



Kwantlen Polytechnic University
Department of Anthropology
12666 – 72nd Avenue
Surrey, B.C.
V3W 2M8

Fax: 604.599.2086



Applicant Information:

Name: _____

Address: _____

Phone Number: _____ email: _____ birthdate: _____

Current Post-Secondary Institution: _____

Student #: _____

****APPLICATION DUE FEB 15 2019 – Please hand directly to Anthropology faculty or Anthropology departmental assistant.****

1.0 STUDENT APPLICATION PACKAGE – FIELD SCHOOL

Courses: ANTH 3301 (CRM Methods), 3340 (BC Archaeology), and 3361 (Field Studies). Twelve Credits in total. All are co-requisites.

Cost: Regular tuition plus a special fee of \$1,000.

Due Date: This application is due by **February 15 2019**. Applications will be reviewed by the Anthropology Department. Students will be admitted to the field school based on the contents of this application and supporting documentation. Applications should be delivered to Dervla Hagan (Surrey), Brian Pegg (Surrey), Ken Stark (Surrey and Richmond), Sara Yoshida (Richmond), Sabine Stratton (Surrey), Larissa Petrillo (Surrey), or Julia Murphy (Surrey), enclosed in an envelope clearly labelled “Field School Application”.

Application: This application is the only way to enter the field school courses. Students will not be accepted through the regular web registration process, as the field school is a selective entry program.

Required Materials Checklist:

1. ☐ Completed application
2. ☐ Completed reference from an employer (blank form is attached).
3. ☐ Copy of most recent post secondary student transcript (does not need to be sealed, just print off your own student record).

Please make sure to fill out this application completely and honestly, and double check to ensure that all the required documents are present. Good luck on your application!

2.0 FIELD SCHOOL CONDITIONS

Please carefully read and sign the sheet below, after **initialling each bullet point.**

- I understand that breaking any conditions outlined here may result in disciplinary action, including anything from grading penalty to expulsion (without refund) with a grade of F on all the field school courses. Disciplinary action will be determined by the field school instructor(s). INITIAL HERE:___
- I agree that I am applying for inclusion in a real world project, and as such can expect unplanned events, unstructured learning environments, and less than ideal classroom, lab or field conditions. I will adapt myself to the conditions of the field school instead of expecting these conditions to be adapted to me. My first priority shall be successful and safe completion of the project instead of my own personal goals. INITIAL HERE:___
- I understand that I am expected to develop and maintain professional relationships with other students under conditions that I do not consider ideal. INITIAL HERE:___
- I certify that I have appropriate physical fitness and health to safely negotiate forested, uneven, mountainous terrain for at least 6km off-trail in semi-remote locations during archaeological work each day, and that I am able to carry moderately heavy equipment. I will check and make sure my tetanus booster is up to date. I will disclose to the instructor(s) any medical conditions that may affect my ability to safely perform the tasks set for me in field school. INITIAL HERE:___
- I understand that I will be expected to work in and will be prepared for adverse weather or environmental conditions, including (but not limited to) extreme heat and sun, cold, rain, wind, insects, and wild animals. INITIAL HERE:___
- I will sign a waiver form exempting Kwantlen from liability prior to beginning field school. INITIAL HERE:___
- I acknowledge that excessive drinking, use of illegal drugs, or other illegal or unethical activities will result in immediate expulsion from the field school, resulting in a grade of F for the courses. This applies 24 hours per day while at field school. INITIAL HERE:___
- I acknowledge that smoking or vaping will not be permitted at any of the field school locations. INITIAL HERE:___
- I understand that I will be held accountable for inappropriate behaviour towards students, instructors, community members, or the public. I accept that what constitutes inappropriate behaviour will be defined by the field school instructor(s). INITIAL HERE:___
- I accept sole liability for any forest fires that may be started as a result of any of my activities during the field school. I will not light fires of any sort in any location except one identified as safe by the field school instructor(s). INITIAL HERE:___
- I accept that should I be expelled from the field school, I must leave immediately at my own expense. I accept that if I drop the field school courses, I will not be refunded my special fee. INITIAL HERE:___
- I accept that I will be responsible for replacement costs should I damage or lose any field, lab, computer, or classroom equipment or resources loaned to me by Kwantlen, regardless of the reason for the damage. INITIAL HERE:___
- I accept that I have responsibility for the cleanliness of my camping, cooking and eating area. INITIAL HERE:___
- I will follow all instructions given by the instructor (s). INITIAL HERE:___

Signature:_____ **Date:**_____

3.0 APPLICATION

As part of the field school, you will be expected to apply for student membership in the British Columbia Association of Professional Archaeologists (BCAPA). Have you looked at their website (<https://www.bcapa.ca/>) and read the application process and the code of ethics?

Do you meet the prerequisites of ANTH 1300 (Archaeology, introductory level) plus 30 post-secondary credits? If not, do you wish to apply for a waiver of these pre-requisites? If you wish to apply for a waiver, why do you believe we should grant this?

Please list all the anthropology courses you have completed or are currently enrolled in, and the grade achieved in each course. List Kwantlen courses first, then any courses at other institutions. Course number, title, and letter grade only, please.

Course Number and Title	Letter Grade	Course Number and Title	Letter Grade

What is your average letter grade for the anthropology courses you have taken? _____

What is your average grade for ALL your post secondary courses? _____

Please write a brief paragraph describing why you wish to attend the field school, and what skills or personal characteristics you believe will be beneficial to ****other students**** who will be enrolled alongside you.

Please list relevant experience that may be helpful in the field school, including outdoor training or recreation, first aid training, outdoor work experience, or work in the fields of anthropology or archaeology (volunteer or paid).

Do you have a 4WD or vehicle capable of travel on gravel forestry roads, and are you willing to use that vehicle to drive other students to the work site(s)?

Physical fitness. Describe ****IN DETAIL**** all physical fitness activities that you have undertaken in the past six months, including frequency, duration, and type of activity. Physical fitness is a primary pre-requisite for acceptance into field school.

4.0 EMPLOYER REFERENCE

Have this filled out by an employer (current or past) and then re-attach it to the application.

Name: _____

Place of work or business: _____

Contact Phone #: _____

Relationship with applicant: _____

This reference sheet is intended for inclusion in an application for an archaeological field school at Kwantlen Polytechnic University.

Please briefly describe your impression of the work ethic of the applicant.

Please outline your observations regarding the applicant's ability to work in a group with other employees or staff in a respectful and productive manner.