



FACULTY COUNCIL

Minutes of the Meeting held April 18, 2023

4:15 PM-6:15 PM

MS TEAMS

Members:

Name	Title /Area	Prese	Abs	Proxy
Allyson Rozell	CHAIR		X	
Alex Lyon	AGRI	√		
Amy Jeon	SENATE	√		
Asiyeh Sanaei	MATH		X	
Brett Favaro	DEAN	√		
Xavier Ardez	ST. REP	√		
Cameron Lait	HORT		X	
Catherine Chow	CHEM	√		
Christina Iggulden	SRY STAFF	√		
Samaneh Ghanfari Hashemi	CADD	√		
Michael Kiraly	HOPS		X	
Fergal Callaghan	SENATE	√		
Jeff Dyck	ASSOCIATE DEAN		X	
Kaylee Magee	BIOL	√		
Sepideh Tahriri Adabi	ISH/Institutes	√		
Laura Bryce	HORT	√		
Leah DeBella	BIOL	√		
Martina Solano Bielen	LGLY STAFF	√		
Melissa Bodner	RMD STAFF	√		
Mary Hosseinyazdi	MATH	√		
Melissa Drury	EPT	√		
Mike Coombes	PHYS/ VICE-CHAIR	√		
Michael Adams	CHEM		X	
Mike Bomford	FSH Research committee	√		
Tyron Tsui	PHYS	√		
Muskandeep Kaur	ST. REP	√		
Zena Mitchell	REGISTRAR		X	
Guest – Deepak Gupta	AVP Research, Innovation and Graduate Studies	√		

Recording: Michelle Ikoma

1. **Deepak Gupta, AVP Research, Innovation and Graduate Studies** spoke to FSH Faculty Council about the concerns expressed by FSH Faculty Council and corroborated by one other Faculty Council regarding the hiring of student research assistants. It was noted that student researchers will not be student assistants, but rather will be auxiliary BCGEU employees.
 - The office wants to grow new opportunities for student researchers
 - The office is working on the distinction between a student assistant and a student researcher and between undergraduate and graduate research assistants.
 - They are creating a work template for faculty to use rather than Taleo
 - They will coordinate hiring across the university. The template will be available in the next couple of months.
 - They are creating a universal job description which can be modified to specifics required by departments.
 - They are creating capacity in the research office to support hiring and are working with HR

Since it will take about 1 month to operationalize, in the interim please contact the Research office.

- Query was made re wages. Deepak replied that the plan is to ensure that wages are 'living wages' as student researchers need to live in the lower mainland.
- Query was made regarding qualifications – do all postings have to be internal? Or restricted to that department? Deepak replied that they are discussing this with HR also.

2. **Approval of the Agenda of Mar 21 , 2023**

*It was **moved** (Melissa Bodner), **seconded** (Melissa Drury), **and carried THAT** the agenda be approved as distributed.*

3. **Approval of the Faculty Council Minutes of _Mar 21 2023_**

*It was **moved** (Mary Hosseinyazdi), **seconded** (Catherine Chow), **and carried THAT** the minutes be approved as amended.*

4. **Business Arising - none**

5. **Reports**

- a. **Chair's Report – no report**

- b. **Dean's Report**

- Faculty Council Chair, Allyson Rozell is beginning a 3-month interim appointment as Associate Dean Pro Tem and will be working on scheduling processes as her project. There may be other projects as well and she will be assisting Jeff in managing day to day operations as well.
- The first search meeting for the second Associate Dean has occurred.
- Jeff is up for renewal as the Associate Dean, so that process has begun.
- Faculty of the Whole is August 28th. Dean strongly encouraged all faculty and staff to attend. It was also noted that any bylaw changes proposed by FC sub committees must be brought to Faculty Council at the next 2 meetings if they are to be voted on at Faculty of the Whole.
- Teaching modality selection and requests parameters are coming. There will be

deadlines for this process to preclude any last-minute change requests. It was noted that this does not include documented accommodation requests.

- Dean provided an overview of the workflow for bringing motions that will go to senate to Faculty Council. Of prime importance is to have a Senate Cover sheet. After documents, including cover sheet, are complete they need to be sent to admin support for Faculty Council and cc FC Chair.

ACTION: Brett to send an email detailing this work flow.

c. Senate Reports – Fergal Callaghan – no report

- SSC Program Review- Draft policy AC9 is replacing previous skills policy. The new version of skills and outcomes has now been approved and will need to be included as a part of curriculum mapping along with learning and program outcomes. Each faculty or department will be able to extend or supplement the skills.
- SSCUB – Fergal Callaghan - no report
- SSCAP – Allyson Rozell (by email)
 - Program discontinuance for Horticulture Citations passed
 - Accuplacer cut scores for English placement pilot passed
 - Recommended that Senate endorse Vision 2026 with a minor change.
- SSCC – Brett Favaro
 - Discontinuance of Horticulture citations (parallel motion to SSCAPP calendar change) passed
 - Several course changes were approved.
 - Biology/HSCI English pre-req of 'B' passed
 - Note to all who need items to be approved by Senate for Fall of the next academic year that all items must go to Senate before February or March in case any changes are needed.
 - There will now be a voting member from every faculty on this committee. There will be no registrar, but the AVP of Indigenous studies will be included.
- SSC Research and Graduate Studies – Brett Favaro
 - Mandate decision was reached. Graduate Studies will be dropped and the committee will focus on research. Find Dean's discussion paper on page 49 of the March 28 Agenda package.
 - The committee will be putting forward a motion to change the name to SSCR.
- SSC Policy – Amy Jeon
 - AC9 went through four committees and will be passed at the next Senate meeting.
 - ER4 (partnerships) is being eliminated and a new policy is being developed.
- SSC Teaching and Learning – Catherine Chow
 - There is a working group looking at Pathways and the Dean is the rep for FSH.
 - Padlet launches April 18. You can access information at <https://www.kpu.ca/teaching-and-learning/technology/padlet>

d. Committee Reports

- Nominations and Governance – Michael Coombes
 - Regarding the review for AD Jeff Dyck's position renewal, the committee *moves THAT the following nominations be approved by Faculty Council.*
 - Jennifer Au

- Nicole Tunbridge
- Michael Nyenhuis
- Cameron Lait
- Christina Heinrick

CARRIED.

- **Curriculum Committee** – Brett Favaro – no report

 - **Academic Planning and Priorities** –
 - The committee moved to request marketing research on three potential name changes
 - (no change) Faculty of Science and Horticulture
 - Faculty of Science
 - Faculty of Science and Agriculture (Agriculture being a broader term that encompasses Horticulture, Sustainable Agriculture and Brewing)

 - **Research** – Mike Bomford – no report
6. **New Business** – Vice Chair raised the possibility of an in-person meeting for June to a limited response.

Meeting adjourned by Chair at 5:21 PM

Date of next Faculty Council: June 20, 2023