



## Faculty of Science and Horticulture

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### FACULTY COUNCIL

Minutes of the Meeting held Tuesday, October 16, 2018

4:15 PM in Rooms Langley Rm 1010, Surrey Cedar 1140, Richmond Rm 3450B

Present:

Elizabeth Worobec, Dean	Joel Murray, Assoc. Dean	Amy Jeon, Senate
Allyson Rozell, Math Faculty	Astrid Opsetmoen, Langley Staff	Daniel Regan, Hort Faculty
Daryl Massey, CADD Faculty	Kent Mullinix, ISFS	Louis Saumier Demers, Math Faculty
Melissa Bodner, Rmd Staff	Mike Bomford, Chair Sust Ag Faculty	Richard Popoff, Chem Faculty
Tyron Tsui, Phys Faculty	Xin Liu, Chem Faculty	Zena Mitchell, Registrar
Jane Hobson, Biol Faculty	Nicole Tunbridge, Biol Faculty	Kourosh Purdavaie, Surrey Staff

Regrets:

Stan Kazymierchuk	Michael Coombes	Colin MacLeod
Vicky Wei		

Quorum was confirmed.

1. **Approval of the Agenda**

*It was **moved, seconded, and carried***

***THAT** the agenda as presented, be approved.*

2. **Approval of the Minutes of September 25, 2018**

*It was **moved** (Astrid O), **seconded** (Kourosh P), **and carried THAT** the minutes, be approved with adjustment to the designation of campus staff reps in the attendance roster.*

3. **Business Arising** – none

#### 4. Reports

##### a. Chair's Report

Chair noted that the Senate Nominations and Governance Committee approved the FSH Bylaw changes and sent them to Senate with no changes required.

Chair presented a draft letter to be sent to the university president regarding the concerns raised by Rebecca Harbut regarding the proposed new Brewing Institute.

Edits suggested after discussion include the following:

The President's name is to be corrected from President Harding to President Davis.

Edits suggested by Kent Mullinix and distributed just prior to the Faculty Council meeting were concurred with and are to be added to the letter. The new paragraph is now to read:

*As a matter of academic propriety and per the generally accepted roles and responsibilities of university faculty, academic faculty expect to lead in the identification of research priorities and avenues of inquiry relevant to their areas of expertise and to that end the origination of institutes and centres at KPU.*

It was queried as to whether to send the letter to Senate or as an open letter, or whether to communicate with other faculties regarding concerns expressed in the letter. Dean responded that as it had already been brought up in Senate the conversation has begun, but did note that it was appropriate to ask for a response in regards to feedback and a timeline for policy development.

It was decided to add the phrase:

*Request development of a timeline*

to the final paragraph.

It was **moved** (Astrid O), **seconded** (Jane H), and **carried** to edit as discussed, and send the letter to President Davis post edit on behalf of the Faculty of Science and Horticulture Faculty Council.

**ACTION:** Chair to revise and send letter to President Davis on behalf of Faculty Council.

Chair informed Council members of the current bylaws regarding the selection of student representatives for Faculty Council. Upon looking at how other faculties determine this it was suggested that nomination or appointment is recommended rather than an election as bylaws currently state. It was noted by Zena M. that an election is not recommended. Instead it was recommended to appoint for now and revise bylaws.

**ACTION:** Chair will work with the Faculty Council Nominations and Governance Committee to locate suitable student candidates for the two positions.

**ACTION:** Bylaws regarding student representative selection to be revised and presented at next Faculty Council

Chair noted that upon examination of the committee lists updated recently on SharePoint, that there were two Research Committee lists. After discussion, it was determined that the second list is redundant and needs to be deleted. Michael Coombes is still included on the Nominations and Governance Committee and should be replaced by current Chair.

**ACTION:** updates needed as above will be emailed from Chair to Nancy Train.

b. Dean's Report

1. Spruce Grand Opening has taken place with student representatives and dignitaries speaking at the event.
2. Richmond Open House is Friday, Oct 19 2018. Thank you to all departments participating.
3. KPU hosted the Peatlands for People Revisited Conference last week and it was very successful. Paul Richard, Lee Beavington, and Shaina Carter represented KPU and the Faculty of Science and Horticulture at KPU.
4. The Budget Presentation is October 26 2018. The draft budget was sent to Finance on Friday Oct 12<sup>th</sup>.

c. Senate Report –

Amy Jeon noted that the Bylaw changes presentation to Senate passed with no changes required. There was nothing else to report at this time.

Dean reported that the SSCC had a short meeting as 80% of the items were removed because of missing information. Dean suggested that this should be taken as a reminder to do due diligence to prevent the flood of submissions right before the deadline. Dean also noted that the SSCC Chair is preparing a White Paper regarding having fewer presentations as across Canadian universities the norm is for 2-4 presentations per year only.

Dean noted that the current Pathways data for FSH has been shared and that the Senate Teaching and Learning Committee is launching an investigation of DFW rates and how to mitigate issues that are uncovered. Dean responded to a query regarding how we measure data. Pathways, International, and Domestic students GPAs and other data can be compared. Departments can request in depth data analysis from IAP.

Louis S noted that in the Senate Teaching and Learning Committee has just started discussion and that every department has different solutions for mitigating, but that the situation needs also to be looked at from an overall institutional perspective.

d. Nominations and Governance Report

Nothing to report

e. Curriculum Committee Report

It was noted that the Science Grade distribution and Pathways was discussed. Physics colleagues noted that new upper level courses are automatically being sent to articulation and coming back negative. It was suggested by the Dean that department chairs be talking to counterparts at other institutions and add a memo not to send these courses to articulation.

f. Academic Planning and Priorities

Allyson R. requested, as per the list previously distributed, 5 year plan input from several departments which have not submitted to the committee as yet.

g. Teaching and Learning Committee

Louis suggested that they would also be initiating discussion regarding the Pathways data. Regarding Course Feedback surveys, consensus is that the current surveys are not very useful for post-probationary Faculty due to poor data from the online surveys. The committee is looking at the case law as little can be done with the current surveys. The FSH Teaching and Learning Committee will bring concerns to the Senate Teaching and Learning Committee. It is felt that the delivery issue is the prominent concern at this time. It was noted that currently probationary Faculty benefit from having an in class presence so that most students fill out the form, while post probationary Faculty do not, so now there is not really authentic assessment of data.

h. Research and Scholarship Committee

Nothing to report.

i. New Business

Dean noted that a KPU Management and KFA committee has been and is working on the Faculty Performance reviews. A guiding document has summarized the process and created new forms for all levels. Probationary NR1 and NR2 will be evaluated each term. Post Probationary Faculty will be evaluated every 3-5 years. There will be a phased roll out and FSH will be starting in January with the new forms. The committee is still working out details for other Faculty such as ACA and the Library, but academic Faculties are ready to phase in.

It was, **moved (Astrid O.), seconded, and carried**

*THAT the meeting be adjourned.*

**Date of next meeting: November 13, 2018**