

Introduction to Academic Integrity Tutorial

Faculty Guide

Thank you for your commitment to creating a culture of academic integrity at KPU. Below are some suggestions for how to integrate the tutorial into your class. Please note that this tutorial is only an Introduction and students could benefit from further reinforcement and discussion around the specifics of academic integrity within your class.

Access to the Tutorial

We encourage you to link to the [Tutorial Info Page on the Academic Integrity website](#) as the page includes helpful information for students prior to taking them to the [Moodle site](#).

Timing

Many instructors incentivize completion of the tutorial with their students by providing bonus marks in the course or making it a requirement in their course. This revised version of the Academic Integrity Tutorial typically takes students approximately 2 hours in total to complete. Since it can be a lot of information for students to process, especially if the concept of academic integrity is new to them, we recommend assigning the tutorial in sections.

For Example:

- Week 1 – assign Chapters 1-3 to provide students with an overview of what academic integrity is, culminating in a class activity
- Week 2 – assign Chapters 4-6, culminating in a discussion post
- Week 3 – assign Chapters 7-9, resulting in the Introduction to Academic Integrity Badge which will be visible on their Moodle profile

This allows for more discussion and encourages better retention of the concepts, rather than having students cram it all in the first week and forget about it. This can also be helpful for new students to feel less overwhelmed at the start of their studies at KPU. The first page of each chapter is also unrestricted, so instructors can assign the chapters in a different order if preferred.


There is an unrestricted section in the tutorial that includes information on KPU resources available to students. Students can review this without doing the tutorial.

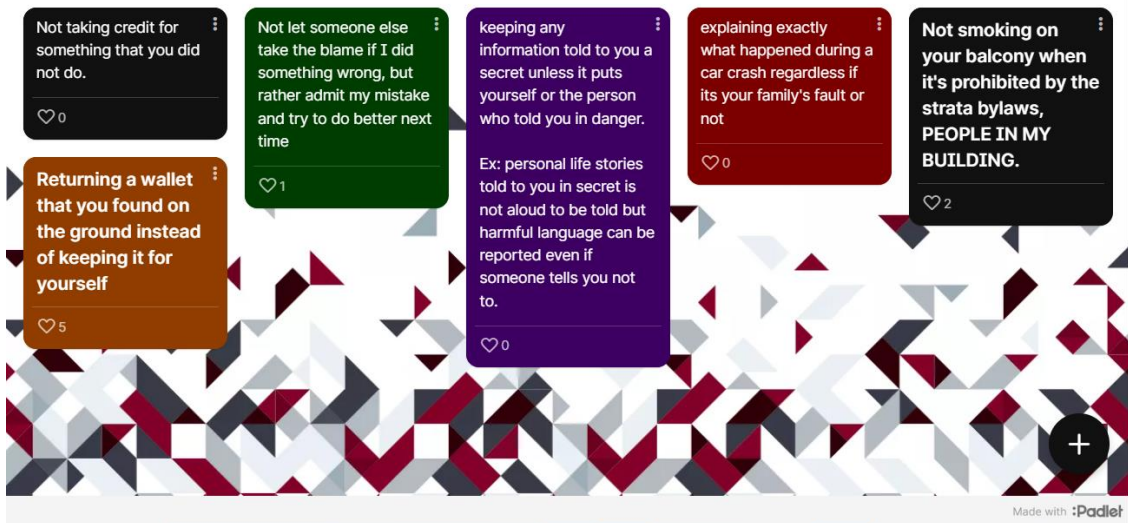
Activities

The tutorial is offered in an online asynchronous format, but supplementing this with additional in-class or written activities can help students better understand academic integrity at KPU.

Some examples are:

- **Chapter 2.2** in the tutorial includes a Padlet exercise where students can reflect on how integrity shows up in their day to day lives. The end goal here is to help students see academic integrity as a subset of personal integrity and not something separate. This could be a prompt for a class brainstorm session for students to share with a small group what they've noticed in their lives and what the "right" thing to do is.

