



Present

Board

Kathleen Casprowitz / Chair
Rebecca Darnell / Vice Chair
Ken Hahn
George Melville
Tung Chan
Scott Nicoll
Newton Wainman
Derek Robertson
Bob Attfield
Sandra Hoffman

Ex-officio:

Takashi Sato / Chair, Education Council
Judith McGillivray / Provost & Vice President Academic
David Atkinson / President designate

University College Vice Presidents

David Ross / Administration & Student Services
Deborah Harkin / Human Resource Services

University College Community Members

Roy Daykin / Associate Vice President, Finance
Peter Chevrier / Director, Marketing & Communications
Pantelli Tritchew / Kwantlen Faculty Assn.
Karen Hearn / Director, Facilities
Jim Meschino / Associate Director, Facilities
Mary Jane Stenberg / External Advisor to the President
Chris Brodie / Chair, Kwantlen Foundation Board
Jeff Norris / Executive Director, Kwantlen Foundation
Arthur Fallick / Office of Institutional Analysis
Sandi Klassen / Executive Administrator

Regrets

Rob Mumford
Arvinder Bubber

Presentation

Karen Hearn, Director of Facilities, and Jim Meschino, Associate Director of Facilities Planning, reported on Master Planning and Environmental Sustainability at Kwantlen University College. They pointed out that over the years Kwantlen has improved the efficiency of the use of physical spaces that it has. Through the use of a facilities master plan, they are able to identify the long term potential development and capacity for the site while considering green space, parking and infrastructure. Master plans evolve as the organization changes. Kwantlen is a leader in sustainability, developing a recycling program in the late 1980's. Kwantlen uses one-half to one-third less energy than other Canadian post-secondary institutions. To date Kwantlen has reduced its electrical consumption by more than 35%. The Facilities team provides education regarding sustainable initiatives through their website, sustainability success stories, touring other LEED buildings, presentations at conferences, community groups, department meetings and professional associations. BC Hydro recently awarded Kwantlen the Excellence in Energy Management Award.

Call to Order

The Chair called the meeting to order at 6:47 pm and welcomed the guests.

**Approval of
Agenda**

**Moved by Rebecca Darnell; seconded by Bob Attfield:
THAT the agenda is approved.**

MOTION CARRIED

Presentation

Chris Brodie, Chair of the Kwantlen Foundation Board of Directors, and Jeff Norris, Executive Director of the Kwantlen Foundation, informed the Board about the work of the Foundation. They are working towards sustainability. The Foundation is the fundraising arm of Kwantlen, disbursing funds to student awards. Permanent donor walls are being established at each campus. They are forming an Alumni Association. The Board of Directors wishes to communicate with the Board of Governors about priorities and the viability of those priorities in fundraising. The Board of Governors can assist the Foundation by identifying potential donors and introducing them to the Foundation, personally contributing to the Foundation and determining the priorities for fundraising.

Several suggestions came forward in order to facilitate communication between the two boards:

1. The Board's liaison to the Foundation Board could bring a report from the Foundation Board to each Board meeting.
2. Both boards could be included in orientation to Policy Governance ®.
3. A joint meeting could occur following the Board of Governor's November retreat.

Consent Agenda

**Moved by Ken Hahn; seconded by Rebecca Darnell:
THAT the Board of Governors approves the Consent Agenda.**

MOTION CARRIED

Items approved under the Consent Agenda:

- a. **Minutes 27 May 2008**
- b. **Program revision to the *Applied Business Technology Certificate Program*.**
- c. **Program name change from *Grad Nurse English Additional Language Certificate* to *Grad Nurse Internationally Educated Re-entry Certificate*.**
- d. **Program revision to the *Applied Science Certificate Program***

**Assurance of
Successful
President
Performance**

Policy 3.3, Compensation & Benefits

**Moved by Derek Robertson; seconded by Rebecca Darnell:
THAT the President is in compliance with Policy 3.2, *Treatment of Employees*.**

MOTION CARRIED

A thorough review of the policy language will occur at the November retreat.

Policy 3.6, Asset Protection

Moved by Ken Hahn; seconded by George Melville:

THAT the President is in compliance with Policy 3.6, *Financial Condition & Activities*.

MOTION DEFEATED

The President will address the Board's concerns regarding a risk management policy and a research policy that protects intellectual property by the November 2008 Board meeting.

Upcoming Monitoring Reports

The President will monitor Policy 3.7, *Emergency Succession*, Policy 3.8, *External Alliances*, and Policy 4.3, *Region Benefits from Kwantlen* in September 2008.

New Operational Concerns

Accountability Plan and Report

Judith McGillivray presented Kwantlen's 2008/09 – 2010/11 Accountability Plan and Report to the Board for information and suggestions. Discussion occurred, with the Board agreeing that it is well done and is a key document to set the future with regard to drafting budgets.

Education Council

Program Revision to B.A. in Community Criminal Justice

Takashi Sato, Chair of Education Council, explained the revision and its effect on the program.

Moved by Derek Robertson; seconded by Tung Chan:

THAT the Board of Governors approves the program revision to the *B.A. in Community Criminal Justice*.

Policy Development

Transition Update

Senate Creation Committee

Takashi Sato reported that the initial meeting of the expanded Senate Creation Committee will be held June 24.

University Definition Statement

The Board felt this definition was excellent.

Special Meeting re Chancellor Selection

The Board will meet on Tuesday, July 29, 2008 at 6:00 pm to review the recommendations from the Chancellor Nominating Committee.

Inaugural Convocation

David Atkinson presented proposed events for the Fall Convocation. The event will officially recognize Kwantlen's new status as Kwantlen Polytechnic University and the installations of Kwantlen's first chancellor and vice-chancellor. The Convocation will occur on October 3 at 12:30 pm.

**Community /
Ownership Linkage**

Nominating Committee / Nothing to report.

Advocacy Committee / Nothing to report.

**Board Self-
Assessment**

Policy 1.4, *Agenda Planning & Board Meeting Conduct*

**Moved by Rebecca Darnell; seconded by Derek Robertson:
THAT the Board of Governors is in compliance with Policy 1.4, *Agenda
Planning & Board Meeting Conduct*.**

MOTION CARRIED

Policy 1.6, *Board Chair's Role*

The Board monitored Policy 1.6, *Board Chair's Role*, at the Board meeting.

**Next Meeting
Agenda**

Board Members will forward agenda items to the Executive Administrator.

**For the Good of the
Order**

Ken Hahn thanked all the Board Members and Management for their support during his seven years of service on the Board. He learned about Kwantlen by going to events and activities within the institution, and recommended Board Members participate in these activities. It has been an excellent seven years.

**Moved by Rebecca Darnell; seconded by Sandra Hoffman:
THAT the Board of Governors issues a formal thank you to retiring
Board Members, Arvinder Bubber and Ken Hahn, thanking them
profusely for their service to Kwantlen University College.**

MOTION CARRIED

Meeting Evaluation

Nothing to report.

Adjournment

The meeting adjourned at 8:21 pm.

BOARD CHAIR

PRESIDENT