

**FACULTY COUNCIL**  
**Tuesday, September 16, 2025**  
**Microsoft Teams Meeting (Online)**  
**4:15 PM – 6:15 PM**

## Meeting Minutes

Faculty Council Voting Member Quorum: 30% (7)		
Allyson Rozell – Chair Mike Coombes – Vice Chair Samaneh Ghanfari Hashemi – CADD Tyron Tsui – PHYS Suellen Zhou – Rmd staff Rep Christina Iggulden – Sry Staff Rep Korri Thorlacius – Langley Staff Rep Kelsie Doering – BIOL Marjorie Sorenson – BIOL Nicole Tunbridge – BIOL alternate	Mary Hosseinyazdi – MATH Daniel Anvari – MATH Ellen Pond – HORT Russ Lyons – HORT Melissa Drury – EPT Alex Lyon – AGRI David Sud – CHEM Deepani Indurugalla – CHEM	<b>Non-voting</b> Brett Favaro Jeff Dyck Christina Heinrich Nadia Henwood Richard Popoff; <i>FC Senate</i> Michelle Ikoma, <i>Deans office</i>
Regrets		Guests
Bruce Choy Dominic Bernard – HOPS Sepideh Tahriri Adabi – Institute Rep Muskandeep Kaur; <i>FC Student Rep</i> Xavier Ardez; <i>FC Student Rep</i>	Nicole Tunbridge; <i>FC Biology ALT</i> VACANT: <i>FC Langley Lab Staff</i>	Guest: Catherine Schwichtenberg; <i>Vice Chair, Senate; Chair, SSCC</i>

**Colleen Miles - Recording**

### 1. Presentation: Catherine Schwichtenberg: KPU Senate

A comprehensive overview of the role of Senate, the University Act, and the structure and responsibilities of Senate committees was given.

- [University Act](#)
- [Senate | KPU.ca – Kwantlen Polytechnic University](#)

Noted that Allyson Rozell and Richard Popoff are currently representing the Faculty of Science and are on a number of Senate Committees.

Faculty of Science Senate & Senate Committee members:

- Senate: Brett Favaro (Dean), Allyson Rozell (MATH), Richard Popoff (CHEM)
- SSC Research: Brett Favaro (Dean) and Paul Adams (BIOL)
- Senate Micro-Credentials: Daniel Anvari (MATH)
- SSC Program Review: Fergal Callaghan (PHYS)
- SSC Teaching & Learning: Catherine Chow (CHEM)
- Senate Executive Committee: Brett Favaro (Dean), Allyson Rozell (Faculty Senator)
- SSC Curriculum: Brett Favaro (Dean) and Richard Popoff (Faculty Senator)
- SSC Program Review: Tomasz Gradowski (HORT)
- Subcommittee Pathways: Michael Nyenhuis (MATH)

- Senate: Richard Popoff (CHEM) and Allyson Rozell (MATH)
- SSC University Budget: Richard Popoff (CHEM)
- SSC Academic Planning: Allyson Rozell (Faculty Senator)
- Subcommittee QC: Allyson Rozell (MATH)
- Subcommittee WIC: Allyson Rozell (MATH)
- SSC Library: VACANT
- SSC Policy: VACANT
- SSC Tributes: VACANT

Brief overview of committee membership and the interesting and engaging aspects of being a representative for the Faculty of Science on Senate.

Curriculum: Dates, Deadlines, How To's:

- Faculty members are the subject matter experts.
- Outlined the path and development of a curriculum change or update.
- Department > Faculty > Science Curriculum Committee > Science Faculty Council > Senate Standing Committee on Curriculum (S2C2).
- Stressed the importance of submitting documentation that has been thoroughly reviewed at the Department and Faculty to ensure the approval process is smooth and efficient.
- [Curriculum Submission Site - Home](#)
- [Meeting Dates – New Programs / Program Revisions](#)

Timeline for submission:

- Deadline has passed to make changes in the Spring 2026 semester courses.
- Next deadline is Sept 24 for changes to Summer 2026 semester courses.
- **October 22 is the deadline for changes to the Fall 2026 semester courses.**
- [2025 – 2026 Curriculum Related Meeting Dates & Deadlines](#) (Faculty of Science)
- *If necessary, Science Faculty Council should consider planning an extra meeting to meet Senate deadlines.*

Noted that Departments should be reviewing courses and programs annually for:

- Declaration and continuance requirements
- To discontinue courses no longer offered
- Review descriptive content in the *Overview* section
- Review University Calendar to ensure all changes are reflected
- **NB: 2026-2027 Calendar will be published by June 17, 2026**

Catherine is available at [vcsenate@kpu.ca](mailto:vcsenate@kpu.ca) and on Teams for any Senate and governance questions you may have – please feel free to reach out to her.

