

**Wednesday, 28 March, 2012
Cloverdale Boardroom**

Present	Board Ariana Arguello Kristan Ash Shane King Kassandra Linklater John McKendry/President Rob Mumford Suzanne Pearce Kim Richter Gord Schoberg/Chair Launi Skinner Amrik Virk	University Vice Presidents Anne Lavack/Provost & VP Academic Gordon Lee/Finance & Administration University Community Members Fergal Callaghan/Instructor, Faculty of Science & Horticulture Jody Gordon/AVP Student Life Harry Gray/AVP Human Resource Services Sandi Klassen/University Secretary Kathy Lylyk/Executive Director Finance Cathy MacDonald/University Librarian Elizabeth Merritt/University Secretariat Graham Rankin/Dean, Faculty of Science & Horticulture Allison Richardson/Librarian Takashi Sato/Instructor, Faculty of Science & Horticulture
Regrets	Arvinder Bubber/Chancellor Yuri Fulmer Scott Nicoll Ken Tung	

Presentation/ Current Status, Challenges and Opportunities for the Library	Board members received a presentation from Cathy MacDonald and Alison Richardson on the Coast Capital Savings Library. Cathy MacDonald is retiring and the Chair thanked her for her many years of service and leadership at Kwantlen.
Call to Order	The Chair called the meeting to order at 3:10pm.
Approval of Agenda	Moved by Shane King; seconded by Launi Skinner: THAT the Board of Governors approve the agenda. MOTION CARRIED
Consent Agenda	Moved by Shane King; seconded by Ariana Arguello: THAT the Board of Governors approve the Consent Agenda. MOTION CARRIED Items included in the Consent Agenda: <ul style="list-style-type: none"> ○ Minutes 19 January 2012 ○ Minutes 2 February 2012

New Business

Notice of Election

An election for Board Chair & Vice Chair will occur on June 20, 2012.

Finance & Audit Committee

Program Concept: Bachelor of Science Major: Physics for Modern Technology & Bachelor of Science, Minor Physics

Fergal Callaghan, Tak Sato and Graham Rankin presented a program concept for a new applied physics degree. They had previously presented it to the Board Student & Academic Experience Committee and the Board Finance & Audit Committee. The degree is unique in Canada and is modeled after successful degrees offered in Ireland. The developers have consulted with local industry. Graduates would be able to find employment locally.

A question was raised about how the Board can prioritize degrees as they come forward. There is a need to develop prioritization criteria.

Moved by Shane King; seconded by Rob Mumford:

THAT the Board of Governors approve the Program Concept, Bachelor of Science Major: Physics for Modern Technology & Bachelor of Science, Minor Physics to allow the concept to be developed into a Full Program Proposal.

MOTION CARRIED

Draft University Budget 2012-2013

The VP Finance reviewed the draft 2012-13 Budget. It was presented to the Board Finance & Audit Committee on March 20, 2012.

The Board wants to see key metrics and cost comparisons as suggested in the report from the Senate Standing Committee on University Budget (SSCUB). The VP Finance will include Kwantlen's Accountability Report with next year's budget in order to see metrics and key performance indicators.

Senate is concerned about the possibility of a deficit in future years. Shane King indicated that it is a worst case scenario and that Kwantlen is not allowed to present a deficit budget. On a consolidated basis the budget is balanced. It was suggested that Shane attend the next Senate meeting to respond to Senate's concerns about the budget. It would also be useful to discuss with SSCUB the cost structure and budget drivers at the university in order for the committee to better understand the budget process. The Board congratulated SSCUB and its Chair, Marc Kampschuur for its excellent report on the budget.

Other issues raised:

- The academic priorities of Kwantlen, who decides them and how they are incorporated into budget decision making
- International student strategy
- Continuing Education strategy

**Finance & Audit Committee
cont'd**

- Revenue generating strategy
- Enrolment trends and student retention

**Moved by Launi Skinner; seconded by Suzanne Pearce:
THAT the Board of Governors approve the University Budget 2012-
2013.**

MOTION CARRIED

Bylaw No. 4, Fees Revision

Shane King reviewed the bylaw. Kwantlen can raise fees by 2% for domestic students under the government cap. As of April 1, 2012 the Government of BC will provide ESL programming free. A question was raised asking if cost comparisons for the proposed fee increases could be provided. The deans researched the fees at BC post-secondary institutions and those in adjacent provinces. The Board would like to see the figures and how the fee increases connect with retention strategies. The VP Finance will provide this information at the June 20, 2012 meeting.

**Moved by Amrik Virk; seconded by Kristan Ash:
THAT the Board of Governors approve revisions to Bylaw No. 4,
Fees.**

MOTION CARRIED

Suzanne Pearce & Kim Richter OPPOSED

Adjournment

The meeting adjourned at 5:05pm to be resumed after the In camera meeting.

The meeting reconvened at 6:55pm.

**Finance & Audit Committee
cont'd**

Investment Policy Revision

**MOVED by Kristan Ash; seconded by Amrik Virk:
THAT the Board of Governors grant preliminary approval to the
*Management of Endowed University Funds Policy.***

MOTION CARRIED

Governance Committee

Principles of Academic Freedom Policy

The draft policy was endorsed by Senate in May 2011 after which it followed the policy revision process with no revisions made.

**MOVED by Shane King; seconded by Kristan Ash:
THAT the Board of Governors give final approval to the revised
*Principles of Academic Freedom and Responsibility Policy.***

MOTION CARRIED

**Assurance of Successful
President Performance**

Receipt of Monitoring Reports/Compliance Vote

**Moved by Kim Richter; seconded by Rob Mumford:
THAT the President is in compliance with Policies**

- i. **3.0, *Global Executive Constraint***
- ii. **3.1, *Treatment of Students***
- iii. **3.2, *Treatment of Employees***

MOTION CARRIED

**Upcoming Monitoring
Reports**

The President will submit the following monitoring reports between April and July, 2012:

- 3.3, *Compensation and Benefits*
- 3.4, *Financial Planning/Budgeting*
- 3.5, *Financial Condition & Activities*
- 3.6, *Asset Protection*

President's Report

The President's Report was included for information.

**Extension of Meeting
7:05PM**

**MOVED by Rob Mumford; seconded by Kim Richter:
THAT the meeting be extended by 15 minutes more.**

MOTION CARRIED

**Board/Senate Task Force on
Bicameral Governance**

The meeting scheduled for March 30, 2012 has been cancelled due to lack of quorum.

For the Good of the Order

Board members attended or will attend the following events:

- Langley Mayor and Council dinner
- Kwantlen Richmond Campus renovation celebration
- Budget Speech
- State of Surrey event
- Meeting of Board Chairs with Minister Yamamoto
- The Board Chair and Vice Chair will meet with Langley Township Mayor and Council in April.
- Minister Yamamoto recently visited the Cloverdale Kwantlen campus.

Awards

- Business in Vancouver named Launi Skinner one of the Most Influential Women in Business for 2012.
- Shane King won the Kwantlen Distinguished Alumni Award
- Kristan Ash was nominated for Surrey Business Woman Entrepreneur of the Year

Kim Richter asked that the University contact the Ministry of Transportation to install an advanced left hand turn indicator on Highway 10 at 180th Street.

Evaluation of the Board as a Group

Amrik Virk noted that the Board is functioning at a high level of maturity and has been heavily involved with a number of Kwantlen related activities including the search for a new President.

Next Meeting

The next meeting is on June 20, 2012 at the Cloverdale campus.

Adjournment

The meeting adjourned at 7:20pm.

BOARD CHAIR