

**Wednesday, 20 June, 2012
Cloverdale Campus Boardroom**

Present

Board

Ariana Arguello
Kristan Ash
Yuri Fulmer
Kassandra Linklater
John McKendry / President
Scott Nicoll
Suzanne Pearce
Kim Richter
Gord Schoberg / Chair
Launi Skinner
Ken Tung
Amrik Virk

University Vice Presidents

Anne Lavack / Provost & VP Academic

University Community Members

Harry Gray / AVP Human Resource Services
Don Hlus / Music Instructor, Faculty Arts
Sandi Klassen / University Secretary
Kathy Lylyk / Executive Director Finance
Graham Rankin / Dean, Faculty of Science &
Horticulture
Angela Tao / Manager, Budgeting & Assurance
Terri Van Steinburg / President, KFA
Shelley Wrean / General Counsel

Regrets

Arvinder Bubber / Chancellor
Shane King
Rob Mumford

Call to Order

The Chair called the meeting to order at 3:03pm and welcomed the guests.

Approval of Agenda

The agenda was approved by consensus, moving item 5.4 above 5.1.

Consent Agenda

Item 3.2 was pulled from the Consent Agenda.

**Moved by Kim Richter; seconded by Launi Skinner:
THAT the Board of Governors approve the Consent Agenda.**

MOTION CARRIED

Items included in the Consent Agenda:

- Minutes 28 March 2012

Kwantlen Student Association Audited Financial Statements Year Ended 2011

Board Members had some questions about the Statements and it was noted that the Board has no oversight in the matter.

The KSA Audited Financial Statements were received by the Board in accordance with the University Act.

Board Meeting Schedule 2013

Moved by Kim Richter; seconded by Kristan Ash:

THAT the Board of Governors approve the Board meeting schedule for 2013.

MOTION CARRIED

Dates approved were: January 20, March 27, June 12, September 18, November 20 and February 22-23 for a Retreat.

Bill 18, 2011: Advanced Education Statutes Amendment Act 2011

The Board reviewed changes to the University Act and their effect on the Board of Governors.

Administrative Appointments for Approval

Moved by Kim Richter; seconded by Amrik Virk:

THAT the Board of Governors appoint the following University administrators:

- **Todd Mundle, University Librarian**
- **Elizabeth Worobec, Dean, Faculty of Science & Horticulture**
- **Diane Purvey, Dean, Faculty of Arts**
- **Henry Reiser, Dean, Faculty of Trades and Technology**

MOTION CARRIED

Moved by Kristan Ash; seconded by Cassandra Linklater:

THAT the Board of Governors confirm the appointments of the following University administrators:

- **Ron Maggiore, Associate Vice President, Strategic Enrolment Management**
- **Robert Hensley, University Registrar**
- **Christine Crowe, Dean, Faculty of Academic and Career Advancement**
- **Tru Freeman, Dean, Faculty of Community and Health Studies**
- **George Verghese, Dean, Faculty of Design**
- **Harry Gray, Associate Vice President, Human Resource Services**
- **Jason Dyer, Associate Vice President, Research**
- **Kathy Lylyk, Executive Director, Finance**
- **Jody Gordon, Associate Vice President, Students**
- **Shelley Wrean, University General Counsel**

MOTION CARRIED

The Board discussed a process for making appointments to university positions with a view to the Board's power of appointment under the University Act on a go-forward basis. In this instance, the Board is grandfathering these previous appointments.

Action:

- The Human Resources Committee will develop the process, determining at what level appointments should be approved by the Board as a whole.

Access Copyright

Todd Mundle provided a context on the issue for the Board. The next agreement, which was negotiated by ACCC, expires in 2015. The risks of signing or not signing the agreement have been evaluated and administration has decided to sign. The main change to the agreement is allowing for digital capability.

Concerns were raised about consultation and transparency, as well as noting that a decision on Bill C-11 could impact the agreement. Concerns were addressed. Senate has not been involved in the discussions since it is the renewal of an agreement.

Presidential Transition Update

The Chair provided the Board with an update on activities regarding the presidential transition. The installation ceremony is October 2, 2012. A planning team is in place. Community celebrations will occur around this time as well.