## 2. Approval of the Agenda of September 16, 2025

*It was **moved** (Kelsie Doering), **seconded** (David Sud), **and carried THAT** the agenda be approved as distributed.*

**3. Approval of the Faculty Council Minutes of June 17, 2025**

*It was **moved** (Marjorie Sorenson), **seconded** (Kelsie Doering), **and carried THAT** the agenda be approved as distributed.*

**4. Business Arising:**

- No new business

**5. Chair's Report:**

- Looking for an additional three (3) people to sit on the Search Committee for the new Associate Dean – already have three (3).
- Dean Favaro confirmed that the committee could move forward with three (3) members, and have up to a maximum of six (6) members.

**6. Dean's Report:**

Dean Favaro began with a quick review of upcoming events in the Faculty of Science:

- Coffee with the Dean at Surrey, Richmond, and Langley campuses
- Provost and VP Finance Townhall for the Faculty of Science
- State of the Faculty
- These and future events will be sent out as calendar invites

Discussed enrolment data and the issues surrounding international students, emphasizing a commitment to open communication and ongoing engagement focusing on:

- Recruitment, Retention, Progression, and Partnerships
  - Micro-credentials
  - Digital badge
  - CIP codes
  - Challenges and initiatives with Brewing Program
  - Noted social media engagement activities of Biology & Brewing Depts

Spoke on integrating climate strategy into various KPU operational activities.

Noted new KPU President Bruce Choy's tour of the Langley Campus and his commitment to engagement and positive change.

**7. Senate Reports:**

**7.1 Senate Standing Committee on Program Review (SSCPR):**

- No meeting yet.

**7.2 Senate Standing Committee on University Budget (SSCUB):**

- Mandate and membership review only

### 7.3 Senate Standing Committee on Academic Planning and Priorities (SSCAPP):

- Grad studies policy for leave-of-absence was discussed and tabled.
- Academic Schedules 26/27, 27/28, and 28/29 were reviewed and concerns were expressed in the meeting by Allyson Rozell about having only two marking days between the end of exams and grade submission deadline for 26-3, 27-3, 28-1, and 28-3, but it was noted there is no policy about the length of time determined to allow for marking, so no changes were made.

### 7.4 Senate Standing Committee on Curriculum (SSCC):

- Introductions and mandate review
- Nominations for the Micro-credentials committee were approved – Daniel Anvari (MATH) will be the rep for Micro-credentials.
- None of the revisions submitted for program review (DQAB) for nine (9) programs in the Faculty of Science constituted the requirement of a new degree.

### 7.5 Senate Standing Committee on Research (SSCR):

- No meeting yet.

### 7.6 Senate Standing Committee on Teaching and Learning (SSCTL):

- No meeting yet.

### 7.7 Senate Standing Committee on Policy (SSCP):

- No Faculty of Science member.

## 8. Committee Reports

### • Curriculum Committee:

- \*Attached Memo\*\* - Requisite Removal Omnibus: To remove requisites for HSCI 1115: Introduction to Health Science to facilitate program progression.
- Brought to vote: *THAT the Faculty of Science Committee on Curriculum recommend that the Senate Standing Committee on Curriculum recommend that Senate approve the removal of pre-requisite and co-requisite course requirements from the course outlines listed (HSCI 1115), effective January 1, 2026.*

**No objections - PASSED**

### • Academic Planning and Priorities:

- No report.

### • Research:

- No report.

### • Nominations and Governance:

- Alina Rapa – Subcommittee on Pathways
- Deepani Indurugalla – Teaching & Learning



- Search for AD - Kaylie Magee, Daniel Anvari, Mehdi Salimi
- All approved by Faculty Council

**9 New Business:**

- No new business.

***Meeting adjourned by Chair at 5:08 PM***

**Date of next Faculty Council: October 21, 2025**