

**FACULTY COUNCIL**

Minutes of the Meeting held Tuesday, November 19, 2019  
4:15 PM in Surrey Cedar 1140, Richmond Rm 3450B, Langley Rm 1010 and Skype

**Present:**

Allyson Rozell – MATH Alt	Jane Hobson - BIOL	<b>Mike Bomford (Chair) - AGRI</b>
Amy Jeon - Senate	Joel Murray – Assoc. Dean	Rebecca Harbut – Senate
Astrid Opsetmoen –Staff Lgly	Korri Thorlacius – Staff Rmd	Tyron Tsui - PHYS
Cameron Lait - HORT	Layne Myhre – BIOL	Vicky Wei - MATH
Elizabeth Worobec – Dean	Michael Adams - CHEM	Zena Mitchell – Registrar
Gary Jones –HORT	Michael Coombes - PHYS	Michelle Ikoma - Recording

**Regrets:**

Daryl Massey - CADD	Serguei Novocelskii - MATH	Michael Ke - Student
Kent Mullinix – Institute	Michael Nyenhuis - MATH	Kourosh Purdavaie – Staff Sry
Suzanne Pearce - CHEM		

**1. Approval of the Agenda**

*It was **moved** (Michael A.), **seconded** (Korri T.), and **carried***

***THAT** the agenda be approved as presented.*

**2. Approval of the Minutes of September 24<sup>th</sup>, 2019**

*It was **moved** (Michael A.), **seconded** ( ), and **carried THAT** the minutes be approved with amendments to correct the spelling of ‘Kori Thorlacius’ and change ‘you’ to ‘your’ at end of p. 1..*

**3. Business Arising**

There was no business arising.

**4. Reports**

a. Chair’s Report

- New bylaws have been approved by Senate. Major changes are:
  1. FC Chair becomes Vice-Chair of FOW
  2. Table of departmental reps on FC replaced with formula, retaining proportional representation
  3. Faculty retain at least two-thirds of voting seats on FC
  4. Clarification that student reps and lab staff are voting members of FC
  5. Student elections replaced with departmental nominations for student reps on FC
  6. Alternates permitted when voting members of FC cannot attend
  7. Clarification that in camera sessions include voting members of FC unless others invited by majority vote
  8. Committee of Chairs and Program Coordinators made independent of FC
  9. Committee on Scholarships and Awards eliminated, with duties re-assigned to departments and Nom/Gov committee
  10. Nom/Gov committee expanded to five voting members
  11. Each department represented by one member of Academic Planning and Priorities (APP) and Curriculum committees, with no additional representation required from each program

12. Research and scholarship responsibilities removed from APP and re-assigned to Teaching/Learning and Research committees
  13. Research Institute representation retained on FC and Research committee after transfer of Institutes out of FSH
- Current bylaws and approved minutes of Faculty Council are posted at [www.kpu.ca/science-hort/governance](http://www.kpu.ca/science-hort/governance).
  - Chair requested that Councilors share information from FC meetings at the department level.
  - Chair called for nominations or volunteers for Vice Chair of Faculty Council.

*Korri Thorlacius was nominated from the floor, and voted in as Vice-chair of Faculty Council.*

- Chair noted that although the bylaws now allow alternates to be designated and to vote, that the Chair must be informed in advance of the meeting.
- Chair also reminded members that conducting internal and external investigations as to the definition of the Faculty Council role are to take place over the coming months. Chair noted that David Burns would be considered as such.

