



Minutes

Attendees: Dr. Davis (co-chair), David Stewart (co-chair), Adam Rhode (KSA), Brent Elliott, Erin Pedersen (KSA), Iain Hunter, Jaret Lang, Karen Terblanche, Caroline Lillico, Gidget Maguire (minutes)

Regrets: Betty Worobec, Ellen Pond, Jaya Dhillon (KSA), Karsten Purbs, Melissa Drury, Rebecca Harbut, Thomas Kwadzovia, Todd Mundle

Agenda	Discussion	Action Item
1. Agenda	The Agenda was approved as circulated.	
2. Minutes	The Minutes of June 29, 2021, were approved as circulated.	
3. Facilities Update (I. Hunter)	<p><u>Tree Stewardship Project</u></p> <ul style="list-style-type: none"> Natural Spaces Advisory Committee created a Working Group comprised of members from Facilities, Faculty, Campus and Community Planning, Indigenous Services, and KPU's Elder in Residence, Lekeyten Antone. The Working Group met on August 25th to look at each tree identified in the Arborist Report, ensuring no unsafe conditions where people or property could be hurt and whether the tree is a habitat or has academic value. Any trees identified to come down in part or in full will be donated to Lekeyton to build longhouses, carvings or other cultural crafts. The working group reduced from 170 trees to 81 to be removed, 43 of those are hazelnut trees. The Surrey forest has 30 trees that we will need to top and leave the rest for habitat or observation. The next step is to plan out the project and work with David Connop Price on a communication plan. The Working Group reviewed the trees on the Westerman property identified for removal in the Arborist Report. The fruit trees have academic value, and Kathy Dunster will look at options for preserving the trees by grafting them onto new healthy trees. We have asked a third-party specialist to come from the Island to look at the hazelnut trees on the property to ensure they are not diseased and don't pose a risk to the hazelnut farms in the area. Kathy Dunster will be leading the Langley tour on October 6th. For every one tree cut down, we need to plant two. I. Hunter will be working closely with B. Elliott in the replanting of the trees for this project as well as the Spruce renovation to ensure it aligns with the Campus Master Planning. 	
4. Ancillary Services Update (D. Stewart)	<ul style="list-style-type: none"> Last Friday, we received unplanned mid-year funding for the Food Recycler to conduct a pilot project at the Richmond campus cafeteria. Organic matter will be composted and then shipped to the farms to grow more vegetables for the cafeterias. If it proves successful, we can initiate it at the other campuses. We are working on a deal with UpMeals who provide high-end fresh food vending machine solutions. We will have this in place in October at the Surrey campus in the Spruce Building, just off the atrium. UpMeals company has a strong social responsibility component to it, and they take any food in the machines near the end of life they take and donate it to worthy causes, so it doesn't go to waste or in the garbage. 	

	<ul style="list-style-type: none"> • We have also signed a deal with a company that provides fairtrade coffee in vending machines and will be setting that up in the Spruce Building as well, which will be an innovation area where we try things out. Compass has no issue with these plans. • The on-campus activity is unexpectedly low right now. In Lori McElroy's provided stats, it notes we have about 30% on-premise activity. We will have to go back to Chartwells/Compass about where things are going with food services. • Last semester the KPU Tech Bookstore ran a pilot project selling sandwiches from Peqish, a company started by some UBC Professors. The pilot was a success, so it has been rolled out to the other KPU Bookstores. 	
<p>5. Campus & Community Planning Update (B. Elliott)</p>	<p><u>Daycare Update</u></p> <ul style="list-style-type: none"> • Daycare Update – The daycare concept has been developed on a couple of sites on the Surrey campus and is now looking to develop funding proposals to MCFD. There is a potential opportunity to work with KSA on this project which we are currently looking into. <p><u>STARS Rating System</u></p> <ul style="list-style-type: none"> • STARS rating system – In June, it was determined that we hit the maximum number of points. Now, we can consider what else we can strive for, and there's a broad number of items that can be considered. B. Elliott plans to reach out to KPU colleagues to get some input and suggestions to consider. Some ideas may involve the development of stronger policy, like building operations, reduction of carbon, or doing a postal code survey, or creating a survey for students and staff to take part in to identify how many days they will be commuting to school/work and how many they will be staying at home for and where they would be travelling from/to. <ul style="list-style-type: none"> – With the new rapid bus line going through Surrey and the Skytrain extension to Langley, perhaps we can register for the employer transit subsidized pass. – More work on this is being done, and when it's ready, it'll be brought to the KPU Executive for consideration. <p><u>Learning garden</u></p> <ul style="list-style-type: none"> • The RFP process closed on the 15th. The submissions have all just been reviewed with the help of Facilities, a decision coming shortly. It is anticipated that project could be in place by October. There will be an independent Working Group with some overlap with NSAC that will be keeping the Senate informed as it develops over the fall term. <p><u>PPE Recycling Project</u></p> <ul style="list-style-type: none"> • It has been four months since implementing this pilot project, and we have seen the recycling of 100,000 masks. We're hoping to continue this program and will work with Facilities to determine a permanent place for the recycling containers. <p><u>Ambassador Program</u></p> <ul style="list-style-type: none"> • Erin Pedersen has done significant work on this project and will speak to it later in the Agenda. <p><u>Sustainability Plan</u></p>	

	<ul style="list-style-type: none"> The Sustainability Plan was published in March, and we will look at it annually. Right now, the focus is on the electrification of buildings. Currently, the Province wants 80%, and we will be aiming for 100% electrification. <ul style="list-style-type: none"> Dr. Davis requested that there be a standing item on each Agenda for an update on the Sustainability Plan. B. Elliott agreed to report. 	
6. KSA Update (E. Pedersen)	<ul style="list-style-type: none"> Working on the ambassador program – They’re in the process of receiving applications right now, and of note, some excellent ideas are coming forward. Some projects might only operate for one semester, but others will engage over two semesters. The deadline for applying is September 30th, and they will be meeting with the student applicants the week of October 12th. It’s anticipated that many projects will be virtual this time around due to CoVid, but in Spring, it’s thought there will be more on-campus activities. KSA is having an event called “Sustainability Career Night in November. 	
7. Procurement Update (K. Terblanche)	<ul style="list-style-type: none"> KPU has included sustainability requirements as part of the evaluation criteria on the following procurement competitions: <ul style="list-style-type: none"> Surrey Electrical Vault design GC Prequalification list > \$200K projects Security Equipment Maintenance, Repairs and Installation Painting Services Surrey Heating System Electrification design As part of the strategy to enhance awareness of the importance of sustainability to KPU and the community we serve as well as learn of sustainability innovations our vendors have in place, Procurement Services has developed a Supplier Sustainability questionnaire which will be incorporated into all procurement bid packages that suppliers would need to complete as part of the bid process. The draft questionnaire has been shared with the campus planning team for their additional inputs and feedback. 	
8. Other Business	<p><u>Naming of KPU Buildings</u></p> <ul style="list-style-type: none"> Dr. Davis noted that all of the buildings at the Surrey Campus are named after trees, except Surrey Main. When we are naming the Student Hub building or daycare building, we should look at naming them after one of the other natural trees in the area. B. Elliott noted that with it proposed for Westerman property, there could be a naming opportunity to the trees and history there. 	
9. Next meeting	The next meeting is to be scheduled for mid to late November.	