



FACULTY COUNCIL

Minutes of the Meeting held Tuesday, January 17th, 2017

4:15 pm in Rooms 2410 Arbutus (Surrey), 1420 (Richmond), 1010 (Langley)

Present: Michael Coombes (Chair) Colin MacLeod Elizabeth Worobec
Lilian Wong Darryl Loewen Jana Kolac
Paul Adams Cameron Lait Lily Liu
Mike Bomford Jennifer Au Avtar Sadhra
Joel Murray Graham Rankin Barbara Maloney, Recording

Visitors: Romy Kozak from the President's Diversity and Equity Committee (PDEC)
Jon Harding, Vice President, Finance and Administration

Quorum was confirmed.

1. Visitor: Romy Kozak

Romy came to speak on behalf of the President's Diversity and Equity Committee (PDEC) describing the Committee's mandate and enquiring to find out what concerns our Faculty may have surrounding the issues of diversity and equity. She mentioned that what the Committee has learned so far comes from studying other comparable institutions, so input from KPU members will be appreciated. Think of your areas and what can be done there to extend Diversity and Equity.

2. Approval of the Agenda

It was **moved, seconded and carried**

THAT Faculty Council approve the Agenda.

3. Approval of the Minutes of November 15th, 2016

It was **moved and seconded**

THAT the Minutes of November 15th, 2016, be approved.

Under **Business Arising**, the Report actually refers to changing dates for the years 2018 and 2019. These dates should be added to the reference in the Minutes. Also, the Date of the Next Meeting should be December 20th, 2016.

The **Minutes were approved as amended.**

Note: The December meeting was subsequently cancelled due to a low number of items for the meeting.

4. Business Arising

A question was asked whether anything had resulted from the FSH motion requesting reconsideration of the dates recently revised by Senate for the years 2018 and 2019. The Dean replied that she had just received the Minutes but that this had been discussed at length and the Registrar has explored many possible solutions.

5. Reports

a. Chair's Report

Mike had nothing to report.

b. Dean's Report

Betty reported on the death of Biology Lab Instructor, Barb Wall on January 12th, following a brief illness. Barb had just retired at the end of December; she will be greatly missed by her colleagues. Betty will check on what sort of remembrance can be sent to members of her family such as a card or flowers.

The EPT Program has been successful in its recent accreditation process undertaken by TAC (Technology Accreditation Canada), the first institution to receive such accreditation in B.C.

Mike Bomford will be the next speaker in the Science World public lecture series to take place on February 6th, at the Richmond campus. His presentation will be entitled "Cool Eats: The City Slicker's Diet for a Warming Planet."

Anyone interested in participating in this speaker series can submit an abstract of a presentation for consideration as part of the coming year's lectures.

The Search Committee for the Associate Vice President has now been initiated; Betty is on the Committee. It is hoped to have a successful candidate in place by March.

c. Senate Report

Senate has extended Betty's term on the Budget Committee to the end of the current budget process and its recommendation of the budget to the Board at the end of March 2017. A replacement for Betty will be needed for April 1st, for the remainder of the year term.

Re-appointment committees for Dean and Associate Dean positions in Faculty of Science and Horticulture are being processed through Senate and its Committees and will be finalized and official January 30th.

The SSCC discussed revisions to Policy AC 11 and amendments are now posted on the Policy Blog and comments are available for review. Comments will be passed along to Senate and its Committees.

d. Nominations and Governance

Recently, we had e-mail votes on several items including nominations for the Associate Dean Renewal Committee, the Senate Committee on Student Appeals and Betty's replacement on the Senate Budget Committee. It was **moved, seconded and carried** (Mike Coombes/Jana Kolac)

THAT Faculty Council confirm the e-mail votes.

Further, it was **moved, seconded and carried**

THAT the Dean will continue to serve on the Senate Committee on Budget until the end of March and **THAT** Suzanne Pearce will replace her at the beginning of April for the balance of the term.

Mike proposed that we need a broader range of people in our nominations for committee replacements. Chairs should be looking at the representation on committees and trying to expand the number of faculty members participating.

Mike also stated that he is slightly uncomfortable with being the only person who receives and is able to verify the votes resulting from e-mail votes.

e. Curriculum Committee Report

Declarations for Horticulture Diploma Students

It was **moved, seconded** (Cameron Lait/Mike Coombes) **and carried**

THAT the declaration requirements for students in the Horticulture Technology Diploma be approved by Faculty Council as proposed in the Program Revision Form submitted November 30, 2016.

Program Revisions for B.Sc. in Mathematics

It was **moved, seconded** (Colin MacLeod/Avtar Sadhra) **and carried**

THAT Faculty Council accept the Program Revisions proposed in the submitted document, with minor errors corrected.

f. Academic Planning and Priorities

There was no business under AP&P.

6. Other Business

Betty reminded people that the next KPU Day will be March 3rd, to be held at Surrey Campus. The event will be in a different format this year where each discipline or department will have a booth set up to share information on its programs with faculty and staff of KPU. This set up will also be designed to serve the annual KPU Open House to be held the next day, Saturday, March 4th.

7. Visitor: Jon Harding

Jon Harding reported that during the last year we had modest increases due to the international tuition. Security was made a priority and we created a campus security department and put additional funds into marketing to recruit students, to develop an emergency plan as well as promoting health and safety. We have centralized a lot of expenses. The CADD budget comes with the Department when it moves into FSH in the new budget year. This does not show in the figures displayed as it is in the next year.

Jon responded to questions from our faculty. Administrative costs have been going up but with this we should be able to show improvements in service with the increased administrative costs.

They are taking more holistic approach for better cell phone usage, better travel service by centralizing, using travel cards and purchasing cards. All purchases are reviewed or monitored. In the coming year, employee hospitality funds will be loosened up somewhat.

What has been presented here is a working budget and still has to go through the approval processes. Parking is now a taxable benefit.

It was **moved, seconded and carried**

THAT the meeting be adjourned.

Date of next meeting: February 21st, 2017