![KPU Kwantlen Polytechnic University Senate logo]

SENATE
Regular Meeting
Monday, September 29, 2025
4:00 p.m. – 7:00 p.m.
Surrey Conference Centre, 1205 Cedar
MS Teams

AGENDA

1. Call to Order and Territorial Acknowledgement .... Bruce Choy   4:00

   1.1. Welcome from Elder Lekeyten

2. Approval of Agenda

3. Approval of Minutes, June 23, 2025

4. Chair's Report

   4.1. Vice-Chancellor's Report to Senate .... Bruce Choy   4:15

   4.2. Provost's Report to Senate.. David Burns   4:25

      4.2.1   Update on Flexible Learning .... David Burns, Nadine Siriban   4:27

5. Senate Standing Committee on Curriculum .... Catherine Schwichtenberg   4:40

   5.1. Course Outline Revisions

6. Senate Executive Committee (no report)

7. Senate Governance and Nominating Committee .... Sharmen Lee   4:45

   7.1. 2025 09 Nominations

   7.2. Search Advisory Committee Nominations, Associate Dean, Melville School of Business

   7.3. Search Advisory Committee Nominations, Associate Dean, Faculty of Science

   7.4. Bylaw Revision: Graduate Studies Council

   7.5. Faculty Bylaw Revision: Academic and Career Preparation

8. Joint Senate Standing Committee on Academic Planning and Priorities
   and on University Budget .... Catherine Schwichtenberg   5:00

   8.1. Academic Schedules: 2025/26, 2027/28, and 2028/29

9. Senate Standing Committee on Appeals (no report)

10. Senate Standing Committee on the Library (no report)

11. Senate Standing Committee on Policy .... Aimee Begalka   5:10

12. Senate Standing Committee on Program Review .... Catherine Schwichtenberg   5:15

12.1. 2024/25 Annual Academic Year Report on Program Review

13. Senate Standing Committee on Research (no report)

14. Senate Standing Committee on Teaching and Learning (no report)

15. Senate Standing Committee on Tributes (no report)

16. Office of the Registrar .... Nadia Henwood   5:20

16.1. Approval of Graduates to September 29, 2025

16.2. Declaration of Senate Vacancy

17. Items for Discussion.. Bruce Choy   5:25

18. Adjournment

KPU | KWANTLEN POLYTECHNIC UNIVERSITY
Senate

SENATE
Minutes of Regular Meeting
Monday, June 23, 2025
4:00 p.m. – 7:00 p.m
Hybrid: Cedar 2110 / MS Teams Online

Voting Member Quorum: 16		
Aimee Begalka	Jenna Smith	Alan Davis, Chair
Allyson Rozell	Laura McDonald	Kwuntiltunaat (Kim Baird)
Amy Jeon	Lindsay Norris	**Non-voting**
Andhra Goundrey	Melissa Cuthill	
Bob Davis	Michael Cober	Nadia Henwood
Catherine Schwichtenberg, Vice-Chair	Mike Larsen	David Burns
Celia Brinkerhoff	Mike Mann	
Diane Purvey	Sharmen Lee	
Diane Van der Gucht	Shelley Boyd	
Donna Danielson	Stephanie Howes	
Fergal Callaghan	Tara Lyons	
Hannah Celinski	Todd Mundle	
Heather Harrison	Zena Mitchell	
Ian Stanwood		
Jenna Smith		
Judy Benevides		
Regrets	**Senate Office**	**Guests**
Jasnoor Bassi	Michelle Molnar	Carole Laplante
Sukhdeep Singh	Ruby Gupta	Josephine Chan
Jashanpreet Singh	Sonia Orlu	Laura Del Rio Torres
Khushi Tiwana		Peter Smailes
Mohammad Kallas		Richard Popoff
		Sheena Dela Torre

1. **Call to Order**

   The Chair, Alan Davis, called the meeting to order at 4:00 p.m.

2. **Approval of Agenda**

   Sharmen Lee moved the agenda be confirmed as circulated.

   The motion carried.

3. **Approval of Minutes, May 26, 2025**

   Andhra Goundrey moved the minutes be accepted as circulated.

   <div align="right">**The motion carried.**</div>

4. **Chair's Report**

   ### 4.1. President's Report to Senate

   The President, Alan Davis, referred Senate to his written report.

   #### 4.1.1. KPU's Global Strategy

   Alan Davis presented KPU's Global Strategy, noting its two-year development process and the role of the task force now led by Zena Mitchell.

   The full report and recording of the Senate Engage session are available on the [Senate website](#).

   ### 4.2. Provost's Report to Senate

   The Provost, Diane Purvey, referred Senate to her written report.

5. **Senate Standing Committee on Curriculum**

   Catherine Schwichtenberg, Chair, referred Senate to her written report.

   ### 5.1. Graduate Studies General Regulation 1: Master's Capstone Project or Thesis Dialogue

   David Burns, Dean of Graduate Studies, explained that Regulation 1 establishes minimum university-wide standards for master's projects and theses while preserving disciplinary flexibility. Key principles include dialogic assessment, community engagement, and diversified scholarly traditions. The regulation distinguishes course-based projects from theses, requires external or community input, and provides for iterative updates through regulation rather than policy to allow timely refinement.

   Senators sought clarification on the phrase "beyond normal class work," the breadth of external participation, and the incorporation of Indigenous ways of knowing. David Burns confirmed that the intent to accommodate diverse disciplinary and Indigenous scholarly practices.

   Catherine Schwichtenberg moved that Senate approve Graduate Studies General Regulation 1: Master's Capstone Project or Thesis Dialogue, effective September 1, 2026.

   <div align="right">**The motion carried.**</div>

   ### 5.2. Admissions Change: Bachelor of Science in Nursing (BSN)

   Catherine Schwichtenberg noted that the change substitutes a broader selection of 3-credit biology courses for the current 4-credit requirement, removing cost and transfer barriers—particularly for Licensed Practical Nurses (LPNs) entering the LPN-to-RN stream—and supports provincial efforts to alleviate the nursing shortage.

Questions were raised about the absence of a recent program review. Members accepted the urgency of the change ahead of the scheduled review cycle.

Catherine Schwichtenberg moved that Senate approve the revisions to the Bachelor of Science in Nursing program admissions requirements, effective September 1, 2026, pending determination by the Degree Quality Assessment Board.

The motion carried.

5.3. Admissions Change: Bachelor of Psychiatric Nursing (BPN)

The rationale for this change mirrors that of the BSN, extending improved mobility for LPNs and Registered Psychiatric Nurses.

Catherine Schwichtenberg moved that Senate approve the revisions to the Bachelor of Psychiatric Nursing program admissions requirements, effective September 1, 2026, pending determination of the Degree Quality Assessment Board.

The motion carried.

5.4. Admissions Change: Post-Baccalaureate Diploma in Human Resources Management

The change introduces a flexible-admission pathway recognizing a combination of prior learning and professional experience to attract domestic and international applicants amid declining enrolment.

Catherine Schwichtenberg moved that Senate approve the admissions changes to the Post-Baccalaureate Diploma in Human Resources Management program, effective September 1, 2026.

The motion carried.

5.5. Admissions Change: Post-Baccalaureate Diploma in Accounting

Although styled "post-baccalaureate," this diploma emphasizes advanced technical content rather than possession of a prior degree, accommodating applicants with equivalent professional preparation.

Catherine Schwichtenberg moved that Senate approved the admissions revisions to the Post-Baccalaureate Diploma in Accounting program, effective September 1, 2026.

The motion carried.

5.6. Micro-Credential Proposals: Change Management, Emotional Intelligence & HR Essentials

These stackable credentials comprise modules drawn from existing HR courses, targeting working professionals who seek focused, employment-driven up-skilling without committing to a full credential.

Catherine Schwichtenberg moved that Senate approve the Micro-credential in Change Management for Human Resources, the Micro-credential in Emotional Intelligence for Human Resources, and the Micro-credential in Human Resources Essentials.

6. **Senate Executive Committee**

   Alan Davis, Chair of the SEC, reported that the Senate meeting agenda was set and amended as necessary at the last SEC meeting.

   6.1. Empowerment of the Senate Executive Committee

   As per Senate bylaw 2.5.1, the SEC will be empowered to act for Senate on urgent matters during the July–August recess, with all Senators invited to attend any summer meetings and all actions reported for ratification in September.

7. **Senate Governance and Nominating Committee**

   Sharmen Lee, Chair of the SGNC, delivered a brief verbal report on the committee's recent work, which includes its ongoing review of Senate standing committee membership and mandates to ensure alignment with current institutional structures and governance needs. She also encouraged Senators to bring forward suggestions for structural improvements ahead of the new academic year.

   7.1. 2025 06 Nominations

   Sharmen Lee moved that Senate appoint the nominees on the 2025 06 Nominations to Senate Standing Committees list.

   The motion carried.

   7.2. Bylaws Revision: Faculty of Health

   The revisions streamline the document, move standing-committee terms to appendices, and replace two Faculty-of-the-Whole meetings with one, improving clarity and flexibility.

   Sharmen Lee moved that Senate approve the revisions to the Faculty of Health bylaws.

   The motion carried.

   7.3. Search Advisory Committee: Renewal of Appointment, Dean, Faculty of Health

   Sharmen Lee recused herself and did not participate in discussion or voting on this item.

   Catherine Schwichtenberg moved that Senate appoint the following members to the Search Advisory Committee, Renewal of Appointment, Dean, Faculty of Health:

   Student (one)

   - **Raymond Chou**

   Regular faculty members (up to 6 members)

   - **June Kaminski**
   - **Cheryl Burnstein**

- **John Yang**
- **Laura Del Rio Torres**

The motion carried.

7.4. Search Advisory Committee: Appointment of Chancellor

Todd Mundle and Zena Mitchell recused themselves and did not participate in discussion or voting on this item.

Sharmen Lee moved that Senate appoint the following members to the Search Advisory Committee, Appointment of Chancellor:

Senators (two)
- **Todd Mundle**
- **Zena Mitchell**

The motion carried.

8. **Joint Senate Standing Committee on Academic Planning and Priorities and on University Budget**

Catherine Schwichtenberg, co-Chair of SSCAPP/SSCUB, referred Senate to her written report.

8.1. FY 2026-27 University Draft Budget Principles and Priorities

Peter Smailes, VP Administration and acting Chief Financial Officer, highlighted the key principles and priorities to be used to guide and support decision making throughout the budget process, including: minimizing impact on employees and students, re-ordering core activities and priorities, adding a data-driven allocation approach, and stressing revenue-generation through recruitment, retention and new cost-positive programs.

Catherine Schwichtenberg moved that Senate endorse the FY 2026-27 University Draft Budget Principles and Priorities.

The motion carried.

8.2. FY 2026-27 Budget Update

Peter Smailes reported a projected $49 million revenue shortfall from declining international enrolments, with a further $1.9 million summer-term deficit. A timeline was presented targeting Board approval in January 2026, with contingency for an amended budget post-stable-enrolment if required.

8.3. Recommended Consolidated Financial Statements for the Year Ended March 31, 2025

The University recorded a $5.4 million surplus, revenues below budget by $16.5 million and expenses below by $21.9 million. Auditors issued a clean opinion with no adjusting entries. Future budgets will be significantly tighter.

8.4. Institutional Recognition Request: DUNIS Africa

Catherine Schwichtenberg noted that this partnership supports a pathway for students from Senegal into KPU arts and business programs, with a three-year evaluation clause.

Catherine Schwichtenberg moved that Senate approve the Institutional Recognition Request for DUNIS Africa, effective July 1, 2025.

The motion carried.

9. **Senate Standing Committee on Appeals**

No report.

10. **Senate Standing Committee on the Library**

Todd Mundle referred Senate to the written report on behalf of Chair Jennifer Williams.

11. **Senate Standing Committee on Policy**

Aimee Begalka, Chair of the SSCP, referred Senate to her written report.

11.1. Policy and Procedure Revision: AC15 Digital Credentials (Non-Credit)

David Burns presented the revised policy, noting that it emerged from broad consultation and aims to clarify the framework for non-credit digital credentials, ensuring they are distinct from credit-bearing programs while maintaining academic quality. Key updates include clearer definitions, approval pathways, and a new requirement that proposers consult with impacted departments.

Senators asked about the consultation process and safeguards against duplication. Burns confirmed that faculty and staff were actively engaged through meetings, feedback forms, and multiple review cycles. He emphasized that the policy revision process was inclusive, transparent, and grounded in KPU's commitment to quality assurance in non-credit offerings.

Aimee Begalka moved that Senate recommend the Board of Governors approve draft Policy and Procedure AC15 Digital Credentials (Non-Credit), effective January 1, 2026.

The motion carried.

11.2. President's Annual Policy Report 2024 – 2025

Josephine Chan, Special Assistant to the Provost on Policy and Academic Affairs, presented the annual status of all policies under development or review, with live tracking available via Power BI on the Policy & Academic Affairs SharePoint site.

11.3. President's Annual Policy Report on Clerical Changes 2024 – 2025

Josephine Chan outlined clerical amendments made under Policy GV2, with track-change versions of every affected document posted for transparency.

12. **Senate Standing Committee on Program Review**

No report.

13. Senate Standing Committee on Research

No report.

14. Senate Standing Committee on Teaching and Learning

Andhra Goundrey referred Senate to the written report on behalf of Chair Christina Page.

15. Senate Standing Committee on Tributes

Catherine Schwichtenberg, Chair of the SSCT, referred Senate to her written report. She highlighted that the committee endorsed, but did not formally recommend to Senate, an Office of Research Services proposal for a knowledge-mobilization grant linked to Distinguished Scholarship and Teaching awardees, considering it an operational matter.

16. Office of the Registrar

16.1. Approval of Graduates to June 23, 2025

Nadia Henwood, University Registrar, presented the list of graduates.

Allyson Rozell moved that Senate approve the list of graduates to June 23, 2025

The motion carried.

17. Items for discussion

17.1. KPU Senate 2024-25 Highlights

Alan Davis referred Senate to the infographic summarizing 2024-25 Senate activities.

17.2. Thank You to Outgoing Senators

Alan Davis expressed appreciation to outgoing Senators for their service and welcomed new members.

18. Adjournment

The meeting adjourned at 5:14 p.m.

![KPU Logo] **KWANTLEN POLYTECHNIC UNIVERSITY**
Senate

Report to Senate
Dr. Bruce Choy, Vice Chancellor
September 29, 2025

1.   Purpose and Context

1.1.   The purpose of this report is to provide a summary update of key activities and events at the University and the environment we are operating in for the prior period. It is for information only. Note that this report will be brief as I only commenced my term at the University on 2nd September.

2.   Recommendation

2.1.   It is recommended that the Senate note this report.

3.   Economic Conditions and Uncertainty Impacts

3.1.   Economic uncertainty and lower business confidence continues to persist through mid-2025. Bank of Canada reports that the impacts of geopolitical and policy response uncertainty continue to drive cautiousness in both hiring and investment outlook across all sectors. Firms expect to maintain current staffing levels and limit investment to regular maintenance over the next 12 months.

3.2.   Canada's post-secondary sector continues to face headwinds with continued challenges in recruiting full-fee paying international students. This will result in significant financial distress and potential ruin to individual institutions as the cohort-based impacts flow through the system in coming years.

3.2.1. IRCC (Immigration, Refugees and Citizenship Canada) continues to constrain well below the government's platform policy that was announced prior to the last federal election. In Q2 2025, 50,710 permit applications were received by international students to study in Canada, however only 18,015 (approx. 35%) were approved. There are many factors why those approval figures are tracking below policy expectations, including processing undercapacity

at the federal public service and country specific targeting. For KPU specifically, we already have 102 students requesting a refund on their deposit due to IRCC denied study permits, with a total of 289 new and returning international students enrolled in fall 2025.

3.3.2. Economic uncertainty in key international student markets also brings a decrease in demand for study abroad to countries like Canada. In the past quarter, both China and India have been hit significantly by the U.S. tariff war. This negative sentiment is compounded with Canda's tightening polices on proof of funds and partner work permits. KPU's future international recruiting efforts will need to become more targeted given the global situation.

3.3. New BC Minister of Post-Secondary and Future Skills, Jessie Sunner, has directly raised the sector's concerns to the IRCC. I had a meeting with the Minister on my first day emphasizing the need to work together as a sector in these challenging times, and that top of my mind is how to support KPU's students who will be graduating into a likely difficult future job-market.

4. Select University Activity Highlights

4.1. The inaugural cohort for the Bachelor of Traditional Chinese Medicine started this semester with and intake of 39 students from the Faculty of Health. This is a unique offering within the North American jurisdiction, where students will meet the academic requirements for registration as a Traditional Chinese Medicine Practitioner (R.TCM.P) with the College of Complementary Health Professionals of BC.

4.2. 16 EllisDon employees are undertaking a Construction Craft Worker program at the Faculty of Trades and Technology which has been custom designed for workers at the new Surrey Hospital and BC Cancer Centre (the major construction site directly south of KPU Tech campus). The schedule allows the workers to continue daytime construction activity and then conveniently upskill at KPU in the evening/weekends.

4.3. The Wilson School of Design publicly launched their inaugural reach journal, *Assembly*, at the AGM of their combined program Advisory Committees. It was an event that brought industry leaders in the BC creative sector together at the Richmond campus.

4.4. Dr Lisa Monchalin from the Faculty of Arts has been recognized by the Royal Society of Canada. In early September, she became a member of The College of New Scholars, Artists and Scientists for her outstanding research in understanding the colonial impacts on indigenous injustice and over-incarceration.

5. Notable Partnerships, Grants and Donations

5.1. Funding of $2.5m from the Ministry of Health has been granted to expand with two additional cohorts for the pilot program to fast-track Licensed Professional Nurses (LPN) into a Registered Nurses (RN). This is a program offered within the Faculty of Health supported by

courses provided by the Faculty of Science and Faculty of Arts. The next funded cohort is currently being recruited with an expected start of Spring 2026 term.

5.2.   A substantial provincial grant is pending announcement just prior to this Senate meeting, which will assist in the development of the Surrey campus. Further details will be verbally provided at the meeting.

5.3.   A $1m donation from an industry body is set to be announced in early October by the Faculty of Science to support targeted industry research. Further details will be verbally provided at the meeting.

6.   Other

6.1.   The priority of my first few weeks was to meet up with many key internal and external parties. This included visiting all five KPU campuses on the first week of my arrival, and meeting with the new Board Chair and Minister of Post-Secondary and Future Skills and her administration.

6.2.   The current KPU strategic plan, *Vision2026*, is due to expire at the end of the academic year. While we continue to maintain the course for the approved plan, a top priority will be starting consultations over the next quarter for the upcoming strategic plan update.

Report to Senate September 2025
Dr. Diane Purvey
Provost and Vice President, Academic

'Stay the Course' Retention Pilot

Informed by retention initiatives at similar universities, this initiative is based on research demonstrating the effectiveness of increased, intentional supports for first year students to boost their persistence into second year and beyond. This initial pilot is focused on new domestic students at KPU who will receive dedicated peer mentoring, academic advising and other recommended supports. Participants will also be required to engage in a range of programming - including new student orientation, KPU 100 and other Learning Centre workshops - to build skills and strategies that will enhance their learning. In return, participating students will receive a tuition credit of $700 towards courses in their second year. Up-to 500 new domestic students have been invited to participate in the initial *Stay the Course* cohort. This initiative is sponsored by the **OPro** and the **VP Students** office. Many thanks to **Theresa Voorsluys**, Project Lead for the *Stay the Course Pilot* through to April 2026.

Faculty of Arts

On August 27, 2025 the Faculty of Arts held its annual general meeting with approximately 100 faculty and staff in attendance for this hybrid event. The day was an opportunity to recognize the significant contributions of some of our faculty members. The recipients of the "Faculty of Arts Research and Scholarship Mentorship Award" were **Carla MacLean** (Psychology) and **Asma Sayed** (English, Canada Research Chair, and VP, Office of Equity and Inclusive Communities). Both Carla and Asma were recognized for their research contributions and especially their collaborations with students. Through their mentorship, both have helped to empower students through encouraging their critical thinking, conference presentations, and publications.

Dr. Asma Sayed and Kyle Matsuba

Mariana Gatzeva and Don Lett

The "Dean of Arts Service Award" recipient was **Mariana Gatzeva** (Sociology). Mariana has worked tirelessly for many years on departmental and faculty-level committees. She was a co-leader on the development of the first-ever Arts Research Plan and is currently chairing the Arts Standing Committee on Curriculum. Congratulations, Carla, Asma, and Mariana, and thank you for all your contributions to the Faculty of Arts and KPU!

The Faculty of Arts and International Student Success Committee completed an Open Educational Resource (OER) that was recently published in August 2025, entitled Faculty Guide for International Student Success: https://kpu.pressbooks.pub/internationalstudentsuccess/ . This Open Educational Resource has two purposes. First, it provides KPU instructors with practical resources that they can use to ensure the success of international students in their classroom. The second purpose is to provide international students a forum to share their experiences of being an International student at KPU. Congratulations to all faculty, students and staff who made this significant OER possible!

Faculty of Health

Global Health Field School – Sri Lanka
During the month of May 2025, eight BSN/BSN-AE students and an instructor travelled to Sri Lanka to participate in a global health field school. This particular field school was located in the southwestern town of Galle, home to the third largest hospital in Sri Lanka with 2,000 beds, 54 wards, and several specialized units.
Students in attendance actively took part in patient care activities, assisted medical staff, and observed specialized procedures. The level of involvement is based on the student's capabilities and rapport with local nurses, which allowed for hands-on experiences within their scope of nursing practice.

New TCM Herbal Dispensary Opens
In Summer 2024, it was announced that Kwantlen Polytechnic University (KPU) would offer Canada's first Bachelor of Traditional Chinese Medicine (TCM) degree. The new program uses KPU's existing TCM Clinic space, renovations to a new additional TCM classroom, along with the establishment of a brand-new TCM Herbal Dispensary. The dispensary provides dedicated space for students and faculty to prepare both raw and granulated herb prescriptions for patients seen in the TCM Clinic. It features equipment commonly found in modern TCM dispensaries, as well as tools used in traditional TCM practice. We are pleased to share that renovations were completed ahead of the Fall 2025 semester, and herbal remedy appointments are available to the public as of September 2, 2025.

Pinning Ceremonies for BSN, HCAP and GNIE
Throughout July and August 2025, students who completed the Bachelor of Science in Nursing, Health Care Assistant program, and Graduate Nurse Internationally Educated program participated in pinning ceremonies. Each of these events allowed the cohorts to share photos from their time at KPU and bring in traditional meals from their cultures to share.

