



Minutes

Attendees: Alan Davis (co-chair), Iain Hunter (co-chair), Betty Worobec, Brent Elliott, Erin Pedersen, Ellen Pond, Jaret Lang, Karen Terblanche, Karsten Purbs, Melissa Drury, Ravinder Pal Singh, Todd Mundle, Thomas Kwadzovia, Paul Richard, Adam Rhode (on behalf of Ben Newsom) Caroline Lillico, and Gidget Maguire (minutes)

Regrets: Ben Newsom, Marlyn Graziano, Paul Richard, Rebecca Harbut,

Agenda	Discussion	Action Item
1. Agenda	The Agenda approved as circulated	
2. Minutes	The Minutes of September 23, 2020, were approved as circulated.	
3. Facilities Update	<p>I. Hunter advised on the tree removal project. There are stakeholder meetings planned for February with the intention of seeking suggestions and advice in approach and communication to the broader KPU community. Information from the stakeholder sessions will be compiled into a report, which will be presented to a working group comprised of KPU staff from various departments and faculties. E. Pond will provide the names of two students who may be interested in this working group.</p> <p>The new Executive Director of Facilities Services will be invited to join this committee. <b>ACTION</b></p>	
4. Campus & Community Master Planning Update	<p>B. Elliot provided an overview of the updated campus and community master plan circulated in the Agenda package. Of importance, he demonstrated where and how feedback had been incorporated into the plan, affirming that this is a living document that will be updated every 5 years.</p> <p>B. Elliot thanked everyone for their contributions to the work and plan and indicated that they would be moving forward into the Campus and Community Master Plan's approval phase in February and March.</p>	
5. Ancillary Services Update	<p>K. Purbs advised they were looking at charging stations for campuses. There are various vendors and suppliers to consider and will be working with a consultant to move this forward.</p> <p>The vending contract has been updated with new vending machines that are more energy efficient. Some machines have been replaced, and others have been removed permanently.</p> <p>The Food Services contract is moving forward, and the contract is under negotiation. K. Purbs will provide more details at a later time.</p>	

6. KSA Update	<ul style="list-style-type: none"><li>• E. Pedersen and A. Rhodes provided the update. There are several events currently being planned, including Welcome Week and some Sustainability events happening at the same time. There will also be ECO days in March.</li></ul>	
7. Other Business	None	
8. Adjournment & scheduling of next meeting	<ul style="list-style-type: none"><li>• Next meeting should be scheduled for late March.</li><li>• The meeting concluded at 1:50 pm.</li></ul>	