b. Dean's Report

- Dean has asked Chairs to identify department representatives to attend three upcoming campus planning forums in Langley, Surrey and Richmond.
- Dean has attended two Strategic Enrolment Planning Council (SEPC) meetings. SEPC meets monthly and will be the main coordinating body for enrolment planning.
- The Science Challenge will be in Richmond November 30th.
- Biology held a non-confidence vote administered by the KFA in accordance with the collective agreement to remove Karen Davison as the Chair of HSCI. Amy Jeon and Nick Inglis will represent HSCI going forward, Amy in the spring and Nick in the summer term. The new HSCI Program Chair will be elected at the spring Biology Department meeting.
- Query was made re what topics are being considered by SEPC. Dean replied that examples would be high level items like program components, which programs on which campuses, recruitment, retention, student engagement and 1st yr experience. All is to be data informed but not data driven.
- Chair inquired regarding the Richmond renovations. Dean responded that Rebecca H, Michael P, the Dean and the Provost toured the campus looking at spaces and needs. Rebecca H noted that FSH is willing to use space on an as-is basis since there is no renovation budget right now.

c. Senate Reports

- Amy reported that all three newly-elected student Senators are international students.
- Senate bylaw revisions are in process and will be available next week for review.
- Senate meeting recordings are not currently available but distribution to the KPU community (not for public consumption) is being considered.
- Electronic voting and other digital participation is also being considered.
- Mike C commented that FSH lab staff ought to be able to sit on many of the sub-committees which are currently restricted to Faculty reps and that it should be discussed as part of the Senate bylaw review.
- Rebecca H. noted that a Senate discussion of wait lists was initiated by Arts Faculty Council.
- Indigenous signage has been installed in Surrey and Langley and, pending consultation, will be installed in Richmond.
- SSCC reviewed minor changes to Arts degrees.
- Senate Research Committee will have Paul Adams back as the FSH rep in January. Dean and Deborah Henderson currently represent FSH and Institutes on the committee.
- Graduate programs will likely to be administered by ORS, with AVP Research as the chief administrator. Dean referred Faculty Council to last year's Senate report for details.
- SSCUB has asked for regular financial updates throughout the year. Facilities will now be more engaged in the budget process. Jane H. inquired as to the reason the Finance was not holding regular meetings. Rebecca noted that SSCUB raised this issue and has requested that Finance be available to Faculty Councils to answer questions.

d. Nominations and Governance Report

- Mike C reported that there is not yet a response re the new committee on Internationalization being set up. Dean noted that she would be attending the first Internationalization meeting and would report back to Faculty Council. Dean noted that this was not a Senate committee, but rather, a Working Group.
- Regarding the discussion and subsequent vote on the Dean and Associate Dean becoming voting members on FC, it was recommended that it be an agenda item and that information be made available to departments for discussion and feedback to Faculty Council. Chair recommended that regular agenda items regarding this begin with background materials. Additionally in order to discuss the inclusion of others in FSH than the current bylaws allow, a list of all FSH be provided.

*ACTION: Chair to create and ORG Chart of FSH staff, Faculty and Administrative employees.*

*ACTION: Chair to create a written summary of pertinent bylaws and University Act language.*

e. Curriculum Committee Report

- Nothing to report.

f. Academic Planning and Priorities

- Allyson R. reported that the committee was looking at long term over-arching goals for FSH and that they would be meeting in Reading Week (February 19 morning in Surrey). She noted that the discussions was at a high level at this time and once they have identified focus areas for each department then they would develop them. Allyson also noted that she would be bringing this to Chairs on Nov 22<sup>nd</sup>. Rebecca H. encouraged departments to have robust discussion prior to the February meeting.

g. Teaching and Learning Committee

- Nothing to report, but Chair noted that there is no rep on the Senate T & L committee and it would be brought up at the next meeting.

h. Research Committee

- There are 2 new members, Karen Davison and Michelle Franklin. Paul Adams will take up his seat on the Senate Research Committee again in January. Chair noted that a written report would be distributed upon completion regarding the survey of FSH on research. Layne Myhre noted that the animal care committee requires a veterinarian. Rebecca H. suggested the Farrier program may work with a vet.

5. New Business

- Nothing to report.

*Meeting adjourned by Chair at 5:38.*

**Date of next meeting: December 17, 2019**