BSN Tl'etinqox First Nation Guest Speaker
On July 29, 2025, Nursing students were joined by **Corinne Stone**, a respected member of the Tl'etinqox First Nation, who shared her perspectives on death and dying from an Indigenous worldview. Corinne is part of the Fraser Health Indigenous Health – Education, Training and Teachings team and brings over 30 years of experience in cultural healing, trauma counseling, and Indigenous child and family wellness.

TCM Graduation Celebration
On August 14, 2025, our latest cohort of Diploma in Traditional Chinese Medicine - Acupuncture grads were celebrated. This cohort is particularly noteworthy, as many of them will procced into our first cohort for the Bachelor of Traditional Chinese Medicine program this Fall.

Wilson School of Design
WSD New Student Orientation

On August 26, 2025 over 80 new students joined us for an engaging afternoon following KPU's morning Orientation. After welcoming remarks from the Dean's Office and faculty, students took part in the **WSD Superhero Design Challenge**, where mixed-program teams created superheroes to tackle real design student challenges. The event was energetic, creative, and helped students feel welcomed, connected, and ready to begin their programs.

Here's a short video of the event.

Product Design Students Receive Core77 Award

Third-year Product Design students received a **"Student Notable"** recognition in the **Core77 Design for Social Impact** category for their *Phoenix Clean Air Shelter* project. Designed to improve air quality and recovery conditions for wildland firefighters, the research-driven project offers a promising solution to support the health and well-being of fire crews.

Policy and Academic Affairs Team

Policy Review (Academic Year 2025-2026)

In compliance with the policy review requirements in GV2 and to support timely policy reviews and updates at KPU, the Policy and Academic Affairs (PAA) unit has prepared and submitted Policy Sponsor Reports for all policies scheduled for review in the 2025–2026 academic year to Policy Sponsors at KPU on June 18. A real-time PowerBI dashboard and policy status report are available for Policy Sponsors and the internal KPU community at the Policy and Academic Affairs SharePoint site under the section "Reports".

AC15 Digital Credentials (Non-Credit) (currently Micro-credentials)

Draft Policy and Procedure AC15 Digital Credentials (Non-Credit) were recommended by the Senate on June 23, 2025. The drafts will be sent to the Board Governance Committee on September 17, 2025 for recommendation, and to the Board of Governors for final approval on October 1, 2025. If approved by the Board, the new Policy and Procedure will be implemented on January 1, 2026.

In the coming months, the Curriculum Support unit, Teaching and Learning Commons, Office of the Registrar, Continuing and Professional Studies, and the Vice Chair of Senate will be meeting to discuss key issues and operational considerations in preparation for a January 1, 2026 implementation. Pending final approval by the Board in October.

Graduate Studies at KPU

The Graduate Studies Council continues to conduct business items in support of future graduate studies at KPU, which includes reviewing the council's by-laws, proposing a policy and regulations framework that supports future graduate studies at KPU, and discussing future master's programming opportunities and initiatives at the University. The PAA unit continues to conduct sector scans and internal consultations on other relevant topics of general regulations including minimum admission requirements, academic progress, and leave of absence.

The PAA has also completed a draft of the new KPU Graduate Student Handbook on the Pressbook platform in June 2025.

In the month of July 2025, PAA solicited feedback and input from Accessibility Services, Office of the Registrar, Office of Research Services, Security, Student Awards and Financial Assistance, Student Rights and Responsibilities Office, and **Dr. Fiona Whittington-Walsh**, Lead Advisor on Disability, Accessibility, and Inclusion. All feedback and suggestions have been incorporated in the current publication of the Handbook, which will be sent to the Graduate Studies Council for review at the September 8, 2025 meeting. For suggestions and feedback, please forward them to graduatestudies@kpu.ca.

The General Regulation on *Master's Capstone Project or Thesis Dialogue* received endorsement and recommendation from the Senate Standing Committee on Curriculum meeting on June 4, 2025 and were subsequently approved by Senate on June 23, 2025. Set to be implemented on September 1, 2026, this is the first general regulation for graduate studies at KPU.

It establishes a set of guidelines outlining the principles of the Dialogue and key aspects of a capstone project or thesis within a master's program at KPU. At its upcoming meeting on September 8, the council will review and consider two additional draft regulations on graduate studies academic progress and admission requirements.

Updates on the work of the Graduate Studies Council and its by-laws, as well as the meeting schedule and correspondences, are located on the Faculty of Graduate Studies' main website and SharePoint site.

Accessibility Project Update

The PAA unit continues to work on the various long-term tasks identified in the PAA Accessibility Project, which launched in June 2024. The goal of the project is to further enhance accessibility in the policy development realm at KPU.

During the summer months, PAA has, with support from the Marketing department, launched a revitalized Policy at KPU website that aims to enhance greater access and usability. PAA has also finalized the first version of the Policy Developer Guide document as a resource guide for the KPU community. This guide provides, in simpler and more accessible language, an overview of the policy development, revision, and elimination processes, addresses frequently asked questions, provides tips on consultation best practices, and offers guidance on plain language policy writing.

KPU Policy Blog, and Policies under consultation

Please visit the following link for a current list of Phase One and Phase Two postings on the KPU Policy Blog:

Policy Blog – Phase One and Two Postings

Please visit the following link for a list of Policies and Procedures currently in consultation and amendment stage (between Phase One and Phase Two):

Policies Currently Under Consultation SharePoint

Policy and Academic Affairs SharePoint site

PAA continues to work on updating its SharePoint site that will allow for more accessible sharing of relevant information and resources, including real-time policy status dashboard for Policy Sponsors, Policy Developers, and the KPU community.

Policy and Academic Affairs SharePoint

Communication and ongoing feedback

Questions and feedback can be directed to policy@kpu.ca (policy and academic initiatives) or graduatestudies@kpu.ca (graduate studies).

Curriculum Support Team

The Curriculum Support Team is pleased to announce that CourseLeaf 10 was launched on August 15, 2025 and is ready for use, with special thanks for the coordination of testing through the Office of the Registrar and IT. CIM Courses and CIM Programs training materials have been updated to reflect the new version of the software and are available on the Curriculum Hub. CourseLeaf Orientation and training sessions will be scheduled throughout the year and announced through Today@.

The team is available to provide sessions for groups or for individuals interested in customized training. For support with CIM Courses or CIM Programs, please contact oProCurriculum@kpu.ca

The Curricular Support team is supporting programs that wish to reduce barriers to courses caused by pre- and co-requisites through the requisite removal omnibus motions that will proceed through governance this fall. The Office of the Registrar and Office of the Provost proposed a simplified process for programs wishing to remove all requisites from courses that can be effective in the spring or summer term of 2026. The deadline for submission for spring was in August 2025, the deadline for proposing these changes to be effective Summer 2026 is October 15, 2025. Please contact oProCurriculum@kpu.ca for more information.

Academic Integrity Team

The Academic Integrity Team has been connecting with students through various mediums. In July, online and in-person mentor trainings were provided to the Melville School of Business mentors. On August 14, 2025, the Academic Integrity unit presented as part of the Virtual International New Student Live Orientation.
During the month of August 2025, the academic integrity student ambassadors hosted training sessions for the KPU Collective Peer Mentors and the KPU International Peer Mentors, where they shared tips and resources on how peer mentors can support their mentees. The Academic Integrity Team also tabled at the Fall 2025 KPU Welcomes You Orientations at the Langley, Richmond, Civic, and Surrey Campuses, and shared resources through interactive games and activities. A Draft Coach Workshop for students was hosted on September 2, 2025.

The team collaborated with the Orientation and Transitions department to include a video on tips to promote academic integrity in their Orientation Leader training. The team is also hosting a Gen AI and Academic Integrity Video contest from August 22 to September 15, 2025 to promote their new Gen AI Videos Series.

In the upcoming weeks, the team will be setting up a booth at KPU Welcome Week Events and presenting to classes about academic integrity and Draft Coach. Planning for Academic Integrity Month in October 2025 is also underway.
Two "Introduction to Policy ST2, Student Academic Integrity" workshops were held for faculty and staff in June 2025. The team continues to provide faculty consultations and support Deans' offices with investigations.

Continuing Professional Studies Team

The Continuing & Professional Studies Team continues to administer and process StrongerBC future skills grant (FSG) applications for the 2025-2026 term as well as supporting the start of Fall courses. There are currently 92 sections scheduled for the Fall 2025 term.

The CPS team will be hosting an information session on the StrongerBC future skills grant at KPU on September 25, 2025 to provide prospective learners insight about what the FSG program is, how to apply to access funding for eligible courses, and how CPS can support their professional and personal journey.

CPS will also be hosting another "CPS Workshop Part 1" for internal KPU community on October 15, 2025 to engage staff, administrators and faculty members to learn about CPS including the CPS strategic plans, members of the team, and how to propose and offer a CPS course.

Flexible Learning Office

As part of its ongoing efforts to build meaningful partnerships with the KPU community, the Flexible Learning Office (FLO) has initiated outreach to two community organizations – Progressive Intercultural Community Services Society (PICS) and Umoja Operation Compassion Society, as well as one private college, Western Community College. The outreach aims to explore areas of potential collaboration that align with KPU's objectives: attracting more learners, creating referral pathways into KPU programs, and demonstrating our commitment to supporting mature and non-traditional learners in accessing higher education opportunities.

In addition to partnership development, FLO has expanded its marketing initiatives over the summer. This includes launching a revamp of the Flex website and running targeted digital advertising campaigns, which have successfully generated increased lead activity. Internal outreach to various KPU offices is also underway to raise awareness about the Rapid PLAR process and its benefits to students.

Work Integrated Learning Team
Lead Advisor on Work Integrated Learning Team
Dr. Larissa Petrillo

Working with the Marketing office, we have raised the visibility of Work-Integrated Learning at KPU with content on the main KPU landing page.

The student description links to the Work-Integrated Learning page which also connects to Co-operative Education.
The partner call-out links to a new Partner page. The Partner page describes Program Advisory Committees and also links to Work-Integrated Learning and Research with KPU.

The main landing page portrays KPU's profile for students and partners:

Enhance your education with workplace experience through co-op's, practicums, and hands-on opportunities with industry partners.

External Partners: Partner with KPU to tap into learning experiences connecting your organization with the next general of professionals.

In summary, we are pleased to have multiple avenues reinforcing some of KPU's greatest advantages in these visible digital spaces.

For any feedback on content or links, contact Larissa.Petrillo@kpu.ca.

Including All Citizens Team
Lead Advisor on Disability, Accessibility and inclusion
Dr. Fiona Whittington-Walsh

In addition to the work that supports Including All Citizens Pathway (IACP) and other initiatives, I have had a busy summer! Work continues on mentoring instructors and working on bringing IACP into both the Faculty of Trades and Technology and the Wilson School of Design.

We onboarded eight new IACP students and hosted a welcome pizza lunch in June 2025. The event also welcomed all returning IACP students. We held information sessions with Student Awards and Financial Assistance (SAFA) and the Registrar's Office to help facilitate funding applications and general systems navigation.

I attended the Inclusion BC Conference: Everyone Belongs in Richmond, in June 2025. The three-day event was co-hosted with Inclusion Canada. It was an excellent opportunity to speak with community partners, self- advocates, members of government, and Community Living BC, about the work we at KPU are doing to advance inclusion.

I have been in discussions with a consultant working for Community Living BC (CLBC), a Crown corporation that funds support for people 19 years or older who have an intellectual and/or developmental disability, on utilizing IACP courses as part of CLBC Leadership training initiatives.

Dr. Jennifer Hardwick, English, and myself completed an OER funded resource for instructors on teaching disability justice. The resource, IACP Critical Disability Pedagogy, can be found here: https://wordpress.kpu.ca/criticaldisabilitypedagogy/

My website documenting my research on Transforming Post-Secondary Education for Disabled Students and Deaf Students, including all the films we created is now available. The website, Academic Ableism in Higher Education, can be found here: https://wordpress.kpu.ca/aaps/

Over the summer I have organized two events to be held this Fall on the Surrey campus:

1. Community Inclusion Month Event: People with Disabilities and Institutionalization: History or Continued Reality? (Wednesday, October 15, 2025 11am-4pm at KPU, Surrey Conference Centre.)

This event is funded in part by the Barber Foundation and OEIC and is co-hosted by KPU, BC People's First, and BC's Self Advocate Leadership Network. The event will bring together members of the wider KPU community to acknowledge Community Inclusion Month. Key to the event is a special screening of People First of Canada's 2024 documentary, *These Four Walls*: A documentary on the Manitoba Developmental Centre. The film explores the history of institutionalization of people with disabilities.

Dr. Michael Bach will be giving a keynote address. After the film screening, there will be a panel discussion that will focus on Community Inclusion in British Columbia, past, present, and future.

Dr. Michael Bach (he/him) has undertaken research and development in Canada and internationally for over 35 years on ways to advance the full inclusion and human rights of persons with disabilities.

His research and publications cover disability theory, policy and practice in a range of areas including education, employment, and funding and delivery of community-based services. Michael's particular area of expertise is in legal capacity of people with intellectual disabilities.

BC Self-Advocate Leadership Network (SALN) is a Network made of self-advocates from leading organizations in the Lower Mainland, Vancouver Island and the North. The majority of SALN members are part of provincial self-advocacy and advisory groups. SALN is aware and interested in the BC self-advocate movement. All SALN members are well established and recognizable.

BC People First (BCPF) is a non-profit provincial organization that is part of the international PEOPLE FIRST movement. BCPF has been the independent voice of self-advocates in BC for over 40 years. We are a society made up of a group of BCPF Members from across British Columbia who want to make sure that people with intellectual and developmental disabilities are included and respected in our communities as full citizens. We do this by supporting each other to speak up for ourselves and by sharing advocacy skills with each other.

2. The Provost Speaker Series: **Dr. Rheanna Robinson**: Disability needs to be decolonized; How Indigenous knowledges can inform inclusive pedagogies of practice. (Wednesday, November 12, 2025 1-3pm at KPU, Surrey Conference Centre)

Dr. Rheanna Robinson is an Indigenous scholar and a member of the Manitoba Métis Federation. Diagnosed with multiple sclerosis in 1997, Dr. Robinson has lived with an evolving lens of disability for almost 30 years. She earned her Bachelor of Arts degree in History and First Nations Studies at UNBC in 2001, a Master of Arts degree in First Nations Studies at UNBC in 2007, and completed her PhD in Educational Studies at UBC in 2016. Critical Indigenous Disability Studies and disability-related advocacy and awareness are a primary focus of her life's work. **Dr. Robinson**'s research interests include: Indigenous Disability Studies, Indigenous Education; Indigenous Theory, Methods, and Indigenous-led Community-based Research.

Climate Strategy

The Draft KPU Climate Strategy: Vision, Values, and Strategic Priorities has been posted online since May 9, 2025 at https://wordpress.kpu.ca/climatestrategy/.

Since then, **Dr. Brett Favaro** (Climate Strategy Lead, and Dean of Science) has recorded 49 consultation interactions, including hosting open consultation sessions, presenting to committees and faculty councils, one-on-one meetings, and via feedback submitted in writing. Sessions have occurred on all KPU campuses and online.

Feedback on the first draft was extremely constructive. **Dr. Favaro** is presently synthesizing the input received into a revised draft, which will be posted online. Anyone who wishes to be kept updated on the Climate Strategy process can request updates through the "subscribe" button at https://wordpress.kpu.ca/climatestrategy/

People

Melville School of Business

- **Heather Harrison**, Dean *pro tem*, Melville School of Business, will be retiring from KPU on September 26, 2025.

- **Alia Somji** has been appointed as Dean *pro tem*, Melville School of Business, effective September 15, 2025.

Faculty of Science

- **Brett Favaro**, returned to the role of Dean, Faculty of Science in August 2025 after a one-year absence during which he led the building of KPU's Climate Strategy.

Office of the Provost

- **Amy Jeon** has completed her term in the role of Dean *pro tem*, Faculty of Science, and has been appointed to Special Advisor, Strategic Initiatives, effective September 1, 2025.

Congratulations to all!

Notable Meetings and Events Attended by the Provost's Office

- Attended the opening reception for *Future Makers: Chairs by New Designers*, at the Museum of Vancouver, an exhibit featuring the work of Wilson School of Design's Product Design students, June 19, 2025
- Attended the Leadership in Strategic Enrollment Management course in person, at Harvard University, Cambridge, MA, June 22-27, 2025
- On July 3, 2025, attended a Partnership Announcement regarding Surrey Hospitals Foundations official designation by the Government of BC and Fraser Health as the city's sole healthcare foundation
- Guru Nanak Institute of Global Studies/KPU, in-person meeting, held on July 9, 2025
- On July 15, 2025, attended a presentation on "Organization Transformation" by Education Advisory Board (EAB)
- Attended the EDI Action Plan Launch, July 22, 2025
- The Provost assumed the role of Acting President & Vice Chancellor, KPU, from July 23 – August 10, 2025
- Attended the KPU farm open house at the Richmond campus on July 24, 2025

- Meeting with the **Honourable Jessie Sunner**, Minister of Post Secondary Education and Future Skills, July 30, 2025
- Took part in Vancouver's Pride Parade, with KPU members, held on August 3, 2025
- BCcampus Steering committee meeting, held on August 7, 2025
- Cormack Consulting and KPU meeting, held on August 26, 2025
- Attended the "Nepali Literature as World Literature" symposium, co-convened by KPU scholars **Dr. Asma Sayed** and **Dr. Pushpa Raj Acharya**, August 27, 2025
- With **Peter Smailes**, VP Finance and Administration, hosted "Listening Tours" with the Faculty of Arts (August 27), Wilson School of Design (August 28), Faculty of Academic and Career Preparation (September 5), and Melville School of Business (September 9)
- Hosted hәṅ̓q̓әmiṅ̓әm̓ language learning taught by hәṅ̓q̓әmiṅ̓әm̓ Language Teacher, Fern Gabriel — Sesmelot, September 2, 9, and 23, 2025

Chair's Report to Senate
Senate Standing Committee on Curriculum
September 10, 2025

The Senate Standing Committee on Curriculum (SSCC) met on Teams on September 10, 2025.

Key Highlights:

- **Committee:** The committee has 15 voting seats with three vacant (MSoB & ACP), and 6 non-voting seats with one vacancy.
- **Welcome, Orientation & Norms:** After an icebreaking welcome and introduction session, members engaged in a thoughtful discussion on meeting norms and etiquette, including consent agenda for course outlines, cameras on, chat conduct, and the roles of the chair, members, and the Senate Office. SSCC members were invited and encouraged to attend the September Senate meeting.
- **Mandate Review:** The committee reviewed its mandate and membership in detail, raising questions around course outline changes that will inform the broader Senate review of committee structures this year.
- **Curriculum Business:** The committee proceeded with robust discussion and approval of curriculum items, including revised course outlines and subcommittee nominations.
- **Degree Quality Assessment Board (DQAB) Update:** Provost and VP Academic Designate, Meredith Laird, reported that recent program revisions were deemed not to constitute new degrees by the Degree Quality Assessment Board, allowing implementation to proceed. KPU will continue to follow the DQAB process which requires that all proposals that fall within the DQAB criteria for determination, will proceed through Senate governance with motions for approval 'pending DQAB approval".

SENATE
Agenda Number: *5.1*
Meeting Date: *September 29, 2025*
Presenter(s): *Catherine Schwichtenberg*

AGENDA TITLE: COURSE OUTLINES

ACTION REQUESTED: Motion

RECOMMENDED RESOLUTION

THAT Senate approves the September 2025 list of revised courses outlines.

COMMITTEE REPORT

On September 10, 2025, the Senate Standing Committee on Curriculum recommended that Senate approve the September 2025 list of revised courses outlines.

Attachments

1. Course Outlines, September 2025

Submitted by

Michelle Molnar, Administrative Coordinator, University Senate

Date submitted

September 18, 2025

Senate Standing Committee on Curriculum
September 10, 2025

Faculty	Department	Course Subject Code	Course Number	Course Title (insert hyperlink in this column)	Implementation Date (Enter as text)	Category	Attribute Requested? (QUAN, PATH, WI)	Date attribute was reviewed by subcommittee (to be filled in	Proponents/guests to be invited to speak at SSCC (Senate office will send guest invite)
Business	Business	PRLN	2010	Social Media for Public relations	1-Sep-26	Revised			Robin Cook Bondy
Arts	History	HIST	4405	Making Digital History	1-Sep-26	Revised			Kyle Jackson

All

KWANTLEN POLYTECHNIC UNIVERSITY
Senate

AGENDA TITLE: 2025 09 NOMINATIONS

ACTION REQUESTED: Motion

RECOMMENDED RESOLUTION

THAT Senate appoint the nominees listed on the *September 2025 Nominations to Senate Standing Committees*.

COMMITTEE REPORT

On September 16, 2025, the Senate Governance and Nominating Committee recommended that Senate appoint the nominees listed on the *September 2025 Nominations to Senate Standing Committees*.

Context and Background

The Senate Governance and Nominating Committee, aided by the Vice-Chair of Senate, has the mandate to nominate members to serve on Senate committee.

Consultations

1. Elected senators – Vice-Chair consults with new senators to choose a minimum of two Senate committees on which to serve per Senate Bylaw 1.10

2. Faculty Councils – for faculty member nominations

3. Provost and Vice President, Academic – for nominations of Deans and designates

4. Students – for statements of interest

5. Support staff – for statements of interest

6. Others who nominate designates or representatives

Attachments

1. 2025 09 Nominations

Submitted by

Sonia Orlu – Administrative Assistant, University Senate

Date submitted

September 16, 2025

NOMINATIONS TO SENATE STANDING COMMITTEES

DATE: September 2025

Committee	First Name	Last Name	Committee Role	KPU Faculty	Voting	Start Date	End Date	Nominated by
SSC Policy	Josephine	Chan	Designate, University Secretary		non-voting	30-Sep-25	31-Aug-28	University Secretary
SSC Policy	Shalini	Vanan	Respresentative, Student Services		Voting	30-Sep-25	31-Aug-28	VP, Students
SSc Program Review	Jennifer	Gao	Faculty Representative	Health	Voting	30-Sep-25	31-Aug-28	Expression of Interest
SSC Library	Matt	Heximer	Faculty Representative	Design	Voting	30-Sep-25	31-Aug-28	Faculty Council
SSC Research	Sue	Fairburn	Faculty Representative	Design	Voting	30-Sep-25	31-Aug-28	Faculty Council
SSC University Budget	Michael	Cober	Faculty Senator	Design	Voting	30-Sep-25	31-Aug-28	VC Senate

![KPU Kwantlen Polytechnic University Senate logo]

AGENDA TITLE: SEARCH ADVISORY COMMITTEE: APPOINTMENT OF ASSOCIATE DEAN, MELVILLE SCHOOL OF BUSINESS

ACTION REQUESTED: Motion

RECOMMENDED RESOLUTION

THAT Senate appoint the following members to the Search Advisory Committee for the appointment of the Associate Dean, Melville School of Business:

Student (one)
- **Sheena Dela Torre**

Regular faculty members (up to 6 members)
- **Wiktor Tutlewski**
- **Robin Cook Bondy**

COMMITTEE REPORT

On September 16, 2025, the Senate Governance and Nominating Committee recommended that Senate appoint the following members to the Search Advisory Committee for the appointment of the Associate Dean, Melville School of Business:

Student (one)

- Sheena Dela Torre

Regular faculty members (up to 6 members)

- Wiktor Tutlewski

- Robin Cook Bondy

Context and Background

In accordance with Policy HR20, *Search Advisory, Appointment and Re-appointment of Senior Academic Administrator Positions,* and its associated procedures, the Provost has requested Senate to appoint up to six faculty members and a student, to the Search Advisory Committee to renew the appointment of Associate Dean, Melville School of Business.