 **Everyday Situations**
 What are some examples of showing integrity in your daily life? You can also like the other posts if this is something that happens in your life as well. To get started, click on the "+" button in the bottom right corner.



Made with :Padlet

- **Chapter 3.2** in the tutorial includes examples of pledges that other KPU students have created. A class activity could be to have students come up with their own pledges and to create and sign an academic integrity declaration as a class. By making this a group activity, it encourages more accountability as well as the opportunity for students to see different interpretations of the importance of academic integrity.

3.2 - Create: Academic Integrity Pledges

What do other KPU students think about Academic Integrity?

Let's read some of their pledges!



- **Chapter 5.5** in the tutorial has students reflecting on integrity after graduation and in the workplace. The intention is to encourage students to think more long-term when they make decisions. If the course is one where students are coming from different programs or different backgrounds, this could be an interesting discussion post activity for students to post their responses, respond to their classmates and to see how integrity shows up in different industries. Many students are hoping to get a job after graduation so this exercise gets them thinking about what employers are looking for. A good article for students to review is: <https://ca.indeed.com/career-advice/career-development/what-is-integrity>

1. Fill in the blank fields
2. Click the > button
3. Click "Create Document"
4. Click "Download" to save a copy for your files

Being Honest and Ethical in the Workplace

- The Workplace
- The Workplace

The Workplace

What program are you currently in *

An industry that interests me is

Consider how your customer/client/coworker/manager/company might be impacted by a dishonest or unethical action. In the above industry, it is important to be honest and ethical because:

It is important to be honest and ethical because

<
>

Note: The above activity does not save in the tutorial, so it is recommended to remind students to click "Download" to save a word doc copy of their response if doing it through the H5P in Moodle.

- **Chapter 8.2** in the tutorial provides a cursory overview of some of KPU's resources that can be helpful for students in upholding academic integrity. For a class activity, students could be assigned to groups and asked to look into the resources more in depth and summarize in a short presentation how the resource can be helpful for them in this class. This could be shared with the rest of the class as a presentation or as videos posted in a discussion forum. This would be especially relevant for students who are new to KPU.
- **Chapter 8.3** in the tutorial includes additional resources that could be the starting point for a class activity or reflection exercise.

8.3 – Read: Additional Resources

Below are some **optional** academic integrity resources that may be interesting. Feel free to bookmark these for later.

- [Curious about what instructors think about integrity? Read one instructor's letter to his students](#)
- [Read about one researcher's experience with owning up to one's mistakes](#)
- Want more practice? Check out the [University of Waterloo's scenarios](#)
- Curious about the types of plagiarism? Check out [Turnitin's examples](#)
- Wondering how instructors can identify plagiarism? Read [How Do Instructors Identify a Breach of Academic Integrity](#)

- Throughout the tutorial are many scenario examples that could be good as a prompt for a class discussion. An activity could be having students in small groups and assigning each group a scenario to role play and talk through.

Example (Chapter 7.1) - The discussion could include:

- What pressures is Amir dealing with? What are some strategies to address these?
- Although often associated with writing and exams, academic integrity also includes visuals, etc.
- What are some KPU resources that Amir can take advantage of?
- Why would there be academic integrity concerns if the work is their own (i.e. self-plagiarism)

Consider this scenario:

Amir is in his fourth semester and taking a course on drawing. It is the end of term and Amir has an assignment coming up that asks him to draw a view of the mountains. He has many other projects that are due at the same time and he has had to take on extra shifts at work as it is becoming difficult for him to pay rent on time.

