



Faculty of Science and Horticulture

FACULTY COUNCIL

Minutes of the Meeting held Tuesday, March 20, 2018

4:15 pm in Rooms Richmond 3450B, Langley 1010, Surrey Cedar 1140

Present:	Amy Jeon	Lily Liu	Paul Adams
	Dan Regan	Louis Saumier-Demers	Richard Popoff
	Elizabeth Worobec	Melissa Bodner	Xin Liu
	Jana Kolac	Mike Bomford	Zena Mitchell
	Joel Murray	Michael Coombes	Michelle Ikoma - Recording

Quorum was confirmed.

1. **Approval of the Agenda**

It was moved, seconded and carried

THAT the agenda as presented, be approved.

2. **Approval of the Minutes of February 20, 2018**

It was moved (R. Popoff), seconded (J. Kolac), and carried THAT the minutes as they stand, be approved.

3. **Business Arising**

None

4. **Reports**

a. **Chair's Report**

No report, although Chair noted that the purpose of Faculty Council is for clarification of Senior governance in FSH and to recommend action to Senate, and that therefore, all are encouraged to bring forward issues of concern or interest. There will always be a balance between efficiency and the need for an open forum.

b. **Dean's Report**

Dean reported that the business audit team was in the process of auditing class scheduling and are finding that every Faculty manages the process differently. They are

now meeting with Deans regarding their report. Dean noted that the Faculty Performance Review Committee which includes admin and faculty and is an offshoot from the LMRC has developed new forms and procedures for Faculty review. They are circulating the information in August 2018 planning for a Fall 2018 rollout of the new streamlined process. Mike Bomford noted that the simpler process would be a positive process but expressed concern regarding NR1 faculty being assessed every semester. Dean suggested that this would be a maximum, not a minimum and the Dean has some discretion within the guidelines.

Assoc. Dean also referred Faculty to Article 406B in the Collective Agreement that governs the assessments. The new self-reporting process will be much more about sharing teaching, service, and research over a 5 year period for post-probationary faculty.

The Spring Convocation calendar is out and FSH is tentatively scheduled for Friday June 1st at 9:00 am. There will be confirmation later.

Action: If you have students who are graduating, try to attend.

The second Med school forum is scheduled for tonight in Surrey.

c. Senate Report –

Mike thanked Amy for standing for election. She will begin her term in September. Dean reported that SSCC approved all of the recommendations from the Curriculum Committee. There will be a delay in approval of writing intensive designations as it was discovered that the policy and guidelines document for the SWAC committee report has not yet been vetted by Senate.

d. Nominations and Governance Report

The proposed changes to the FSH minimum qualifications for faculty document was presented to Faculty Council for approval.

It was moved, seconded and carried to approve the document with noted editorial changes.

e. Curriculum Committee Report

Dean noted that the committee is currently looking at hundreds of courses that need to be revised or discontinued. The only FSH course approved was a new CADD course that will be a part of the Mechatronics program. Michael Coombes queried notification responsibility to the Ministry. Zena said that was the Registrar's role.

f. Academic Planning and Priorities

Nothing to report.

g. Teaching and Learning Committee/Research and Scholarship Committee

The bylaws draft is being finalized and will be brought to Faculty Council at the next meeting.

The Moodle resource page and forum for FSH is in process and will continue for the next few months. Mike Bomford noted that the bylaws will have to go to the Nom/Gov committee first before Faculty Council.

h. Research and Scholarship Committee

Nothing to report.

Chair called for further comments. Dean noted that the Teaching and Learning Symposium registration has opened. Melissa asked if there was new information regarding the Richmond renovations. Dean said no, not yet.

It was **moved** (M. Coombes), **seconded** (M. Bodner), and **carried**

***THAT** the meeting be adjourned.*

Date of next meeting: April 17, 2018