Governance Committee

Student and Academic Experience Committee Review

Moved by Kristan Ash; seconded by Ken Tung:

THAT the Board of Governors approve the discontinuation of the Student & Academic Experience Committee on the understanding that there will be a standing Board agenda item on Student Affairs which the president will report on regarding the student experience, including appropriate metrics.

MOTION CARRIED

Opposed: Kim Richter, Suzanne Pearce, Cassandra Linklater

The rationale given for discontinuing this committee was that students are the reason that Board Members are at the table. Therefore the subject is too important to relegate to a committee. This will broaden the input regarding student matters. Pros and cons were discussed. Kim Richter, as chair of the committee, expressed her appreciation to John McKendry, Anne Lavack and Jody Gordon for their support of the committee.

Moved by Kristan Ash; seconded by John McKendry:

THAT the Board of Governors approve the Governance Committee's mandate to include receiving program proposals for review with regard to adherence to the strategic priorities, mission, vision and mandate of Kwantlen.

MOTION CARRIED

It was noted that when reviewing program proposals it is important for the Committee to ask about demand for the program, employer support, fit with the polytechnic mandate and how it will further Kwantlen as an institution.

Board Committee Membership

**Moved by John McKendry; seconded by Amrik Virk:
THAT the Board of Governors approve the Board Committee membership effective September 1, 2012 with revisions and an understanding that a faculty member will be placed on the Board/Senate Task Force on Bi-cameral Governance.**

MOTION CARRIED

Appointee to Senate

**Moved by Kim Richter; seconded by Kassandrda Linklater:
THAT the Board of Governors re-appoint Kristan Ash as the Board's representative to Senate effective September 1, 2012 to August 31, 2013.**

MOTION CARRIED

Board Chair & Vice Chair Nominations / Election

ord Schoberg appointed Launi Skinner as Chair during the election. Gord Schoberg and Amrik Virk left the meeting.

**Moved by Kristan Ash; seconded by Yuri Fulmer:
THAT the Board of Governors appoint Gord Schoberg as Board Chair and Amrik Virk as Board Vice Chair.**

MOTION CARRIED

Mr. Schoberg and Mr. Virk re-joined the meeting and were congratulated on their re-election.

Template for Use of Delegations to the Board

**Moved by Ariana Arguello; seconded by Kristan Ash:
THAT the Board of Governors approve the Template for Use of Delegations to the Board.**

MOTION CARRIED

Board Appeals Tribunal Terms of Reference & Procedures

**Moved by Ken Tung; seconded by Cassandra Linklater:
THAT the Board of Governors approve the Terms of Reference and the Procedures for the Board Appeals Tribunal.**

**Amended by Gord Schoberg; seconded by Yuri Fulmer:
THAT approval is subject to the president consulting with legal counsel regarding two issues of consistency between, and legality of, the Terms of Reference and the Procedures and receiving**

satisfactory comment.

AMENDED MOTION CARRIED

Finance & Audit Committee ***Audited Financial Report & Audit Report***

Moved by Launi Skinner; seconded by Yuri Fulmer:
THAT the Board of Governors approve the Kwantlen Polytechnic University Audited Financial Statements for the Year Ended March 31, 2012. MOTION CARRIED

Re-appointment of Auditors

Moved by Amrik Virk; seconded by Yuri Fulmer:
THAT the Board of Governors re-appoint KPMG as Kwantlen Polytechnic University's external auditors. MOTION CARRIED

The FTE Enrolment Statement Year Ended March 31, 2012 will be forwarded to the Board for information. It was reviewed by the Finance & Audit Committee.

Board Response to Senate Budget Development Questions

Moved by Launi Skinner; seconded by Kristan Ash:
THAT the Board of Governors approve the Board's response to Senate's budget development questions. MOTION CARRIED

Management and Investment of University Funds Policy (E11)

Moved by Kristan Ash; seconded by Launi Skinner:
THAT the Board of Governors approve the *Management of Endowed University Funds Policy and Procedures (E11)*. MOTION CARRIED

Student & Academic Experience Committee

Program Discontinuation: Integrated Pest Management

Moved by Kim Richter; seconded by Kristan Ash:
THAT the Board of Governors approve the discontinuation of the Integrated Pest Management Program. MOTION CARRIED

Program Discontinuation: Music Foundation Certificate

Don Hlus provided a context for the discontinuation of the Certificate, noting that this is a follow-through of the BA Musical Arts proposal .

