

FACULTY COUNCIL
Tuesday, June 16, 2026
Microsoft Teams Meeting (Online)
4:15 PM – 6:15 PM

Meeting Minutes

Faculty Council Voting Member Quorum: 30% (7)		
Allyson Rozell – Chair Mike Coombes – Vice Chair Samaneh Ghanfari Hashemi – CADD Tyron Tsui – PHYS Suellen Zhou – Rmd staff Rep Marjorie Sorenson – BIOL Korri Thorlacius – Langley Staff Rep Christina Iggulden – Sry Staff Rep Deepani Indurugalla – CHEM Kelsie Doering – BIOL	Mary Hosseinyazdi – MATH Daniel Anvari – MATH Ellen Pond – HORT Russ Lyons – HORT Ambrose Asselin-Gonzalez – St rep	Non-voting Brett Favaro Jeff Dyck Christina Heinrick Richard Popoff; <i>FC Senate</i> Jodie Barros, <i>Dean's office</i> Wilson Chim - CHEM
Regrets		Guests
David Robinson; <i>Sry Staff Rep ALT</i> Kaylee Magee – BIOL Michaela Martin – Lgly staff rep Alt David Sud – CHEM Dominic Bernard – HOPS	Tara Immell – AGRI Arshdeep Randhawa – St Rep Nicole Tunbridge; <i>FC Biology ALT</i> Sepideh Tahriri Adabi – Institute Rep	

1. Approval of the Agenda of June 16, 2026

*It was **moved** (Mike Coombes), **seconded** (Marjorie Sorenson), and **carried THAT** the agenda be approved as amended.*

2. Approval of the Faculty Council Minutes of May 19, 2026

*It was **moved** (Mike Coombes), **seconded** (Daniel Anvari), and **carried THAT** the agenda be approved as distributed.*

3. Business Arising:

None.

4. Chair's Report:

None.

5. Dean's Report:

Scheduling and Timetabling

- New scheduling software is being deployed university-wide by O-REG; Faculty of Science is serving as a pilot faculty

- Process has been challenging, with office staff experiencing increased workload and system issues
- Faculty members are asked to exercise patience and understanding during implementation
- A meeting with O-REG is planned to identify ongoing pain points, with the goal of improving system functionality and insight

Canadian Math Society Conference

- Moving forward with hosting Canadian Math Society Conference at the end of 2027
- Planning continues, with extended booking timeline, as KPU usually doesn't book more than 6 months in advance
- Strong support from senior administration; notable coordination efforts by Triona King (Communications & Events Coordinator)
- KPU will waive room booking costs for the organization, counting it as a sponsorship

New Credentials & Modifications

- Faculty members are encouraged to bring forward proposals for new credentials or modifications
- Increasing emphasis on aligning credentials with enrollment demand and job market needs
- Key considerations for new or revised credentials:
 - Alignment with job market
 - Internal laddering opportunities within KPU (e.g., diploma to degree pathways)
 - External transfer opportunities
 - Appropriate CIP codes to support postgraduate work permits for international students
 - Accreditation or recognition by relevant professional or academic bodies (where applicable)
- Dean to share info with the Faculty Council Chair via email (**included at the end of document**)
- Open invitation for faculty to continue brainstorming projects for after the summer

6. Senate Reports:

- Presidential search in progress; expected timeline: decision in Fall 2026, start January 2027
- Avison report anticipated for full release in Fall 2026, including submitted materials
- National recognition noted for KPU's work in trades and academic pathway integration.
- Exploration of partnerships with the Canadian Armed Forces

Committee Updates

- Proposed bylaw revisions to be circulated
- Discussion of potential merging of committees (e.g., AP&P with Budget; Nominations & Governance with Policy) to improve efficiency
- May 2026 committee nominates approved
- Teaching and Learning initiatives include increased focus on AI tools
- Teaching and Learning Commons to be renamed Centre for Educational Transformation (CET)
- Discussed improvements for teaching awards/recognition

6.1. Senate Standing Committee on University Budget (SSCUB):

- Joint with AP&P

6.2. Senate Standing Committee on Academic Planning and Priorities (SSCAPP):

- Domestic enrollment relatively stable long term
- International enrollment declining
- Projections indicate further decline in 2027 followed by stabilization.
- Improvement strategies include diversification of international recruitment and retention initiatives
- Strategic Enrollment Management Plan anticipated in Fall

6.3. Senate Standing Committee on Curriculum (SSCC):

- Chemistry curriculum changes approved; implementation moved to Spring due to missed Fall deadline

6.4. Senate Standing Committee on Research (SSCR):

- No Report

6.5. Senate Standing Committee on Teaching and Learning (SSCTL):

- No Report

7. Committee Reports

7.1. Curriculum Committee:

- No report

7.2. Academic Planning and Priorities:

- No report

7.3. Research:

- No report

7.4. Nominations and Governance:

- Vacancy remains for Digital Certificate Committee
- Motions
- *THAT Paul Adams be approved to serve as Science Representative on the Faculty of Graduate Studies Council. (Carried)*
 - *THAT Catherine Chow be approved to serve as Science Representative on the Senate Standing Committee on Policy. (Carried)*
 - *THAT Charissa Steel be approved to serve as Science Representative on the Senate Standing Committee on Teaching and Learning. (Carried)*
 - *THAT Barnabe Dossou Assogba be approved to serve as representative on Science Nominations and Governance. (Carried)*
 - Noted strong volunteer participation across Faculty committees

8. New Business:

None.

