



## Kwantlen Polytechnic University Senate Representative

The purpose of this application is for the Kwantlen Polytechnic University Alumni Association (KPUAA) Board of Directors to select a member from the University's Alumni body to have a voting seat on the University's Senate Board.

### Criteria and Conditions:

The applicants must be able to meet the following guidelines prior to their appointment and be able to execute the necessary duties associated within the role.

1. Applicant must be an Alumni of Kwantlen Polytechnic University, Kwantlen University College or Kwantlen College.
2. Must be available for 5 – 8 hours each month to attend committee and standing committee meetings which are generally held on Monday's from 4:00 – 6:50pm. More information is available at [www.kpu.ca/senate](http://www.kpu.ca/senate) .
3. Provide a written submission that details their qualifications and reasons to serve on the Senate as an Alumni representative.
4. Have a general understanding and some knowledge of post-secondary systems and processes.
5. Applicants are encouraged to attend at least one Senate meeting prior to submitting an application. The next senate meetings are scheduled for Jan 27, Feb 24, March 31 and April 28.
6. The appointed member must report back information to the Alumni Association post Senate meetings.
7. Each appointed representative is subject to serving for one term only and is required to go through the complete nomination process to be considered for re-appointment.

### Process:

1. All nominations must be received by the Alumni Office by May 1, 2014.
2. The applications will be reviewed by the Alumni Executive Committee and finalists may be invited to present to the committee.
3. The Alumni representative on the Senate Board is appointed by the Senate President based on the nomination of a candidate by the KPUAA for a term of three years.

#### Applications may be submitted to:

ATTENTION: Shina Boparai  
c/o KPU Alumni Association  
12666 - 72<sup>nd</sup> Avenue Surrey, BC V3W 2M8  
Surrey Main, Room 206  
Email: [alumni@kpu.ca](mailto:alumni@kpu.ca) Fax: 604-599-3138

## KPU Senate Representative Application Form



Date: \_\_\_\_\_

### Applicant Information

Title: \_\_\_\_\_ Surname: \_\_\_\_\_ Given Name(s): \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Program of Study at Kwantlen: \_\_\_\_\_

Year(s) at Kwantlen: \_\_\_\_\_ Credits Completed (if known): \_\_\_\_\_

KPU Student number (if known): \_\_\_\_\_ Signature of Applicant \_\_\_\_\_

**Please provide a written submission that details your qualifications to serve on the Senate as an Alumni representative.**

You may attach additional documentation supporting your nomination. Nominations are due by May 1, 2014.

Please send completed nomination package to:

**Attention: Shina Boparai**

c/o KPU Alumni Association

12666 - 72nd Avenue Surrey, BC V3W 2M8

Surrey Main, Room 206

Email: [alumni@kpu.ca](mailto:alumni@kpu.ca) Fax: 604-599-3138