The committee may comprise:

    i)   Regular faculty members, two of whom are appointed by the Kwantlen Faculty Association and others appointed by the Senate to ensure representation by the Faculty of the Dean up to a maximum of eight faculty

    ii)   one student majoring in a program offered by the Faculty, appointed by the Senate

Key Messages

Meeting dates are tentatively scheduled to be on:

Orientation Meeting – Sept 29, 2025 - Virtual 12:30pm to 2:00pm	Interviews – October 28, 2025 – In Person 9:00am to 12:00pm
Longlist Meeting – October 10, 2025 - Virtual 1:00 pm to 3:00 pm	Interviews – November 7, 2025 – In Person 9:00 am to 5:00 pm
Shortlist Meeting - 23 October 2025 - Virtual 1:00 pm to 3:00 pm	Final SAC Meeting – 10 November 2025 1:00 to 3:00 pm

Attachments

1. Memo: Call for SAC Members – Appointment of Associate Dean, Melville School of Business

2. HR20, *Search Advisory, Appointment and Re-Appointment of Senior Academic Administrative Positions* Policy

3. HR20, *Search Advisory, Appointment and Re-Appointment of Senior Academic Administrative Positions* Procedures

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Submitted by

Sonia Orlu, Administrative Assistant - University Senate

Date submitted

September 16, 2025

MEMORANDUM

TO:	Senate
	Dr. Diane Purvey, Provost & VP Academic
	Mark Diotte, President, Kwantlen Faculty Association
	John Potter-Smith, BCGEU Support Staff
	Paramvir Singh, President & VP University Affairs, Kwantlen Student Association
CC:	Michelle Molnar, Administrative Coordinator, University Senate
	Sonia Orlu, Administrative Assistant, Senate
	Dervla Hagan, Executive Assistant, Office of Provost
	Kyla Meermann, Coordinator of Administrative Services, Kwantlen Faculty Association
	Karen Sikora, Human Resources Business Partner
	Dawn Bartnik, Talent Acquisition Specialist
FROM:	CHAIR – Heather Harrison – Dean (Pro Tem), Melville School of Business
DATE:	2 September 2025
SUBJECT:	**Appointment – Associate Dean, Melville School of Business**

KPU will commence a search for an Associate Dean, Melville School of Business in order to make a recommendation to the President as per Policy HR20.

As per Policy HR20 and related procedures for *Composition of Search Advisory Committees*, I am requesting that members of the Search Advisory Committee be appointed as soon as possible, as follows:

i.   regular faculty members, two of whom are appointed by the Kwantlen Faculty Association and others appointed by the Senate to ensure representation by the Faculty of the Associate Dean up to a maximum of eight faculty
ii.   one student majoring in a program offered by the Faculty, appointed by the Senate
iii. one student majoring in a program offered by the Faculty, appointed by the Kwantlen Student Association
iv. one regular BCGEU staff member from the Faculty, appointed by the BCGEU
v.   one excluded staff member from the Faculty, appointed by the Chair
vi. one Dean or Associate Dean from another Faculty appointed by the Provost

<u>Schedule:</u>

Orientation Meeting – Sept 29, 2025 - Virtual
12:30pm to 2:00pm

Longlist Meeting – October 10, 2025 - Virtual
1:00 pm to 3:00 pm

Shortlist Meeting - 23 October 2025 - Virtual
1:00 pm to 3:00 pm

Interviews – October 28, 2025 – In Person
9:00am to 12:00pm

Interviews – November 7, 2025 – In Person
9:00 am to 5:00 pm

Final SAC Meeting – 10 November 2025
1:00 to 3:00 pm

Please notify me, as Chair of the Search Advisory Committee and Dawn Bartnik, Talent Acquisition Specialist once the above appointments have been made by you or your representative group.

We would appreciate a response before Sept 16, 2025.

Sincerely,

Heather Harrison
Pro Tem Dean, Melville School of Business

SENATE
Agenda Number: *7.3*
Meeting Date: *Monday, September 29, 2025*
Presenter(s): *Sharmen Lee*

AGENDA TITLE: SEARCH ADVISORY COMMITTEE: APPOINTMENT OF ASSOCIATE DEAN, FACULTY OF SCIENCE

ACTION REQUESTED: Motion

RECOMMENDED RESOLUTION

THAT Senate appoint the following members to the Search Advisory Committee for the appointment of the Associate Dean, Faculty of Science:

Student (one)

- **Jujhar Singh**

Regular faculty members (up to 6 members)
- **Kaylee Magee**
- **Daniel Anvari**
- **Mehdi Salimi**

COMMITTEE REPORT

On September 19, 2025, the Senate Governance and Nominating Committee recommended that Senate appoint the following members to the Search Advisory Committee for the appointment of the Associate Dean, Faculty of Science:

Student (one)

-

Regular faculty members (up to 6 members)

- Kaylee Magee

- Daniel Anvari

- Mehdi Salimi

Context and Background

In accordance with Policy HR20, *Search Advisory, Appointment and Re-appointment of Senior Academic Administrator Positions,* and its associated procedures, the Provost has requested Senate to appoint up to six faculty members and a student, to the Search Advisory Committee to renew the appointment of Associate Dean, Faculty of Science.

The committee may comprise:

i)	*Regular faculty members, two of whom are appointed by the Kwantlen Faculty Association and others appointed by the Senate to ensure representation by the Faculty of the Dean up to a maximum of eight faculty*
ii)	*one student majoring in a program offered by the Faculty, appointed by the Senate*

Key Messages

Tentative meeting schedule is as follows:

- Orientation (Virtual) – 26 September 2025: 10:00 am to 11:30 am

- Longlist Meeting (Virtual) – 28 October 2025: 1:00 to 3:00 pm

- Shortlist Meeting (Virtual) – 12 Nov 2025: 1:30 pm to 3:30 pm

- Interviews (Virtual) – 17 November 2025: 9:00 am to 5:00 pm

    o 19 November 2025: 9:30 am to 4:30 pm

- Final SAC Meeting (Virtual) - 21 Nov 2025: 9:00 am to 11:00 am

Attachments

1. Memo: Call for SAC Members – Appointment of Associate Dean, Faculty of Science

2. HR20, *Search Advisory, Appointment and Re-Appointment of Senior Academic Administrative Positions* Policy

3. HR20, *Search Advisory, Appointment and Re-Appointment of Senior Academic Administrative Positions* Procedures

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Submitted by

Sonia Orlu, Administrative Assistant - University Senate

Date submitted

September 19, 2025

MEMORANDUM

TO:	Senate
	Dr. Diane Purvey, Provost & VP Academic
	Mark Diotte, President, Kwantlen Faculty Association
	John Potter-Smith, BCGEU Support Staff
	Paramvir Singh, President & VP University Affairs, Kwantlen Student Association
CC:	Michelle Molnar, Administrative Coordinator, University Senate
	Sonia Orlu, Administrative Assistant, Senate
	Dervla Hagan, Executive Assistant, Office of Provost
	Kyla Meermann, Coordinator of Administrative Services, Kwantlen Faculty Association
	Karen Sikora, Human Resources Business Partner
	Dawn Bartnik, Talent Acquisition Specialist
FROM:	CHAIR – Brett Favaro, Dean - Faculty of Science
DATE:	29 August 2025
SUBJECT:	**Appointment – Associate Dean, Faculty of Science**

KPU will commence a search for an Associate Dean, Faculty of Science in order to make a recommendation to the President as per Policy HR20.

As per Policy HR20 and related procedures for *Composition of Search Advisory Committees*, I am requesting that members of the Search Advisory Committee be appointed as soon as possible, as follows:

  i.   regular faculty members, two of whom are appointed by the Kwantlen Faculty Association and others appointed by the Senate to ensure representation by the Faculty of the Associate Dean up to a maximum of eight faculty
  ii. one student majoring in a program offered by the Faculty, appointed by the Senate
  iii. one student majoring in a program offered by the Faculty, appointed by the Kwantlen Student Association
  iv. one regular BCGEU staff member from the Faculty, appointed by the BCGEU
  v.   one excluded staff member from the Faculty, appointed by the Chair
  vi. one Dean or Associate Dean from another Faculty appointed by the Provost

<u>Schedule</u>

Orientation (Virtual) – 26 September 2025
10:00 am to 11:30 am

Longlist Meeting (Virtual) – 28 October 2025
1:00 to 3:00 pm

Shortlist Meeting (Virtual) – 12 Nov 2025

1:30 pm to 3:30 pm

Interviews (Virtual)

17 November 2025
9:00 am to 5:00 pm

19 November 2025
9:30 am to 4:30 pm

Final SAC Meeting (Virtual) - 21 Nov 2025
9:00 am to 11:00 am

Please notify me, as Chair of the Search Advisory Committee and Dawn Bartnik, Talent Acquisition Specialist once the above appointments have been made by you or your representative group.

We would appreciate a response by Sept 16, 2025.

Sincerely,

Brett Favaro
Dean, Faculty of Science

SENATE
Agenda Number: *7.4*
Meeting Date: *September 29, 2025*
Presenter(s): *Sharmen Lee*

AGENDA TITLE: BYLAW REVISION: GRADUATE STUDIES COUNCIL

ACTION REQUESTED: Motion

RECOMMENDED RESOLUTION

THAT Senate approve the revisions to the Graduate Studies Council bylaws.

COMMITTEE REPORT

On September 16, 2025, the Senate Governance and Nominating Committee recommended that Senate approve the revisions to the Graduate Studies Council bylaws.

Context and Background

On October 21, 2024, Senate approved the Graduate Studies Council (GSC) Bylaws in support of the establishment of the Faculty of Graduate Studies at KPU. The GSC Bylaws stipulates the membership composition of the GSC, which consists of the Dean of the Faculty (Chair), one faculty each from Melville School of Business, Faculty of Arts, Wilson School of Design, Faculty of Science, and Faculty of Health appointed on a 1-year term by the Provost on the recommendation of Faculties, and the Registrar or designate who is non-voting.

On April 3, 2025, the GSC passed a motion to revise its bylaws on membership composition. The revised membership composition will include a member representing KPU's Office of Research Services. This member will be appointed on a 1-year term by the Provost on the recommendation of the Office of Research Services.

On May 1, 2025, the GSC discussed extending the current council's membership to June 2026. This extension will align the 1-year term of membership with the academic year before new appointments or re-appointments are made for the next 1-year term. The council members supported the membership extension.

After the April meeting and following Senate's bylaw revision process, the proposed revisions to the GSC Bylaws were sent to the Vice-Chair of Senate and Chair of the Senate Governance and Nominating

Committee (SGNC) for review. They provided feedback on the proposed revisions, including the suggestion to establish a rule on membership extension in the bylaws.

On June 5, 2025, the Graduate Studies Council moved that the revised Graduate Studies Council Bylaw be recommended to Senate for approval.

Key Messages

Revisions include:

1. Addition of one (1) member representing the Office of Research Services to the Graduate Studies Council. This additional member will be appointed on a 1-year term by the Provost on the recommendation of the Office of Research Services.
2. Stipulate that the 1-year term of appointment may be renewed by the Provost for one additional 1-year term.

Consultations

1. Graduate Studies Council (April 3, 2025; June 5, 2025)
2. Office of Research Services
3. Chair of Senate Governance and Nominating Committee
4. Vice Chair of Senate

Attachments

1. Table of Change – Graduate Studies Council Bylaw Revision
2. Graduate Studies Council Bylaw – tracked change
3. Graduate Studies Council Bylaw - clean

Submitted by

Sonia Orlu – Administrative Assistant, University Senate

Date submitted

September 16, 2025

Original Article	Original wording (Deletions in **bold**)	Proposed wording (Additions in **bold**)	Rationale
2.a.ii.	One (1) faculty member each from Melville School of Business, Faculty of Arts, Wilson School of Design, Faculty of Science, and Faculty of Health, appointed on a 1-year term by the Provost on the recommendation of Faculties.	One (1) faculty member each from Melville School of Business, Faculty of Arts, Wilson School of Design, Faculty of Science, and Faculty of Health, appointed on a 1-year term by the Provost on the recommendation of Faculties, **which may be renewed by the Provost for one additional 1-year term.**	To establish a formal membership extension rule. With this rule established, the current council's membership could be extended to June 2026, aligning the 1-year term of membership with the academic year before new appointments or re-appointments are made for the next 1-year term.
2.a.		iii. One (1) member representing the Office of Research Services, appointed on a 1-year term by the Provost on the recommendation of the Office of Research Services,	Added to include 1 member representing KPU's Office of Research Services to the Graduate Studies Council to include representation from the areas of research.

Graduate Studies Council

Bylaws

Approved by Senate on October 21, 2024

PREAMBLE

Under the University Act of British Columbia, R.S.B.C. 1996, c. 468 ("the University Act"), Kwantlen Polytechnic University ("KPU") operates under a bi-cameral governance structure, with the Board of Governors and Senate responsible for University governance. Subject to the Board of Governors and Senate approval, the KPU Faculty of Graduate Studies ("FGS") Graduate Studies Council directs academic decisions relevant to the Faculty. The structure, composition, and powers and duties of the FGS are established by Sections 39-42 of the University Act.

DEFINITIONS

1. Terms used in these Bylaws follow the definitions established by the University Act, as applicable to KPU, with the following clarifications:

   a. Where the University Act uses a lower-case first letter in references to "faculty," "university," "senate," "board," "dean," "president," "vice chancellor," "registrar," and "chair," these Bylaws use an upper-case first letter.

   b. "the Faculty" means the Faculty of Graduate Studies;

   c. "Chair" or "Vice-Chair" means the Chair or Vice-Chair of the body named in the heading of a given section, unless otherwise specified;

   d. "faculty" or "faculty members" means, in alignment with the University Act of British Columbia, R.S.B.C. 1996, c. 468, Part 1 Section 1, persons employed by the University as an instructor, lecturer, assistant professor, associate professor, professor, or in an equivalent position designed by the Senate.

   e. "Members of the Faculty" means faculty members in the Graduate Studies Council.

   f. "Student" means, in alignment with the University Act of British Columbia, R.S.B.C. 1996, c. 468, Part 1 Section 1, a person who is presently enrolled at the University in a credit course or who is designated by resolution of the Senate as a student.

   g. "simple majority" means the threshold for decision consisting of more than one half the votes cast;

   h. "supermajority" means the threshold for decision consisting of two-thirds of votes cast.

GRADUATE STUDIES COUNCIL

1. Powers and Duties of the Graduate Studies Council

   a. In conjunction with other relevant Senate Standing Committees, make recommendations to Senate on the following matters:

      i. full program proposal or program revision proposals at the master's level from a disciplinary Faculty,

ii.   academic standards for master's programming at the master's level, and

iii.   academic matters related to the Faculty of Graduate Studies.

b.   Request and consider reports relating to the academic affairs of the Faculty of Graduate Studies, of Senate Standing Committees, of Senate, and of the University.

2.   Membership of the Graduate Studies Council

a.   The membership of the Graduate Studies Council shall consist of:

i.   The Dean of the Faculty (Chair);

ii.   One (1) faculty member each from Melville School of Business, Faculty of Arts, Wilson School of Design, Faculty of Science, and Faculty of Health, appointed on a 1-year term by the Provost on the recommendation of Faculties, which may be renewed by the Provost for one additional 1-year term.

ii.iii.   One (1) member representing the Office of Research Services, appointed on a 1-year term by the Provost on the recommendation of the Office of Research Services, which may be renewed by the Provost for one additional 1-year term, and

iii.iv.   Registrar or designate, non-voting

b.   Chair of the Graduate Studies Council

i.   The Dean of the Faculty is the Chair of the Graduate Studies Council.

ii.   The Chair is a voting member of Graduate Studies Council. In the event of a tie, the Chair casts the deciding vote.

c.   Vice Chair of the Graduate Studies Council

i.   A Vice Chair may be elected from the voting members of the Graduate Studies Council

3.   Conduct of Graduate Studies Council Business

a.   General Rules

i.   Robert's Rules of Order shall normally govern the conduct of all Graduate Studies Council meetings. Such matters on which these Bylaws lay down specific procedures shall be exempted from the foregoing.

ii.   The Chair may recognize non-members on any matter of business.

iii.   The Graduate Studies Council may invite guests to make presentations to Graduate Studies Council meetings and to answer questions related to their presentations.

iv.   Any member may resign from Graduate Studies Council by giving the Chair notice in writing.

v.   Any voting member who will be absent from a meeting must provide the Chair with advance written notice of the absence.

b.   Frequency

      i. The Graduate Studies Council shall normally have at least six (6) regular meetings per academic year. The schedule for such meetings shall be set by the beginning of the academic year. Notice of any changes made to this schedule will normally be sent to the members of Graduate Studies Council at least fourteen (14) days in advance of the next meeting.

c. Notice of Meetings

      i. Notice of meetings will normally be sent to members of the Graduate Studies Council at least seven days in advance of a meeting.

d. Extraordinary Meetings

      i. In cases of urgency, extraordinary meetings of Graduate Studies Council may be called by the Chair of Graduate Studies Council or by a supermajority vote at a duly called meeting of Graduate Studies Council, or at the written request of two-thirds of Graduate Studies Council members.

      ii. Notice of an extraordinary meeting of Graduate Studies Council shall be sent to the members of Graduate Studies Council at least seven (7) days in advance of a meeting.

e. The Process of Business

      i. The normal process of business at meetings of Graduate Studies Council shall be set by the Chair in consultation with Graduate Studies Council members.

f. Quorum

      i. A quorum of Graduate Studies Council is a simple majority of the voting members in the Graduate Studies Council.

      ii. Any business conducted at a meeting where there is no quorum present will be considered as unofficial and subject to ratification at the next meeting held where a quorum is present. Any communication coming out of a meeting where no quorum was present shall be prefaced with a clear indication that the communication is subject to ratification.

g. Majority

      i. Unless specified otherwise in these Bylaws, a simple majority vote shall be required to pass resolutions.

      ii. The Graduate Studies Council may decide at any time by a simple majority vote that a whole meeting or any part of a meeting be held *in camera* (privately).

h. Electronic Voting between Meetings

      i. Electronic voting between meetings is permitted, in accordance with the Operational Procedures of the Senate bylaws.

i. Open Meetings

      i. Meetings of the Graduate Studies Council shall normally be open to observers.

j. *In Camera* Meetings

        i. The Graduate Studies Council may decide at any time, by the Chair or simple majority vote of those present, that a whole meeting or any part of a meeting be held in camera.

   k. Minutes

        i. Minutes of open Graduate Studies Council meetings shall be recorded and made available to the University community.

   l. Documents

        i. All documents presented to Graduate Studies Council shall normally be available to the University community. The Chair may, subject to ratification by a simple majority vote of Graduate Studies Council, stipulate that a document be confidential, in which case the document shall be made available in advance only to members of Graduate Studies Council and, if appropriate, the Senate.

Graduate Studies Council

Bylaws

Approved by Senate on October 21, 2024

<u>**PREAMBLE**</u>

Under the University Act of British Columbia, R.S.B.C. 1996, c. 468 ("the University Act"), Kwantlen Polytechnic University ("KPU") operates under a bi-cameral governance structure, with the Board of Governors and Senate responsible for University governance. Subject to the Board of Governors and Senate approval, the KPU Faculty of Graduate Studies ("FGS") Graduate Studies Council directs academic decisions relevant to the Faculty. The structure, composition, and powers and duties of the FGS are established by Sections 39-42 of the University Act.

<u>**DEFINITIONS**</u>

1. Terms used in these Bylaws follow the definitions established by the University Act, as applicable to KPU, with the following clarifications:

    a. Where the University Act uses a lower-case first letter in references to "faculty," "university," "senate," "board," "dean," "president," "vice chancellor," "registrar," and "chair," these Bylaws use an upper-case first letter.

    b. "the Faculty" means the Faculty of Graduate Studies;

    c. "Chair" or "Vice-Chair" means the Chair or Vice-Chair of the body named in the heading of a given section, unless otherwise specified;

    d. "faculty" or "faculty members" means, in alignment with the University Act of British Columbia, R.S.B.C. 1996, c. 468, Part 1 Section 1, persons employed by the University as an instructor, lecturer, assistant professor, associate professor, professor, or in an equivalent position designed by the Senate.

    e. "Members of the Faculty" means faculty members in the Graduate Studies Council.

    f. "Student" means, in alignment with the University Act of British Columbia, R.S.B.C. 1996, c. 468, Part 1 Section 1, a person who is presently enrolled at the University in a credit course or who is designated by resolution of the Senate as a student.

    g. "simple majority" means the threshold for decision consisting of more than one half the votes cast;

    h. "supermajority" means the threshold for decision consisting of two-thirds of votes cast.

<u>**GRADUATE STUDIES COUNCIL**</u>

1. Powers and Duties of the Graduate Studies Council

    a. In conjunction with other relevant Senate Standing Committees, make recommendations to Senate on the following matters:

        i. full program proposal or program revision proposals at the master's level from a disciplinary Faculty,

      ii.   academic standards for master's programming at the master's level, and

      iii. academic matters related to the Faculty of Graduate Studies.

  b. Request and consider reports relating to the academic affairs of the Faculty of Graduate Studies, of Senate Standing Committees, of Senate, and of the University.

