

FACULTY COUNCIL

**Minutes of the Meeting held Tuesday, September 27th, 2016
4:15 pm in Rooms 2410 Arbutus (Surrey), 1420 (Richmond), 1010 (Langley)**

Present: Michael Coombes (Chair) Graham Rankin Megan Marcotte
Betty Worobec Jana Kolac Patrick Duffy
Betty Cunnin Richard Popoff Lily Liu
Mike Bomford Jennifer Au Avtar Sadhra
Colin MacLeod Terri Taylor Joel Murray
Barbara Maloney, Recording

When quorum was achieved, the meeting was called to order.

1. Approval of the Agenda

Betty asked that Faculty Council move to an in camera meeting at the end of the budget discussion. This would mean that anyone who is not a member of Faculty Council would have to leave the meeting. This was agreed upon and no notes will be taken during the in camera session and nothing is to leave the room.

It was **moved, seconded** (Patrick Duffy/Avtar Sadhra) **and carried**

THAT Faculty Council approve the Agenda.

2. Approval of the Minutes of June 21st, 2016

It was **moved, seconded** (Patrick Duffy/Avtar Sadhra) **and carried**

THAT the Minutes of June 21st, 2016, be approved.

3. Business Arising

Mike has contacted the Registrar's Office regarding changing the Permission to Register form into an electronic form but has not yet heard back. He will report further when he has had a reply.

4. Reports

a. Chair's Report

Mike spoke about the current situation regarding student representatives on Faculty Council. He will speak with the KSA about having the elected Science and Horticulture representatives serve on Faculty Council.

Our Nominations and Governance Committee requires a representative from Horticulture and Mike surveyed the Horticulture faculty for a volunteer. Stan Kazymierchuk volunteered so it was **moved and seconded** (Mike Coombes/Patrick Duffy)

THAT Stan Kazymierchuk be approved as a new member of the FSH Nominations and Governance Committee.

The **motion carried**.

b. Dean's Report

Betty reported that she is presently also serving as the Dean of Health at this time and until the new Dean is chosen and arrives.

Betty reported on some changes which have taken place to make better use of the office space we have available. She is hoping to see the results of a space audit undertaken over the Summer which will provide useful information for moving forward on this issue.

A recruitment event will take place at Science World on the coming weekend. This will be one of the biggest recruitment events of the year.

The Richmond Open House event will take place on October 21st.

All of our Programs should have Program Advisory Committees set up by 2018. This requires participation of individuals external to the University and it helps to make community connections.

Thanks to Chairs and Lana for all the work done on the budget, reflecting what we really need to see in the budget. Recent changes in Finance will not adversely affect our budgets.

c. Senate Report

Jennifer reported on the Senate document she had circulated to Faculty Council (2017/18 and 2018/19 Academic Year Schedules) which has recently been approved by Senate.

There was discussion and concern expressed about the number of Monday holidays and the lack of consultation around the timing of important dates in the semester. It was **moved and seconded** (Colin MacLeod/Patrick Duffy)

THAT Faculty Council ask the University Academic Council to investigate the drop date in the Academic Year Schedules circulated by Jennifer Au.

The **motion carried**.

Mike will make a reminder for Betty to take this item to Academic Council.

The second major item at Senate was the zero-based budget. The Vice President, Finance is still consulting with the various areas. There was a reminder that the area budget presentations are open to members of the University.

There have been some changes to limited enrollment programs.

Jennifer has been training Faculties on the new course outline form and software for training sessions. Jennifer will also be developing something similar for program development.

d. Nominations and Governance

There were no Items.

e. Curriculum Committee Report

i. Program Revision: Minor in Biology

It was **moved, seconded** (Patrick Duffy/Avtar Sadhra) **and carried**

THAT Faculty Council accept the changes to the Minor in Biology as presented on the Program Revision Form submitted.

ii. Program Revision: Minor in Plant Health

It was **moved, seconded** (Patrick Duffy/Avtar Sadhra) **and carried**

THAT Faculty Council accept the changes to the Minor in Plant Health as presented on the Program Revision Form submitted.

iii. Program Revision: B.Sc. Major in Applications of Mathematics

It was **moved, seconded** (Patrick Duffy/Avtar Sadhra) **and carried**

THAT Faculty Council accept the changes to the B.Sc. Major in Applications of Mathematics as presented on the Program Revision Form submitted.

f. Academic Planning and Priorities

i. CADD Program Move

Faculty Council discussed the motion forwarded by FSH Academic Planning and Priorities Committee in the matter of the CADD Program move from the Faculty of Trades and Technology to the Faculty of Science and Horticulture.

It was **moved and seconded** (Patrick Duffy/Mike Bomford)

THAT Faculty Council approve the move of the CADD Program to the Faculty of Science and Horticulture.

The **motion carried unanimously.**

Betty will draft a memo indicating that the motion was approved and send a copy to Daryl Massey. Nominations and Governance Committee will get the FSH Bylaws ready for ratification at a Faculty of the Whole Committee meeting in the Spring. Following ratification by the FSH Faculty of the Whole meeting, it would then go to Senate, for information.

ii. Budget 2017/2018

Betty outlined the process of putting together the budget and described the process of developing the priorities and the overall presentation. One of the key criteria involved in

determining rankings is the number of students who would be disenfranchised if their programs were discontinued.

It was **moved and seconded** (Patrick Duffy/Mike Bomford)

THAT Faculty Council accept the ranked list of budget items approved and recommended by the FSH AP&P Committee.

The **motion carried**.

It was **moved, seconded and carried**

THAT the meeting be moved to an in camera session.

There was a discussion of approximately 10 to 15 minutes. Following the discussion, it was **moved, seconded** (Patrick Duffy/Mike Bomford) **and carried**

THAT the meeting leave the in camera session.

5. Other Business

Thanks will be sent to IT regarding how well the system worked today.

It was **moved, seconded and carried**

THAT the meeting be adjourned.

Date of next meeting: October 27th, 2016