



Present

Board

Kathleen Casprowitz / Chair
Rebecca Darnell / Vice Chair
Arvinder Bubber
Laurie Clancy
Mat Huff
Bob Perkins
Scott Nicoll
Mark Thomas
George Melville
Ken Hahn
David Takahashi
Tung Chan

Ex-officio:

Takashi Sato / Chair, Education
Council
Skip Triplett / President

University College Vice Presidents

David Ross / Vice President, Administration &
Student Services
Gordon Lee / Vice President, Strategic Services
Deborah Harkin / Vice President, Human
Resource Services

University College Community Members

Roy Daykin / Associate Vice President, Finance
Peter Chevrier / Director, Marketing &
Communications
Titus Geoffrey / KSA
Jody Gordon / Registrar
Terri Van Steinburg / President, KFA
Kim Richter / Retired Board Member
Arlene Whiffin / Manager, Communications
Sandi Klassen / Executive Administrator
Mark Bell / Security

Regrets

Call to Order

The Chair called the meeting to order at 6:02 pm and welcomed the guests.
George Melville and Tung Chan joined the meeting by telephone.

**Confirmation of
Agenda**

The agenda was approved by consensus.

Election of Officers ***Election of Chair***

The Chair passed the gavel to the President, who called for nominations for the position of Chair of the Board of Governors. David Takahashi nominated Arvinder Bubber for the position of Chair. Mr. Bubber accepted the nomination. Rebecca Darnell nominated Kathleen Casprowitz for the position of Chair. Ms. Casprowitz accepted the nomination. Nominations were called three times. A secret ballot occurred, with a resulting tie. After the second ballot, **Kathleen Casprowitz was declared Chair of the Board of Governors.**

Election of Vice Chair

The President called for nominations for the position of Vice Chair of the Board of Governors. Kathleen Casprowitz nominated Rebecca Darnell. Ms. Darnell accepted the nomination. Nominations were called three times.

In the absence of other nominations, Ms. Darnell was declared Vice Chair of the Board of Governors by acclamation.

Various Board Members expressed their appreciation to Arvinder Bubber for his leadership as Board Chair over the past four years, moving the Board from where it was to a professional Board that gets things done and works well together.

Arvinder Bubber thanked everyone for the wonderful experience of being Board Chair. He remarked on the many things he learned which he has been able to transfer into other areas of his life.

Rebecca Darnell said that she has learned a lot from observing both Arvinder Bubber and Kathleen Casprowitz in their roles as Chair and Vice Chair, respectively. She hopes to apply what she has learned as she assumes the role of the Vice Chair.

**Moved by Ken Hahn; seconded by David Takahashi:
THAT the ballots are destroyed.**

MOTION CARRIED

The President passed the gavel back to the Board Chair.

Kathleen Casprowitz thanked the Board for their support and anticipates continuing to work well together.

Tung Chan left the meeting.

Consent Agenda

**Moved by Rebecca Darnell; seconded by Arvinder Bubber:
THAT the Consent Agenda is approved.**

MOTION CARRIED

Items approved under the operational consent agenda:

- a. Public Bodies Report / Board Remuneration Report ending March 31, 2006**

Items approved under the Board consent agenda:

- a. Minutes of 15 November 2006**

**Assurance of
Successful
Presidential
Performance**

Policy 3.0, *Global Executive Limitation*

The Chair led the Board through the evaluation.

**Moved by Ken Hahn; seconded by Rebecca Darnell:
THAT the President is in compliance with Policy 3.0, *Global Executive Limitation*.**

MOTION CARRIED

Upcoming Monitoring Reports

The President will monitor Policy 3.5, *Financial Conditions & Activities* in February 2007.

New Operational Concerns / Nothing to report

Education Council **Moved by Arvinder Bubber; seconded by Laurie Clancy:**
THAT the Board of Governors approves the revisions to the Health Unit Coordinator Certificate Program.

MOTION CARRIED

Policy Development **Re-adoption of Board Policies**

Moved by Arvinder Bubber; seconded by Mark Thomas:
THAT the Board of Governors re-adopts Board Policies 0.0 to 4.2.

MOTION CARRIED

Revisions to Policy 3.11, *Communication & Support to the Board*
Scott Nicoll submitted revisions to the policy for discussion and approval.

Moved by George Melville; seconded by Rebecca Darnell:
THAT the Board of Governors approves revisions to Policy 3.11, *Communication & Support to the Board*.

MOTION CARRIED

Revisions to Appendix G

Moved by Rebecca Darnell; seconded by Mathew Huff:
THAT the Board of Governors approves revisions to Appendix G, *Evaluation of the Board as a Group*.

MOTION CARRIED

Revisions to Policy 1.7, *Board Committee Structure & Outside Appointments*

Moved by Ken Hahn; seconded by David Takahashi:
THAT the Board of Governors approves revisions to Policy 1.7, *Board Committee Structure & Outside Appointments*.

Amendment moved by Rebecca Darnell; seconded by Ken Hahn:
TO change the Authority to always recommending to the Board, no decision making power for both the Strategic Leadership Development Committee and the Advocacy Committee.