2. Membership of the Graduate Studies Council

  a. The membership of the Graduate Studies Council shall consist of:

      i.   The Dean of the Faculty (Chair);

      ii. One (1) faculty member each from Melville School of Business, Faculty of Arts, Wilson School of Design, Faculty of Science, and Faculty of Health, appointed on a 1-year term by the Provost on the recommendation of Faculties, which may be renewed by the Provost for one additional 1-year term.

      iii. One (1) member representing the Office of Research Services, appointed on a 1-year term by the Provost on the recommendation of the Office of Research Services, which may be renewed by the Provost for one additional 1-year term, and

      iv. Registrar or designate, non-voting

  b. Chair of the Graduate Studies Council

      i.   The Dean of the Faculty is the Chair of the Graduate Studies Council.

      ii. The Chair is a voting member of Graduate Studies Council. In the event of a tie, the Chair casts the deciding vote.

  c. Vice Chair of the Graduate Studies Council

      i.   A Vice Chair may be elected from the voting members of the Graduate Studies Council

3. Conduct of Graduate Studies Council Business

  a. General Rules

      i.   Robert's Rules of Order shall normally govern the conduct of all Graduate Studies Council meetings. Such matters on which these Bylaws lay down specific procedures shall be exempted from the foregoing.

      ii. The Chair may recognize non-members on any matter of business.

      iii. The Graduate Studies Council may invite guests to make presentations to Graduate Studies Council meetings and to answer questions related to their presentations.

      iv. Any member may resign from Graduate Studies Council by giving the Chair notice in writing.

      v.   Any voting member who will be absent from a meeting must provide the Chair with advance written notice of the absence.

  b. Frequency

      i.   The Graduate Studies Council shall normally have at least six (6) regular meetings per academic year. The schedule for such meetings shall be set by the beginning of the academic year. Notice of any changes made to this schedule will normally be sent to the members of Graduate Studies Council at least fourteen (14) days in advance of the next meeting.

c. Notice of Meetings

      i.   Notice of meetings will normally be sent to members of the Graduate Studies Council at least seven days in advance of a meeting.

d. Extraordinary Meetings

      i.   In cases of urgency, extraordinary meetings of Graduate Studies Council may be called by the Chair of Graduate Studies Council or by a supermajority vote at a duly called meeting of Graduate Studies Council, or at the written request of two-thirds of Graduate Studies Council members.

      ii.   Notice of an extraordinary meeting of Graduate Studies Council shall be sent to the members of Graduate Studies Council at least seven (7) days in advance of a meeting.

e. The Process of Business

      i.   The normal process of business at meetings of Graduate Studies Council shall be set by the Chair in consultation with Graduate Studies Council members.

f. Quorum

      i.   A quorum of Graduate Studies Council is a simple majority of the voting members in the Graduate Studies Council.

      ii.   Any business conducted at a meeting where there is no quorum present will be considered as unofficial and subject to ratification at the next meeting held where a quorum is present. Any communication coming out of a meeting where no quorum was present shall be prefaced with a clear indication that the communication is subject to ratification.

g. Majority

      i.   Unless specified otherwise in these Bylaws, a simple majority vote shall be required to pass resolutions.

      ii.   The Graduate Studies Council may decide at any time by a simple majority vote that a whole meeting or any part of a meeting be held *in camera* (privately).

h. Electronic Voting between Meetings

      i.   Electronic voting between meetings is permitted, in accordance with the Operational Procedures of the Senate bylaws.

i. Open Meetings

      i.   Meetings of the Graduate Studies Council shall normally be open to observers.

j. *In Camera* Meetings

> i. The Graduate Studies Council may decide at any time, by the Chair or simple majority vote of those present, that a whole meeting or any part of a meeting be held in camera.

k. Minutes

> i. Minutes of open Graduate Studies Council meetings shall be recorded and made available to the University community.

l. Documents

> i. All documents presented to Graduate Studies Council shall normally be available to the University community. The Chair may, subject to ratification by a simple majority vote of Graduate Studies Council, stipulate that a document be confidential, in which case the document shall be made available in advance only to members of Graduate Studies Council and, if appropriate, the Senate.

KWANTLEN POLYTECHNIC UNIVERSITY
Senate

AGENDA TITLE: FACULTY BYLAW REVISION: FACULTY OF ACADEMIC AND CAREER PREPARATION

ACTION REQUESTED: Motion

RECOMMENDED RESOLUTION

THAT Senate approve the revisions to the Faculty of Academic and Career Preparation bylaws.

COMMITTEE REPORT

On September 16, 2025, the Senate Governance and Nominating Committee recommended that Senate approve the revisions to the Faculty of Academic and Career Preparation bylaws.

Context and Background

1. The Faculty of Academic and Career Preparation reviewed its Bylaws and found unclear language and terminology used to describe its responsibilities.

2. The Standing Committee for Academic Planning and Priorities was tasked with reviewing its contents and improving its clarity and consistency of references.

3. Each Standing Committee was tasked with the revision of its mandate, responsibilities, and membership to be included in the Revised Bylaws.

4. The Revised Bylaws were presented before the Faculty of the Whole in its Business Meeting held on December 10, 2024, and was unanimously approved.

Consultations

1. Faculty of Academic & Career Preparation Standing Committee for Academic Planning and Priorities

2. Faculty of Academic & Career Preparation of the Whole

Attachments

1.   May 28th ACP Bylaws with tracked revisions
2.   May 28th Revisions Table
3.   May 28th ACP Bylaws Clean Copy

Submitted by

Sonia Orlu – Administrative Assistant, University Senate

Date submitted

May 29, 2025

Bylaws of the Faculty of Academic and Career Preparation

Bylaws of the Faculty of Academic and Career Preparation

Powers and Duties of the Faculty

1. The powers and duties of the Faculty of Academic and Career Preparation ("Faculty") are established in part by the University Act, which currently describes the Faculty as having the power and duty:

   a. to make rules governing its proceedings, including the determining of the quorum necessary for the transaction of business,

   b. to provide for student representation in the meetings and proceedings of the Faculty,

   c. subject to this Act and to the approval of the Senate, to make rules for the government, direction and management of the Faculty and its affairs and business,

   d. to determine, subject to the approval of the Senate, the courses of instruction in the Faculty,

   e. subject to an order of the President to the contrary, to prohibit lecturing and teaching in the Faculty by persons other than appointed members of the teaching staff of the Faculty and persons authorized by the Faculty, and to prevent lecturing or teaching so prohibited,

   f. subject to the approval of the Senate, to appoint for the examinations in each Faculty examiners, who, subject to an appeal to the Senate, must conduct examinations and determine the results,

   g. to deal with and, subject to an appeal to the Senate, to decide on all applications and memorials by students and others in connection with their respective faculties,

   h. generally, to deal with all matters assigned to it by the Board or the Senate, and,

   i. to form standing committees, and special committees from time to time as may be applicable, for the conduct of its affairs and business, and to empower such committees, where advisable, to report directly to the appropriate committee(s) of Senate.

2. A general rule made by the Faculty is not effective or enforceable until a copy has been sent to the Senate and the Senate has given its approval.

Faculty Membership

3. Membership of the Faculty of Academic and Career Preparation consists of

    a. All those employed within the Faculty of Academic and Career Preparation as an instructor, or an equivalent position designated by the Senate,

    b. The Dean of the Faculty,

    c. Associate Dean(s) of the Faculty,

    d. Divisional Business Manager,

    e. The Registrar, or designate, who is non-voting.

4. The Faculty of Academic and Career Preparation endorses the principle of student participation in Faculty decision-making and will reflect this in the constitution of its Faculty Council ("Council") and Standing Committees.

5. The Faculty of Academic and Career Preparation endorses the principle of support staff participation in Faculty decision making and will reflect this in the constitution of its Faculty Council and Standing Committees.

6. The Dean is the Chair of the Faculty.

7. The Chair of Council shall hold the position of Vice-Chair of the Faculty ex officio.

Conduct of Business of the Faculty

8. The Faculty will have at least one regular meeting per academic year.

9. In cases of urgency, extraordinary meetings of the Faculty ~~may~~shall be called by the Chair or the Vice-Chair of the Faculty.

10. Notice of a meeting of the Faculty will be sent to the members of the Faculty at least seven days in advance of a meeting.

11. The normal process of business at meetings of the Faculty shall be set by the Chair.

12. The quorum for meetings of the Faculty is ~~50% +1~~ the majority of its voting members.

13. Robert's Rules of Order shall normally govern the conduct of all Faculty meetings, subject to interpretation by the Chair. Such matters on which these Bylaws lay down specific procedures will be excepted from the foregoing.

14. To pass a resolution, a vote from the majority of voting membership is required, except in the case of adoption of or amendments to these Bylaws, which requires a two-thirds majority vote.

15. Meetings of the Faculty will normally be open to observers.

16. The Chair may recognize non-members on any matter of business.

17. The Faculty may decide at any time, by a majority vote of those present and voting, that a whole meeting or any part of a meeting be held *in camera*.

18. Minutes of open meetings of the Faculty will be recorded and distributed to the University.

19. All documents presented to the Faculty shall normally be regarded as public. Nevertheless, the Chair may declare a document confidential, in which case the document will be made available in advance only to members of the Faculty and, if appropriate, the Senate.

Powers and Duties of Faculty Council

20. The powers and duties of Council, hereinafter referred to as Council, are delegated by the Faculty of Academic and Career Preparation (ACP); unless otherwise addressed in these Bylaws, Council has all the powers and duties ascribed to the Faculty by the University Act, and by the Board of Governors and Senate of the University.

21. Council shall make governance rules and regulations for the business of Council, including the creation of committees and the quorum necessary for conducting the business of its committees.

22. Council shall address all matters related to the business of Council that Faculty members bring forward to it.

23. Council shall address all matters related to the business of Council that the Senate, the Board of Governors, or the President assigns to it.

24. Appropriate representation of Faculty members shall be provided for in Council meetings and proceedings.

25. Council is responsible to ensure that appropriate student assessment practices and procedures (e.g., those related to entrance and placement) are maintained and followed.

26. Council shall make recommendations to Senate or other bodies within the University concerning the addition or deletion of courses of instruction, plans, and/or programs.

27. Council advises Senate in any matter, academic or otherwise, that affects the interests of ACP.

28. Council advises the President in any matter, academic or otherwise, that affects the interests of ACP.

29. Council nominates candidates for honorary credentials and awards.

30. Council may, by a two-thirds majority vote, recommend to the Dean that an extraordinary meeting of the Faculty be called to address a matter forwarded by Council to the Faculty for decision or advice.

31. Council may recommend changes to these Bylaws or those pertaining to Standing Committees of the Faculty. These recommendations must be approved by the Faculty and by Senate as required.

Faculty Council Membership

32. Council operates as a representative council which reports annually to the Faculty.

33. All those appointed to positions within the Faculty (as of September each year) are eligible for election to Council.

34. Representation by members of the Faculty is to be distributed between departments based on the size and composition of the department.

    a. Each department determines the process for choosing, appointing, or electing its own Council representatives with the exception of one position, which is held by the department Chair.

    b. Each department will inform the Nominations and Governance Committee of the process.

    c. Where there are Co-Chairs for a department, each Chair or both Co-Chairs may attend Council meetings, but only one Chair may vote, except where the second Co-Chair has an elected/appointed voting position on Council.

35. ACP's Senators are ex-officio non-voting.

35.36. One voting seat for support staff.

36.37. One Upgrading Advisor, assigned to Council by the Dean, ex officio, non-voting.

37.38. Composition of Council will be reviewed annually in September, or as deemed necessary by Council or the Nominations and Governance Committee, to consider growth and other factors that may affect representation.

38.39. Each department shall nominate one student candidate. These nominations will go forward to the Nominations and Governance Committee, which shall recommend two representatives to the elected and ex officio members of Council for endorsement. The student nominees must be current students or alumni of the nominating department.

Role and Term of Members of Faculty Council

39.40. Members of Council, in their function as members of this body, do not act as delegates of the bodies or constituencies from which they were drawn; rather, as members, all must serve the interest of the entire Faculty to the best of their ability.

40.41. University Policy HR1Senate Bylaw on Conflict of Interest applies.

41.42.	Elections or recommendations for Council shall normally occur in the Spring semester each year.

42.43.	The term of each elected member shall normally begin on September 1 and be two years. An elected member must have an appointment consistent with the length of term; however, term lengths may vary. Prior to any election, where applicable, a department may modify this term to ensure a staggering of terms and continuity of departmental representation. In no case may the term exceed three years.

43.44.	Any member may resign from Council by giving the Chair written notice.

44.45.	A Council seat will be declared vacant if the representative leaves the department or resigns.

45.46.	Any member who will be absent from a Council meeting shall notify the Chair prior to the meeting.

46.47.	The use of alternates is not allowed.

47.48.	The seat of any elected or appointed member who fails to attend three meetings of Council between September 1 and July 31 may be declared vacant by the Chair.

48.49.	Replacements to fill vacant seats will be elected or appointed according to the usual process and will serve the remaining term of office of the incumbent, at which point the normal election or appointment process will be followed.

49.50.	Council members will commit to serving on at least one standing committee, as set by Council. Members who do not serve on at least one standing committee may have their seat on Council declared vacant by the Chair.

Faculty Council Chair and Vice-Chair Roles

50.51.	Voting members of Council will elect one Chair from within the Council's voting membership. The election shall normally occur on or about September 1, and the normal term will be two years, or a shorter term corresponding with the Chair's Council term. The Chair is permitted to serve a maximum of two consecutive terms.

51.52.	As a voting member of Council, the Chair has the same voting rights as any other member; however, the Chair shall protect the impartiality of this position by exercising this right only when the vote would affect the outcome, in which case a vote may be cast by the Chair, or the Chair may abstain. If the Chair abstains, the results of the vote are announced without mention of the Chair's vote. In the case of a tie without the Chair's vote, the Chair may vote in the affirmative, and adopt the motion, or abstain, by which the motion is lost.

52.53.	Voting members of Council will elect a Vice-Chair from within Council's voting membership. The election shall normally occur on or about September 1, and the

normal term will be two years, or a shorter term corresponding to the Vice-Chair's Council term. The Vice-Chair is permitted to serve a maximum of two consecutive terms.

53.54.	The Vice-Chair will fulfill the duties of the Chair in the Chair's vacancy or absence and will assist in the performance of the Chair's duties.

54.55.	The Chair or Vice-Chair may be removed by a two-thirds majority vote of voting Council members present and voting at a meeting of the Council called expressly for this purpose and at which a quorum has been achieved.

55.56.	When necessary due to vacancy or absence of the Chair and Vice-Chair, the Dean shall serve as Chair pro tem.

Conduct of Business of Faculty Council

56.57.	Council will normally have at least six (6) regular meetings per academic year. A schedule of meetings will be set at the commencement of the academic year.

57.58.	In cases of urgency, extraordinary meetings ~~may~~shall be called by the Chair of Council or upon written request of two-thirds of the voting members of Council.

58.59.	Notice of meetings and proposed agendas will be provided to the Faculty at least seven days prior to the meeting.

59.60.	The quorum for meetings of Council ~~is 50% +1~~shall be a majority of the voting membership.

60.61.	Meetings where no quorum is formed may proceed but will be considered unofficial. Any proceedings will be subject to ratification at the next Council meeting which forms a quorum. Any communication resulting from a meeting where no quorum is formed will be prefaced with a clear indication that the communication is subject to ratification. In the event that quorum is not met when a motion is time-sensitive, voting on the motion may proceed via electronic means.

61.62.	Meetings shall normally be governed in conduct by Robert's Rules of Order. Such matters on which these Bylaws lay down specific procedures will be excepted from the foregoing.

62.63.	Electronic voting will be conducted according to the process outlined in Senate bylaw 2.15.

63.64.	Council will proceed with Faculty business at regularly scheduled Council meetings where there is a quorum. Council will have the right to delegate business to Standing Committees and ad hoc committees, which shall make any recommendations to Council for consideration.

64.65.	Council's agenda will be set by the Chair (or Vice-Chair) in consultation with the members of Council.

65.66.   To pass a resolution, meetings require a majority of the voting membership present at the meeting, except in the case of adoption of amendments to the Bylaws, for which a vote comprising two-thirds of the voting members of Council will be required. Any Bylaw amendment will be subject to ratification by the voting members of the Faculty and Senate as required.

66.67.   Meetings of Council will be open to all members of the Faculty and observers.

67.68.   From time to time Council may invite guests to present at Council meetings and to answer questions related to their presentations.

68.69.   Council may decide at any time, by majority vote of those present and voting, that an entire meeting or any part of the meeting be held *in camera.*

69.70.   All documents presented to Council shall normally be regarded as public. Council may by a two-thirds vote declare a document to be confidential.

70.71.   Minutes of Council meetings shall be recorded and made available to the University.

Committees of Faculty Council

71.72.   Committees of Council are restricted to making recommendations to Council, and may not assume any of the powers of Council unless they are expressly delegated within these Bylaws. Committees may be Standing or ad hoc committees. Only Standing Committees will be delegated Council authority.

72.73.   Council shall establish such committees, consisting of members and/or non-members, as needed and may specify the duties to be performed by such committees.

73.74.   The following Standing Committees shall report to and be governed by Council:

   a. Academic Planning and Priorities,

   b. Assessment and Testing,

   c. Communications,

   d. Curriculum,

   e. Nominations and Governance,

   f. Research and Scholarship.

74.75.   Standing Committees determine their membership as warranted; however, members of Standing Committees may include:

   a. faculty members from the Faculty,

   b. the Dean or designate,

   c. the Chair or the Vice-Chair of Council,

d. the Divisional Business Manager

e. two voting Council members, appointed by Council,

f. one student representative, where possible, appointed by Council;

g. additional membership from the Faculty, as deemed appropriate by Council or the standing committee (e.g., the ACP Educational Advisor for the Standing Committee on Curriculum).

75.76. Quorum for meetings of Faculty Council Standing Committees is 50% +1 shall be the majority of the total number of voting members.

76.77. Meetings where no quorum is formed may proceed but will be considered unofficial. Any proceedings will be subject to ratification at the next meeting which forms a quorum. Any communication coming out of a meeting where no quorum was present will be prefaced with a clear indication the communication is subject to ratification.

77.78. Any Committee member may resign from a committee by giving the Chair of the Committee written notice.

78.79. The Committee seat of a member who leaves the constituency from which that member has been appointed will be declared vacant.

79.80. All vacancies will be reported to the Standing Committee on Nominations and Governance.

Standing Committee on Academic Planning and Priorities

The mandate of the Standing Committee on Academic Planning and Priorities is to advise Council on the mission, educational goals, objectives, strategies, and priorities of the Faculty.

To fulfill this mandate, the Committee will:

a. advise Council on the establishment, revision or discontinuance of educational programs and other curricular changes;

b. advise Council on Pathway-related information and data;

c. advise Council on the establishment or discontinuance of departments of the Faculty;

d. advise Council on the terms of affiliation, articulation, and other contractual agreements with other post-secondary institutions or external organizations;

e. advise Council on processes for the development, review, implementation and communication of academic plans;

f. advise Council on the Faculty budget;

g. in consultation with the ACP Standing Committee on Research and Scholarship, advise Council on how research and scholarship within the Faculty may be facilitated,

h. review Program Review reports;

i. establish such subcommittees as needed to fulfill the Committee's responsibilities, as well as reporting mechanisms for these subcommittees; and

j. perform other duties as assigned by Council.

Membership

The Committee will have the following voting members:

a. Department Chairs plus 1 faculty member from each department;

b. 2 members of Council if not found among A;

c. Dean;

d. Associate Dean;

e. Divisional Business Manager;

f. One student representative appointed by Council.

The Committee Chair will be elected from the voting members of the Committee.

For Departments that have Co-Chairs, in the event that the named Co-Chair member cannot attend, the other Co-Chair can serve as a voting member for that Department.

Standing Committee on Assessment and Testing

The mandate of the Standing Committee on Assessment and Testing is to ensure that students entering programs in Academic and Career Preparation and other areas of the University are efficiently and effectively assessed and appropriately placed.

To fulfill this mandate, the Committee will:

a. Review/monitor best practices in English language proficiency assessments and make appropriate recommendations;

b. Liaise with Assessment and Testing Services, the English Department, and other areas of the university involved in assessment and testing;

c. Liaise with other areas of the University regarding placement assessments, including the ACP Dean's Office, Future Students' Office, Advising, KPU International, and Vice President, Students;

d. Review and revise documents related to placement assessments;

e. Request and review placement assessment data from departments, the Office of Planning and Accountability, or other areas of the University;

f. Review placement assessment information on the Assessment and Testing website and other areas of the KPU website to ensure clarity, accuracy and ease-of-use;

g. Establish such subcommittees as needed to fulfill the Committee's responsibilities such as the annual assessment standardization meeting for ENGL, EU, and ELS; and

h. Perform other duties as assigned by Council.

Membership

The Committee will have the following voting members:

a. Two faculty members from English Upgrading;

b. Two faculty members from English Language Studies;

c. ACP Academic Advisor;

d. Dean or designate;

e. One member of Council if not found among the above.

Participating or non-voting members ~~will~~may include representatives from the following:

a. English Department faculty member(s) preferably from the English Placement Test Committee;

b. Assessment and testing manager or designate;

c. Future Students' Office;

d. KPU International (Recruitment/Admissions and/or Advising twice per year).

The Committee Chair will be elected from the voting members of the Committee.

Standing Committee on Communications

The mandate of the Standing Committee on Communications is to help ensure ACP courses and programs are well-known so that potential students who need our programs can become aware of them and find them.

To fulfill this mandate, the Committee will:

a. work with the ACP Dean's Office, KPU Marketing and Communications, and Future Students' Office to identify marketing priorities and strategies to promote ACP offerings to relevant internal and external audiences;

b. report to the Council on Committee activities. The Committee Chair, or designate, may attend Council meetings for this purpose.

Membership

The Committee will have the following voting members:

a. Two members from each department within the Faculty;

b. The Dean or designate;

Participating or non-voting members ~~will~~may include representatives from the following:

a. Marketing and Communications;

b. Future Students' Office.

The Committee Chair will be elected from the voting members of the Committee.

Standing Committee on Curriculum

The mandate of the Standing Committee on Curriculum is to receive, review, and approve all course curriculum within ACP, and to recommend curriculum to Senate and its standing committees for approval.