Meeting adjourned by Chair at 4:42 PM

Date of next Faculty Council: September 2026

From: Brett Favaro

Sent: Wednesday, May 27, 2026 9:08 PM

To: Science Chairs Distribution List <ScienceChairs@kpu.ca>

Subject: Resources for finding external validation for diploma concept

Hi Chairs

Sorry for the length of this, but this email has some reference material that may be helpful.

At today's meeting with BIOL/HSCI chairs, they asked a very good question – when we're designing new diplomas, is there a way to conduct a basic market analysis to determine whether the diplomas we're designing align with market need?

It occurred to me that not everyone may be aware of some resources that are out there, that allow for a very basic quick-and-dirty justification for a given program. In this email, I'd like to lay those out all in one place, to assist with anything that your respective departments might be cooking up.

First, when I'm looking at new program proposals, I'm looking for:

- Laddering inside KPU (i.e. can you go seamlessly from, say, a diploma to a degree program without too much/any stepping backward?)
- Laddering or transfer outside KPU (i.e. if they do the diploma here, does it set them up for a degree somewhere else?) **I won't expand on this a lot in this email, as it's already long.**
- Accreditation (i.e. would some external body recognize our diploma, and give students a career advantage accordingly?)
- Alignment with a job market
- *Ideally* it's something that international students can take towards their post-graduate work permit

Additionally, it's easiest to say yes if it largely re-bundles what we already have into a coherent package. If it requires lots of new courses, then I would have to request additional budget, which is difficult.

So how do we answer the questions above? Here are some resources, and please note this isn't exhaustive but rather it can get you started.

Accreditation:

- Professional Governance Act: <https://professionalgovernancebc.ca/regulatory-bodies/> - This tells you who regulates what. Many of our programs either currently fall into one of these (e.g. BIOL – College of Applied Biologists), or we're working on it (e.g. PHYS – ASTTBC).
- Maybe the program doesn't have a body recognized under the BC Act, but there's a relevant association that does accreditation
 - Random example: if you wanted to do urban planning, [Planning Schools & Programs | Planning Institute of British Columbia](#)
 - Another random example, for IT programs; [CIPS – Canada's Association of Information Technology Professionals](#)

Job market

- First, figure out which National Occupation Code (NOC) that your program would aligns with. Look it up here: <https://noc.esdc.gc.ca/>. Science career paths aren't always linear, but we *should* be able to align a program with a NOC code, even if we know not everyone will do that job
- From there, there are three places you can look to, for labour market info:
 - Provincial: [Career Profile Search | WorkBC](#) – Type in your NOC code, and it will tell you the number of forecasted job openings 2025-35.
 - Federal: <https://www.jobbank.gc.ca/trend-analysis/search-job-outlooks> – Similar to above, but with national scale and some different data
 - *But what if we're training people for jobs that don't exist yet?* Here, you'll want to look to some sort of think tank that publishes forward-looking analyses. Examples:
 - Future Skills Centre: <https://fsc-ccf.ca/>
 - Clean Energy Canada: <https://cleanenergycanada.org/>
 - Canadian Climate Institute: <https://climateinstitute.ca/>

CIP (Classification of Instructional Programs) Code

- International students that wish to get a Post-Graduate Work Permit must be enrolled in a program whose CIP code is on an approved list.
 - **Warning:** This list can change without notice.
 - **Also remember:** This doesn't apply to degrees. All degrees are eligible.
- First, you have to figure out what the CIP code would be for your proposed program.
 - To do that, go here:
<https://www23.statcan.gc.ca/imdb/p3VD.pl?Function=getVD&TVD=1420413&CV=D=1420414&CLV=0&MLV=3&D=1>

- Click through categories until you find the one that sounds most like your program
- Next, enter that CIP code in: [Post-graduation work permit: Field of study requirement - Canada.ca](#) and this will tell you if that code is eligible

For programs we already have on the books, they all have CIP codes already. Once they are set, they're hard to change.

Worked example, biology diploma:

Let's design a biology diploma, focused on teaching people to be biology technologists.

- Is there a body that regulates the profession?
 - YES – College of Applied Biologists! ([Designations | College of Applied Biologists](#))
- Do they have a two-year designation?
 - YES – Registered Biology Technologist (RBTech)
- Is there a job that aligns with this?
 - YES! Search engine reveals NOC code 22110 – Biological Technologists and Technicians ([Explore unit group - Canada.ca](#))
- Are there jobs?
 - BC: [Biological technologists and technicians | WorkBC](#) – Modest, however scroll down and you can see “related careers” which expands the field quite a bit
 - Canada: [Job outlooks for Biological technologists and technicians - Job Bank](#) Not great, to be honest!
- Is it eligible for International students?
 - Using the search engine I find CIP code 41.0101 is probably the best fit ([CIP 2021 Version 1.0 - 41.0101 - Biology and biotechnology technologies/technicians - Class](#))
 - I look that code up on [Post-graduation work permit: Field of study requirement - Canada.ca](#) and find...

Biology and biotechnology technologies/technicians

CIP code: 41.0101

Category: Healthcare and social services

Your CIP code is eligible.

Following this process above, we can produce relatively lightweight market analyses drawing from what's already out there, and answer a lot of questions all in one go. The above diploma would

But, we can think more holistically. From the above analysis, one might conclude yes this is all well and good but that job market doesn't look great, so maybe we should give up on the idea? Not so fast!

- Imagine we design this so it ladders neatly into our degree
- Getting a degree puts you into a different NOC code: 21110 (Biologists and related scientists)
- Turns out, that one has a better job market ([Biologists and related scientists | WorkBC](#) and [Job outlooks for Biologists and related scientists - Job Bank](#))



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