



Faculty of Science and Horticulture

FACULTY COUNCIL

Minutes of the Meeting held Tuesday, September 25, 2018

4:15 PM in Rooms Langley Rm 1010, Surrey Main 213, Richmond Rm 3450B

Present:

Elizabeth Worobec, Dean	Joel Murray, Assoc. Dean	Amy Jeon, Senate
Allyson Rozell, Math Faculty	Astrid Opsetmoen, Chem Staff	Daniel Regan, Hort Faculty
Daryl Massey, CADD Faculty	Kent Mullinix, ISFS	Louis Saumier Demers, Math Faculty
Melissa Bodner, Biology Staff	Mike Bomford, Chair Sust Ag Faculty	Richard Popoff, Chem Faculty
Vicky Wei, Math Faculty	Xin Liu, Chem Faculty	Zena Mitchell, Registrar
Regrets	Colin MacLeod	Stan Kazymierchuk
	Michael Coombes	Kourosh Purdavaie

Quorum was confirmed.

1. Approval of the Agenda

It was moved (Daryl Massey) seconded and carried

THAT the agenda with clarification regarding new business, be approved.

2. Approval of the Minutes of June 19, 2018

It was moved, seconded, and carried THAT the minutes as they stand, be approved.

3. Business Arising –

Motion: that Faculty Council recommends draft priorities be presented as part of the FSH budget presentations on Oct 26 2018

Moved (Daryl Massey), Seconded (Dan Regan)

Dean provided an overview of the steps in the budget process for the benefit of new members to Faculty Council, followed by a more detailed rationale and explanation of the

budget priorities and ranking as presented in the document provided to Council. Dean noted that Operating Funds are ok for now and that going forward budget items may be more related to program development and expansion.

Questions raised were as follows:

- a. What is the process during the fiscal year if equipment needs repair or replacement now? BARF – Budget Allocation Resource Form for out of order requests
- b. Will everything likely be funded since it is a shorter list? No because this is an extremely lean budgetary year as a result of the new buildings and amortization of such. What we get may not even be top down on our priorities as the list shows. The allocation depends on cost estimates.
- c. Is there any figure for #5 item regarding equipment replacement and repair estimates? Not yet, but costing is being done now for all of the items on the list with consultation between Lana Mihell and the department chairs.

Carried

4. Reports

a. Chair's Report

Chair welcomed new members and reminded them of the role of Faculty Council:
To make rules for the governance structure of the FSH Faculty
To determine new courses
To prohibit unauthorized teaching and instruction.

Chair noted that the main agenda item for the Faculty of the Whole meeting of August 28 2018 was to approve the FSH Bylaw changes. It was carried and Chair will be presenting and defending the changes to Senate at the upcoming meeting.

Chair read the letter from Rebecca Harbut addressed to Chair regarding the creation of a Brewing Institute instigated by the KPU Business Development arm with no Research lead in place, for distribution prior to Faculty Council for discussion in council.

Discussion included the following points:

Dean mentioned that she had raised this concern to the new Senate Research Committee. It was noted then that there is currently no policy re the creation of research institutes. The full discussion in the committee was presented by David Burns to the Senate as a whole. Dean noted that it can now be reviewed by the Senate Research committee.

Chair noted that FSH Faculty Council can also refer this review to its Research Committee.

Daryl Massey noted that the lack of consultation with the academic side is a fundamental omission in the process and recommended an on the record comment from Faculty Council.

Kent Mullinix registered similar concerns and added that KPU is contributing \$1 Million from the Business Development Arm, not from the academic arm and that a research institute should never come from the Business development side. He expanded his comments to say that currently the relationship between academics and research institutes is nebulous, funding is nebulous, there is now IP policy, and that there are many deficiencies now with the current institutes, and yet a new one is being created.

It was noted that the Brewing Faculty did not bring the Research Institute forward. The process is backwards as there is no principal investigator. A query was made as to how it would get grant funding without a principal investigator? The response was that Rebecca Harbut and others were asked to declare as such in name only.

Michael Poon suggested a comment to read: Faculty Council concurs with the points made in Rebecca Harbut's letter, calls for clarification of the relationship to academic programs, and for a policy to be drafted regarding the establishment and funding of research institutes.