To fulfill this mandate, the Committee will:

a. exercise the delegated authority of Council to receive, review, and approve all curricula offered for credit by the departments, and to recommend curricula to Senate and its appropriate Standing Committees for approval;

b. ensure that all curriculum materials are properly documented for approval;

c. review curricular and program components as brought forward by the ACP Departments including, but not limited to, prerequisite structures, class format, credit assignment, learning outcomes, learning activities, assessment models, and prior learning assessment processes, and make such recommendations to ACP Departments or Council as may be appropriate;

d. ensure that all curricula developed within the Faculty conform to University policies and procedures;

e. ensure appropriate consultation for courses;

f. receive and review Program Concept Papers and Full Program Proposals (or equivalent submissions) for new programs; consult with the Standing Committee on Academic Planning and Priorities, and report with recommendations to Council;

g. receive and review program revisions, and report with recommendations to Council;

h. review Pathway data on student success in ACP and undergraduate courses and advise Council, other KPU departments, or other relevant bodies as appropriate;

i. provide detailed minutes, including a list of curricula approved at each meeting of the

Curriculum Committee, for information, to the next scheduled meeting of Council;

j. attend/ensure attendance by each department at provincial articulation meetings and bring reports back to Council;

k. periodically review the Committee's mandate, composition, processes, and approval criteria and makes such recommendations to the Nominations and Governance Committee as may be appropriate;

l. establish such subcommittees as required to fulfill the Committee's responsibilities; and

m. perform other related duties as assigned by Council.

Membership

The Committee will have the following voting members:

a. Two faculty members from English Upgrading;

b. Two faculty members from English Language Studies;

c. Two faculty members from Access Programs;

d. ACP Academic Advisor;

e. Associate Dean, or designate;

f. One member of Council if not found among the above.

Participating or non-voting members ~~will~~may include representatives from the following:

a. Office of the Registrar Representative;

b. KPU International (Recruitment/Admissions and/or Advising).

The Committee Chair will be elected from the voting members of the Committee.

Standing Committee on Nominations and Governance

The mandate of the Standing Committee on Nominations and Governance is to advise Council on all matters related to Council processes and proceedings.

To fulfill this mandate, the Committee will:

a. advise Council on matters related to elections, including timelines for nominations, elections, and appointments as required to meet the needs of the Faculty, Council, and Standing Committees;

b. advise Council on matters related to awards and recognitions, including timelines for nominations and selection;

c. receive calls for nominations and ensure that nominations are made for all elections for the Faculty, Council, Senate, or other KPU committees, where necessary;

d. appoint or recommend members to serve on Council and Committees as outlined in these Bylaws;

e. advise Council on procedures for the recommendation and selection of Faculty representatives for University committees, and oversee these processes as requested by Council;

f. advise Council on matters related to duties of members and conflict of interest;

g. coordinate the work of Council Committees, especially where consultation between Committees is required;

h. regularly review the Bylaws of the Faculty of Academic and Career Preparation, and provide advice to Council, which will make any recommendations to the Faculty for approval;

i. review at least once every three years the configuration of Standing Committees, their membership, terms of reference, and their consultation and reporting relationships, and propose to Council any recommendations for change;

j. establish such subcommittees as required to fulfill the Committee's responsibilities; and

k. perform other duties as assigned by Council.

Membership

The Committee will have the following voting members:

a. Chair plus 1 faculty member from each department;

b. 2 members of Council if not found among A;

c. Dean or designate.

The Committee Chair will be elected from the voting members of the Committee.

Standing Committee on Research and Scholarship

The mandate of the Standing Committee on Research and Scholarship is to advise Council on how research and scholarship within the Faculty may be facilitated in support of the Faculty's mission, educational goals, objectives, strategies, and priorities and in recognition of the diversity of research and scholarship undertaken in various disciplines within the Faculty.

To fulfill this mandate, the Committee will:

a. celebrate exemplary research and scholarship through public recognition and dissemination;

b. advise on the planning and operation of research and scholarship initiatives;

c. review annually the Committee's mandate, composition, processes, and approval criteria and make such recommendations to the Standing Committee on Nominations and Governance as may be appropriate;

d. perform other duties as assigned by Faculty Council.

Membership

The Committee will have the following voting members:

a. 1 faculty member from each department;

b. 1 member of Council if not found among A;

c. Dean;

d. Associate Dean;

e. One student representative appointed by Council.

The Committee Chair will be elected from the voting members of the Committee.

Original Article	Original wording (Deletions in **bold**)	Proposed wording (Additions in **bold**)	Rationale
9.	In cases of urgency, extraordinary meetings of the Faculty **may** be called by the Chair or the Vice-Chair of the Faculty.	In cases of urgency, extraordinary meetings of the Faculty **shall** be called by the Chair or the Vice-Chair of the Faculty.	Intended action to occur.
12.	The quorum for meetings of the Faculty is **50% + 1** of voting members.	The quorum for meetings of the Faculty is **the majority** of **its** voting members.	Assignation to a majority.
35.		**ACP's Senators are ex-officio non-voting.**	Inclusion of ACP Senators.
41.	**University Policy HR1** on Conflict of Interest applies.	**Senate Bylaw** on Conflict of Interest applies.	Correction of where the "Conflict of Interest" can be found.
58.	In cases of urgency, extraordinary meetings **may** be called by the Chair of Council or upon written request of two-thirds of the voting members of Council.	In cases of urgency, extraordinary meetings **shall** be called by the Chair of Council or upon written request of two-thirds of the voting members of Council.	Intended action to occur.
60.	The quorum for meetings of Council **is 50% + 1** of the voting membership.	The quorum for meetings of Council **shall be a majority** of the voting membership.	Assignation to a majority.
76.	Quorum for meetings of Faculty Council Standing Committees **is 50% + 1** of the total number of voting members.	Quorum for meetings of Faculty Council Standing Committees **shall be the majority** of the total number of voting members.	Assignation to a majority.

	<u>Standing Committee on Assessment and Testing – Membership</u> Participating or non-voting members **will** include representatives from the following:	<u>Standing Committee on Assessment and Testing – Membership</u> Participating or non-voting members **may** include representatives from the following:	Participation of non-voting members will be optional.
	<u>Standing Committee Communications – Membership</u> Participating or non-voting members **will** include representatives from the following:	<u>Standing Committee on Communications – Membership</u> Participating or non-voting members **may** include representatives from the following:	Participation of non-voting members will be optional.
	<u>Standing Committee Curriculum – Membership</u> Participating or non-voting members **will** include representatives from the following:	<u>Standing Committee on Curriculum – Membership</u> Participating or non-voting members **may** include representatives from the following:	Participation of non-voting members will be optional.

Bylaws of the Faculty of Academic and Career Preparation

Bylaws of the Faculty of Academic and Career Preparation

Powers and Duties of the Faculty

1. The powers and duties of the Faculty of Academic and Career Preparation ("Faculty") are established in part by the University Act, which currently describes the Faculty as having the power and duty:

    a. to make rules governing its proceedings, including the determining of the quorum necessary for the transaction of business,

    b. to provide for student representation in the meetings and proceedings of the Faculty,

    c. subject to this Act and to the approval of the Senate, to make rules for the government, direction and management of the Faculty and its affairs and business,

    d. to determine, subject to the approval of the Senate, the courses of instruction in the Faculty,

    e. subject to an order of the President to the contrary, to prohibit lecturing and teaching in the Faculty by persons other than appointed members of the teaching staff of the Faculty and persons authorized by the Faculty, and to prevent lecturing or teaching so prohibited,

    f. subject to the approval of the Senate, to appoint for the examinations in each Faculty examiners, who, subject to an appeal to the Senate, must conduct examinations and determine the results,

    g. to deal with and, subject to an appeal to the Senate, to decide on all applications and memorials by students and others in connection with their respective faculties,

    h. generally, to deal with all matters assigned to it by the Board or the Senate, and,

    i. to form standing committees, and special committees from time to time as may be applicable, for the conduct of its affairs and business, and to empower such committees, where advisable, to report directly to the appropriate committee(s) of Senate.

2. A general rule made by the Faculty is not effective or enforceable until a copy has been sent to the Senate and the Senate has given its approval.

Faculty Membership

3. Membership of the Faculty of Academic and Career Preparation consists of

    a. All those employed within the Faculty of Academic and Career Preparation as an instructor, or an equivalent position designated by the Senate,

    b. The Dean of the Faculty,

    c. Associate Dean(s) of the Faculty,

    d. Divisional Business Manager,

    e. The Registrar, or designate, who is non-voting.

4. The Faculty of Academic and Career Preparation endorses the principle of student participation in Faculty decision-making and will reflect this in the constitution of its Faculty Council ("Council") and Standing Committees.

5. The Faculty of Academic and Career Preparation endorses the principle of support staff participation in Faculty decision making and will reflect this in the constitution of its Faculty Council and Standing Committees.

6. The Dean is the Chair of the Faculty.

7. The Chair of Council shall hold the position of Vice-Chair of the Faculty ex officio.

Conduct of Business of the Faculty

8. The Faculty will have at least one regular meeting per academic year.

9. In cases of urgency, extraordinary meetings of the Faculty shall be called by the Chair or the Vice-Chair of the Faculty.

10. Notice of a meeting of the Faculty will be sent to the members of the Faculty at least seven days in advance of a meeting.

11. The normal process of business at meetings of the Faculty shall be set by the Chair.

12. The quorum for meetings of the Faculty is the majority of its voting members.

13. Robert's Rules of Order shall normally govern the conduct of all Faculty meetings, subject to interpretation by the Chair. Such matters on which these Bylaws lay down specific procedures will be excepted from the foregoing.

14. To pass a resolution, a vote from the majority of voting membership is required, except in the case of adoption of or amendments to these Bylaws, which requires a two-thirds majority vote.

15. Meetings of the Faculty will normally be open to observers.

16. The Chair may recognize non-members on any matter of business.

17. The Faculty may decide at any time, by a majority vote of those present and voting, that a whole meeting or any part of a meeting be held *in camera*.

18. Minutes of open meetings of the Faculty will be recorded and distributed to the University.

19. All documents presented to the Faculty shall normally be regarded as public. Nevertheless, the Chair may declare a document confidential, in which case the document will be made available in advance only to members of the Faculty and, if appropriate, the Senate.

Powers and Duties of Faculty Council

20. The powers and duties of Council, hereinafter referred to as Council, are delegated by the Faculty of Academic and Career Preparation (ACP); unless otherwise addressed in these Bylaws, Council has all the powers and duties ascribed to the Faculty by the University Act, and by the Board of Governors and Senate of the University.

21. Council shall make governance rules and regulations for the business of Council, including the creation of committees and the quorum necessary for conducting the business of its committees.

22. Council shall address all matters related to the business of Council that Faculty members bring forward to it.

23. Council shall address all matters related to the business of Council that the Senate, the Board of Governors, or the President assigns to it.

24. Appropriate representation of Faculty members shall be provided for in Council meetings and proceedings.

25. Council is responsible to ensure that appropriate student assessment practices and procedures (e.g., those related to entrance and placement) are maintained and followed.

26. Council shall make recommendations to Senate or other bodies within the University concerning the addition or deletion of courses of instruction, plans, and/or programs.

27. Council advises Senate in any matter, academic or otherwise, that affects the interests of ACP.

28. Council advises the President in any matter, academic or otherwise, that affects the interests of ACP.

29. Council nominates candidates for honorary credentials and awards.

30. Council may, by a two-thirds majority vote, recommend to the Dean that an extraordinary meeting of the Faculty be called to address a matter forwarded by Council to the Faculty for decision or advice.

31. Council may recommend changes to these Bylaws or those pertaining to Standing Committees of the Faculty. These recommendations must be approved by the Faculty and by Senate as required.

Faculty Council Membership

32. Council operates as a representative council which reports annually to the Faculty.

33. All those appointed to positions within the Faculty (as of September each year) are eligible for election to Council.

34. Representation by members of the Faculty is to be distributed between departments based on the size and composition of the department.

    a. Each department determines the process for choosing, appointing, or electing its own Council representatives with the exception of one position, which is held by the department Chair.

    b. Each department will inform the Nominations and Governance Committee of the process.

    c. Where there are Co-Chairs for a department, each Chair or both Co-Chairs may attend Council meetings, but only one Chair may vote, except where the second Co-Chair has an elected/appointed voting position on Council.

35. ACP's Senators are ex-officio non-voting.

36. One voting seat for support staff.

37. One Upgrading Advisor, assigned to Council by the Dean, ex officio, non-voting.

38. Composition of Council will be reviewed annually in September, or as deemed necessary by Council or the Nominations and Governance Committee, to consider growth and other factors that may affect representation.

39. Each department shall nominate one student candidate. These nominations will go forward to the Nominations and Governance Committee, which shall recommend two representatives to the elected and ex officio members of Council for endorsement. The student nominees must be current students or alumni of the nominating department.

Role and Term of Members of Faculty Council

40. Members of Council, in their function as members of this body, do not act as delegates of the bodies or constituencies from which they were drawn; rather, as members, all must serve the interest of the entire Faculty to the best of their ability.

41. Senate Bylaw on Conflict of Interest applies.

42. Elections or recommendations for Council shall normally occur in the Spring semester

each year.

43. The term of each elected member shall normally begin on September 1 and be two years. An elected member must have an appointment consistent with the length of term; however, term lengths may vary. Prior to any election, where applicable, a department may modify this term to ensure a staggering of terms and continuity of departmental representation. In no case may the term exceed three years.

44. Any member may resign from Council by giving the Chair written notice.

45. A Council seat will be declared vacant if the representative leaves the department or resigns.

46. Any member who will be absent from a Council meeting shall notify the Chair prior to the meeting.

47. The use of alternates is not allowed.

48. The seat of any elected or appointed member who fails to attend three meetings of Council between September 1 and July 31 may be declared vacant by the Chair.

49. Replacements to fill vacant seats will be elected or appointed according to the usual process and will serve the remaining term of office of the incumbent, at which point the normal election or appointment process will be followed.

50. Council members will commit to serving on at least one standing committee, as set by Council. Members who do not serve on at least one standing committee may have their seat on Council declared vacant by the Chair.

Faculty Council Chair and Vice-Chair Roles

51. Voting members of Council will elect one Chair from within the Council's voting membership. The election shall normally occur on or about September 1, and the normal term will be two years, or a shorter term corresponding with the Chair's Council term. The Chair is permitted to serve a maximum of two consecutive terms.

52. As a voting member of Council, the Chair has the same voting rights as any other member; however, the Chair shall protect the impartiality of this position by exercising this right only when the vote would affect the outcome, in which case a vote may be cast by the Chair, or the Chair may abstain. If the Chair abstains, the results of the vote are announced without mention of the Chair's vote. In the case of a tie without the Chair's vote, the Chair may vote in the affirmative, and adopt the motion, or abstain, by which the motion is lost.

53. Voting members of Council will elect a Vice-Chair from within Council's voting membership. The election shall normally occur on or about September 1, and the normal term will be two years, or a shorter term corresponding to the Vice-Chair's Council term. The Vice-Chair is permitted to serve a maximum of two consecutive

terms.

54. The Vice-Chair will fulfill the duties of the Chair in the Chair's vacancy or absence and will assist in the performance of the Chair's duties.

55. The Chair or Vice-Chair may be removed by a two-thirds majority vote of voting Council members present and voting at a meeting of the Council called expressly for this purpose and at which a quorum has been achieved.

56. When necessary due to vacancy or absence of the Chair and Vice-Chair, the Dean shall serve as Chair pro tem.

Conduct of Business of Faculty Council

57. Council will normally have at least six (6) regular meetings per academic year. A schedule of meetings will be set at the commencement of the academic year.

58. In cases of urgency, extraordinary meetings shall be called by the Chair of Council or upon written request of two-thirds of the voting members of Council.

59. Notice of meetings and proposed agendas will be provided to the Faculty at least seven days prior to the meeting.

60. The quorum for meetings of Council shall be a majority of the voting membership.

61. Meetings where no quorum is formed may proceed but will be considered unofficial. Any proceedings will be subject to ratification at the next Council meeting which forms a quorum. Any communication resulting from a meeting where no quorum is formed will be prefaced with a clear indication that the communication is subject to ratification. In the event that quorum is not met when a motion is time-sensitive, voting on the motion may proceed via electronic means.

62. Meetings shall normally be governed in conduct by Robert's Rules of Order. Such matters on which these Bylaws lay down specific procedures will be excepted from the foregoing.

63. Electronic voting will be conducted according to the process outlined in Senate bylaw 2.15.

64. Council will proceed with Faculty business at regularly scheduled Council meetings where there is a quorum. Council will have the right to delegate business to Standing Committees and ad hoc committees, which shall make any recommendations to Council for consideration.

65. Council's agenda will be set by the Chair (or Vice-Chair) in consultation with the members of Council.

66. To pass a resolution, meetings require a majority of the voting membership present at the meeting, except in the case of adoption of amendments to the Bylaws, for which a

vote comprising two-thirds of the voting members of Council will be required. Any Bylaw amendment will be subject to ratification by the voting members of the Faculty and Senate as required.

67. Meetings of Council will be open to all members of the Faculty and observers.

68. From time to time Council may invite guests to present at Council meetings and to answer questions related to their presentations.

69. Council may decide at any time, by majority vote of those present and voting, that an entire meeting or any part of the meeting be held *in camera.*

70. All documents presented to Council shall normally be regarded as public. Council may by a two-thirds vote declare a document to be confidential.

71. Minutes of Council meetings shall be recorded and made available to the University.

Committees of Faculty Council

72. Committees of Council are restricted to making recommendations to Council, and may not assume any of the powers of Council unless they are expressly delegated within these Bylaws. Committees may be Standing or ad hoc committees. Only Standing Committees will be delegated Council authority.

73. Council shall establish such committees, consisting of members and/or non-members, as needed and may specify the duties to be performed by such committees.

74. The following Standing Committees shall report to and be governed by Council:

    a. Academic Planning and Priorities,

    b. Assessment and Testing,

    c. Communications,

    d. Curriculum,

    e. Nominations and Governance,

    f. Research and Scholarship.

75. Standing Committees determine their membership as warranted; however, members of Standing Committees may include:

    a. faculty members from the Faculty,

    b. the Dean or designate,

    c. the Chair or the Vice-Chair of Council,

    d. the Divisional Business Manager

    e. two voting Council members, appointed by Council,

    f. one student representative, where possible, appointed by Council;

g. additional membership from the Faculty, as deemed appropriate by Council or the standing committee (e.g., the ACP Educational Advisor for the Standing Committee on Curriculum).

76. Quorum for meetings of Faculty Council Standing Committees shall be the majority of the total number of voting members.

77. Meetings where no quorum is formed may proceed but will be considered unofficial. Any proceedings will be subject to ratification at the next meeting which forms a quorum. Any communication coming out of a meeting where no quorum was present will be prefaced with a clear indication the communication is subject to ratification.

78. Any Committee member may resign from a committee by giving the Chair of the Committee written notice.

79. The Committee seat of a member who leaves the constituency from which that member has been appointed will be declared vacant.

80. All vacancies will be reported to the Standing Committee on Nominations and Governance.

Standing Committee on Academic Planning and Priorities

The mandate of the Standing Committee on Academic Planning and Priorities is to advise Council on the mission, educational goals, objectives, strategies, and priorities of the Faculty.

To fulfill this mandate, the Committee will:

a. advise Council on the establishment, revision or discontinuance of educational programs and other curricular changes;

b. advise Council on Pathway-related information and data;

c. advise Council on the establishment or discontinuance of departments of the Faculty;

d. advise Council on the terms of affiliation, articulation, and other contractual agreements with other post-secondary institutions or external organizations;

e. advise Council on processes for the development, review, implementation and communication of academic plans;

f. advise Council on the Faculty budget;

g. in consultation with the ACP Standing Committee on Research and Scholarship, advise Council on how research and scholarship within the Faculty may be facilitated,

h. review Program Review reports;

i. establish such subcommittees as needed to fulfill the Committee's responsibilities, as well as reporting mechanisms for these subcommittees; and

j.   perform other duties as assigned by Council.

Membership

The Committee will have the following voting members:

a.   Department Chairs plus 1 faculty member from each department;

b.   2 members of Council if not found among A;

c.   Dean;

d.   Associate Dean;

e.   Divisional Business Manager;

f.   One student representative appointed by Council.

The Committee Chair will be elected from the voting members of the Committee.

For Departments that have Co-Chairs, in the event that the named Co-Chair member cannot attend, the other Co-Chair can serve as a voting member for that Department.

Standing Committee on Assessment and Testing

The mandate of the Standing Committee on Assessment and Testing is to ensure that students entering programs in Academic and Career Preparation and other areas of the University are efficiently and effectively assessed and appropriately placed.

To fulfill this mandate, the Committee will:

a.   Review/monitor best practices in English language proficiency assessments and make appropriate recommendations;

b.   Liaise with Assessment and Testing Services, the English Department, and other areas of the university involved in assessment and testing;

c.   Liaise with other areas of the University regarding placement assessments, including the ACP Dean's Office, Future Students' Office, Advising, KPU International, and Vice President, Students;

d.   Review and revise documents related to placement assessments;

e.   Request and review placement assessment data from departments, the Office of Planning and Accountability, or other areas of the University;

f.   Review placement assessment information on the Assessment and Testing website and other areas of the KPU website to ensure clarity, accuracy and ease-of-use;

g.   Establish such subcommittees as needed to fulfill the Committee's responsibilities such as the annual assessment standardization meeting for ENGL, EU, and ELS; and

h. Perform other duties as assigned by Council.

Membership

The Committee will have the following voting members:

a. Two faculty members from English Upgrading;

b. Two faculty members from English Language Studies;

c. ACP Academic Advisor;

d. Dean or designate;

e. One member of Council if not found among the above.

Participating or non-voting members may include representatives from the following:

a. English Department faculty member(s) preferably from the English Placement Test Committee;

b. Assessment and testing manager or designate;

c. Future Students' Office;

d. KPU International (Recruitment/Admissions and/or Advising twice per year).

The Committee Chair will be elected from the voting members of the Committee.

Standing Committee on Communications

The mandate of the Standing Committee on Communications is to help ensure ACP courses and programs are well-known so that potential students who need our programs can become aware of them and find them.

To fulfill this mandate, the Committee will:

a. work with the ACP Dean's Office, KPU Marketing and Communications, and Future Students' Office to identify marketing priorities and strategies to promote ACP offerings to relevant internal and external audiences;

b. report to the Council on Committee activities. The Committee Chair, or designate, may attend Council meetings for this purpose.

Membership

The Committee will have the following voting members:

a. Two members from each department within the Faculty;

b. The Dean or designate;

Participating or non-voting members may include representatives from the following:

a.   Marketing and Communications;

b.   Future Students' Office.

The Committee Chair will be elected from the voting members of the Committee.

Standing Committee on Curriculum

The mandate of the Standing Committee on Curriculum is to receive, review, and approve all course curriculum within ACP, and to recommend curriculum to Senate and its standing committees for approval.

