



KPU Environmental Sustainability Committee

January 10, 2014 11:00 am – 12:30 pm

Cedar 1140, Surrey campus

Minutes

Attendees:

Karen Hearn (Co-Chair)
Heather Harrison
Maggie Fung
Scott Gowen
Paul Richard
Michelle Molnar (minutes)

Guests:

Arzo Ansary

Regrets:

Marlyn Graziano
Jeremy McElroy
Richard Hosein
Betty Worobec

1. Approval of Agenda, dated January 10, 2014:
 - Agenda approved as presented and amended
2. Approval of Minutes: November 8, 2013:
 - Minutes were approved
3. Update on KPU Sustainability Week Events – Saima and Alex's Report
 - **Heather** reported that Saima and Alex emailed copies of the report that was sent to Terasen and noted that the actual research component to the report was minimal. Terasen did not specify expectations, nor did they provide any help for the event, so the hope is that they will be pleased with what was reported.
 - **Michelle** noted that the Dean's office had to provide a lot of support to Saima and Alex during this project and that a support person is definitely needed in order to help the students coordinate the Sustainability Week event.
 - It was noted that the next Sustainability event should be Sustainability Week which would again be aligned with the Annual Campus Sustainability Day.
4. Staffing – update – Karen
 - **Karen** noted that EPT co-op student, Sherise Chin, will be working with Iain Hunter for the period of January – April where she will be reviewing KPU's solid waste management system.
5. KPU as a Fair Trade Certified University – Arzo Ansary
 - **Arzo** reported that the October 29, 2013 Fair Trade Symposium was a huge success, noting that KPU is the only university on this side of the Fraser River that

is not certified. The requirements to be certified a Fair Trade University are minimal and after some research, the only condition missing is a Fair Trade Committee.

- **Arzo** asked if a Fair Trade committee could be established
- It was suggested that:
 - **Scott** research Fair Trade products through his current suppliers, Sodexo and the campus vendors – if the requirements for certification can be upheld, Betty and Karen would make a recommendation to the President who would create the committee.

6. Discussion on 'how' the KPU Environmental Sustainability Committee can accept, vet and act on submissions.

- **Michelle** described the process of applying for Coca-Cola funding, suggested it was too onerous for this committee.
- **Karen** noted that the proposal outlined by Arzo regarding Fair Trade Certification was essentially a submission and that it went fairly smooth. She suggested that it may be too early for this committee to spend time generating a submission procedure.
- **Maggie** suggested that a lengthy process may deter people from submitting and that we should be encouraging submissions through exposure.
- **Michelle** suggested that the committee decide how to best announce that they are taking submissions.

7. Other Business

- **Heather** suggested that a Sustainability Policy be written. Is thinking it could be a good student project to create drafts.
- **Heather** also wondered if the meetings could be set at a regular date and time to encourage attendance. Perhaps more people could teleconference or video conference in. **ACTION –Karen/Gidget to add this item to the next agenda.**

Meeting adjourned at 12:04 pm.

Send to:

Betty Worobec (Co-Chair)
Karen Hearn (Co-Chair)
Heather Harrison
Jeremy McElroy
Marlyn Graziano
Maggie Fung
Paul Richard
Richard Hosein
Scott Gowen
Gidget Maguire/Michelle Molnar (minutes)

