



Minutes

Attendees: Alan Davis (co-chair), Andrew Chisholm (Co-Chair), Betty Worobec, Marlyn Graziano, Mairi Lester, Iain Hunter, Paul Richard, Todd Mundle, Rebecca Harbut and Gidget Maguire (minutes)

Regrets: Jeremy McElroy, Murdoch de Mooy, Ellen Pond, Robert Ball

Agenda	Discussion	Action Item
1. Introduction 2. Agenda 3. Minutes	<p>Introduction of Andrew Chisholm as the replacement of Betty Worobec as Committee Chair. Agenda approved as drafted Minutes of February 19, 2018 approved as drafted.</p> <p>Action Item: Andrew will have Karsten Purbs, new Director Ancillary Services, check where the fair trade application was left and that we still meet the requirements, ie. coffee, tea and chocolate. Once done, if we still meet fill out and send to Alan for Signatures.</p> <p>Action Item: LEED for Civic Plaza – Marlyn will follow up with Gareth/Mark on this one.</p>	<p>Andrew/ Karsten</p> <p>Marlyn</p>
4. KSA Update	<ul style="list-style-type: none"> • Bike to work week wrapped up yesterday. Had good showing. Had wrap up ride in Steveston with 6 students showing up. • Garden is full this year. Waiting list for staff. May need to discuss expanding gardening because biggest demand is staff and currently 1/3 goes to staff. • Waste audit in Grassroots tomorrow – certified level 2 with LEAF (https://www.leafme.org/). One of a handful in BC so far. Re-audited annually. Because we are renting the space some criteria like water and power are out of our control so we can't change some things. We had a ton of points with shuttle, transit passes etc. Iain can provide base building information from Facilities reports for next assessment. Mairi will reach out. • Students want to do signage work - committee is back on and wants to do some outreach in Richmond. Proposal for signs for identifying sustainability features around KPU coming forward to this committee in the next few months. Facilities has been assisting with providing information. Then create a digital tool like pdf they can download which is like a self-guided tour so we don't necessarily set up a tour in person and they can go around campus with PDF. Focus on contact, Marlyn's team will take care of marketing. Committee may want to propose what they think to marketing for consideration. • Paul's team would like to hear about the sign tours etc. as they will like to feed in • There has been some staff turnover so if you don't get an answer from someone please try to reach out to another KSA member. 	
5. Facilities Update	<ul style="list-style-type: none"> • 2017 Carbon Neutral Action Report has been provided to the Ministry. Our carbon footprint has increased but we have also increased our square footage with the construction in additions to buildings. We are seeing an ongoing growth pattern. • WSOD Gold LEED standard. 	

	<ul style="list-style-type: none"> • Civic – we depend on our base builder for LEED. Action Item: Andrew to go back and have a look at what that was. • In our best interest to look at how managing our expenditure of energy. One of our larger budget areas is MMR budget to improve the buildings each year. It is never enough to catch up with aging infrastructure. 70% of the funding goes to base mechanical and the balance is used for other items that need to be addressed. • Comprehensive plan on how we are looking at the building. Our new standard is Platinum. We need to catch up our current assets and try to improve those pieces in mechanical. • We need to get off of the Natural Gas. WSOD model is a really good model. • Looking at brew boiler to try to run efficiently on electric. • We have created a strategic framework in our work plan and we review the whole green piece. • Main research green house building controls have been updated. The systems can do zone monitoring and watch to make sure equipment is working efficiently. We can tie in to scheduling software and tie in active occupancy of space. • Paul would love to see long term track of tons of carbon per student over the years and or current employees in the report. 	Andrew
6. Manager position	<p>Received approval for the Manager of Sustainability position. It will be reporting to Marlyn and will take direction from this committee.</p> <p>Action Item: Marlyn going through the exclusion process with HR right now then forward with posting.</p>	Marlyn
7. Tom Edwards' 5th Annual Burns Bog Charity Golf Tournament -	<p>Dr. Davis was given extra tickets for the gold tournament and asked the committee if there was anyone that would be interested in attending. Paul said that Paul Kaushal could be contacted from Science. There may be some people in there they may want to go.</p>	
8. Burns Bog Peat Lands conference	<p>Burns Bog Peat Lands Conference is October 12 – 13th – some international people coming out for event. Kdoc is doing a session. The role of this committee is to reach out to faculty to see if they want to participate.</p> <p>Betty sent to Paul Adams, Kathy Dunster and Rebecca Harbut, Paul said any and all ways to integrate with courses would be great. Some are aware and may have already integrated in to their courses.</p> <p>Everyone to push it out to all faculty to see if they want to participate. Paul can talk to some instructors to see if they can cancel classes to see if the students can volunteer at the conference. If we can invite classes to listen and have two great speakers from KPU that would be great.</p> <p>Rebecca advised her and Mike could speak on carbon sequestration and agriculture.</p> <p>Action Item: Dr. Davis will send out a call out and then Betty and others can follow up with their teams.</p>	Dr. Davis/ Betty and others

<p>9. National Sustainability week</p>	<p>Sustainability week is October 22-26th. Last year we did one campus per day which is something to consider for this year. If the Sustainability Manager is in place in the next couple months they can work with Simon Chiu in Marlyn's office on planning this year's event.</p> <p>Paul advised his students are doing the booth showing their audit again this year.</p> <p>It would be great if we can link in by video conference across campuses. Each group could say what sustainability means to us and this is what we do and how it looks in our department. Highlighting what each group does on each campus. It would be staff and student focused and people can showcase the campus they call home. We could show simultaneously in classrooms. We can throw discussions of straws and going plastic free.</p>	
<p>10. Other</p>	<p>Reusable Container Program - Other Universities (SFU/UBC) have this already on site. You buy a token and then you can drop it off at drop off locations. You would buy a token and then go to the restaurant and order your meal and hand in your token and you get a clam shell with food and once done go back or to the drop off location and return the clamshell and get your token back. The dishwasher machines would need special grade to be able to wash these clamshells so there is a cost.</p> <p>Action item: Andrew can reach out to Sodexo to see if they have dealt with this yet and can ask that they make some recommendations on best option for KPU.</p> <p>Straws on Campus – grass roots talking about this currently and working through it. There is no plan of action as yet for grassroots. There are some issues to work through as some people need straws for disabilities so we would need to ensure they were available. We could not have them on display and see if people ask for them. Tim Horton's would go through more straws as they are handed out with ice caps etc.</p> <p>Plastic bottle issue – we want to tackle this. Action Item: Andrew can speak with Sodexo and could speak with coca cola to see what we can do with swapping out to glass or using soda machines. Rebecca – trying to get sustainable swag for handing out at booths. Fairware has sustainable promotional materials that we can look at when wanting sustainable swag.</p> <p>Science Word Speaker Series is hosting the Pipeline talks in August however the venue may be changed due to a large number of expected audience.</p> <p>The library submitted their application for the Solar Grant (\$100,000). Find out June 20th if we are successful. We can do an array of things in Langley with this. Already had brief discussions with the Langley School District and our faculty.</p>	<p>Andrew</p> <p>Andrew</p>
<p>11. Next Meeting</p>	<p>Next meeting late August/September</p>	