

FACULTY COUNCIL
Tuesday, January 21, 2025
Microsoft Teams Meeting (Online)
4:15 PM – 6:15 PM

AGENDA

1. Additions/Approval of Agenda
2. Approval of the November Meeting Minutes
3. Approval of the December Report
4. Business Arising from the Minutes?
5. Chair's Report – (Allyson Rozell)
6. Dean's Report – (Amy Jeon)
7. Senate Report – (Fergal Callaghan)
 - 7.1. Standing Committee on Program Review – (Fergal Callaghan)
 - 7.2. Standing Committee on University Budget – (Fergal Callaghan)
 - 7.3. Standing Committee on Academic Planning and Priorities – (Allyson Rozell)
 - 7.4. Standing Committee on Curriculum – (Richard Popoff)
 - 7.5. Standing Committee on Research – (Paul Adams)
 - 7.6. Standing Committee on Teaching and Learning – (Catherine Chow)
8. Science Committee Reports
 - 8.1. Curriculum – (Richard Popoff)
 - New Courses**
 - PHYS 1500: Science with AI: Methods and Applications (new course - Kianoosh Tahani)
 - PHYS 3800: Introduction to Data Science & Machine Learning Techniques (new course - Kianoosh Tahani)
 - Micro Credential in Beer Sensory (new course - Dominic Bernard)
 - Micro Credential in the Business of Brewing (new course - Dominic Bernard)
 - Micro Credential in the Science of Brewing (new course - Dominic Bernard)
 - Micro Credential in Brewing (new course - Dominic Bernard)
 - Program Change Request**
 - Bachelor of Science, Major in Biology (Layne Myhre)
 - Bachelor of Science, Major in Health Science (Layne Myhre)
 - Bachelor of Science (Honours), Major in Biology (Layne Myhre)
 - Bachelor of Science (Honours), Major in Health Science (Layne Myhre)



- 8.2. Academic Planning and Priorities – (Allyson Rozell)
- 8.3. Research – (Mike Bomford)
- 8.4. Nominations and Governance – (Michael Coombes)
- 9. New Business?

Date of next meeting: February 18, 2025



FACULTY COUNCIL
Tuesday, November 19th, 2024
Microsoft Teams Meeting (Online)
4:15 PM – 6:15 PM

Meeting Minutes

Attendees:

Amy Jeon; *Dean pro tem*
Erika Eliason; *Assoc. Dean*
Jeff Dyck; *Assoc. Dean*
Leila Biu; *Recording*
Allyson Rozell; *Chair*
Alex Lyon
Casey McConill
Catherine Chow
Christina Iggulden
David Sud
Fergal Callaghan
Jane Shin
Kelsie Doering
Mary Hosseinyazdi
Melissa Drury
Nadia Henwood
Richard Popoff
Russ Lyons
Samaneh Ghanzafari Hashemi
Sepideh Tahriri Adabi
Suellen Zhou
Tyron Tsui
Xavier Ardez

Regrets:

Alan Davis
Christina Heinrick
Dominic Bernard
Ellen Pond
Michael Coombes
Michelle Ikoma
Muskandeep Kaur
Nicole Tunbridge

1. Approval of the Agenda of November 19, 2024

*It was **moved** (Alex Lyon), **seconded** (Catherine Chow), **and carried THAT** the agenda be approved as distributed.*

2. Approval of the Faculty Council Minutes of October 15, 2024

*It was **moved** (Casey McConill), **seconded** (Catherine Chow), **and carried THAT** the agenda be approved as distributed.*

3. Business Arising:

- None arising.

4. Chair's Report:

- BA Double Minor program revision was approved unanimously at the Arts Standing Committee on Curriculum.
- I strongly encourage everyone to go on the policy blog to comment on the proposed new AC16 policy on academic titles. I am particularly disturbed that service was not explicitly included as a factor that will be considered for titles (while creating yet another committee for which we'll have to convince faculty to volunteer).

5. Dean's Report:

- Warm and Fuzzy Hot Chocolate and Cookie Pop Up Event on November 26 in Langley, November 27 in Surrey, and November 29 in Richmond. Please encourage students to attend the event and have a relaxing time before the end of the semester.
- President's Dialogue Series
 - Maria Strack in KPU Richmond on November 20 from 1:00 to 3:00 pm. She will present information on climate action. She also investigates Peatland greenhouse gases. If you are interested in ecosystems, sustainability, and managing how we can do better, please consider coming to her talk.
 - David Coletto in KPU Surrey on November 25 from 5:30 to 8:00 pm. He is a founding partner of Abacus Data and he will be presenting a view on postsecondary institutions and how the public is viewing it.
- Kwantlen Science Challenge in KPU Richmond on November 30. This will be a great opportunity to encourage our volunteers and our future students and perhaps, we can turn this into a recruitment event. Future Students' Office will also be present with a table. If you are volunteering, you will receive a t-shirt and to those who are not volunteering but are planning to attend, please wear KPU gear so we can recognize you.
- Spring registration is well underway and hopefully, we will see good enrollment. When the numbers are more stable, I will be able to share more on this.