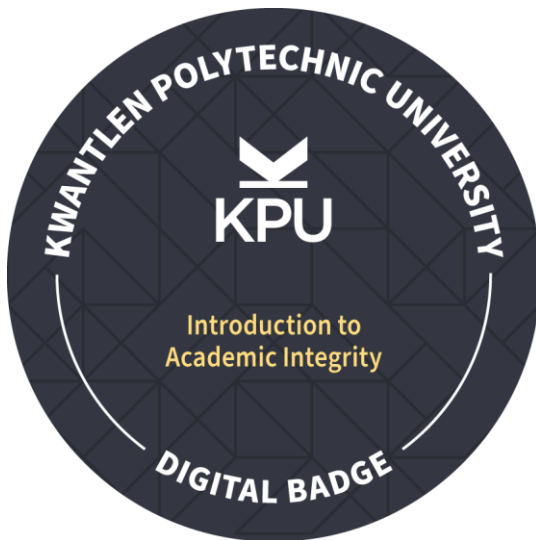
Amir is sitting in his room trying to figure out how he can complete all his homework when he sees a drawing on his wall. It was a drawing of a forest with mountains in the background that he drew back in first year for another course. Amir submits this drawing to his instructor.

In this scenario, Amir engaged in self-plagiarism as he had submitted an assignment that was previously created for another course. What could Amir have done differently? (select **all** that apply)

- Amir could have prioritized his assignments based on how much the assignment was worth and if he wasn't able to finish it in time, submitted an incomplete assignment that was honest and demonstrated his integrity.
- Amir should have changed the drawing a bit so it wouldn't be considered self-plagiarism.
- Amir could have created a schedule of his upcoming homework due dates and started earlier to ensure that he had enough time to complete all his assignments.
- Amir could have reached out to a KPU learning strategist earlier in the semester for support around how to manage his time, how to complete assignments more efficiently, and how to learn more effectively.

Moodle Badge

Upon successful completion of the tutorial, students will receive a Digital Badge on their Moodle Profile, titled "Introduction to Academic Integrity." The badge will be valid for approximately 2 years. The plan is for a new copy of the tutorial and badge to be created in September 2025.



What should students do after completing the tutorial?

Now that students have received an introduction to academic integrity, it is important to continue talking about it throughout the semester, in particular, having discussions around:

- what academic integrity in a specific course or discipline looks like, and
- what pitfalls to avoid given the specific context of an assignment or exam
- being clear about how it is important for many students to get some specific support around learning academic writing and developing paraphrasing/summarizing/citation skills

Chapter 9.6 includes information on writing and citation resources. Students are highly encouraged to work through these so that they have the necessary skills to uphold academic integrity. These could also be incorporated in your class, for example as a small assignment or for bonus marks (e.g., attend a Learning Centre Workshop).

Writing Resources

- Part 4 of the [Academic Integrity Pressbook](#)
 - Learn about paraphrasing, how to avoid patchwriting, and strategies for note taking
- Attend an asynchronous workshop offered by the KPU Learning Centres "[Power Phrasing: Using Information from Sources](#)"
 - You've been asked to use information from sources in your own words - but where do you start? In this workshop, you will learn how to create an effective paraphrase using a simple step-by-step process.
- Attend the [Writing Mini Bootcamp](#) offered by the KPU Learning Centres
 - Do you have questions about the best way to write an academic essay or report? Wondering how to use information from sources by quoting, paraphrasing, and summarizing? This series of workshops will provide an introduction to the process of writing an effective academic paper.
- Explore other [KPU Learning Centres workshops](#)

Citation Resources

- [Citation style resources](#) created by the KPU Library
- Citation style pressbooks: [APA citation](#), [MLA citation](#), [Chicago citation](#)
 - These provide an introduction to citation with many visuals and interactive exercises to test your knowledge
- The KPU Library also offers in-person APA and MLA citation workshops. Connect with the [KPU Library](#) to learn more.

Have questions or Ideas for the tutorial?

Email ai.tutorial@kpu.ca for questions, concerns, or suggestions around this academic integrity tutorial. The inbox is managed by the Academic Integrity Unit in partnership with the Academic Integrity Liaison Librarian.