

## INFORMATION SHEET - ACADEMIC YEAR 2018-2019

Name of Institute	ELISAVA Barcelona School of Design and Engineering , centre affiliated to Universitat Pompeu Fabra
Erasmus Code	E BARCELO 15
Erasmus charter	28535-LA-1-2014-1-ES-E4AKA1-ECHE
PIC number	999867077
Address	La Rambla 30-32 Barcelona E-08002 (Spain)
Phone number	+34 933 174 715
E-mail (Info)	<a href="mailto:elisava@elisava.net">elisava@elisava.net</a>
Website	<a href="http://www.elisava.net">www.elisava.net</a>

## CONTACTS

### International Exchange – Academic Affairs Office

Name F. Xavier Oliver  
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### International Mobility & Study Abroad Academic Coordinator

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## NOMINATION / APPLICATION DEADLINES

Our exchange application process includes 2 phases:

### 1. NOMINATION of students by the home university

Send your students' nominations by e-mail to [exchange@elisava.net](mailto:exchange@elisava.net) including the following information:

- Student's name and surname
- Student's e-mail address
- Field of study: Graphic design, Product design, Space-Interior design, Interaction design, Engineering in Industrial design
- Exchange period: 1<sup>st</sup> trimester, 2<sup>nd</sup> trimester, 3<sup>rd</sup> trimester, 1<sup>st</sup> & 2<sup>nd</sup> trimesters, 2<sup>nd</sup> & 3<sup>rd</sup> trimesters, full year
- Spanish language knowledge: Elementary, Intermediate, Advanced, No knowledge

#### Nomination deadlines:

For 1<sup>st</sup> trimester / 1<sup>st</sup> & 2<sup>nd</sup> trimesters / Full year

**May 15<sup>th</sup>**

For 2<sup>nd</sup> trimester / 3<sup>rd</sup> trimester / 2<sup>nd</sup> & 3<sup>rd</sup> trimesters

**October 15<sup>th</sup>**

### 2. APPLICATION online by the student

#### Application periods:

For 1<sup>st</sup> trimester / 1<sup>st</sup> & 2<sup>nd</sup> trimesters / Full year

From May 2<sup>nd</sup> to **June 1<sup>st</sup>**

For 2<sup>nd</sup> trimester / 3<sup>rd</sup> trimester / 2<sup>nd</sup> & 3<sup>rd</sup> trimester

From October 1<sup>st</sup> to **November 2<sup>nd</sup>**

## ONLINE APPLICATION PROCESS

1. We receive the student's nomination
2. We send an e-mail to the nominated student with some information about our online exchange application tool
3. The student submits his/her application online. The following documents in **PDF** format will have to be uploaded in the application tool:
  - Application form
  - Colour passport sized photo (JPG format)
  - Letter of motivation
  - Copy of passport or *ID card (citizens from the UE, Norway or Switzerland)*
  - Spanish language proficiency (basic or intermediate level – A2 European level) \* *Not compulsory*
  - Portfolio (max 10 Mb)
4. The student prints his/ her application and send us a copy of it by e-mail to [exchange@elisava.net](mailto:exchange@elisava.net)
5. **Additional requirements:** Students applying for **Graphic design** are required to send us a portfolio in print form, A4 format, as well. Portfolios must be sent by post before the application deadline to the following address:  
 ELISAVA Barcelona School of Design and Engineering  
 Att: F. Xavier Oliver  
 International Exchange - Academic Affairs Office  
 La Rambla 30-32  
 E-08002 Barcelona (Spain)

## ORIENTATION (BA)

Degree in Design: Graphic Design / Product Design / Interior-Space Design/ Interaction Design

Degree in Engineering in Industrial Design: Product Designer / Product Engineer

\* *We only accept exchange students at undergraduate level*

## CREDIT SYSTEM

**Which system do you use?**

ECTS

**Remarks**

An ECTS credit includes a total amount of 25 hours of student's activity, divided into 10 hours of lectures, seminars, guided study (with the presence of professor) and 15 hours of student's practice.

## ACADEMIC CALENDAR

**When do courses start and end?**

1<sup>st</sup> trimester From 25-09-2018 to 11-12-2018 (lessons and exams). Exam retakes and final results: by the middle of January 2019

2<sup>nd</sup> trimester From 08-01-2019 to 22-03-2019 (lessons and exams). Exam retakes and final results: by the middle of April 2019

3<sup>rd</sup> trimester From 01-04-2019 to 21-06-2019 (lessons and exams). Exam retakes and final results: by the middle of July 2018

Retakes Only available for students who failed a subject with a mark between 4.0 and 4.9 and needing to submit additional work.

## ACCOMMODATION

**Do you offer any housing arrangement or mediation in student accommodation?**

None directly offered by the university, but information about student residences and other accommodation options is available at: <http://www.elisava.net/en/academic-information/accommodation>

## LANGUAGE

### **In which language are courses being held?**

Spanish and Catalan. Some subjects are offered in English.

Exchange students are required to have a basic or intermediate knowledge of Spanish language before starting their exchange period in ELISAVA.

### **Language courses offered by the University**

None directly offered by the university, however there is a special price offer with a language school that offers courses to exchange students at ELISAVA. Further information will be sent to accepted students before their enrolment at ELISAVA.

### **Spanish language proficiency**

Basic or intermediate level – A2 European level, highly recommended

### **English language proficiency proof**

Not required

## REMARKS

At ELISAVA, we use a trimester system instead of the traditional semester system, with an amount of 20 ECTS credits each trimester, for a total amount of 60 ECTS per year.

According to this structure, during each trimester of 3<sup>rd</sup> and 4<sup>th</sup> year, in which exchange students integrate mainly, we offer:

- a) Several modules of elective subjects, for a total amount of 20 ECTS/module, focused on Design (graphic, product, interior and Interaction design specialities) as well as Engineering in Industrial Design.
- b) Individual subjects in 2<sup>nd</sup> 3<sup>rd</sup> and 4<sup>th</sup> year, depending on credits requirements of each partner university.

The specific offer of subjects and course catalogue for the academic year 2018-19 will be communicated to partner universities as soon as possible.

Courses and programmes **not available** for exchange students:

- Final Degree Project course (4<sup>th</sup> year).
- "Study Abroad" programme
- Master degrees
- Postgraduate degrees

Exchange students will send their provisional LA before starting their exchange period and will be allowed to make some changes to the courses once they are registered at ELISAVA, depending on availability of places.

After the publication of the final results, exchange students' Transcripts of records will be sent to their home University International Offices by e-mail.