To fulfill this mandate, the Committee will:

a.   exercise the delegated authority of Council to receive, review, and approve all curricula offered for credit by the departments, and to recommend curricula to Senate and its appropriate Standing Committees for approval;

b.   ensure that all curriculum materials are properly documented for approval;

c.   review curricular and program components as brought forward by the ACP Departments including, but not limited to, prerequisite structures, class format, credit assignment, learning outcomes, learning activities, assessment models, and prior learning assessment processes, and make such recommendations to ACP Departments or Council as may be appropriate;

d.   ensure that all curricula developed within the Faculty conform to University policies and procedures;

e.   ensure appropriate consultation for courses;

f.   receive and review Program Concept Papers and Full Program Proposals (or equivalent submissions) for new programs; consult with the Standing Committee on Academic Planning and Priorities, and report with recommendations to Council;

g.   receive and review program revisions, and report with recommendations to Council;

h.   review Pathway data on student success in ACP and undergraduate courses and advise Council, other KPU departments, or other relevant bodies as appropriate;

i.   provide detailed minutes, including a list of curricula approved at each meeting of the Curriculum Committee, for information, to the next scheduled meeting of Council;

j.   attend/ensure attendance by each department at provincial articulation meetings and bring reports back to Council;

k.   periodically review the Committee's mandate, composition, processes, and approval criteria and makes such recommendations to the Nominations and Governance Committee as may be appropriate;

l.   establish such subcommittees as required to fulfill the Committee's responsibilities; and

m.   perform other related duties as assigned by Council.

Membership

The Committee will have the following voting members:

a.   Two faculty members from English Upgrading;

b.   Two faculty members from English Language Studies;

c.   Two faculty members from Access Programs;

d.   ACP Academic Advisor;

e.   Associate Dean, or designate;

f.   One member of Council if not found among the above.

Participating or non-voting members may include representatives from the following:

a.   Office of the Registrar Representative;

b.   KPU International (Recruitment/Admissions and/or Advising).

The Committee Chair will be elected from the voting members of the Committee.

Standing Committee on Nominations and Governance

The mandate of the Standing Committee on Nominations and Governance is to advise Council on all matters related to Council processes and proceedings.

To fulfill this mandate, the Committee will:

a.   advise Council on matters related to elections, including timelines for nominations, elections, and appointments as required to meet the needs of the Faculty, Council, and Standing Committees;

b.   advise Council on matters related to awards and recognitions, including timelines for nominations and selection;

c.   receive calls for nominations and ensure that nominations are made for all elections for the Faculty, Council, Senate, or other KPU committees, where necessary;

d.   appoint or recommend members to serve on Council and Committees as outlined in these Bylaws;

e.   advise Council on procedures for the recommendation and selection of Faculty representatives for University committees, and oversee these processes as requested

by Council;

f.   advise Council on matters related to duties of members and conflict of interest;

g.   coordinate the work of Council Committees, especially where consultation between Committees is required;

h.   regularly review the Bylaws of the Faculty of Academic and Career Preparation, and provide advice to Council, which will make any recommendations to the Faculty for approval;

i.   review at least once every three years the configuration of Standing Committees, their membership, terms of reference, and their consultation and reporting relationships, and propose to Council any recommendations for change;

j.   establish such subcommittees as required to fulfill the Committee's responsibilities; and

k.   perform other duties as assigned by Council.

Membership

The Committee will have the following voting members:

a.   Chair plus 1 faculty member from each department;

b.   2 members of Council if not found among A;

c.   Dean or designate.

The Committee Chair will be elected from the voting members of the Committee.

Standing Committee on Research and Scholarship

The mandate of the Standing Committee on Research and Scholarship is to advise Council on how research and scholarship within the Faculty may be facilitated in support of the Faculty's mission, educational goals, objectives, strategies, and priorities and in recognition of the diversity of research and scholarship undertaken in various disciplines within the Faculty.

To fulfill this mandate, the Committee will:

a.   celebrate exemplary research and scholarship through public recognition and dissemination;

b.   advise on the planning and operation of research and scholarship initiatives;

c.   review annually the Committee's mandate, composition, processes, and approval criteria and make such recommendations to the Standing Committee on Nominations and Governance as may be appropriate;

d. perform other duties as assigned by Faculty Council.

Membership

The Committee will have the following voting members:

a. 1 faculty member from each department;

b. 1 member of Council if not found among A;

c. Dean;

d. Associate Dean;

e. One student representative appointed by Council.

The Committee Chair will be elected from the voting members of the Committee.

KWANTLEN POLYTECHNIC UNIVERSITY
Senate

Chair's Report to Senate
Joint Senate Standing Committee on Academic Planning and Priorities and University Budget
September 12, 2025

The joint committee met on Teams with good representation and dynamic member engagement, chaired by Catherine Schwichtenberg.

- **Committees:** SSCAPP has 15 voting seats with three vacant (Health, T&T, & MSOB), and 6 non-voting seats with one vacancy (chair of SSCUB). SSCUB has 17 voting seats with 3 vacant (ACP, MSOB, & WSOD) and 5 non-voting with one vacancy (CFO or designate)
- **Welcome, Orientation & Norms:** After an icebreaking welcome and introduction session, members engaged in a thoughtful discussion on meeting norms and etiquette, including cameras on, chat conduct, and the roles of the chair, members, and the Senate Office. Michelle Molnar, Administrative Coordinator for Senate Office updated the committee on agenda packages, submission deadlines, and the end of Onboard. All committee members were invited and encouraged to attend the September Senate meeting.
- **Mandate Review:** The committee reviewed its mandate and membership in detail, raising questions around course outline changes that will inform the broader Senate review of committee structures this year.
- **SSCAPP Business:** The committee proceeded with robust discussion regarding the Graduate Studies Leave of Absence Regulation, and look forward to its return next month.
- **SSCUB Business:** The committee was informed of Carley Hodgkinson's resignation, but nobody was quite ready to fill her large shoes and so Catherine will chair for now.

Respectfully,

Catherine Schwichtenberg

SENATE
Agenda Number: *8.1*
Meeting Date: *September 29, 2025*
Presenter(s): *Catherine Schwichtenberg*

AGENDA TITLE: ACADEMIC SCHEDULES: 2026/27, 2027/28, AND 2028/29

ACTION REQUESTED: Motion

RECOMMENDED RESOLUTION

THAT Senate approve the Academic Schedules for 2026/27, 2027/28, and 2028/29.

COMMITTEE REPORT

On September 12, 2025, the Senate Standing Committee on Academic Planning and Priorities confirmed that the submitted Academic Schedules comply with Policy AR17: Academic Schedule and Course Timetables, and recommended them to Senate for approval.

Context and Background

University Act

Sec 35.2 (6) states:

> *"The senate of a special purpose, teaching university must advise the board, and the board must seek advice from the senate, on the development of educational policy for the following matters:*
>
> *(h) the setting of the academic schedule."*

Policy AR 17: Academic Schedule and Course Timetables

The Academic Schedule and Course Timetables Procedures state, "The Academic Schedule will be presented each September to the Senate Standing Committee on Academic Planning and Priorities and subsequently reported to Senate and the Board of Governors." The guidelines within policy AR 17 are followed when establishing the Academic Schedules.

Key Messages

1. Approving Academic Schedules three years out allows for better institutional planning, and allows us to leverage a wider variety of integrated systems, in order to better support planning activities within the academic schedule.

2. The Academic Schedule allows for two non-instructional days in the first week of January for support new student orientation.

3. When a statutory holiday falls on a weekend, the following work day is observed as the statutory holiday. As such, some terms may experience a reduction of up to three instructional Mondays.

Attachments

1. 2026/27, 2027/28, 2028/29 Academic Year Schedules
2. [AR17: Academic Schedule and Course Timetable Policy](#)
3. [AR17: Academic Schedule and Course Timetable Procedures](#)
4. [AC4: Student Evaluation and Grading Policy](#)
5. [AC4: Student Evaluation and Grading Procedures](#)

Submitted by

Sonia Orlu – Administrative Assistant, University Senate

Date submitted

September 12, 2025

2026-27 Academic Year Schedule

KPU HOLIDAYS/CLOSURES

Labour Day	Mon, Sep 07, 2026	**Family Day**	Mon, Feb 15, 2027
National Day for Truth and Reconciliation	Wed, Sep 30, 2026	**Good Friday**	Fri, Mar 26, 2027
		Easter Monday	Mon, Mar 29, 2027
Thanksgiving	Mon, Oct 12, 2026	**Victoria Day**	Mon, May 24, 2027
Remembrance Day	Wed, Nov 11, 2026	**Canada Day**	Thu, Jul 01, 2027
Holiday Closure (*subject to approval*)	Dec 24, 2026 – Jan 03, 2027	**BC Day**	Mon, Aug 02, 2027

SUMMARY

Term	Duration *(first day of classes until final grade submission deadline)*
Fall 2026	Sep 08 – Dec 17, 2026
Spring 2027	Jan 06 – Apr 28, 2027
Summer 2027	May 10 – Aug 24, 2027

FULL TERM DATES

Term	Fall	Spring	Summer
Instructional Period			
First day of classes	Tue, Sep 08, 2026	Wed, Jan 06, 2027	Mon, May 10, 2027
Reading break		Mon, Feb 15-Sat, Feb 20, 2027	
Last day to withdraw	Fri, Dec 04, 2026	Tue, Apr 13, 2027	Mon, Aug 09, 2027
Last day of classes	Fri, Dec 04, 2026	Tue, Apr 13, 2027	Mon, Aug 09, 2027
Exam Period			
Final exams start	Mon, Dec 07, 2026	Thu, Apr 15, 2027	Wed, Aug 11, 2027
Final exams end	Tue, Dec 15, 2026	Fri, Apr 23, 2027	Thu, Aug 19, 2027
Grade Submission Deadline	Thu, Dec 17, 2026	Wed, Apr 28, 2027	Tue, Aug 24, 2027

Days of instruction (holidays /closures removed):

Term	Fall	Spring	Summer
Mondays	11	12	12
Tuesdays	13	13	13
Wednesdays	11	13	13
Thursdays	13	13	12
Fridays	13	12	13
Saturdays	12	13	13
TOTAL	**73**	**76**	**76**
Exam days	8	8	8

INTERSESSION DATES

Session One	Fall	Spring	Summer
Instructional Period			
First day of classes	Tue, Sep 08, 2026	Tue, Jan 06, 2027	Mon, May 10, 2027
Last day to withdraw	Mon, Oct 19, 2026	Sat, Feb 13, 2027	Mon, Jun 21, 2027
Last day of classes	Mon, Oct 19, 2026	Sat, Feb 13, 2027	Mon, Jun 21, 2027
Exam Period			
Final exams start	Wed, Oct 21, 2026	Tue, Feb 23, 2027	Wed, Jun 23, 2027
Final exams end	Fri, Oct 23, 2026	Thu, Feb 25, 2027	Fri, Jun 25, 2027

Session Two	Fall	Spring	Summer
Instructional Days			
First day of classes	Mon, Nov 02, 2026	Mon, Mar 01, 2027	Mon, Jul 05, 2027
Last day to withdraw	Fri, Dec 11, 2026	Mon, Apr 12, 2027	Mon, Aug 16, 2027
Last day of classes	Fri, Dec 11, 2026	Mon, Apr 12, 2027	Mon, Aug 16, 2027
Exam Period			
Final exams start	Mon, Dec 14, 2026	Wed, Apr 14, 2027	Wed, Aug 18, 2027
Final exams end	Wed, Dec 16, 2026	Fri, Apr 16, 2027	Fri, Aug 20, 2027

Days of instruction:

Term	Fall		Spring		Summer	
Session	**One**	**Two**	**One**	**Two**	**One**	**Two**
Mondays	5	6	5	6	6	6
Tuesday	6	6	5	6	6	6
Wednesdays	5	5	6	6	6	6
Thursdays	6	6	6	6	6	6
Fridays	6	6	6	5	6	6
Saturdays	6	5	6	6	6	6
TOTAL	**34**	**34**	**34**	**35**	**36**	**36**
Exam Days	3	3	3	3	3	3

2027-28 Academic Year Schedule *(tentative)*

KPU HOLIDAYS/CLOSURES

Labour Day	Mon, Sep 06, 2027	**Family Day**	Mon, Feb 21, 2028
National Day for Truth and Reconciliation	Thu, Sep 30, 2027	**Good Friday**	Fri, Apr 14, 2028
		Easter Monday	Mon, Apr 17, 2028
Thanksgiving	Mon, Oct 11, 2027	**Victoria Day**	Mon, May 22, 2028
Remembrance Day	Thu, Nov 11, 2027	**Canada Day** **Canada Day (observed)**	Sat, Jul 01, 2028 Mon, Jul 03, 2028
Holiday Closure (*subject to approval*)	Dec 24, 2027 – Jan 03, 2028	**BC Day**	Mon, Aug 07, 2028

SUMMARY

Term	Duration *(first day of classes until final grade submission deadline)*
Fall 2027	Sep 07 – Dec 20, 2027
Spring 2028	Jan 06 – Apr 25, 2028
Summer 2028	May 08 – Aug 22, 2028

FULL TERM DATES

Term	Fall	Spring	Summer
Instructional Period			
First day of classes	Tue, Sep 07, 2027	Thu, Jan 06, 2028	Mon, May 08, 2028
Reading break		Mon, Feb 21-Sat, Feb 26, 2028	
Last day to withdraw	Mon, Dec 06, 2027	Fri, Apr 07, 2028	Sat, Aug 05, 2028
Last day of classes	Mon, Dec 06, 2027	Fri, Apr 07, 2028	Sat, Aug 05, 2028
Exam Period			
Final exams start	Wed, Dec 08, 2027	Mon, Apr 10, 2028	Wed, Aug 09, 2028
Final exams end	Thu, Dec 16, 2027	Fri, Apr 21, 2028	Thu, Aug 17, 2028
Grade Submission Deadline	Mon, Dec 20, 2027	Tue, Apr 25, 2028	Tue, Aug 22, 2028

Days of instruction (holidays /closures removed):

Term	Fall	Spring	Summer
Mondays	12	12	11
Tuesdays	13	12	13
Wednesdays	13	12	13
Thursdays	11	13	13
Fridays	13	13	13
Saturdays	13	12	12
TOTAL	**75**	**74**	**75**
Exam days	8	8	8

INTERSESSION DATES

Session One	Fall	Spring	Summer
Instructional Period			
First day of classes	Tue, Sep 07, 2027	Thu, Jan 06, 2028	Mon, May 08, 2028
Last day to withdraw	Mon, Oct 18, 2027	Mon, Feb 14, 2028	Mon, Jun 19, 2028
Last day of classes	Mon, Oct 18, 2027	Mon, Feb 14, 2028	Mon, Jun 19, 2028
Exam Period			
Final exams start	Wed, Oct 20, 2027	Wed, Feb 16, 2028	Wed, Jun 21, 2028
Final exams end	Fri, Oct 22, 2027	Fri, Feb 18, 2028	Fri, Jun 23, 2028

Session Two	Fall	Spring	Summer
Instructional Days			
First day of classes	Mon, Nov 01, 2027	Mon, Feb 28, 2028	Tue, Jul 04, 2028
Last day to withdraw	Sat, Dec 11, 2027	Sat, Apr 08, 2028	Mon, Aug 14, 2028
Last day of classes	Sat, Dec 11, 2027	Sat, Apr 08, 2028	Mon, Aug 14, 2028
Exam Period			
Final exams start	Tue, Dec 14, 2027	Tue, Apr 11, 2028	Wed, Aug 16, 2028
Final exams end	Thu, Dec 16, 2027	Thu, Apr 13, 2028	Fri, Aug 18, 2028

Days of instruction:

Term	Fall		Spring		Summer	
Session	**One**	**Two**	**One**	**Two**	**One**	**Two**
Mondays	5	6	6	6	6	5
Tuesday	6	6	5	6	6	6
Wednesdays	6	6	5	6	6	6
Thursdays	5	5	6	6	6	6
Fridays	6	6	6	6	6	6
Saturdays	6	6	6	6	6	6
TOTAL	**34**	**35**	**34**	**36**	**36**	**35**
Exam Days	3	3	3	3	3	3

2028-29 Academic Year Schedule *(tentative)*

KPU HOLIDAYS/CLOSURES

Labour Day	Mon, Sep 04, 2028	**Family Day**	Mon, Feb 19, 2029
National Day for Truth and Reconciliation	Sat, Sep 30, 2028	**Good Friday**	Fri, Mar 30, 2029
National Day for Truth and Reconciliation (observed)	Mon, Oct 02, 2028	**Easter Monday**	Mon, Apr 02, 2029
Thanksgiving	Mon, Oct 09, 2028	**Victoria Day**	Mon, May 21, 2029
Remembrance Day **Remembrance Day (observed)**	Sat, Nov 11, 2028 Mon, Nov 13, 2028	**Canada Day** **Canada Day (observed)**	Sun, Jul 01, 2029 Mon, Jul 02, 2029
Holiday Closure (*subject to approval*)	Dec 23, 2028 – Jan 02, 2029	**BC Day**	Mon, Aug 06, 2029

SUMMARY

Term	Duration *(first day of classes until final grade submission deadline)*
Fall 2028	Sep 05 – Dec 18, 2028
Spring 2029	Jan 08 – Apr 27, 2029
Summer 2029	May 07 – Aug 21, 2029

FULL TERM DATES

Term	Fall	Spring	Summer
Instructional Period			
First day of classes	Tue, Sep 05, 2028	Mon, Jan 08, 2029	Mon, May 07, 2029
Reading break		Mon, Feb 19-Sat, Feb 24, 2029	
Last day to withdraw	Mon, Dec 04, 2028	Fri, Apr 13, 2029	Sat, Aug 04, 2029
Last day of classes	Mon, Dec 04, 2028	Fri, Apr 13, 2029	Sat, Aug 04, 2029
Exam Period			
Final exams start	Wed, Dec 06, 2028	Mon, Apr 16, 2029	Wed, Aug 08, 2029
Final exams end	Thu, Dec 14, 2028	Tue, Apr 24, 2029	Thu, Aug 16, 2029
Grade Submission Deadline	Mon, Dec 18, 2028	Fri, Apr 27, 2029	Tue, Aug 21, 2029

Days of instruction (holidays /closures removed):

Term	Fall	Spring	Summer
Mondays	10	12	11
Tuesdays	13	13	13
Wednesdays	13	13	13
Thursdays	13	13	13
Fridays	13	12	13
Saturdays	11	11	13
TOTAL	**73**	**74**	**76**
Exam days	8	8	8

INTERSESSION DATES

Session One	Fall	Spring	Summer
Instructional Period			
First day of classes	Tue, Sep 05, 2028	Mon, Jan 08, 2029	Mon, May 07, 2029
Last day to withdraw	Mon, Oct 16, 2028	Fri, Feb 16, 2029	Mon, Jun 18, 2029
Last day of classes	Mon, Oct 16, 2028	Fri, Feb 16, 2029	Mon, Jun 18, 2029
Exam Period			
Final exams start	Wed, Oct 18, 2028	Tue, Feb 27, 2029	Wed, Jun 20, 2029
Final exams end	Fri, Oct 20, 2028	Thu, Mar 01, 2029	Fri, Jun 22, 2029

Session Two	Fall	Spring	Summer
Instructional Days			
First day of classes	Mon, Oct 30, 2028	Mon, Mar 05, 2029	Tue, Jul 03, 2029
Last day to withdraw	Sat, Dec 09, 2028	Mon, Apr 16, 2029	Mon, Aug 13, 2029
Last day of classes	Sat, Dec 09, 2028	Mon, Apr 16, 2029	Mon, Aug 13, 2029
Exam Period			
Final exams start	Tue, Dec 12, 2028	Wed, Apr 18, 2029	Wed, Aug 15, 2029
Final exams end	Thu, Dec 14, 2028	Fri, Apr 20, 2029	Fri, Aug 27, 2029

Days of instruction:

Term	Fall		Spring		Summer	
Session	**One**	**Two**	**One**	**Two**	**One**	**Two**
Mondays	4	5	6	6	6	5
Tuesday	6	6	6	6	6	6
Wednesdays	6	6	6	6	6	6
Thursdays	6	6	6	6	6	6
Fridays	6	6	6	5	6	6
Saturdays	5	5	5	5	6	6
TOTAL	**33**	**34**	**35**	**34**	**36**	**35**
Exam Days	3	3	3	3	3	3

SENATE
Agenda Number: *11*
Meeting Date: *Sept 29,2025*
Presenter(s): *Aimee Begalka*

Chair's Report to Senate
Senate Standing Committee on Policy
September 9, 2025

The Policy committee meeting did not achieve quorum, so we were not able to approve the agenda or previous meeting minutes. However, the group did receive a number of information and discussion items from the Policy office, such as a progress report on the accessibility project the PAA office has undertaken as well as a description of the new, more accessible policy templates that they hope to have in place for all policies by Fall 2026. They are also working on providing a brief summary for each policy as well as a policy developer's manual.

We also heard the report of Josephine Chan, Special Advisor to the Provost on Policy and Academic Affairs. Of note were:

- Draft Policy and Procedure AC15 Digital credentials will be sent to the Board Governance Committee on September 17 and to the Board of Governors on October 1, for implementation on January 1, 2026.

- The Graduate Studies Council continues to conduct business in preparation for supporting future graduate studies at KPU. A draft of a KPU Graduate Student Handbook has been completed and was reviewed at their September 8 meeting.

We discussed the membership and mandate of the committee, noting that the membership was changed last year to include a Senator or a representative from each Faculty and that this change may not have fully penetrated to all Faculties yet.

Respectfully submitted,

Aimee Begalka

Chair's Report to Senate

Senate Standing Committee on Program Review

June 25, 2025

Since the final SSCPR meeting of the academic year took place after the final Senate meeting, both this monthly report and the committee's annual report are being presented to Senate at its September meeting.

The following reports were discussed and approved:
- Nursing (BSN), Self-Study Report
- English Upgrading, Self-Study Report
- Criminology, Quality Assurance Plan
- NGO and Nonprofit Studies, External Review Report

All programs were congratulated on completing their respective stages of the program review process.

The committee had a year-end wrap-up discussion, during which challenges and highlights from the 24/25 academic year were discussed. In addition, outgoing committee members were thanked for all their work on the committee, as were committee members who have agreed to serve for another term. The exceptional service and dedication of outgoing member Donna Danielson was highlighted. Donna contributed hugely to program review at KPU over many years, both as committee member (since 2012) and committee chair. Her knowledge, expertise, and dedication will be greatly missed.

Catherine Schwichtenberg, Senate vice-chair, provided notice that there will be an election for committee chair at the first meeting in the fall.

Melike Kinik-Dicleli (Manager, Quality Assurance, Office of Planning & Accountability) presented a report on the status of program reviews across the university, noting that 33 programs (or clusters of programs) are currently at various stages of the process.

