



[Insert Credential & Program Name]
External Review Report

[Date(s) of Site Visit]

External Review Team Members

[Enter Name}
[Enter Title, Organization]

[Enter Name}
[Enter Title, Organization]

[Enter Name}
[Enter Title, Organization]

Key Considerations for External Reviewers

- As part of the external review, reviewers are asked to assess the extent to which the findings, conclusions, and recommendations presented in the program's self-study report are supported by the evidence provided and by information gathered during the external review process. **Validation does not require reviewers to agree with every finding or recommendation.** Rather, reviewers are asked to:
 - Determine whether the self-study report accurately reflects the program's strengths, challenges, opportunities, and areas for improvement.
 - Assess whether the findings are supported by the evidence presented in the self-study report and appendices.
 - Consider whether information obtained through meetings with faculty, students, alumni, administrators, and other key parties aligns with the self-study's conclusions.
 - Identify any significant findings, strengths, concerns, or opportunities that may have been overlooked or require further consideration.
 - Comment on whether the program's proposed recommendations are appropriate and likely to address the identified issues.

Reviewers are encouraged to indicate where they agree with the program's findings and recommendations, where they differ in the *Rational for this Determination* section, and to provide additional recommendations based on their professional judgment and disciplinary expertise in the *Recommendations, if any, identified by the External Review Team* section.

- External reviewers are asked to keep their recommendations within the program's scope of responsibility and authority. Feedback should emphasize practical, actionable improvements that the program can realistically implement, rather than broader institutional or system-level changes beyond its control. This focus helps ensure that recommendations are relevant, feasible, and directly support the program's efforts to strengthen its quality and outcomes.

OVERALL ASSESSMENT OF THE SELF-STUDY REPORT

Criteria: The Self-Study Report provides a data-supported analysis of the program's strengths, weaknesses, opportunities and challenges.

Standards for Assessing the Report:

- Strengths and areas of improvement identified in the report are supported by data and external review findings;
- Recommendations are supported by data, a clear rationale, and external review findings.

The External Reviewers:

- ☐ Validate the Self-Study Report's findings and recommendations
- ☐ Do not validate the Self-Study Report's findings and recommendations

Rationale for this Determination:

REVIEWERS' VALIDATION OF THE SELF-STUDY REPORT CHAPTERS

CHAPTER 2: Curriculum Review

Criteria: This chapter provides a clear profile of the program graduates, relevant program learning outcomes, and a curriculum mapping assessment that adequately identifies any gaps in the program's curriculum. The assessment is supported by appropriate evidence and conclusions.

Standards for Assessing this Chapter:

- Strengths and areas of improvement identified in this chapter are supported by data and external review findings;
- Recommendations in this chapter are supported by data, a clear rationale, and external review findings.

The External Reviewers:

- ☐ Validate the Self-Study Report's findings and recommendations
- ☐ Do not validate the Self-Study Report's findings and recommendations

Rationale for this Determination:

Recommendations, if any, identified by the External Review Team— include a rationale for each recommendation:

CHAPTER 3: Program Relevance and Demand

Criteria: This chapter adequately assesses program’s relevance, faculty qualifications and currency, connections to the discipline/sector, and student demand. The assessment is supported by appropriate evidence and conclusions.

Standards for Assessing this Chapter:

- Strengths and areas of improvement identified in this chapter are supported by data and external review findings;
- Recommendations in this chapter are supported by data, a clear rationale, and external review findings.

The External Reviewers:

- ☐ Validate the Self-Study Report’s findings and recommendations
- ☐ Do not validate the Self-Study Report’s findings and recommendations

Rationale for this Determination:

Recommendations, if any, identified by the External Review Team— include a rationale for each recommendation:

CHAPTER 4: Effectiveness of Instructional Delivery

Criteria: This chapter adequately examines the effectiveness of the instructional design and delivery of the program and student success. The assessment is supported by appropriate evidence and conclusions.

Standards for Assessing this Chapter:

- Strengths and areas of improvement identified in this chapter are supported by data and external review findings;
- Recommendations in this chapter are supported by data, a clear rationale, and external review findings.

The External Reviewers:

- ☐ Validate the Self-Study Report's findings and recommendations
- ☐ Do not validate the Self-Study Report's findings and recommendations

Rationale for this Determination:

Recommendations, if any, identified by the External Review Team—include a rationale for each recommendation:

CHAPTER 5: Resources, Services and Facilities

Criteria: This chapter adequately assesses program’s resources, services, and facilities from both the student and faculty perspective. The assessment is supported by appropriate evidence and conclusions.

Standards for Assessing this Chapter:

- Strengths and areas of improvement identified in this chapter are supported by data and external review findings;
- Recommendations in this chapter are supported by data, a clear rationale, and external review findings.

The External Reviewers:

- ☐ Validate the Self-Study Report’s findings and recommendations
- ☐ Do not validate the Self-Study Report’s findings and recommendations

Rationale for this Determination:

Recommendations, if any, identified by the External Review Team—including a rationale for each recommendation:

CONCLUDING COMMENTS

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APPENDIX 1:
EXTERNAL REVIEW SITE VISIT AGENDA
Add the agenda for the Site Visit