

# Fact Sheet for Student Exchange Program 2025-2026

## Institute for Japanese Studies / Nagoya Gakuin University

### General Information

Name of University	Nagoya Gakuin University
<ul style="list-style-type: none"> <li>● Contact(s) for Incoming Students</li> <li>● Email Address</li> <li>● Phone Number</li> </ul>	Akira Koyanagi (Ms.) / Yuki Mizuno (Ms.) ijs@ngu.ac.jp +81-52-678-4093
Address or Email address <u>to send applications</u>	kouryuu-center@ngu.ac.jp
Website Link for Institute for Japanese Studies Information	<a href="https://www.ngu.jp/english/ijs/">https://www.ngu.jp/english/ijs/</a>

### Application

	Spring Semester	Fall Semester
Application Deadline(s)	November 15, 2024	April 30, 2025
Required documents for application	<p><b>Application materials must be submitted via both online and email.</b></p> <p><b>[Online]</b></p> <p>1) Complete the application Form via  <b>Microsoft FORMS</b>  <a href="https://forms.office.com/r/G5LZKsHsJq">https://forms.office.com/r/G5LZKsHsJq</a>            for <b>FORM 1</b></p> <p><b>[Via Email]</b></p> <p>*Please submit the following 1) – 8) documents via email to  <a href="mailto:kouryuu-center@ngu.ac.jp">kouryuu-center@ngu.ac.jp</a></p> <p>1) Information sheet on previous Japanese language study and others. (<b>FORM 2-1 to 2-7</b>)</p> <p>2) <b>Digital photograph</b> with a file size of 1MB or less (Color, clear, sharp and in focus full-face photo with no hat on, taken within 3 months of application, in front of a plain white or light-colored background. Computer-generated photos are not acceptable.)</p> <p>3) <b>Passport copy</b> in digital file.</p> <p>4) Two kinds of recommendation letters (<b>FORM 3 &amp; FORM 4</b>) from college professors who are familiar with the</p>	



	<p>applicant's background. *FORM 3 and FORM 4 must be written by two different people.</p> <p>5) Certificate of Health (<b>FORM 5</b>) by a qualified physician.</p> <p>6) <b>Certificate of Attendance</b> from the college presently attended.</p> <p>7) <b>Official transcript</b> of academic record from the college/school last attended.</p> <p>8) <b>Financial Evidence</b> (please choose one from three choices: ①-③)</p> <p>① Certificate of bank balance statement issued by the financial institution verifying enough funds (<u>more than ¥600,000</u>) for one-year to study in Japan.</p> <p>* If a parent or other family member may act as the applicant's financial supporter, please ensure that <b>ALL</b> the following documents (a., b., and c.) are submitted:</p> <p>a. An official document verifying the relationship with the applicant.</p> <p>b. Pledge signed by the supporter (<b>FORM 6</b>)</p> <p>c. An official document verifying supporter's occupation</p> <p>d. Proof of the annual income of the supporter.</p> <p>② Scholarship document showing sufficient funds (more than ¥600,000) and the scholarship period.</p> <p>③ Loan document showing sufficient funds (more than ¥600,000) and the loan period.</p>
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## Number of Exchange Students and Requirements

### IJS Course

Acceptable Number of Exchange Students and Period of Study	<p>One Year: <u>  1  </u></p> <p>( and    •    or )</p> <p>One Semester: <u>          </u></p>
Admission requirement	<p>1. be able to read and write Hiragana and Katakana</p> <p>2. know the basic 100 kanjis (Basic KANJI BOOK VOL.1, Bonjinsha Co.)</p>
Criteria for nominations	<p>Only students who score 5 or higher on section "SPOT90-1" of the Japanese Placement Test [TTBJ Test] may be considered for recommendation.</p>

## Dates for Orientations and Classes

\*Dates are subject to change

	Spring Semester	Fall Semester	Winter Interim
Move-in Date (Dormitory)	End of March, 2025	End of August, 2025	
Orientation Sessions	Mar. 31 to Apr. 8, 2025	Sep. 11 to 18, 2025	
Placement Test (Online)	Before the nomination period for the Spring semester	Before the nomination period for the Fall semester	
Beginning of Classes	April 9, 2025	September 19, 2025	January 7, 2026
End of Classes	July 15, 2025	December 18, 2025	February 10, 2026
Move-out Date (Dormitory)	End of July, 2025	End of December, 2025	End of February, 2026

## Estimated Expenses for IJS courses

Maintenance Fee of Dormitory *When you move in	¥5,000 (Cash only)
On-Campus Housing (Seminar House)	¥30,000-35,000 per month (Cash only)
On-Campus Housing (Seminar House Annex * female only)	¥27,000-38,000 per month (Cash only)
National Health Insurance (Mandatory)	¥1,600-1,800 per month
Books, Supplies	Approx. ¥10,000-15,000 depending on the class

Note: Housing fees must be paid in full at the beginning of each term.

## Type of VISA

Type of VISA (If required)	Student Visa
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\*NGU will apply for the Certificate of Eligibility which is necessary for getting a visa.