![KPU | KWANTLEN POLYTECHNIC UNIVERSITY Senate]

2024/25 Senate Standing Committee on Program Review
Chair's Report to Senate

The Government of British Columbia charges KPU with the responsibility to perform cyclical, timely and faculty-driven program reviews. This process is a core component of commitment to our community. The Senate Standing Committee on Program Review (SSCPR) is the KPU body responsible for our programs' academic quality assurance as directed via provincial mandate and Senate. The SSCPR members determine direction, review, and approve all documents submitted by programs. The Office of Planning & Accountability (OPA) staff provide logistical support to programs throughout the process and the Teaching and Learning Commons during the curriculum review phase of the self-study report.

The SSCPR approved 22 reports in 2024/25 Academic Year. Note that the lower than typical number of approvals and completions in the 2024/25 AY is an anomaly and is primarily attributed to the fact that several programs launched their reviews before either being suspended or the future of the program undergoing review. SSCPR expects to approve a higher than typical number of reports in the 2025/26 AY due to the large number of programs currently undergoing reviews and also in light of the recent change to Policy and Procedure AC3 (Program Review) which changed the frequency of reviews of non-degree programs to align with degree programs (every five years).

	Progress of SSCPR Work over last 10 academic years									
	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25
Program Reviews Launched:	11	8	10	11	5	3	5	7	9	10
Reports Approved:	11	19	28	29	24	31	37	30	34	22
Program Reviews Completed:	2	4	7	6	8	7	7	5	4	3

Special thanks go out to:
- SSCPR members for their time and dedication in reviewing reports and directing the committee's work;
- Faculty members, who write the self-study reports;
- Faculty members, who serve as Program Review Team members;
- Program Chairs and Coordinators for their hard work on behalf of their programs;
- Deans and Dean's Office staffs for supporting the work of program review writers and teams;

- Faculty members, who serve as External Review Team members;
- The Teaching and Learning Commons;
- The Office of the Provost and Vice-President, Academic
- Lori McElroy, Meredith Haaf, Melike Kinik-Dicleli, and other OPA staff for their perseverance, stability, clarity and tact in making all this valuable work happen.

Senate Standing Committee on Program Review Report
Period covered in this report: September 2024 – June 2025

Program Reviews Launched:
1. Indigenous Studies
2. Policy Studies
3. Sociology
4. Human Resources Management Post-baccalaureate
5. Legal Administrative Studies
6. Graduate Nurse Internationally Educated Re-Entry
7. Graphic Design for Marketing
8. Engineering
9. Environmental Protection Technology
10. Health Science

Self-Study Reports Approved:
1. Horticulture Technology Self-Study Report (February 2025)
2. Operations and Supply Chain Management Self-Study Report (February 2025)
3. Environmental Protection Technology Self-Study Report (March 2025)
4. Nursing Self-Study Report (June 2025)
5. English Upgrading Self-Study Report (June 2025)

External Review Reports Approved:
1. Criminology External Review Report (September 2024)
2. Fine Arts External Review Report (September 2024)
3. Marketing External Review Report (March 2025)
4. Economics External Review Report (May 2025)
5. NGO and Nonprofit Studies External Review Report (June 2025)

Quality Assurance Plans Approved:
1. Geography Quality Assurance Plan (October 2024)
2. Asian Studies Quality Assurance Plan (September 2024)
3. Criminology Quality Assurance Plan (June 2025)

Annual Follow-up Reports on Quality Assurance Plan Progress Approved:
1. Brewing and Brewery Operations First Annual Follow-Up Report (October 2024)
2. Physics for Modern Technology First Annual Follow-Up Report (October 2024)
3. Creative Writing First Annual Follow-Up Report (October 2024)
4. Language and Culture First Annual Follow-Up Report (October 2024)

5. English Second Annual Follow-Up Report (November 2024)
6. BHS Plant Health and Urban Ecosystems Second Annual Follow-Up Report (November 2024)
7. Biology Second Annual Follow-Up Report (January 2025)
8. Education Assistant Program Second Annual Follow-Up Report (January 2025)
9. Product Design Third Annual Follow-Up Report (May 2025)

Other Activities:
- Reviewed the program review timelines for following programs:
    - BSN-Advanced Entry (September 2024)
    - Sociology (February 2025)
- Reviewed SSCPR mandate and membership (September 2024)
- Update on Quality Assessment Criteria and Guidelines by Meredith Laird and Josephine Chan (October 2024)
- Election of Vice-Chair (January 2025)
- SSCPR Year-end Wrap-Up Discussion (June 2025)

Program Reviews Planned for 2025/26 Academic Year:
1. Citation in Employment and Community Studies
2. English Language Studies
3. General Studies
4. Philosophy
5. Psychology
6. Accounting
7. Public Relations
8. Fashion Marketing
9. Interior Design
10. Technical Apparel Design
11. Psychiatric Nursing
12. Plant Health

AGENDA TITLE: Approval of Graduates

ACTION REQUESTED: Motion

RECOMMENDED RESOLUTION

THAT Senate approves the list of graduates to September 29, 2025.

Context and Background

University Act, Section 7: The roll of the convocation must be continued and kept up to date by the registrar.

University Act, Section 9.2: The senate may add names to the roll of the convocation under section 5, (Composition of convocation)

Attachments

1. Graduates for Senate Approval – September 29, 2025

Submitted by

Nadia Henwood, Associate Vice President, Enrolment Services, Registrar and Secretary of Senate

Date submitted

September 15, 2025

Graduates for Senate Approval

SENATE MEETING: Monday, 29-Sep-2025

Graduates from the Faculty of Academic & Career Preparation

Developmental Credential

BC Adult Graduation Diploma

Prabhjot Singh Thind

Graduates from the Faculty of Arts

Graduate Certificate

Graduate Certificate in Sustainable Food Systems and Security

Jennifer Anne Lightning Soifer
(With Distinction)

Stefany Nicole Tunshell
(With Distinction)

Baccalaureate Degree (Hons)

Bachelor of Arts (Honours), Major in Criminology

Khadija Catherine Collier

Bachelor of Science in Applied Psychology (Honours)

Katie Schmidt
(With Distinction)

Baccalaureate Degree

Bachelor of Applied Arts in Psychology

Sean David Cowan
Minor in Counselling

Bachelor of Arts, Double Minor

Zakiyyah Ayesha Dean
Minor in English
Minor in Indigenous Community Justice

Mannat Madaan
Minor in Counselling
Minor in Criminology

Bachelor of Arts, Major in Anthropology

Kristal Karishma Pillay
Minor in Psychology

Bachelor of Arts, Major in Asian Studies

Shiyi Li

Bachelor of Arts, Major in Creative Writing

Kaiwen Shi

Bachelor of Arts, Major in Criminology

Sukhman Kaur Baggri

Kareena Bedi
Simran Kaur Bhullar
Isaac Scott Chung
Chayanne Deveraux
Sukhvir Kaur Dhaliwal
Minor in Counselling
Amandeep Singh Dhillon
Sanam Fayaz
Jingmo Feng
Geejay Matthew Gomez
Aramayis Harandi
Aneesah Jaffer
(With Distinction)
Puneet Kaur Jhajj
Bhavdeep Kaushal
Kawsar Mahmoudi
Minor in Indigenous Community Justice
Krystal Shreya Moopner
Nathan Nair
Annapurna Narasimhan
Sahar Nessari
Bennett Victor Ronald Pister
Neshita Prasad
Martin Rabie
Balkiran Randhawa
Parneet Ranu
Minor in Counselling
Minor in Sociology
John Gerard Fajardo Sabado
Avneet Sahota
Dax Otto Searle
Ishan Sharma
Lucas Jonathan Pereira Silva
Simranpreet Kaur
Hardeep Singh
Brooke Danielle Spinelli
(With Distinction)
Minor in Counselling
Esha Wahla

Bachelor of Arts, Major in English
Songwon Sophia Choi
Zoya Safar
Dilpreet Kaur Thiara
Minor in History
Timothy Tyrese Troupe

Bachelor of Arts, Major in General Studies
Chih-Yun Chen
Minor in Asian Studies

Jinming Cui
Anmol Kaur Dhaliwal
Xinying Feng
Zhiyuan Guan
Deepinder Kaur Jassal
Kevin Lam
Emily Parsons
> (With Distinction)
Tyler St-Amour
Tessa Emiko Tasaka
Yuehan Wei
Hanximei Yue

Bachelor of Arts, Major in History

Jasneet Bassi
Ian Tong Cheong
Doreen Camille Hannaford
> Minor in English
Thomas Linden Ivey
> (With Distinction)

Bachelor of Arts, Major in Political Science

Usama Ali Bhangu
Mechaella Joy La Torre
> Minor in Policy Studies
Pawan Kaur Sandhu

Bachelor of Arts, Major in Psychology

Ayush
> Minor in Counselling
Barlean Brar
Yosefina Darras-Bruce
Kirandeep Kaur Dosanjh
Jeevan Singh Gill
> Minor in Counselling
Tanveer Kaur Gondara
Joshua Goodstadt
> (With Distinction)
> Minor in Counselling
Dakshita Gora
Jamie-Lynn Guerra
> Minor in Counselling
Tej Jaswal
Arman Kaur Johal
> Minor in Counselling
Anraj Kang
> Minor in Counselling

Pranav Kapoor
> Minor in Counselling

Seerat Kaur
> (With Distinction)
> Minor in Counselling

Dia La

Heung Ching Judith Lai
> (With Distinction)
> Minor in Counselling
> Minor in Music - General Studies

Lingzi Liao

Gurleen Kaur Gabrielle Machhiana
> Minor in Counselling

Maryam Mahmoudi
> Minor in Counselling

Mehreen Mundi
> (With Distinction)
> Minor in Counselling

Kismit Kaur Parhar

Megan Maria Penner

Payal Puri

Harveen Kaur Sidhu
> Minor in Counselling

Jimmy Tung Chin Yang

Shanam Zoya

Bachelor of Arts, Major in Sociology
Alaa Abdulmajid

Bachelor of Fine Arts, Visual Arts
Wenda Zhang

Yizhi Zhang

Bachelor of Journalism
Jacob Michael John Van Luven

Bachelor of Science in Applied Psychology
Nimrit Sidhu
> Minor in Counselling

Associate Degree

Associate of Arts in Anthropology
Lai Kit Leo Pham

Associate of Arts in Criminology
Bhargavi Digantkumar Barot

Vinay Chilana
> (With Distinction)

Atinderdeep Singh Dhillon

Lesley Feng

Jenny Ramirez
> (With Distinction)

Harmandeep Singh Sidhu

Associate of Arts in English
Yat Long Tong

Associate of Arts in General Studies
Harpreet Kaur
Jasmine Kaur
Gurmanjot Singh Mangat
(With Distinction)

Associate of Arts in Geography
Hei Tung Shum

Associate of Arts in Political Science
Manpreet Kaur

Associate of Arts in Psychology
Khushi Bawa
Kyra Xyreen Surio Braga
Paula Andrea Oandasan Celeridad
Krysta Dolecki
Tanvi Mangal
Mahsa Zamani

Diploma

Diploma in Advanced 3D Animation and 3D Modelling
Nikita Abbi
Moises Cervantes Gallegos
(With Distinction)
Dhruvi Kalpesh Chheda
(With Distinction)
Yu Tzu Chien
(With Distinction)
Jacob Peter Chu
Mayur Uttam Gawade
(With Distinction)
Maira Alejandra Gelacio Jimenez
Asintha Rukshan Hettiwatte
(With Distinction)
Heng-Hao Hung
(With Distinction)
Vatsal Nikhilkumar Joshi
(With Distinction)
Yi-Ting Lai
(With Distinction)
Yura Momiyama
(With Distinction)
Yu Hei Pang
Bhavesh Prasad
Ricardo Rioja Buenfil

(With Distinction)
Mikhaile John Adriel Salinel
Joviel Benedict Mallillin Terante
Kin Yui Matthew Tsang
Madison Wang
(With Distinction)
Xingyuan Yu
Fangchen Zhang
(With Distinction)
Bolong Zhao

Diploma in Advanced Game Development
Daniel Fresan Jimenez
Alexandra Kouzmina
Yi Luo Lin
(With Distinction)
Hoang Quan Nguyen
(With Distinction)
Khashayar Sahebkar
(With Distinction)
Nit Preet Singh
(With Distinction)
Caio Vallim Monazzi
(With Distinction)

Diploma in Advanced VFX (Virtual Production)
Yefri Antonio Avella Molano
(With Distinction)
Carter Deer
Royce Oghenetega Efeturi
(With Distinction)
Nikolas Alvaryo Goenawan
(With Distinction)
Jaswanth Babu Gogineni
Jeffrey Gordon Hazard
Karimn Daniel Hernandez
Avtaar Singh Kalsi
Yueh Lin
(With Distinction)
Thanh Quoc Quach
(With Distinction)
Vraj Vireshbhai Thakkar
Yaswanth Vemulapalli
Dongjian Wu

Diploma in Arts
Khushdeep Kaur Billing
Kavya Sahotra
Sneha Shrestha
Giulia Amanda Silveira da Costa

Diploma in Criminology

Amandip Singh Badial
(With Distinction)
Kamalpreet Kaur Gill
Edgard Giovanni Gutierrez
Olajide Samuel Ola

Diploma in Fine Arts

Mei Wan Cheng
(With Distinction)
Jiyoung Kim
Siu Fun Anita Lee
(With Distinction)
Lilian Guadalupe Mora Morales

Diploma in General Studies

Jannat Kaur Ahluwalia
Aishpreet Kaur
Omotoyosi John Alawode
Amritpal Kaur
Kirandeep Arora
Arshdeep Kaur
Arshdeep Singh
Babalpreet Singh
Sourav Bajaj
Jaskaran Bajwa
Balraj Singh
Kritika Bansal
Jeevesh Beri
Bhavandeep Singh
Fatehinder Singh Brar
Guntas Singh Brar
Yuxin Cao
Beerinder Singh Chahal
Yik Fai Cheung
(With Distinction)
Prince Dadwal
Manmeet Singh Dhaliwal
Navjot Kaur Dhaliwal
Shagunpreet Kaur Dhaliwal
Armaandeep Singh Dhillon
Gurpreet Singh Dhillon
Harman Singh Dhillon
Bhavya Dhir
Simran Dusaj
Hiu Pan Fung
Gagandeep Singh
Gurmohit Singh Gill
Harinder Singh Gill

Harshpreet Singh Gill
Prabhjot Singh Gill
Ramneek singh Gill
Ramandeep Kaur Grewal
Guntaj Kaur
Manan Gupta
Gurjot Kaur
Gurkirat Singh
Gurleen Kaur
Gurleen Kaur
Gurnoor Kaur
Gursimarpreet Kaur
Gyan Singh
Hardeep Kaur
Harleen Kaur
    (With Distinction)
Harmanjeet Singh
Harmanjot Singh
Harshdeep Singh
Harshpreet Kaur
Hina Hira
Iqra Parveen
. Irmanpreet Singh
Janvi Chugh
Jashanpreet Singh
Jasmanjot Singh
Jaspreet Kaur
Jobanpreet Kaur
Gurseerat Kaur Joia
Pratikshya Kafle Poudel
Gurpreet Kalsi
Ka Yan Angel Kan
Harshit Kandola
Karamjeet Kaur
Karandeep Kaur
Akashdeep Kaur
Amrit Kaur
Arshdeep Kaur
Arshdeep Kaur
Bableen Kaur
Dashmeet Kaur
Dilpreet Kaur
Gagandeep Kaur
Gaganjeet Kaur
Gurjashan Kaur

Gurleen Kaur
Gurleen Kaur
Harjot Kaur
Harleen Kaur
Harman Kaur
Harmanpreet Kaur
Harmeen Kaur
(With Distinction)
Harnoor Kaur
Harpreet Kaur
Jashanpreet Kaur
Jashanpreet Kaur
Jaskirat Kaur
Jasmeen Kaur
Jasmine Kaur
Jaspreet Kaur
Jaspreet Kaur
Karman Kaur
Kawaljeet Kaur
Khushman Kaur
Komalpreet Kaur
Manjot Kaur
Manpreet Kaur
Mehakpreet Kaur
Mehtabjeet Kaur
Palkdeep Kaur
Palwinder Kaur
Prabhdeep Kaur
Ramanpreet Kaur
Saranbir Kaur
Satinderbir Kaur
Sharanjit Kaur
Simran Kaur
Sonampreet Kaur
Sukhpreet Kaur
Supawanjot Kaur
Tarandeep Kaur
Yumleen Kaur
Taranjeet Kaur Thabal
Akashdeep Kaushal
Pardeep Kaur Kheira
Armaan Singh Khubber
Khusdeep Kaur
Komalpreet Kaur
Komalpreet Singh
(With Distinction)
Kuldeep Kaur
Khushi Kuthiala

Wing Sun Wilson Lam
Yui Tin Li
Lovejit Kaur
Lovepreet Singh
Prince Jester Macanas
Navneet Kaur Mall
Gurkanwalpreet Singh Malra
Manjot Kaur
Manpreet Kaur
Manpreet Singh
Manpreet Singh
Aniket Marzara
Akase Subwagi Marcus
Najpreet Kaur
    (With Distinction)
Nikhil
Palvi
Parneet Kaur
Kirtankumar Mautikkumar Patel
Oveshkhan Aiyubkhan Pathan
Pawanveer Kaur
Agrim Puri
Wenbo Qu
Rajveer Kaur
Rajveer Kaur
Ramanjot Kaur
Prabhjot Singh Rana
Amrinder Singh Rangi
Renuka
Rimpalpreet Kaur
Samanpreet Kaur
Samreet Kaur
Sandeep Kaur
Khushpreet Kaur Sandhu
Kiranjot Sandhu
Briti Bikram Shahi
Sharanpreet Kaur
Banshika Sharma
Harshit Sharma
Poorvi Sharma
Rajat Sharma
Shubhpreet Kaur
Jasnoor Singh Sidhu
Royaldeep Singh Sidhu
Sukhman Kaur Sidhu
Simranjot Kaur
Baljeet Singh
Chanpreet Singh

Gurcharan Singh
Gursharan Singh
Harman Singh
Harmanvir Singh
Jashan Preet Singh
Karanveer Singh
Karminder Singh
Manavdeep Singh
Manmohit Singh
(With Distinction)
Nickwinder Kaur Singh
Paramvir Singh
Pavittar Singh
Prabhjot Singh
Preetjoban Singh
Sukhsimran Singh
Inderveer Sohal
Sonia
Sukhmandeep Singh
Sukhpreet Kaur
Sukhpreet Kaur
Taniya
Tanveer Kaur
Isha Thakur
Jaskaran Singh Toor
Vanshu
Jatin Verma
Vijay Kumar
Rishikesh Yadav
Yuan Zhu

Certificate

Certificate in Arts

Ishita Kundu Chowdhury
Curtis Dante Culley
Harshpreet Kaur

Certificate in Criminology

Eren Aiouch
Omotoyosi John Alawode
Balraj Singh
Inderveer Sohal

Certificate in Education Assistant

Sarah Brodeur
Rozelle Taganas Cayaban
Olivia Grace Elizabeth Henders
(With Distinction)
Shaelyn Hughes

Trina Omrani
Riley Lillian Rychkun
Afiwa Toblome

Certificate in Foundation in Entertainment Arts

Ana Maria Afonso Lemos
(With Distinction)
Selena Araneta
(With Distinction)
Juan Sebastian Bonell Chavez
(With Distinction)
Julia Elizabeth Carraretto
(With Distinction)
Pauline Erika Claudio
(With Distinction)
Lukas Ellis Dzielak
(With Distinction)
Vlad Reagan Fair
(With Distinction)
Michael Dua Halibas
(With Distinction)
Hunter Mark Jordan
(With Distinction)
Eunice Suet Yue Lam
Angelina Maya O'Brien
(With Distinction)
Diptanshu Panwar
Thanuja Pabasara Kumara Perera Uduwage

Certificate in Non-Governmental Organizations and Nonprofit Studies

Lesli Sangha

Graduates from the Faculty of Health

Baccalaureate Degree

Bachelor of Psychiatric Nursing

Joshua Rodney Arruda
(With Distinction)
Mitchel Christopher Bell
(With Distinction)
Muskaan Dhillon
(With Distinction)
Manjinder Singh Grewal
(With Distinction)
Christoffer Carl Jensen
Karmanjeet Kahlon
(With Distinction)
Gulshanpreet Singh Sekhon
(With Distinction)
Darshana Selvarajah
(With Distinction)

Amandeep Uppal
(With Distinction)

Bachelor of Science in Nursing

Jaivitesh Singh Brar
(With Distinction)
Ace Ian Cabebe
(With Distinction)
Kathryn Little Davies
Gurpreet Deol
Binni Dhillon
(With Distinction)
Gunaar Dhillon
(With Distinction)
Ravina Kaur Grewal
(With Distinction)
Liv Kai Hansen
(With Distinction)
Thomas HaoBin He
Evelyn Phuong-Uyen Huynh
(With Distinction)
Kiran Kirandeep Kaur
(With Distinction)
Hardeep Kaur Minhas
(With Distinction)
Punit Kaur Pank
Prabhjot Kaur
(With Distinction)
Paula Katrina Madrid Quijano-Lopez
(With Distinction)
Puneet Kaur Sandhu
Manseen Sangha
(With Distinction)
Emily Alison Sherstianko-Heeps
(With Distinction)
Riman Kaur Sidhu
(With Distinction)
Ekam Singh
(With Distinction)
Lwam Segen Yemane

Diploma

Diploma in Traditional Chinese Medicine - Acupuncture

Soo Yeon Ahn
(With Distinction)
Yim Ying Chan
(With Distinction)
Mingfei Chu
(With Distinction)
Richard Hoang

Ruoning Huang
Shu Chiao Huang
(With Distinction)
Suk Kwan Kwong
(With Distinction)
Ka Chung Leung
Caldwell Lever
(With Distinction)
Wei-Ting Li
(With Distinction)
Meaghan Mc Aneeley
(With Distinction)
Zuzana McKane
(With Distinction)
Lara Menzies
Yumin Shi
Naomi Ashley De Guzman Tan
(With Distinction)
Tsz Ka William Tsang
(With Distinction)
Kristina Joanne Vaskevich
Natalie Irene Zhao Wong
(With Distinction)
Natasha Yin Ling Wong
(With Distinction)
Chermaine Yang
(With Distinction)
Jen Chi Yang
(With Distinction)
Tzu-Yun Yang

