

**FACULTY COUNCIL**

**Minutes of the Meeting held Tuesday, September 30<sup>th</sup>, 2014  
4:15 pm in Room 1420 (Richmond), 2020 (Langley) and 322 Fir (Surrey)**

|           |                         |                  |                            |
|-----------|-------------------------|------------------|----------------------------|
| Present:  | Michael Coombes (Chair) | Jennifer Au      | Michael Adams              |
|           | Betty Worobec           | Trish O'Brien    | Jane Hobson                |
|           | Fergal Callaghan        | Melissa Bodner   | Darryl Loewen              |
|           | David Sud               | Lori Karr        | Joel Murray                |
|           | Pat Thomas              | Paul Richard     | Rebecca Harbut             |
|           | Eric Wirsching          | Michael Nyenhuis | Terry Taylor               |
|           |                         |                  | Barbara Maloney, Recording |
| Visitors: | Karen Vance             | Liz Milliken     | Lana Mihell                |
|           | Gordon Lee              | Alek Egi         | Dominic Bernard            |
|           | Gary Jones              |                  |                            |

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Quorum was confirmed.

**1. Visitor: Gordon Lee – Presentation of 2015/16 Financial Forecast**

Gordon Lee shared his presentation with Faculty Council; the Powerpoint presentation is available at:

<https://our.kwantlen.ca/sites/finance/budget/Lists/Team%20Discussion/Attachments/7/Financial%20Update%20Sep%202014RevSep25.pdf>

This year they are inviting input from others regarding the proposed budget documents on the Finance Sharepoint site. There will also be draft budget consultations which will come to Faculty Council seeking thoughts on the draft document and input on what needs to be changed, providing a lot more opportunity for input. They have also formulated a Deficit Avoidance Plan as the University is not allowed to run a deficit.

Serious consideration must be undertaken for next year with regard to what our priorities are for development and what is to be avoided.

**2. Visitors: Alek Egi and Dominic Bernard from the Brewing and Brewery Operations Program**

Mike welcomed Alek and Dominic to Faculty Council. They reported that the first semester of the Program has 29 full-time students registered; it is a very diverse group and they have already entered a competition with SFU and UBC.

The construction of the brewery has begun and they are anxious to see it completed prior to the beginning of the Spring Semester in January. At this point, the biggest concern is for needed, ordered equipment to arrive on time.

Faculty Council appreciated the opportunity to hear from Alek and Dominic about the Brewing Program.

### 3. Approval of the Agenda

It was **moved, seconded and carried**

**THAT** the Agenda be approved with the additions requested for an item to be added under Reports (Library Report) and an *in camera* item under Other Business.

The **motion carried**.

Mike asked the new members of Faculty Council to introduce themselves: Melissa Bodner, Lab Instructor (Biology), Mike Adams, Instructor (Chemistry), Terri Taylor, Assistant Registrar, Trish O'Brien, Instructor (Mathematics) and Eric Wirsching, third year student in Sustainable Agriculture, elected by the KSA and also the Vice-President of Student Life.

### 4. Approval of the Minutes

Corrections were requested to Page 3, Dean's Report in paragraph 2. The two highlighted words will be deleted.

They are discussing how to approach **of** different groups to determine where interest lies. There is a new University policy in the works regarding the creation of Institutes **and** which will be coming forward in the Fall.

It was **moved, seconded** (Darryl Loewen/Fergal Callaghan) **and carried**

**THAT** the Minutes be approved with the above corrections.

### 5. Business Arising

There was no business arising.

### 6. Reports

#### a. Chair's Report

Mike asked Faculty Council to confirm the nominee to serve on the Search for Vice-President of Research Committee.

It was **moved, seconded** (Jane Hobson/Pat Thomas) **and carried**

**THAT** Michelle Nakano be confirmed as the Faculty nominee to serve on the Vice-President, Research Committee.

It was **moved, seconded** (Jane Hobson/Eric Wirsching) **and carried**

**THAT** Faculty Council send a message of congratulations to Bruce McTavish on his marriage.

Mike reported that Mathematics has confirmed Trish O'Brien as a replacement for Judy Bicep who can no longer participate in Faculty Council due to her classes. Therefore, Trish is now a voting member of Faculty Council.

Mike also reported that the recent Faculty Bylaw changes have been forwarded and will be on the agenda for the next Senate Governance Committee meeting.

The Faculty Nominations and Governance Committee will be asked to nominate a Faculty representative for the Academic Plan Implementation Task Force.

**b. Dean's Report**

- i. Betty prepared a document which has been circulated to Chairs, with no changes recommended and then to Faculty Council and the Faculty Academic Planning and Priorities Committee. AP&P has forwarded to Faculty Council their recommendation and it was **moved and seconded** (Mike Coombes/Jane Hobson)

**THAT** Faculty Council accept the recommendation from Academic Planning and Priorities Committee to approve the 2015/16 budget proposal.

Following discussion, the vote was called and the **motion carried**, all in favour.

- ii. Betty reported that a design team is being pulled together for the new Surrey Biology lab which will be located in the existing Geography lab on the main floor in Spruce building. Third and fourth year Biology labs will be conducted there beginning in Fall 2015.
- iii. Two new policies are being developed and will be posted soon – C20 and C30. C20 looks at student evaluation. Please, review and post your comments.
- iv. The 2015/16 timetable planning will be beginning soon and departments should be mindful about recent fill rates and numbers of offerings as plans develop, particularly with regard to first and second year courses.

**c. Senate Reports**

Jennifer Au reported that the Budget Development Principles and Criteria document recently passed by Senate will be emailed to members of Faculty Council.

**d. Faculty Nominations and Governance Committee**

Nothing to report at this time.

**e. Curriculum Committee**

There were no items from the Faculty Curriculum Committee. However, the Transitions program declarations issue will be discussed at the next Curriculum Committee. This item needs to be finished at Curriculum by December and through Faculty Council by January.

**f. Library Sub-Committee**

- i. There are some faculty members who have very large outstanding fines with the Library and these should be taken care of immediately.
- ii. Please inform students that when they use paper copies of journals in the library it would be better to actually check them out, so that they will be checked back in and there will be a useful record of how much use these paper copies receive.

It was **moved, seconded and carried**

**THAT** Faculty Council move to an *in camera* session.

All non-members of Faculty Council left the meeting.