

KPU Learning Centre Peer Tutor Training Objectives

Level I Objectives for 1 Day Training (6 hours)	Level II Objectives for 1 Day Training (6 hours)	Level III Objectives for 1 Day Training (6 hours)
<p>Identify the Scope of Peer Tutoring in the Learning Centres</p> <p>Define Peer Tutoring Roles and Responsibilities</p> <p>Behave Ethically when Tutoring</p> <p>Analyze Tutoring Situations Where Ethical Choices are Made</p> <p>Plan Tutor Sessions</p> <p>Utilize the Tutoring Cycle</p> <p>Communicate Effectively as a Tutor</p> <p>Use Critical Questioning</p> <p>Define Bloom's Taxonomy</p> <p>Use Referrals (When You Need Assistance)</p> <p>Identify When to Stop the Tutoring Process</p>	<p>Manage Personal Stress</p> <p>Incorporate First Peoples' Principles of Learning to Support Tutees</p> <p>Develop an Intercultural Tutoring Practice</p> <p>Practice Cultural Safety and Anti-Racist Tutoring</p> <p>Evaluate Tutees' Needs</p> <p>Use Socratic Questioning to Promote Critical Thinking</p> <p>Tutor in Group Environments</p> <p>Manage Difficult Tutoring Situations</p>	<p>Analyze Your Personal Strengths as a Tutor</p> <p>Review Tutor Competencies</p> <p>Analyze Approaches to Tutoring</p> <p>Build Tutoring Relationships Based on Trust and Expertise</p> <p>Analyze Difficult Tutoring Situations</p> <p>Consider Portfolio Thinking</p> <p>Identify Information for Inclusion in a Tutoring Portfolio</p> <p>Develop a Personal Tutoring Philosophy</p> <p>Create a Personal Tutoring Portfolio</p>

KPU Learning Centre Peer Tutor Training Objectives

Level I integration exercises using online resources (6 hours)	Level II integration exercises using online resources (6 hours)	Level III integration exercises using online resources (6 hours)
<p>Follow Learning Centres Procedures</p> <p>Begin Tutor Certification Process</p> <p>Complete LASSI (study skills for success) and Debrief with a Learning Strategist</p> <p>Create Reflective Journal Entries on Tutoring Practices</p> <p>Integrate Adult Learning Basics into Tutoring</p> <p>Discuss Issues of Copyright (including Fair Dealing)</p> <p>Practise Academic Integrity</p> <p>Set a Professional and Welcoming Environment</p> <p>Shadow Tutoring Sessions</p> <p>Plan Sessions and Document the Tutor Processes</p> <p>Self Evaluate, Receive Tutee and Other Feedback, Create Tutoring Goals</p>	<p>Follow Learning Centres Procedures</p> <p>Continue Tutor Certification Process</p> <p>Complete TECII instrument and Debrief with a Learning Strategist</p> <p>Discuss Key Strategies for Academic Success</p> <p>Discuss Tutor's Legal Responsibilities for FIPPA, Human Rights and Harassment Issues</p> <p>Discuss Issues of Academic Honesty (Cheating & Plagiarism)</p> <p>Analyze Tutor Ethics in Action</p> <p>Revise Session Plans and Document the Tutor Processes</p> <p>Utilize Presentation Skills (use scripts for class visits)</p> <p>Create Reflective Journal Entries on Tutoring Practices</p> <p>Self Evaluate, Receive Tutee and Other Feedback, Create Semester Goals</p>	<p>Follow Learning Centres Procedures</p> <p>Complete TECII (2) and Debrief with a Learning Strategist</p> <p>Create Supplemental Materials for Tutees</p> <p>Collate Session Plans and Document the Tutor Processes</p> <p>Self Evaluate, Receive Tutee and Other Feedback, Create Future Goals</p> <p>Create Reflective Journal Entries on Tutoring Practices</p> <p>Consolidate a Personal Tutoring Portfolio</p> <p>Complete all Tutor Certification Processes, Create Future Goals</p>

KPU Learning Centre Peer Tutor Training Objectives

Tutor Learning Outcomes

Tutoring is a complex practice that embodies many learning processes and the fluid application of skills that go well beyond content knowledge as tutors interact with a wide range of students and their needs. This tutor program aims, through training, education, mentoring, and opportunities for personal growth, to assist tutors to meet the following learning outcomes. We acknowledge that each tutor brings their own personal history and experiences to tutoring and encourage their use as building blocks to construct a reflective tutoring practice as they work towards these outcomes.

KPU tutors will have the knowledge, skills, and ability to:

- Follow Learning Centre recommended best practices and standards of service.
- Work independently with a diverse and widely-dispersed team in a tutoring environment.
- Use proficient communication skills in both oral and written English in a tutoring environment.
- Productively engage with accented non-standard English speakers.
- Adapt tutoring strategies and input to respond appropriately to differing learner needs.
- Balance the learners' expressed needs, the assignment instruction criteria, and the tutor's perceptions of the learning needs.
- Provide tutoring input that is feasible for learners to follow.
- Structure tutoring to conform to time limits and tutoring priorities.
- Search for, select, and demonstrate appropriate resources from a broad-range of academic materials.
- Judge when a referral is needed (when a request is beyond one's knowledge and ability framework) and effectively refer learners to appropriate resources.
- Employ ethical standards and practices which:
 - Encourage academic honesty.
 - Encourage learner independence/responsibility.
 - Adhere to the KPU code of ethics for tutoring.
- Maintain tutor role boundaries.
- Explain and apply KPU tutoring policies and procedures.
- Commit to ongoing development of tutoring skills through ongoing training programs and mentoring opportunities.