



**Minutes**

**Attendees:** Alan Davis (co-chair), Iain Hunter (co-chair), Betty Worobec, Brent Elliott, Erin Pedersen, Karen Terblanche, Karsten Purbs, Melissa Drury, Ravinder Pal Singh, Todd Mundle, Thomas Kwadzovia, Caroline Lillico, and Gidget Maguire (minutes)

**Regrets:** Ben Newsom, Ellen Pond, Jaret Lang, Marlyn Graziano, Paul Richard, Rebecca Harbut, Sarah Strachan,

Agenda	Discussion	Action Item
1. Agenda	The Agenda approved as circulated	
2. Minutes	<p>The Minutes of April 27, 2020, were approved as circulated.</p> <p>Action Item Update:            Iain and Dr. Davis met with Lori McElroy regarding the AASHE STARS rating system. It was decided to ask Brent Elliott to do a detailed review of the STARS rating system and other systems that could benefit KPU.</p>	
3. Global Climate Conference	Dr. Davis noted that the Global Climate Conference in Education is Nov 16-20, 2020. If anyone is interested in attending virtually, please let him know, and he can see if there is funding for it.	
4. Facilities Update	<p>Facilities had a Hazardous Tree Assessment done at the Surrey Campus by BC Plant Health. We want to be very deliberate and thoughtful about our approach and work with stakeholders when moving forward with hazardous tree removal.</p> <p>Iain will be working with Farhad Dastur, Marlyn Graziano and Brent Elliott on a clear communication plan and set up a working group with key stakeholders. We want to ensure any removal of hazardous trees tie in with the future Campus Master Plans and look at what academic aspects can be utilized.</p>	
5. Campus & Community Planning Update	<p><u>Special Sustainability Planning Sessions Update</u></p> <ul style="list-style-type: none"> <li>• B. Elliott provided a presentation on the current work for the Campus and Community Master Plan.</li> <li>• His presentation encompassed a series of recommendations that will be discussed in further detail at the September 29 special meeting.</li> <li>• In the meantime, following this presentation, B. Elliott would welcome committee members' feedback.</li> </ul> <p><u>Sustainability Framework Rating System Comparison</u>            B. Elliott presented on the different options available to KPU for sustainability rating programs. Recommended looking at KPU as a whole and not just one measure. For the interim, we can continue to use the STARS rating system. B.</p>	

	Elliott will connect with Ellen Pond and Dean Purvey to see if the Faculty and students would be interested in working on these.	
6. Ancillary Services Update	<p><u>Food RFP</u> K. Purbs reported that work is continuing on the Food Services RFP. Potential vendors have been evaluated, and they are now progressing on to the next step in their process.</p> <p><u>Fleet</u></p> <ul style="list-style-type: none"> <li>• The procurement process was completed for the Fuel Purchase program for fleet vehicles. It will allow Ancillary Services to better manage fuel purchases, report statistics better and analyze data for future fleet decisions.</li> <li>• They are looking at ways to monitor and control the car charge stations' usage at the Richmond campus. They are intended for students and employees; however, residents are parking their cars for extended periods of time charging.</li> </ul>	
7. KSA Update	<ul style="list-style-type: none"> <li>• E. Pedersen advised that the KSA is having challenges communicating with current KPU students. Many programs could potentially help and assist students right now, but there appears to be an issue in getting the information to the students. E. Pedersen will connect with C. Lillico to explore how the KSA can use the Today@KPU system.</li> <li>• KSA is currently involved in the Langley Climate Action Strategy.</li> </ul>	
8. Procurement Update	No Update.	
9. Other Business	None	
10. Next Meeting	C. Lillico to schedule the next meeting.	