6. Senate Reports:

October 21 Senate Report

- See <https://www.kpu.ca/senate> for the full agenda package, and minutes of past meetings.
- Pres. Davis and AVP Lori McElroy reported on enrolment trends. In short, we are losing a good chunk of our international students, as are the other universities in BC. The research universities will likely take in more domestic students to make up the difference, so we'll be fighting for domestic students as well over the next few years.
- The requirements for international students to qualify for a work permit after graduating have become stricter, particularly for programs faster than a bachelor's degree, unless they fit one of five categories:
 - agriculture and agri-food
 - healthcare
 - science, technology, engineering and mathematics (STEM)
 - trade
 - transport
- Fortunately for our Faculty, most of our programs do fit these categories. Many Business and Arts programs will likely be hit hard, however.
- This year's enrolment reduction is relatively mild, but we anticipate things dropping further in 2026 and 2027.
- We were advised to consider the new Quality Assessment Criteria and Guidelines, as they will have implications for programs that are being revised, as well as new programs.
- Program revisions for Bachelor of Interior Design and Citation in Cloud Architecture and Security were passed.
- The checkbox for ZTC on the course outline will be removed, as they are tracking it by section along with the scheduling.
- The proposed Bylaws for the new Faculty of Graduate Studies were approved.
- The Citation and Diploma in Mechatronics and Advanced Manufacturing were discontinued.
- A summary of academic titles over the sector was given, with reference to the newly developing policy AC16 on academic titles.

November 18 Senate Report

- Revisions to MATH 3140, MATH 3170, and PHYS 1600 were approved.
- Senate approved an exception to the General Interest applicant category to allow the Fall 2023 Including All Citizens Cohort to take up to 16 credits of coursework. The General Interest applicant category is for non-credential-seeking students, and students normally enroll in up to a maximum of 12-credits. The approved exception is to allow students in the Including All Citizens cohort to have "more time to develop the confidence and skills needed to satisfy the requirements of an undergraduate English course."
- Senate approved revisions to the Subcommittee on Pathway Courses mandate. This is a subcommittee of SSCC, and the revisions clarify that only undergraduate pathway courses fall under the remit of the committee. That was always the intention, but was not specified in the original mandate document.

- Senate approved the elimination of Policy AD4 Continuing Education and Contract Services. “Policy AD4 was first written in 2002 to manage the day-to-day operation of the Continuing and Professional Studies (CPS). Over the years, the policy has become obsolete as CPS updates its policies and processes and publish them on the CPS website or in the business plan.” So, policy AD4 is no longer needed.
- Senate approved new Policy and Procedure ER2 – Naming of University Assets. This is an amalgamation of (and will replace) two existing policies: AC12 Naming, Academic Unit and ER8 Asset Naming Opportunities.
- Two students were on the list of graduates that Senate approved, including one from EPT.
- It was declared that there is a vacant seat on Senate for Support Staff Senator. A by-election will be held in the Spring to fill the vacancy.
- It was noted that the library has a new guide on territorial acknowledgements. See: <https://libguides.kpu.ca/indigenous/territorialacknowledgements>
- Although not itself an item on the agenda, proposed policy AC16 on Academic Title Awards was mentioned in some of the committee reports. Note that its phase 2 posting on the policy blog is now available for your comment until December 5th.

6.1. Senate Standing Committee on Program Review (SSCPR):

- First annual follow-up reports of the Brewing and Brewery Operations Program and Physics for Modern Technology Programs were approved. The committee also requested that both programs come back next year for the second annual follow-up report.

6.2. Senate Standing Committee on University Budget (SSCUB):

- Nothing to report.

6.3. Senate Standing Committee on Academic Planning and Priorities (SSCAPP):

- Nothing to report.

6.4. Senate Standing Committee on Curriculum (SSCC):

- Approved the change from MATH to STAT for some courses.

6.5. Senate Standing Committee on Research (SSCR):

- Nothing to report.

6.6. Senate Standing Committee on Teaching and Learning (SSCTL):

- There was discussion on Policy AC16 being brought up by David Burns. It is up for phase two comments on the policy blog. If you have comments, please log on to WordPress.
- Teaching and Learning is looking at revising scheduling options for blended learning to give one of two options: 50/50 even, odd weeks either online or in-person or 30/70 split where you meet in-person once a month and the rest are online.

7. Committee Reports

7.1. Curriculum Committee:

- **MOTION:** That the Faculty Council approves the recommendation of the proposed Minor in Chemistry.

*It was **moved** (Melissa Drury), **seconded** (David Sud), **and carried THAT** the Faculty Council approves the proposed Minor in Chemistry.*

Faculty Council approves the proposed Minor in Chemistry.

- **MOTION:** THAT the Science FC approve the following course replacements:
MATH 1115 becomes STAT 1115
MATH 1170 becomes STAT 1170
MATH 2315 becomes STAT 2315
MATH 2335 becomes STAT 2335
MATH 3315 becomes STAT 3315
And that all programs and courses that reference these MATH courses be revised to include the STAT equivalent, effective September 1, 2025.

