



Minutes

Attendees: Karen Hearn, Mairi Lester, Jeremy McElroy, Betty Worobec (dial-in), Rebecca Harbut (dial-in), Gidget Maguire (Minutes)

Regrets: Marlyn Graziano, Stefan Durston, Arthur Fallick, Heather Harrison, Allison Gonzales, Maggie Fung

Agenda	Discussion	Action Item
1. Agenda 2. Minutes	Approved	
3. Action Items	<p><u>2016/17 Budget Submissions</u>            Karen submitted and presented with Betty's support, the following three submissions:</p> <ul style="list-style-type: none"> <li>i. Sustainability Projects Coordinator</li> <li>ii. Operating Funds for KPU Environmental Sustainability Committee Events and Projects</li> <li>iii. AASHE membership dues</li> </ul>	
4. Fair Trade Campus Update	<p><b>Karen/Betty</b> to have discussion with Stefan to get update and to discuss what is missing/outstanding in order to submit this application.</p> <p>KPU meets the basic criteria to apply to be a Fair Trade Campus. We will need to know who the point person will be for Fair Trade.</p> <p>A Fair Trade Steering Committee will need to be formed to ensure continued commitment to the local Fair Trade Campus designation.</p> <p><b>Jeremy</b> has offered to fill out the application and submit it for KPU once all details sorted out.</p> <p>Target to have this in place to announce at ecoDays in <b>February 2016</b></p>	<p><b>Karen/Betty</b></p> <p><b>Jeremy</b></p> <p><b>Feb 2016</b></p>
5. Campus Day/ Sustainability Week Update	<p>A written update on sustainability week was provided by Ryan Moriarty for the committee in Marlyn's absence at today's meeting. (attached)</p> <p>Recommend to be contacting vendors/potential presenters months earlier as they book up fast.</p> <p>Langley Campus was quiet. Having the presentations by the students in the meeting rooms was too separate from the actual event so not a lot of foot traffic where they were. Next year have it by the library, cafeteria and bookstore to generate more traffic.</p> <p>KPU Tech was quiet as it was on a Monday. Try to have it on another day next year so not so quiet.</p> <p>Surrey's held Main and it was well staffed with booths and presenters with low foot traffic. Last year the event was outside in the courtyard increasing foot traffic. The Biology Club had a strong showing.</p> <p>Richmond campus had the largest turnout partly due to the location in the Rotunda. As students were transitioning between classes they would stop at the booths. Sustainable Agriculture and the participating soils class had tables set up and were engaging the students.</p>	

	<p>KSA had an online contest during this event and 3 people submitted entries and they all won a prize of waste free lunch kit. They had a budget of \$700 for prizes and only ended up spending \$130 due to limited entries.</p> <p>It was noted that SFU, Capilano University and UBC have a takeout container that you put a deposit on and then when finished return to the cafeteria and get your deposit back. Would be something to think about for KPU.</p> <p><b>Michelle</b> to add Sustainability Week to the next Agenda to go over in detail what we can do better next time and start planning for next year's event so we have adequate pre-notification.</p>	<b>Michelle</b>
6. AASHE STARS	<p>First matrix submission completed for Student Life, Waste Diversion and Sustainability Planning. Next year Facilities Services has committed to completing AASHE STARS rating for Greenhouse Gas Emissions and Building Energy Consumption.</p> <p>The Board of Governors saw the three factors evaluated however it was not distributed further. It was discussed to fan this information out to the university community to broaden institutions/communities awareness.</p> <p><b>Karen/Betty</b> will report out on AASHE STARS reporting metrics at President's Council to get the support of the Dean's and Unit Heads and to have them start sharing this information so it is fanned out.</p> <p>If slides/PowerPoint prepared we could load on the web page and announce it in Today and KSAevite for information.</p>	<b>Karen/Betty</b>
7. Sustainability Policies	<p>Discussion by the group as to how best to move these forward as the students put a lot of effort in preparing the policies.</p> <p>Gidget look in previous minutes to see who (<b>Betty, Karen and Stefan</b>) was looking at which policies and provide to Karen to forward on to Betty and Stefan. <b>Betty, Karen &amp; Stefan</b> to review and determine which to advance first.</p> <p>Next step is to get policy sponsors (Alan, Sal and/or Jon) and get confirmation all of the policies putting forward have sponsor(s).</p>	<b>Betty/Karen /Stefan</b>
8. KSA Updates/ Proposals	<p><u>Talloires Declaration Proposal (For Consideration)</u></p> <p>This committee will take the KSA's recommendation forward to the President asking that he consider signing onto the Declaration and agreeing to advance and promote the 10-point action plan of the Talloires Declaration.</p> <p>There is no cost associated with signing the Declaration. Submit the signed declaration with a Letter of Intent and the process will then move forward. The declaration further supports Vision 2018 as well as the Academic Plan and should be the forefront of University decision making. Allows for assistance for groups/employees when making decisions.</p> <p>Send memo and Declaration to Dr. Davis from Karen and Betty as co-chairs of this committee for his consideration. If there are any questions from Dr. Davis we can arrange for Betty, Karen and Mairi to meet with Dr. Davis to discuss.</p> <p><b>Gidget</b> to prepare draft memo for Karen to share with Betty and Mairi for editing then it will be submitted to Dr. Davis.</p> <p><u>AASHE Conference -Minneapolis</u></p> <p>Mairi and Jeremy attended the AASHE conference in Minneapolis. Mairi presented on</p>	<b>Gidget</b>

	<p>Farmer Markets. Jeremy was looking for Student Projects and Cycling initiatives to bring to campus to encourage students/community however there wasn't a lot to take back on these. The tours made available were beneficial.</p> <p><u>ecoDays</u> ecoDays is scheduled for February 2-4 and 9, 2016. Looking at all four campuses with potential of not doing one at KPU Tech. Would like to have the tables set up against the wall with the presenters in front of the tables for more interaction with the foot traffic.</p> <p><u>KSA Composter</u> The composter is now in place in the parking lot behind the Birch building. The first batch of compost was put into the Westerman Campus Gardens. There are some issues with having everyone using the recycling/waste bins properly in Grass Roots.</p> <p><u>Farmers' Market</u> Aiming to have the Richmond Farmers' Market ready for next year.</p> <p><u>Westerman Campus Garden</u> The campus garden was a great success for the students/staff that took part. Everyone is excited for it to start up next year.</p> <p><u>U-Pass BC Referendum</u> The U-Pass BC program is up for renewal. The Referendum is scheduled for November 24 and 25<sup>th</sup> at each of the campuses. Will have a good look at the data collected and will bring it to the committee in the new year.</p>	
9. Other Business		
10. Next Meeting	<b>Michelle</b> to schedule the next meeting (January 18-29 2016)	<b>Michelle</b>