Astrid moved: To direct Mike Bomford, Chair of Faculty Council to draft a response to be sent to President Alan Davis concerning this. Carried.

b. Dean's Report

1. Search for AVP Research is almost complete and the committee is hopeful for a good candidate.
2. The Provost search is starting.
3. The Budget Presentation is October 26 2018.
4. Academic Council heard a presentation on the University Sustainability plan. Recommendations will be coming to Chairs for creation of departmental and Faculty sustainability plan. For KPU to stay afloat, the 5 year plan projection requires a minimum of 30/35 seats filled in every course section that KPU offers. It was also noted that having higher international enrollment is not necessarily the cash cow people believe it to be as costs to support these students also increases considerably.
5. Dean reported that she and Diane Purvey sat in a teleconference re the decision in the Ryerson University Faculty Association grievance over the student evaluations. The part that is currently pertinent to KPU is the use of metrics on performance reviews. Ryerson was using the data in a flawed way. A recommendation from the ruling is that for pre-probationary faculty the evaluations should be hard copy and in person rather than online.
6. Spruce Grand opening is September 28th.
7. Louis Saumier Demers asked about current section totals in reference to item #4 above. Dean responded that current average rates are 20-23/35. Astrid Opsetmoen asked whether that meant 30 completing. Dean responded that no it was the number after the stable enrollment date.

c. Senate Report –

Amy Jeon presented to Council her summary as distributed on the Faculty Distribution List and indicated below:

All FSH course outline revisions were approved.

2017 Student Satisfaction Survey results (including student diversity, registration experience, course schedule preference and other categories) are available on the web.

(<http://www.kpu.ca/iap/students-tell-us>)

Student enrollment for Fall 2018 (as of September 10th),

11,244 domestic student registered, ~1% increase in enrollment compared to Fall 2017.

4,654 international student registered, ~46% increase in enrollment compared to Fall 2017.

Pathway guidelines for course approval

Approval process will take into account the percentage of students with D, F & W grades in the course.

Academic year schedules for 2019/2020 and 2020/2021 were approved. See the attached schedules for details.

Next week's convocation will include students from KPU's first diploma program in Traditional Chinese Medicine – Acupuncture.

There will be no Fall Senate bi-election as all of the vacancies have been acclaimed.

Dean reported that the SSCC had a Pathways audit done comparing undergraduate students and Pathways students in the same course. In many of the courses Pathways students did as well or better, but in some courses the results were very poor. Thus, new courses will need to be thoroughly analyzed as to DFW rates ahead of time and that the FSH needs to check current DFW rates in Pathways courses. The information has been forwarded to the Senate Teaching and Learning Committee to determine why rates are over 50%.

Amy noted that in Spring 2020 the starting date is a Friday. In addition she noted that the first graduates in the Diploma in Chinese Medicine and Acupuncture are this fall.

d. Nominations and Governance Report

Nothing to report

e. Curriculum Committee Report

Nothing to report.

f. Academic Planning and Priorities

Dan Regan mentioned that the budget priorities had been approved for presentation to the Faculty Council and that the Faculty has to develop their own plan to be brought to Faculty Council by the December meeting.

g. Teaching and Learning Committee

Louis reported that they would be meeting in 2 weeks and noted that he also sits on the Senate Teaching and Learning committee which is also a new committee. They will be giving IAP guidance on current evaluation surveys and how to improve questions and align with KPU priorities.

Action: send recommendations and comments to Louis to add to the Senate T & L committee discussion

Action: Louis to send the current form to Michelle Ikoma for distribution prior to next meeting.

Final note was made that non-attending but still registered students can submit online which further invalidates the online form.

h. Research and Scholarship Committee

Deborah Henderson was acclaimed as the Faculty Representative to the Research and Scholarship Committee on Senate. Nothing further to report.

Chair called for further comments. Amy noted that Faculty Council should have student representatives on Council and on the committees. Chair noted that Council had not had regular attendance.

Action: Dean and Chair to check bylaws regarding recruiting or selecting students. There were no other comments.

It was, **moved (Astrid O.), seconded, and carried**

***THAT** the meeting be adjourned.*

Date of next meeting: October 16, 2018