AMENDMENT CARRIED

Further amendment moved by Scott Nicoll; seconded by Ken Hahn:
TO change the Compensation Committee Scope to read “To monitor and review annually...”

AMENDMENT CARRIED

Vote to approve motion as amended:

MOTION CARRIED

Ratify Strategic Leadership Development Committee Appointments

**Moved by Rebecca Darnell; seconded by Arvinder Bubber:
THAT the Board of Governors ratifies the appointment of the following
Board Members to the Strategic Leadership Development Committee for
2007:**

**Kathleen Casprowitz / Chair
George Melville
Tung Chan
Ken Hahn
Rebecca Darnell**

MOTION CARRIED

Ratify Advocacy Committee Appointments

**Moved by Ken Hahn; seconded by Rebecca Darnell:
THAT the Board of Governors ratifies the appointment of the following
members to the Advocacy Committee for 2007:**

**Scott Nicoll / Chair
Rebecca Darnell
Skip Triplett
Mary Jane Stenberg
Jeff Norris
2 Foundation Board Members
Kathleen Casprowitz / Ex-officio
Chris Brodie / Ex-officio**

MOTION CARRIED

Ratify Nominating Committee Appointments

Moved by Arvinder Bubber; seconded by Laurie Clancy:

**Amended by Kathleen Casprowitz; seconded by Rebecca Darnell:
TO add Mathew Huff to the Committee membership.**

**THAT the Board of Governors ratifies the appointment of the following
Board Members to the Nominating Committee for 2007:**

**David Takahashi / Chair
Ken Hahn
Mark Thomas
Mathew Huff**

MOTION CARRIED

Audit Committee Appointments

**Moved by Rebecca Darnell; seconded by Arvinder Bubber:
THAT the Board of Governors appoints the following Board Members to
the Audit Committee of the Board for 2007:**

**George Melville / Chair
David Takahashi
Tung Chan
Arvinder Bubber
Rebecca Darnell**

MOTION CARRIED

Association of Governing Boards of Universities & Colleges (AGB) National Conference on Trusteeship

The Conference dates are March 4-6, 2007. Those who wish to go will contact Sandi Klassen by Friday, January 26, 2007.

Other Conferences

Association of Canadian Community Colleges (ACCC)

The annual conference dates are May 27-29, 2007. The Board budget accommodates the attendance of three Board Members.

International Policy Governance Association (IPGA)

The annual conference dates are June 21-23, 2007. The Board budget accommodates the attendance of three Board Members. Board Members will notify Sandi Klassen by February 1 if they wish to attend.

Board Operational Budget Process Review

David Ross reviewed the Board's process for monitoring the operational budget for 2007/08.

**Moved by Arvinder Bubber; seconded by Mark Thomas:
THAT the Board of Governors agrees with the process presented for
Board monitoring of Kwantlen's Operating Budget.**

MOTION CARRIED

Board 2007/08 Budget

**Moved by Rebecca Darnell; seconded by Mathew Huff:
THAT the Board of Governors approves the Board's budget for 2007/08,
subject to consideration of the presidential search and advocacy events.**

MOTION CARRIED

February Workshop Agenda

The Board discussed possibilities for the February Workshop Agenda.

Community / Ownership Linkage

Advocacy

Scott Nicoll reported that the committee has been created, with two Foundation Board Members appointed, and the first meeting will be scheduled shortly.

Strategic Leadership Development Committee

Kathleen Casprowitz reported that the committee met, discussing Policy 3.9. They requested the President's input on several questions, which they received. They will now review the Ends policies in light of moving towards a university and plan to bring a report to the March Board meeting.

Board Self- assessment

Policy 2.2, Accountability of the President

**Moved by Arvinder Bubber; seconded by Rebecca Darnell:
THAT the Board of Governors is in compliance with Policy 2.2,
*Accountability of the President.***

MOTION CARRIED

Policy 2.5, President Compensation & Benefits

**Moved by Ken Hahn; seconded by Laurie Clancy:
THAT the Board of Governors is in compliance with Policy 2.5, *President Compensation & Benefits.***

MOTION CARRIED

The Board monitored the following policies at the meeting:

Policy 1.0, *Global Governance Process / Ownership Linkage
Commitment*

Policy 1.9, *Cost of Governance*

Policy 2.3, *Delegation to the President*

Policy 2.4, *Monitoring President Performance*

Next Meeting Agenda Contribution

The Board will forward agenda items to either Kathleen Casprowitz or Sandi Klassen prior to the next meeting.

For the Good of the Order

Skip Triplett announced that Drs. David Ross and Arthur Coren successfully defended their PhDs in December 2006.

Meeting Evaluation Using Appendix G, *Evaluation of the Board as a Group*, David Takahashi commented on the work of the Board at this evening's Board meeting.

He noted that the election was done gracefully, with much courtesy from all concerned. This showed the respect the Board Members have for each other.

Adjournment The meeting adjourned at 7:53 pm.

BOARD CHAIR

***VICE PRESIDENT Administrative &
Student Services***