*It was **moved** (Casey McConill), **seconded** (Catherine Chow), **and carried THAT** the Faculty Council approves the course replacement from MATH to STAT.*

Faculty Council approves the course replacement from MATH to STAT.

7.2. Academic Planning and Priorities:

- Nothing to report.

7.3. Research:

- Nothing to report.

7.4. Nominations and Governance:

- Nothing to report.

8. New Business:

- No new business.

Meeting adjourned by Chair at 4:51 PM

Date of next Faculty Council: December 17, 2024

Faculty Council Report December 17, 2024

1. Chair's Report:

- No report.

2. Dean's Report:

- No report.

3. Senate Reports:

Report on Senate meeting 2024 Dec. 16 (Allyson Rozell)

- Agenda package available at kpu.ca/senate; it was a pretty short meeting.
- Pres. Davis included his written submission to the House of Commons Standing Committee on Citizenship and Immigration.
- SSCCurriculum: Revisions to the Citation in Millwright/Industrial Mechanic were approved.
- Senate Governance and Nominating Committee was looking into whether AC16 required an entirely new committee, or could be handled by an existing committee.
- SSCPolicy updated on AC15 Micro-credentials and AC16 Academic Title; AC15 going to 2nd consultation phase, and AC16 for a 3rd consultation phase on the policy blog in the new year.

3.1. Senate Standing Committee on Academic Planning and Priorities (SSCAPP) (Allyson Rozell):

- The joint meeting had a fair bit about budget, but the SSCAPP only portion was brief.
- There was further discussion on AC15 and AC16.

3.2. Senate Standing Committee on Program Review (SSCPR) (Fergal Callaghan):

- The 2nd Annual Follow-up report of the Bachelor of Horticulture Science in Plant Health/Urban Ecosystems was approved.

3.3. Senate Standing Committee on University Budget (SSCUB) (Fergal Callaghan):

- Dr. Lori McElroy (AVP Planning & Accountability) gave a report on enrolment projections for the next couple of years and how they compare to enrolments in recent years. The focus was on trying to predict the outcome of the government's measures to restrict the number of international students coming to Canada. Overall, for this fiscal year (FY 24/25), a 21% drop in international enrollments is predicted, and a further decrease of up to 36% is predicted for fiscal year 25/26. (On the domestic front, enrolments are holding steady this year, but a 7% decrease in domestic enrolments is expected for FY 25/26. However, the financial impact of a 7% drop in domestic students is much smaller than the impact of the large decrease in international enrolments.)
- Chervahun Emilien (Chief Financial Officer) gave a presentation on the development of the FY25/26 university budget. For this current fiscal year, the predicted decrease in international tuition revenue is \$24M. Despite that, we expect to finish this year with a surplus of around \$8.2M. Next fiscal year (25/26) a further decrease of \$32M in international tuition revenue is predicted (worst-case scenario). Various strategies for

mitigating this were mentioned, including early retirement incentives, “right-sizing faculties” (which unfortunately will probably involve some layoffs), reducing discretionary expenses, soft hiring freezes and making use of the operating surplus deferral from FY 23/24.

- Due to the uncertainty of the current situation, the development of the budget is being delayed by a month or two to allow time to get a clearer picture of next year’s likely enrolments. The final budget will be presented to the Board of Governors for their approval at the end of March.
- After the presentations, the President and Provost answered questions. They stressed that they are doing everything they can to mitigate the impact of the reduced revenue and to minimize the number of layoffs.
- The presentations and further info are available in [pages 5 to 38 of the SSCUB/SSCAPP agenda package](#).
- The same presentations were also given at the President’s Townhalls on Dec 14th and 16th. A recording of the Dec. 16th presentation and the subsequent Q&A is available [here](#). (It won’t be available indefinitely, so watch it soon if you are interested.)

3.4. Senate Standing Committee on Teaching and Learning (SSCTL) (Catherine Chow):

- **Simple Syllabus:** Faculty testing is underway, on an opt-in basis, for the Spring semester. Email tlcommons@kpu.ca for access to the system. This testing phase is an excellent opportunity to offer feedback, as the intention is for Simple Syllabus to become a standard part of course presentation/syllabus creation in the future.
- **Academic Integrity Office:** offered its report. They have two new Student Ambassadors who are available to come do a presentation on Academic Integrity. They also presented the Academic Integrity Resource Shelf ([direct link to PDF](#), [linked to here in case the filename changes](#)) which is a one-pager with links to various resources.
- **The Learning Centre:** offered its report. They are developing a resource for students about how and when the use of Generative AI is appropriate. The Committee offered its feedback.
- **Policy AC16 on Academic Title** was discussed. The point about recognizing faculty service was raised, and the policy developers responded that their intention is to include service under “scholarship”.
- **Policy AC15 on Micro-credentials** was discussed. Policy revisions are intended to realign the policy with best practice and Ministry guidelines. It is still a work in progress.
- **Territorial Acknowledgements:** The library is created a guide to [territorial acknowledgements](#) which includes links to resources from other organizations, research tips, videos from Zhaawnong Webb and Len Pierre, and Indigenous supports and initiatives at KPU.

Date of next Faculty Council: January 21, 2025