



Minutes

Attendees: Karen Hearn, Elizabeth Worobec, Paul Richard, Marlyn Graziano, Maggie Fung, Eric Wirsching, Mairi Lester, Michelle Molnar (Minutes)

Regrets: Heather Harrison, Jeremy McElroy

Agenda	Discussion	Action Item																		
1. Agenda:	Approved. Item #4 was moved ahead of Item #3.																			
2. Minutes:	June 10, 2014 Minutes Approved with minor changes.																			
3. Membership <ul style="list-style-type: none"> • Terms of Reference • Yearly review 	<p>Eric Wirsching, Vice President, Student Life, KSA, was welcomed as the new KSA representative.</p> <p>The Terms of Reference (ToR) were reviewed and discussed. It was decided that the ToR would be reviewed every six months and that this commitment would be added to the ToR.</p> <p>Karen noted that the minutes from each meeting should be sent to the President, the Provost & VP Academic and the VP Finance & Administration.</p> <p>Committee Membership was reviewed and it was decided that the Committee should stay at a maximum of 10 members consisting of:</p> <table border="1" data-bbox="475 1310 1312 1715"> <tbody> <tr> <td>Co-Chair</td> <td>Betty Worobec</td> </tr> <tr> <td>Co-Chair</td> <td>Karen Hearn</td> </tr> <tr> <td>Chief Information Officer</td> <td>Maggie Fung</td> </tr> <tr> <td>Director, Ancillary Services</td> <td>TBA</td> </tr> <tr> <td>Director, External & Government Affairs, or designate</td> <td>Marlyn Graziano or designate</td> </tr> <tr> <td>2 Faculty Members</td> <td>Paul Richard Heather Harrison</td> </tr> <tr> <td>KSA, General Manager</td> <td>Jeremy McElroy</td> </tr> <tr> <td>KSA, Sustainability Coordinator</td> <td>Mairi Lester</td> </tr> <tr> <td>KSA, elected member</td> <td>Eric Wirsching</td> </tr> </tbody> </table> <p>Karen to check when the new Director of Ancillary Services will start.</p>	Co-Chair	Betty Worobec	Co-Chair	Karen Hearn	Chief Information Officer	Maggie Fung	Director, Ancillary Services	TBA	Director, External & Government Affairs, or designate	Marlyn Graziano or designate	2 Faculty Members	Paul Richard Heather Harrison	KSA, General Manager	Jeremy McElroy	KSA, Sustainability Coordinator	Mairi Lester	KSA, elected member	Eric Wirsching	<p><i>Michelle</i></p> <p><i>Michelle/ Gidget</i></p> <p><i>Michelle</i></p> <p>Karen</p>
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4. Gordon Lee Vision 2018 Goals:	<p>The Committee reviewed the excerpt from Gordon Lee’s Vision 2018 Goals.</p> <p>Betty discussed the AASHE STARS report submitted by Mairi on behalf of the</p>																			

	<p>KSA. Mairi gave a brief explanation of the choices and why they were chosen. She mentioned that the measures included some which have already been met by KPU but the choices would also allow room for growth and development. For a more detailed explanation of the AASHE STARS rating systems, go to https://stars.aashe.org/pages/about/technical-manual.html</p> <p>Three Measures Chosen:</p> <ol style="list-style-type: none"> 1) Student Life – includes active student groups, gardens, farms, events, wilderness or outdoor programs, etc. 2) Waste Diversion – earn points by diverting waste from the landfill or incinerator. 3) Sustainability Planning – formally adopted plans that address sustainability including curriculum, campus and public engagement, water, waste, transportation, air quality, etc. <p>Paul added that his students (in EPT) could run “dress rehearsal” sampling and measuring reports as assignments and develop plans that could be used by KPU for other STARS criteria.</p> <p><i>Betty to send the report from Mairi to the President and report back to the committee about his comments.</i></p>	Betty
<p>5. Energy Conservation Policy & Procedure</p>	<p>The Energy Conservation Policy and Procedure was reviewed. Karen noted that Senior Administration have already reviewed the document and it will be discussed at Academic Council..</p> <ul style="list-style-type: none"> - Paul asked about fume hoods and if they are being closed properly or if they need to be replaced? - Karen noted that facilities may need to inventory current fumehoods and replace anything outdated in order to comply. - Mairi mentioned that other schools run contests to help students remember to close the sash (fumehoods) and asked if we could run our own. <p><i>Betty to consult with her “team” about fume hoods.</i></p>	Betty
<p>6. <u>Sustainability Week</u></p>	<p><u>Sustainability Week will run October 20 – 24 this year.</u></p> <ul style="list-style-type: none"> - Betty noted that KPU and the Faculty of Science and Horticulture will hosting Dr. Giesy as part of the Royal Society of Canada’s Romanowski Lecture Series in Environmental Science Solutions. This has been scheduled for October 22 on the Langley campus. The event will consist of a public lecture and an some internal discussion groups with students, faculty and staff. - There was discussion about opting for Sustainability Day rather than an entire week. - The pros and cons of hosting on one day on four campuses were discussed. - Focus should be on local communities and groups, students displays and internal committees - <i>Mairi to provide a list of organizations who participate in Eco-Days so as to not duplicate that event and list of external</i> 	Mairi

	<p><i>agencies to steer away from</i></p> <p><u>Fortis Funding</u></p> <ul style="list-style-type: none"> - Marlyn mentioned that the Fortis funding comes with a stipulation that Natural Gas must be discussed at some point - She suggested some sort of Charrette - This may be problem with the KSA – <i>Eric to talk to KSA and bring report back at next meeting.</i> 	Eric
7. Next Meeting	Early September – Gidget to set up Doodle Poll for best date/time.	Gidget
8. Other Business	None	

Meeting adjourned at 3:30 pm