

FACULTY COUNCIL

**Minutes of the Meeting held Tuesday, November 15th, 2016
4:15 pm in Rooms 2410 Arbutus (Surrey), 1420 (Richmond), 1010 (Langley)**

Present: Michael Coombes (Chair) Colin MacLeod Megan Marcotte
Lilian Wong Darryl Loewen Patrick Duffy
Betty Cunnin Richard Popoff Lily Liu
Mike Bomford Jennifer Au Avtar Sadhra
Joel Murray Terri Taylor Barbara Maloney, Recording

Quorum was achieved; the meeting was called to order.

1. Approval of the Agenda

It was **moved, seconded and carried**

THAT Faculty Council approve the Agenda.

2. Approval of the Minutes of October 18th, 2016

It was **moved, seconded** (Betty Cunnin/Patrick Duffy) **and carried**

THAT the Minutes of October 18th, 2016, be approved.

3. Business Arising

A Report on the Withdrawal Dates prepared by Colin MacLeod and distributed to members of Faculty Council for review.

Colin spoke to the issue of the recent changes to withdrawal dates for future semesters, and that he would have preferred that with the shortened semester, a pro-rated method for determining the withdrawal date at 60% of the semester be used. It was suggested that the Dean could take a motion from Faculty Council to Academic Council.

It was **moved and seconded** (Colin MacLeod/Patrick Duffy)

THAT the withdrawal date return to what it was before, preferably on the Saturday after 60% of the semester has passed.

The questions was called and the **motion carried**.

4. Reports

a. Chair's Report

Mike reported that he is looking for volunteers to serve on some University committees. One is the University Budget Committee. Someone with experience sitting on other active committees will be most appropriate.

The Dean's position is under review and about six people will be needed for this Committee, including representation from all areas of the Faculty.

Mike reported that Arthur Fallick is leaving KPU. Anyone who has projects in the works with Arthur and has concerns for going forward should contact Joel Murray as he will be liaising with Stephanie Chu, who will be covering Arthur's area. Joel will be sending out a message to everyone in the Faculty indicating that anyone with any concerns or requiring assistance should contact him.

b. Dean's Report

Mike reported on behalf of Betty in her absence.

Richmond and Langley Open House events occurred recently along with the Sustainability week and were successful; thanks are expressed to everyone who participated.

The Spruce building project is proceeding as planned. Thanks to all who participated.

EPT Program Review and External Accreditation went well.

Dates were mentioned for the holiday parties coming up.

c. Senate Report

At the Senate Meeting next Monday, they will receive the three new student policies: Updating to the Existing Cheating and Plagiarism Policy, Grade Appeals and Student Conduct, Non-Academic. Once these are approved, there will be a call for nominations to the Grade Appeals Committee so that the Committee will then be in compliance with the University Act. Once this Committee is in place, the former Committee will be disbanded.

The existing Chair of the Senate Nominating Committee is stepping down; a new Chair will be selected.

The change of the CADD program from the Faculty of Trades and Technology to the Faculty of Science and Technology will be coming to Senate next Monday.

d. Nominations and Governance

There were no items.

e. Curriculum Committee Report

Minor in Mathematics

It was **moved and seconded** (Avtar Sadhra/Colin MacLeod)

THAT the proposed changes to the Mathematics Minor degree, as detailed in the distributed document, be approved.

The **motion carried**.

f. Academic Planning and Priorities

There were no items.

5. Other Business

a. Shared Staff Position on Faculty Council

It was not possible to find a regular replacement for Melissa Bodner while she is on leave but it has been proposed that two staff members replace Melissa and attend the meetings according to their availability, with only one person attending and/or voting at each meeting.

It was **moved and seconded** (Patrick Duffy/Avtar Sadhra)

THAT Lilian Wong and Suellen Zhou can both vote and share the staff position on Faculty Council, as replacement for Melissa Bodner.

The **motion carried**.

b. Discussion about Amended Semester Dates

Concern was raised about the beginning dates for the semester which occur on Wednesday for 2017 and on Thursday for 2018. It was suggested that the semester should begin consistently on a Monday and possibly in the following week rather than mid-week.

Faculty Council was reminded that in order for any change to be made to what has been approved, it must again be processed through all of the appropriate Faculty, Senate and University committees and governing bodies. Members felt that they wanted Governance to know of their concerns and ask the Dean to express this to Academic Council.

It was **moved and seconded** (Mike Coombes/Darryl Loewen)

THAT the Dean should tell the Academic Council of the concerns expressed at Faculty Council.

The **motion carried**.

Faculty Council will prepare a list of concerns.

Following further discussion, it was **moved and seconded** (Mike Coombes/Patrick Duffy)

THAT the Dean ask Academic Council to look at the eight-day examination period and request that this be changed to 9 days.

The **motion carried** (one opposed/one abstention)

It was **moved, seconded and carried**

THAT the meeting be adjourned.

Date of next meeting: November 15th, 2016