Certificate

Certificate in Graduate Nurse, Internationally Educated Re-entry

Iremerce Venus Brillantes
(With Distinction)
Grace Cunanan Cabanjin
(With Distinction)
Lindsey Eronico
Kristine Donado Sambrano
(With Distinction)
Yingzhu Wang
(With Distinction)
Sin Tung Yu

Certificate in Health Care Assistant

Ellena Hilbolingo Batiao
(With Distinction)
Kuljit Kaur Bhinder
(With Distinction)
Jamie Lynne Buxton
Sophia Dawn De Leon Cabuco

(With Distinction)

Carrie Ann Caparros
(With Distinction)

Andrew Philip Maglaya De Leon

Somtochukwu Jemila Ekekezie
(With Distinction)

Aishat Omotoyosi Hammed
(With Distinction)

Ashmeet Kaur
(With Distinction)

Manpreet Kaur
(With Distinction)

Manpreet Kaur
(With Distinction)

Navpreet Kaur

Randeep Kaur
(With Distinction)

Rasanpreet Kaur
(With Distinction)

Rupinder Kaur
(With Distinction)

Simerjit Kaur
(With Distinction)

Roha Fadel Kishman

Yulaisy Mederos Illana
(With Distinction)

Sandeep Kaur Randhawa
(With Distinction)

Sandeep Kaur
(With Distinction)

Sukhraj Sandhu

Jasleen Taak
(With Distinction)

Xiaoyan Wang
(With Distinction)

Certificate in Health Foundations
Luckshetha Vimalesan
(With Distinction)

Graduates from the Faculty of Science

Baccalaureate Degree

Bachelor of Applied Science in Sustainable Agriculture
Naomi Frances Waite
(With Distinction)

Associate Degree

Associate of Science in Mathematics
Barjinder Singh

Diploma

Diploma in Computer Aided Design and Drafting

Oluwaseun Similoluwa Ogunleke
(With Distinction)

Diploma in Horticulture Technology

Jashanpreet Singh Sarwara
Chenjiang Zang

Diploma in Science

Namrit Singh Gill
(With Distinction)
Inderjeet Singh
(With Distinction)
Jashanpreet Singh
Ryan Lal

Diploma of Technology in Environmental Protection

Shaun Denver Dueck
Co-operative Education Option
Megan Hendricks
(With Distinction)
Co-operative Education Option

Certificate

Certificate in Engineering

Aayan Singh Bhullar

Citation

Citation in Computer Aided Design and Drafting

Amelia Jade Grevy
Rishika Koshal
(With Distinction)
Lucas Lu
(With Distinction)

Citation in Horticulture Technology

Jonathan William Fleury
Concentration in Horticultural Science
Kaillym Victoria Chance Swap
Concentration in Horticultural Science
Yukiko Yamada
(With Distinction)
Concentration in Horticultural Science

Graduates from the Faculty of Trades and Technology

Certificate

Certificate in Appliance Service Technician

Nicolas Timothy James Berscht
(With Distinction)

Aidan Leonard Courts
(With Distinction)
Kyungsu Kang
Barbara Anne Keith
(With Distinction)
Harley James Northeast
(With Distinction)
Suleyman Okut
Kyle Lee Parrish
(With Distinction)
Aimable Sibomana
Veronika Zalesak
(With Distinction)

Certificate in Automotive Service Technician
Rajpal Singh

Certificate in Welding Foundation
Jujhar Athwal
Bautista Ariel Bustos
(With Distinction)
Hailey Mariah Dahl
(With Distinction)
Kim Daryl Dela Cruz
(With Distinction)
Jack Peter Giesbrecht
(With Distinction)
Shaeleah Marie Hetman
Bhavanjit Singh Johal
Dongin Kim
(With Distinction)
Marcus Ivan Nouri
Desirae Marie Novix Ward
King Charless Raheem
(With Distinction)
Carina Sanchez Pacheco
(With Distinction)

Citation

Citation in Millwright/Industrial Mechanic
Colton Shawn Delciotto
Connor Juna Micah Jung
Conor Terrence Wheatley
(With Distinction)

Citation in Parts, Warehousing, Logistics and Distribution
Shawn Bellows
(With Distinction)
Juan Paolo De Leon
(With Distinction)
Monique Dawn Lee

(With Distinction)
Alexander James Tawse
(With Distinction)

Citation in Plumbing and Piping

Jagjiwan Singh Chahal
Prabhdeep Singh Dosanjh
Sehaj Singh Grewal
Ethan Tatsuo Harrison
(With Distinction)
Prabh Singh Kailay
Fatehjang Singh Marwah
Shayne Micheal Newburg
Japsimran Singh Padda
Ishaan Aaron Ram
Gursimar Singh Sidhu

Graduates from the Melville School of Business

Graduate Diploma

Graduate Diploma in Business Administration - Global Business Management

Adenike Oyindamola Adenubi
Lucia Ijeoma Atabong
Oluwaseun Temidayo Bakre
Barath Kumar Bakthavachalam
Kessie Ann Panghulan Castillo
(With Distinction)
Julieta Cecilia Cristin
(With Distinction)
Divine Sojor De Guzman
Melody Jill Apit Fernando
Colin Johnson
Himanshu Kataria
Devashish Katyayan
Joy Mariz Dimayacyac Marundan
(With Distinction)
Augustine Chibueze Okere
Enifome Victoria Okete
Chukwuebuka Franklin Opara
Betty Ehiomone Otoboh
Yetunde Quadri
Abdur Rahman
Sanjana Rawat
Simran Rawat
Harjot Singh Saini
Fernanda Aime Santillan Castillo
Suvarna Satish
Charlene Barangan Tinaza
Sergio Oreste Vasquez Alfaro

Graduate Diploma in Business Administration - Green Business Management and

Md Arif Amin

Umme Kawsar Asru

Luiz Gabriel Correia Sanches
(With Distinction)

Arpita Das

Varun Dogra

Sangeetha Samangee Epa

Gouri

Gurkirat Kaur

Manavjot Singh

Aman Pathania

Rajpreet

Anil Rimal

Silvana Rosero Bucheli

Post-Baccalaureate Diploma

Post-Baccalaureate Diploma in Accounting

Anjana Ayyappa Das

Christeena Babu

Kiranpreet Bajwa

Peace Obioma Chibuzo

Anirudh Damodharan

Menaka Mihiran Prasad Dissanayaka Dewa Meththage

Na Hao
(With Distinction)

Harjot Singh

Emily Victoria Johnston
(With Distinction)

Kamsin

Sithumini Hansika Kannangara Arachchige

Gursimar Kaur

Ravneet Kaur

Kuhlyn Mae Masian

Sean Montgomery
(With Distinction)

Athira Mullath Vijayan

Keval Oza

Chetan Pareek

Ramandip Singh Parmar

Wenyi Shen

Aashina Sidana

Harjot Kaur Sran
  (With Distinction)
Prabuddha Thilakarathna

Post-Baccalaureate Diploma in Human Resources Management

Kithmi Dileka Abeynayaka
  Co-operative Education Option
Paulina Precious Adewole
Faith Adeoluwa Adeyemo
Aashna Aggarwal
Constance Maame Esi Aidoo
Zyra Carandang Arao
  (With Distinction)
Sukhdeep Singh Billing
  (With Distinction)
Katya Alexandra Cabrejos Santillan
  (With Distinction)
Muhammad Mushfiq Chowdhury
Gustavo Cossich de Holanda Sales
  (With Distinction)
Yashini Dinuki De Silva
  (With Distinction)
Darlene Mae Dela Cruz
  (With Distinction)
Elaine Susan George
Marcela Garcia Mariaca
  (With Distinction)
Sewika Gupta
Gurkaranpreet Singh
Harshdeep Singh
Harsimran Singh
  (With Distinction)
Priya Janda
Bavleen Kaur
Chanpreet Kaur
  (With Distinction)
Harman Kaur
Ishpreet Kaur
Jasmine Kaur
Jaspreet Kaur
Manjot Kaur

Navneet Kaur
Prerana Kohli
(With Distinction)
Komal
Manisha
Nisha Monachan
Ugonna Jennifer Nnadi
Angela Maria Olaya Restrepo
(With Distinction)
Boris Molade Oyebanji
Mariana Pedrosa de Medeiros
(With Distinction)
Shruti Rathore
Sahil
Lina Maria Sanabria Pineda
(With Distinction)
Shamanpreet Kaur
Shubhpreet Kaur
Harpuneet Singh
(With Distinction)
Jagdish Singh
Sarbjot Singh
Nidhi Sood
Supreet Kaur
Tasneem
Urvashi

Post-Baccalaureate Diploma in Operations and Supply Chain Management
Anirban Ahmed
Varad Shreepada Aparadh
Christine Sagutin Atencio
(With Distinction)
Pavan Attigunda Hanumanthappa
Harpreet Singh Aujla
Aishat Oyinkansola Balogun
Sanjai Chirayil Sunil
Juliana Faria Pereira Mattos
Fardin Hasan
Benjamin Ebube Imaga
Alfin Isac
Patricia Anne Dalupan Jakosalem
(With Distinction)
Varun Jayavel
Aji John
Jyoti
Sunil Kandel
(With Distinction)
Sridevi Kobula Jeyaprakash
Joel Konnanilkunnathil Jacob

Johne Nicoh Villanueva Macalalad
Aasish Mahat
Stacy Akinyi Ndisi
Akinwale Samson Omotoye
Bengie Mae Kaiza De Leon Pajara
(With Distinction)
Jean Nichole Apolo Par
Shubhanshu Pareek
Kush Jitendrakumar Patel
Joe Philip
(With Distinction)
Lilybeth Bonao Poblete
Adrian Noel Porter
Upendra Singh Pundir
Yasamin Rahmani Sane
Kawaljeet Singh Saini
Sakshi
Mariam Olanrewaju Sanusi
Avishka Yung Chai Shiek
Owhofasa Lilo Siakpere
Camille Dayrit Simbillo
(With Distinction)
Surajkumar Singh
Adarsh Sivaprasad
Nidhin Suresh Kumar
Anubha Thakur
(With Distinction)
Yashika Thapar
(With Distinction)
Javkhlan Tuvshin
Yu Jeong Yoon

Post-Baccalaureate Diploma in Technical Management and Services
Ayodele Aribido Akinwunmi
Aman Kumar
Frank Nii Teiko Aryeetey
Lois Bambi Santiago Azul
(With Distinction)
Madhav Barodia
Kheyzel Nugoy Bautista
Omi Chowdhury
Niraj Chudali
Carlo Ponti Escubio Cunanan
Divik Dhir
Dominic Francis Roliz Sison Gamboa
Gurwinder Kaur
Chibuike Oswald Henry-Chime
Komalpreet Kaur
Navpreet Kaur

Krish
Nehaal Kumar
Manjeet Kaur
Soodabeh Mehdi Pour
Gideon Nii Addy
Joaquin Nicolas Ong Ortiz
  (With Distinction)
Rajbir Sawal
Buval Sharma
Onkar Singh
Richel Jel Lacaden Sotelo
Bibash Thapa
Goodnews Cosmas Udo
Felix Chigozie Uzomba

Baccalaureate Degree

Bachelor of Business Administration in Accounting

Arjan Singh Atwal
Karnvir Singh Bhoonpaul
Ruolin Cen
Priya Dharival
  Co-operative Education Option
Deepinder Kaur Dhillon
Siyuan Duan
Megan Rachael Ellis
  (With Distinction)
Harmandeep Singh Gill
Justin Philip Gonzales
Gurinder Singh
  (With Distinction)
  Co-operative Education Option
Fariya Idrees
Jagdeep
Prisha Kalirai
Harleen Kaur Kalra
  (With Distinction)
Harmandeep Kaur
Jasmeet Kaur
  (With Distinction)
Jaspreet Kaur
Prerna Kaur
  Co-operative Education Option
Sanjampreet Kaur
  (With Distinction)
  Co-operative Education Option
Baldeep Singh Ladher
Mandeep Moore
Navneil Pillay
Jasmin Singh Randhawa

Arya Veer Singh Sahota
Sukhveer Singh Sandhu
Nameeka Sehar
Nikita Sharma
Savita Shienhmar
Vishavpreet Sidhu
Kevin Richard Silverwood
Harjoban Singh Sohi
Varun Suneja
Junyao Tang
Erjon Tela
    Co-operative Education Option
Babita Thakur
Gia Duc Tran
    (With Distinction)
Minh Chau Truong
    Co-operative Education Option
Puneet Tugnait
Luckshetha Vimalesan
    (With Distinction)
    Co-operative Education Option

Bachelor of Business Administration in Human Resources Management

Pauline Marissa Batenburg
Kaitlyn Emily Deakin
    (With Distinction)
Jiahan Deng
Jasmine Kaur Dhaliwal
Enayait Enayait
Nhicelee Abalos Galapate
    (With Distinction)
Kristina Frances Godwin
    (With Distinction)
    Co-operative Education Option
Abigail Green
Zeynab Jafari
Aarti Jolly
Simranpreet Kaur
Zijun Mai
Karmanjot Kaur Mangat
Vy Nguyen
    (With Distinction)
Marcus Parmar
Amneet Randhawa
Minah Raza
Rajdeep Sandhu
Amandeep Kaur Sidhu
Arveen Sidhu
Arveen Kaur Sondh

Minh Hieu Tran

Bachelor of Business Administration in Marketing Management

Alexandra Jane Agaloy
Danya Al-Zobaidy
Gurkirat Bhagtana
Duong Thuy Linh Bui
Gurleen Chhatwal
Wei Jun Dillon Chong
Manraj Dhanoa
Calvin Daniel D'Mello
Jasleen Kaur Garcha
Chih Hsun Hsu
Qihong Liang
Saira Nanda
Andrew King Owusu
Kanav Sharma
Kelsey Joan Simpson
(With Distinction)
Doan Ngoc Thuy Vu
Hiu Shun Wong
Divyanshi Yadav
Daniella Michell Maria Zietlow

Bachelor of Technology in Information Technology

Prateek Chhabra
(With Distinction)
Jodi Chui
(With Distinction)
Yue Fei
Agamveer Kamboj
Yanfan Lin
Mehak
(With Distinction)
Co-operative Education Option
Haseeb Muhammad
Caleb James Nekrasoff
(With Distinction)
Jagdeep Kaur Pannu
Samuel Alexander Power
Gurkeerat Singh
Jagjot Singh
Manjot Singh
Sergio Siu
Nathan Verma
Jian Yang
Hongyi Zhu

Diploma

Diploma in Accounting

Ishita Arora
(With Distinction)
Barleen Kaur Atwal
Jaspreet Kaur
Gurpreet Kaur
Hargun Kaur
Satvir Kaur
Manpreet Kaur
Muskanpreet Kaur
Arshdip Singh Parmar
(With Distinction)
Gurnoor Kaur Parmar
Gabrielle Joaquin Favila Ponce
Prabhjot Kaur
(With Distinction)
Jason Darren Romich
Bhumika Sharma
Arshjeet Kaur Sidhu
Kulrajdeep Singh Sidhu
Baldeep Singh
(With Distinction)
Yashpinder Singh
Elim Wong
(With Distinction)
Ka Po Yip
(With Distinction)

Diploma in Business Administration

Loveleen Bhullar
(With Distinction)
Dilpreet Kaur
Mansirat Kaur
Navdeep Kaur
Sehajpreet Kaur
Jeraldine Mendoza Zapanta

Diploma in Business Management

Arushi Behal
Joanna Marie Pobe Cariaga
Jiaman Chen
Harmanjot Singh
Jaskaran
Jasleen Kaur
Jiya
Harshpreet Singh Kahlon
Karan
Brinder Kaur

Kanchanpreet Kaur

Manjot Kaur

Mehakdeep Kaur

Mehakpreet Kaur

Loveneet Kaur

Mehak Deep Kaur

Mohit Kumar

Jasnoor Narman

Pawanpreet Kaur

Prikshit
(With Distinction)

Harmanjot Singh Rehal
(With Distinction)

Sahildeep Singh

Harmandeep Singh Sidhu

Jobanpreet Singh

Sukhpreet Singh

Suneet Kaur

Taranpreet Kaur

Gurneer Kaur Waraich
(With Distinction)

Miu Wah Wu
(With Distinction)

Yashika
(With Distinction)

Kit Ting Athena Yau
(With Distinction)

Diploma in Computer Information Systems

Aadesh Partap Singh
(With Distinction)

Noel Icailo Aban

Tareena Aggarwal

Aishveen Sodhi
Co-operative Education Option

Vanessa Arlette Ayala

Naman Bhandari
(With Distinction)
Co-operative Education Option

Tarun Chauhan

Sugam Chawla

Sushil Chopra
(With Distinction)

Simranpreet Kaur Dhillon

Anisha Gaba

Sagalpreet Kaur Gill

Manshu Goyal

Gurleen Kaur

Harleen Kaur
Co-operative Education Option

Harpreet Kaur
(With Distinction)
Harpreet Kaur
Matthew Curtis Heltman
Ishpreet Kaur
Jashan Preet Singh
Jashanpreet Kaur
Jaswant Singh
Kalpna
Anureet Kaur
Arashdeep Kaur
Arpanpreet Kaur
(With Distinction)
Gurmeet Kaur
Mehakdeep Kaur
Noorpreet Kaur
Rajwinder Kaur
Ramanpreet Kaur
(With Distinction)
Sarbjot Kaur
Sukhdeep Kaur
Harman Kaushik
Khushpreet Kaur
Jasmeen Kaur Lally
Reuel Lanting
(With Distinction)
Divyam Madaan
Vansh Madan
Arnaldo Marchesotti Sales
Muskaan
(With Distinction)
Muskan
Navdeep Kaur
Palwinder Kaur
Yuvraj Singh Pannu
(With Distinction)
Pawanpreet Kaur
Rajveer Kaur
(With Distinction)
Ramanpreet Kaur
Chirag Rattan
Kashish Rawal
Jennelyn Libuit Requinto
Precious Mae Caisip Sabangan
Eknoor Singh Sahni
Saloni
Samardeep
Vanessa Joy Ramos Sampang
Allan Dominic Cruz Santa Ana

Sapinder Kaur
Sharandeep Kaur
Mariia Simchuk
Hamrajdeep Singh
 (With Distinction)
Harjot Singh
Nirmal Singh
Nishan Singh
 (With Distinction)
Sukhdeep Singh
 (With Distinction)
Akash Siyal
 (With Distinction)
Navnoor Singh Sran
 (With Distinction)
Sudeepta Bosu Sukhi
 Co-operative Education Option
Nidhi Tayal
 (With Distinction)
Swastik Timilsina
Roman Tsay
Varnika
Him Shun Wong

Diploma in General Business Studies

Avneet Kaur
Bharmandeep Kaur
Bikramjeet Singh Dhillon
Ritika Goyal
Angel John
Gurleen Kaur
Jaspinder Kaur
Manroop Singh
Yashpinder Singh
Surmeet Kaur
Yadsawanpreet
Kin Hang Yeung
 (With Distinction)

Diploma in Marketing Management

Anjali
Wan Ting Cheung
Hridey Goel
 (With Distinction)
Karnbir Singh Johal
 Co-operative Education Option
Dhushyanth Karunakaran
Viacheslav Onoshko
Paris Avery Robinson
 (With Distinction)

Co-operative Education Option

Vanshika Sharma
(With Distinction)
Meet Pal Sidhu
Asmeet Singh
Shota Yamada
(With Distinction)

Diploma in Public Relations
Lawunmi Yetunde Ogunji

Certificate

Certificate in Accounting
Jannat Kaur Ahluwalia
Bharmandeep Kaur
Krista Luauna MacInnes
(With Distinction)
Surmeet Kaur

Certificate in General Business Studies
Amritpal Kaur
Gareth Dyke
Harleen Kaur
Jaspreet Kaur
Saranbir Kaur
Akase Subwagi Marcus
Khushpreet Kaur Sandhu
Jashan Preet Singh
Sonia
Sukhmandeep Singh

Graduates from the Wilson School of Design

Baccalaureate Degree

Bachelor of Design, Product Design
Hunter Chantal Cuthbert

Bachelor of Interior Design
Raina Fitton
Ana Mary Ugalde Tortosa

Diploma

Diploma in Fashion and Technology
Megha Samir Patel
(With Distinction)

Diploma in Fashion Marketing
Simran Valencia Gomes
Kaili Lei

![KPU Kwantlen Polytechnic University Senate logo]

AGENDA TITLE: Declaration of Senate Vacancy

ACTION REQUESTED: Information

Context and Background

University Act

Sec 36 (4) states: *"If a vacancy arises on the senate, the vacancy must be filled, in the case of an elected member, in the manner specified by the senate."*

Sec 36 (6) states: *"The secretary of the senate must enter a declaration of the vacancy in the minutes of the senate."*

Sec 36(7) states: *"A declaration under subsection (6) is conclusive evidence of the vacancy."*

University Board of Governors & Senate Rules and Regulations

If a vacancy arises on the senate, the vacancy will be filled, in the case of an appointed member, by the body possessing the power of appointment, or in the case of an elected member, in the manner specified below.

If a vacancy occurs on senate, in the case of an elected member it shall be filled by the candidate who received the most votes among those who were nominated but not elected in the most recent election. In the event the seat was filled by acclamation, the following steps will occur:

> 1. If the seat is declared vacant before the end of the call for nominations period for the upcoming election, the seat will be attempted to be filled in the upcoming election.

> 2. If a seat is declared vacant after the call for nominations period for the upcoming election period has closed, the seat will be attempted to be filled in the subsequent election or byelection.

> 3. the outstanding months of the term remaining on the vacant seat will be added to term of office when a replacement is sought.

> 4. If all the seats in a given constituency are acclaimed, a random selection from the acclaimed candidates will occur to assign the remaining term of office. If more than one seat is being elected in this grouping, then the candidate who receives the most votes will be awarded the

extended term of office. The seat will be filled in the upcoming election or byelection as appropriate.

The Secretary of the Senate (the Registrar) must enter a declaration of the vacancy in the minutes of the senate. A declaration under subsection 36(6) is conclusive evidence of the vacancy.

A person appointed or elected to fill a vacancy holds office for the remainder of the term for which the person's predecessor was appointed or elected. A vacancy on the senate does not impair the authority of the remaining members of the senate to act.

Key Messages

1. Melville School of Business Senator, Hannah Celinski, resigned from Senate, effective August 31, 2025, and a replacement will be sought in the fall 2025 byelection.

Attachments

1. [University Act](#)
2. [University Board of Governors & Senate Election Rules and Regulations](#)

Submitted by

Nadia Henwood, Associate Vice President, Enrolment Services, University Registrar and Secretary of Senate

Date submitted

September 15, 2025