Moved by Kristan Ash; seconded by Ariana Arguello:
THAT the Board of Governors approve the discontinuation of the Music Foundation Certificate as of August 31, 2012, subject to Senate's approval. MOTION CARRIED

**Student & Academic
Experience Committee with
Finance & Audit Committee**

Bachelor of Arts, Minor in Education Full Program Proposal (FPP)
Sarah Hickenbottom and Ann-Marie McLellan, faculty members in the
Faculty of Academic & Career Advancement, answered questions.

**Moved by Kim Richter; seconded by Amrik Virk:
THAT the Board of Governors approve the Bachelor of Arts, Minor in
Education Full Program Proposal. MOTION CARRIED**

Concerns were raised about approval of degrees with no overall
academic context to gauge their strategic fit, as well as no
consideration given to the timing of launching the degree.

The Provost noted that enrolment planning is occurring and the goal
is to bring the enrolment plan to the Board in Fall 2012.

Bachelor of Arts, Major in Political Science FPP

Anne Lavack provided the Board with an overview of the FPP. It is
unique with many applied aspects and plans for a co-op option.

**Moved by Cassandra Linklater; seconded by Launi Skinner:
THAT the Board of Governors approve the Bachelor of Arts, Major in
Political Science Full Program Proposal.**

Following discussion, the motion was amended:

**Amended by Gord Schoberg; seconded by Ken Tung:
Add "subject to recommendation by the Board Finance & Audit
Committee". AMENDMENT CARRIED
AMENDED MOTION CARRIED**

Bachelor of Science in Applied Mathematics Program Concept

**Moved by Suzanne Pearce; seconded by Kim Richter:
THAT the Board of Governors approve the Bachelor of Science in
Applied Mathematics Program Concept. MOTION CARRIED**

President's Report

The President's report was received for information.

Senate Report

Kristan Ash explained that the changes in the composition of the
membership of the Board/Senate Task Force on Bi-cameral
Governance have been the reason for it not meeting.

**Board/Senate Task Force on
Bi-cameral Governance
Update**

**Moved by Yuri Fulmer; seconded by Kristan Ash:
THAT the Board of Governors approve the Board/Senate Task Force
on Bi-cameral Governance being established as a Standing
Committee of the Board
AND
THAT the Board of Governors set and establish the Terms of
Reference for the Committee to focus the Committee on areas of
the University Act that refer to the Board seeking Senate's advice
and Senate advising, consultations with, and approvals from,
Senate.**

MOTION DEFEATED

A caution was raised about creating a standing committee when the task of the committee is not well defined. Once the interactions between the Board and Senate are understood and defined, the function of the task force may no longer be required.

It was suggested that the relevance of the Task Force be reviewed annually.

**Next Meeting Agenda
Contribution**

Agenda items may be forwarded to Sandi Klassen.

For the Good of the Order

- Kudos to Kassandra Linklater who was named one of Surrey's top 25 under 25 as well as receiving honorable mention in the Leader Community Awards, Youth Volunteer category.
- Congratulations to Amrik Virk on his daughter's achievement of receiving top honours in the Leader Community Awards, Youth Volunteer category.
- The Alumni Association received a presentation by an Interior Design graduate on the coordinated look and feel of campus projects.
- Scenario planning is culminating with four scenarios ready to give to the President.
- The Board thanked President John McKendry for keeping the Board well-informed and for his support of the Board Chair during Mr. McKendry's tenure. It was noted that this was his last meeting.
- It was the last meeting for Scott Nicoll, Suzanne Pearce, Ariana Arguello, Kassandra Linklater and Rob Mumford, who will be honoured at an upcoming recognition dinner.

**Evaluation of the Board as a
Group**

Yuri Fulmer stated that the meeting was terrific, with everyone contributing. The polytechnic mandate was referenced, with a forward looking view. There was a conscious effort to define the role of the Board.

Next Meeting

The next meeting is on September 19, 2012 on the Richmond campus.

Adjournment

The meeting adjourned at 5:39 pm.

BOARD CHAIR