report

9.1. Committee Chair Report

Ivy Chen, Committee Chair, informed that the committee met on June 17, 2025 and items are on the agenda.

9.2. FY2026 Budget Update

Peter Smailes provided a brief budget update on the ongoing efforts to implement budget reductions for FY2026. Smailes shared that budget targets have been established and provided to department leaders on staffing and discretionary spending, reducing contingency funds, conducting hiring reviews and utilizing deferred revenues for one-time initiatives. Smailes shared savings have been identified in some administrative and BCGEU positions which will be removed.

9.3. FY2026/27 University Draft Budget Principles and Priorities

Peter Smailes shared that reflective of the changing budget, the draft principles and priorities have changed as well, and a new principle has been added to strategically allocate funding to support student recruitment. Smailes provided a brief overview of the other 2026/27 draft principles and priorities and noted the draft budget is expected to come to the Board for approval in early 2026.

MOTION #39-24/25

MOVED, SECONDED AND CARRIED THAT the Board of

Governors approve the University Draft Budget Principles and Priorities for FY2026/27, as recommended by the Board Finance Committee.

10. President's Report

10.1. Report to the Board

The President's report was circulated in the agenda package and summarized in the meeting.

11. Provost's Report

11.1. Report to the Board

The Provost, Diane Purvey, provided a brief report highlighting academic events taking place around KPU campuses.

The Academic Plan was circulated in the package as an update to the Board.

12. Public Interest Disclosure Act Report

President Davis introduced the Public Interest Disclosure Act Report (PIDA) that is a new legislation that provides framework for employees to report wrongdoings by the employer. President Davis noted disclosures are to be reported on an annual basis and the first report is attached, citing no disclosures were received or investigations conducted in the from June 1, 2024 to May 30, 2025.

13. Senate Reports

Senate report from May 26, 2025 was included in the meeting package.

13.1. KPU Senate 2024-2025 Highlights

President Davis directed members to the Senate highlights noting the accomplishments for the 2024/25 academic year.

14. 2025 Mandate Letter from the Ministry of Post-Secondary Education and Future Skills

The 2025 Mandate letter from the Ministry was circulated in the agenda package.

15. Next Meeting Agenda Contribution

Board members were asked to send contributions for the next meeting agenda to the Board Office at least two weeks in advance of the meeting.

16. For the Good of the Order

There were no additional items identified.

17. Feedback on the Meeting

There was no other feedback on the meeting.

18. Closing Remarks

The Chair thanked everyone for attending and contributing to the discussions. The Chair also thanked the guests who attended the meeting.

19. Election of Board Chair and Vice-Chair

Lily Chong informed two elections will be conducted for Board Chair and Board Vice-Chair. There will be three calls for nominations and nominees must have been notified of their nominations in advance.

The University Secretary conducted the first call of nominations for Board Chair, Board of Governors, for the term of August 1, 2025 – July 31, 2026.

First Call: Rhiannon Bennett nominated Erin Barnes.

Second Call: No nominations.

Third Call: No nominations.

Erin Barnes was acclaimed as Board Chair of the KPU Board of Governors.

Lily Chong conducted another call of nominations for Board Vice-Chair, Board of Governors, for the term of August 1, 2025 to July 31, 2026.

First Call: Ivy Chen nominated Stephanie Smith.

Second Call: No nominations.

Third Call: No nominations.

Stephanie Smith was acclaimed as Board Vice-Chair of the KPU Board of Governors.

20. Recognition of Departing Board Members

The Chair recognized all outgoing members and thanked them for their service and contributions during their time on the Board. The Board noted and thanked Ivy Chen, Rhiannon Bennett, Muhammad Afzal Malik, Amrit Chahal and Mehtoj Ghuman for their service.

21. Appendix

21.1. Report to the Board of Governors

21.2. President's Annual Policy Report – Policy Update

21.3. Phase One Posting: Policy & Procedure ER12 Trans Inclusion

22. Next Meeting

The next meeting has been scheduled for Wednesday, October 1, 2025 in-person at the Surrey Campus in Cedar 2110.

23. Adjournment

The meeting adjourned at 4:58pm.

Board Chair